

Tippecanoe County Board of Commissioners

Meeting Minutes

Monday, November 16, 2020

10:00 am

Tippecanoe Room, Tippecanoe County Office Building
20 N 3rd Street, Lafayette, Indiana

Commissioners present President Tracy A. Brown, Vice President Thomas P. Murtaugh.

Attending virtually Member David S. Byers.

Also present: Attorney Doug Masson, Auditor Robert Plantenga, and Recording Secretary Jennifer Wafford. Attending Virtually Commissioner's Assistant Paula Bennett.

- I. **PLEDGE OF ALLEGIANCE** – President Brown called the meeting to order and led the Pledge of Allegiance
- II. **APPROVAL OF MINUTES** from Monday, November 2, 2020.
 - Commissioner Murtaugh moved to approve the minutes as presented, second by Commissioner Brown. Motion carried.
- III. **PRESENTATION OF PAYROLL** – Paula Bennett
The payroll from November 13, 2020 was recommended for approval without exception.
 - Commissioner Murtaugh moved to approve the Payroll as presented, second by Commissioner Byers. Motion carried.
- IV. **PRESENTATION OF ACCOUNTS PAYABLE** – Paula Bennett
The claims from November 4, 2020 through November 16, 2020 were recommended for approval without exception.
 - Commissioner Murtaugh moved to approve the Accounts Payable as presented, second by Commissioner Byers. Motion carried.
- V. **APPROVAL OF 2021 HOLIDAYS** – Shirley Mennen
The schedule of the 2021 Holidays has been updated to include December 31, 2021, for 2022 New Year's Day. This is due to New Years Day 2022 falling on a Saturday.
 - Commissioner Murtaugh moved to approve the amended Holiday schedule as presented, second by Commissioner Byers. Motion carried.
- VI. **HIGHWAY** – Stewart Kline presented and recommended:
 - A. 3-year Subdivision Maintenance Bond for Fairfield Contractors, in the amount of \$57,827.50 for streets in Oak Ridge Subdivision, Section One, Phase 2. Also, a Street Acceptance for Oak Ridge Subdivision, Section One, Phase 2 for the following: Crocus Drive for 499.27 feet, Daffodil Drive for 775.03 feet, Gainsboro Drive for 714.99 feet, and Maize drive for 510.85 feet.
 - Commissioner Murtaugh moved to approve the bond and street acceptance as presented, second by Commissioner Byers. Motion carried.
- VII. **SET PUBLIC HEARING FOR PUBLIC SAFETY PROGRAM DEVELOPMENT AND MODERNIZATION PROJECT** – Tom Murtaugh presented and recommended:

A public hearing to be set for December 9, 2020, @ 6pm. This will be a Joint meeting of Council and Commissioners. The purpose of this meeting is to discuss the need for and a potential plan to provide additional programming space through Community Corrections and at the Tippecanoe County Jail. The potential plan being proposed fits within the same rates as the

current Jail Lease Bond Payment. The Commissioners and Council are interested in obtaining public input on this project.

- Commissioner Murtaugh moved to approve setting the Public Hearing date as presented, second by Commissioner Byers. Motion carried.

VIII. CHANGE ORDERS:

A. FAIRGROUNDS RENOVATIONS

1. Change order #1 with Big Ben Builders, for a total increase of \$39,518.92, to complete the following:
 - a) Add 6 additional restroom hand dryers per CHA design. Information Bulletin No. 11.
 - b) Add 16 ea. corner guards at movable partition pocket wall leading ends as directed on shop drawings.
 - c) Frame Observation Deck 221 penthouse, install one door frame, and apply Owner-provided metal siding and cap to exterior side per IB No. 8 details 3 & 4 on A-104.2.
 - d) Frame walls and provide and install formed metal panels from B-deck above restroom to bottom side of B-deck roof at roof hatch in two locations.
 - e) Add fire rated assembly from top of masonry wall to roof B-deck above the south walls of room 117 & one-sided top-of-wall closure to 1 18.
 - f) Drill holes in PEMB steel beam to receive folding partition wall hangers.
 - g) Replace one piece of steel siding on the 4H Office Building at the electrical penetration.
 - h) Add plastic laminate counter tops in Kitchen 112, including at two pass-through openings.
 - i) Add siding trim at all wall supply and exhaust fan rough openings.
 - j) Deduct for not installing owner wood siding on Coliseum wall, vestibule, and wall separating Vestibule and Gallery.
 - k) Deduct for Hardie Panel in Gallery.
 - l) Add for drywall and level 5 finish in Vestibule and three walls in Gallery previously Hardie Panel.
 - m) Add for Duraplate install around Vestibule area and two corners on south side Vestibule.
 - n) Add for wood furring strips and wood siding on both sides of Vestibule wall.
 - o) Change exterior canopy columns from steel siding cladding to