Utility
Requirements

Certificate of Insurance: $500,000 General Liability from the Utility Company. Certificate Holder: Tippecanoe County Board of Commissioners.

Utility Maintenance Bond: From the Utility Company, a 3 year $5,000.00 Bond. Bond form provided by the Highway Engineering Department.

Site Plan: Show right-of-way, road surface, existing utilities, and proposed work dimensioned from right-of-way and edge of surface. Show existing utilities.

24 Hour Notice: Please call the Highway Engineering Department and give a 24 hour notice before working. You may call (765) 423-9210 and leave word with Mindy Anderson.

Permit: All Utility Companies must have a copy of the approved permit on the job site while work is being done.

Emergency Permits: Please notify our office at (765) 423-9210 as soon as you can. Follow up with a permit application. If the emergency happens during closed hours, please notify our office at 8:00 AM the following morning.

Fee: Per Ordinance No. 2002-40-CM. The Highway Department will calculate fees. Checks made payable to the Treasurer of Tippecanoe County.

Prepared by the Tippecanoe County Highway Engineering Department
20 North 3rd Street
Lafayette, IN 47901

(765) 423-9210

BOND # _____

UTILITY MAINTENANCE BOND

KNOW ALL MEN BY THESE PRESENTS, that we _____ As principal (hereinafter referred to as Principal), and _____ _____ as Surety, are held and firmly bound into the Board of Commissioners of the County of Tippecanoe in the State of Indiana, jointly and severly, in the sum of _____ ($) in the aggregate, for the payment of which we firmly bind ourselves, our heirs, executors, administrators and assigns.

WHEREAS, the Principal is a corporation and is a regulated public utility subject to the rules of the Public Service Commission of Indiana; and

WHEREAS, in the operation of its lines in the State of Indiana, particularly in Tippecanoe County, it is necessary from time to time, for the utility to make cuts across the highways of Tippecanoe County and to make cuts in other portions of the right-of-way for the installation of additional lines and so forth, to extend its services and for the purposes of repairing existing lines and relocating the same.

NOW, THEREFORE, the condition of this obligation is such that, if the Principal shall faithfully perform the work to be done in each such installation above referred to and shall fully indemnify and save harmless the Board of Commissioners of the County of Tippecanoe in the State of Indiana from all costs and damage which the Board may suffer by reason of the failure of Principal to do so and shall fully reimburse and repay the Board of Commissioners for all outlays and expenses which the Board of Commissioners may incur in making good any such default and shall pay all persons who have contracts directly with the Principal for labor and materials, and the Principal warrants that each such installation shall be done in a workmanlike manner and that all the materials used in the construction and installation shall be of good quality and construction and that each such project shall be constructed in accordance with the standards, specifications, and requirements of the Tippecanoe County Highway Department permit and the sub-division control ordinance applicable to said plat, and if Principal, at its own expense for a period of three (3) years after each such improvement and installation are accepted for public maintenance by the Board of Commissioners of the County of Tippecanoe in the State of Indiana, shall make all repairs thereto which may become necessary by reason of improper workmanship or materials; with such maintenance, however, not to include any damage to said improvements and installations resulting from forces or circumstances beyond the control of said Principal or occasioned by inadequacy of standards, specifications and requirements of said Tippecanoe County Highway Permit and Sub-Division Control Ordinance; then this obligation shall be null and void, otherwise it shall remain in full force and effect.

(OVER)

In witness whereof, we have hereunto set our hands and seals this _____ day of _____, 20_____.

_____
(Insert name of Principal above)

By: _____
(Agent for Principal should sign here and indicate capacity or position with Principal)

PRINCIPAL:

_____
(Insert name of Surety)

By: Attorney in fact

SURETY:

ACCEPTANCE

The above Maintenance Bond approved and accepted on behalf of the Board of Commissioners of the County of Tippecanoe in the State of Indiana, on this _____ day of _____, 20 _____.

_____
Tippecanoe County Highway Engineer

Form 76-101 (Rev. 2/24/77) PERMIT # _____

APPLICATION FOR PERMIT TO CUT INTO TIPPECANOE COUNTY RIGHT-OF-WAY

Application is hereby made this_____ day of _____, 20_____ by _____

_____ for a permit to cut into Tippecanoe County Right-of-Way at the following

described location : _____

Lot # _____ Section: _____ Township: _____

for the purpose of _____

W.O. No. or S.O. No._____

Type of Surface where opening is to be made_____

Opening will be _____ feet long in right-of-way and _____ feet long in road surface by _____feet wide

and _____feet deep.

RESPONSIBILITY: If the inside face of trench is within three (3) feet of the edge of the road surface, I hereby agree to backfill the trench of the said opening with bank run gravel or crushed stone, which will be thoroughly compacted by tamping in layers not to exceed four (4) inches in depth to within twelve (12) inches of the present surface and to dispose of all surplus material and also to replace the remaining twelve (12) inches within the trench opening as per existing conditions prior to making trench, except that portion of the trench which is in the traveled road, the remaining twelve (12) inches will be backfilled with coarse gravel or crushed stone, maintained in a smooth and uniform condition for a period of not less than four (4) weeks after traffic is again permitted to pass over the filled trench, until such time the surface shall be replaced to existing conditions unless otherwise provided by special provisions.

For any cut other than the aforementioned conditions, I hereby agree to backfill the trench of said cut by thoroughly tamping the backfilling in layers not exceeding four (4) inches deep, unless provided by special provisions.

I FURTHER AGREE:

To furnish a drawing showing size, type, controlling dimensions, etc., of the proposed improvement relative to existing pavement, existing structures, existing right-of-way, and existing utilities;

To erect and maintain all necessary barricades, detour signs and warning lights, as set out in the Indiana Manual on Uniform Traffic Control Devices, to safely direct traffic over and around that part of the road where the above described work is to be done, so long as the work in any way interferes with traffic;

To move or remove any structures installed under this permit, should future traffic conditions or road improvements necessitate and when requested to do so by the Tippecanoe County Highway Engineer;

To assume all responsibility for any injury or damage to persons or property resulting directly, or indirectly, from the work contemplated in this application;

To notify the Tippecanoe County Highway Engineer in advance of the time of beginning the work done under this permit;

To restore the County property cut into or damaged, including said road and lateral cuts by applicant to its condition immediately prior to the applicant's damage or cut to the satisfaction of the Tippecanoe County Commissioners, Tippecanoe County Highway Supervisor, and the Tippecanoe County Highway Engineer.

In accordance with the Schedule of Fees, per Ordinance No. 2002-40-CM, a check in the amount of $_____ (is attached) (will be forwarded upon receipt of invoice). If, in completing the work, a wider cut is made in the surface than that specified on this application, any additional amount due will be remitted to the Tippecanoe County Highway Department upon completion of the project.

A Maintenance Bond, which is required on each permit, based upon one-hundred percent (100%) of the estimated cost of labor and materials needed to restore the County property being cut into or damaged by applicant to it's condition immediately prior to applicant's opening or damage, and which is to remain in effect for a period of three (3) years from the date of completion of said work (is attached) (is on file with the Tippecanoe County Highway Department). Standard Bond Form # 76-102 shall be used and Bond shall be made payable to the Board of Commissioners of Tippecanoe County.

CONTRACTOR_____

ADDRESS_____

_____

SIGNATURE_____

PHONE NUMBER _____

APPLICANT_____

ADDRESS_____

_____

SIGNATURE_____
(AUTHORIZED REPRESENTATIVE)

PHONE NUMBER_____

NOTE: *All checks should be made payable to the Treasurer of Tippecanoe County and forwarded to the Tippecanoe County Highway Engineering Department.*

GRANT OF PERMIT TO CUT INTO TIPPECANOE COUNTY RIGHT-OF-WAY

The Tippecanoe County Highway Engineer hereby grants to _____

_____, a permit to cut into the Tippecanoe County Highway Right-of-Way

described herein, on condition that said applicant file with the Tippecanoe County Highway Engineer, a Maintenance Bond (County Form No. 72-102) made payable to the Board of Commissioners of Tippecanoe County in the amount of _____

_____ ($_____).

This permit shall expire one year from the _____ day of _____, 20_____, unless actual work has begun on the above mentioned location.

This permit is not effective until the above described Bond is filed.

If any person shall install a pipeline, conduit, or private drain across or along any County Highway, or shall block or damage a County Highway, without first obtaining a permit therefore, and filing with the Tippecanoe County Highway Engineer a Bond, as provided herein above, such person shall be guilty of a misdemeanor, and upon conviction thereof, shall be fined any sum not exceeding One Thousand Dollars ($1,000.00).

APPROVED THIS_____DAY OF_____, 20 _____.

TIPPECANOE COUNTY HIGHWAY DEPARTMENT

_____

Stewart W. Kline, P.E., Executive Director
Michael J. Spencer, Assistant Executive Director

TIPPECANOE COUNTY HIGHWAY DEPARTMENT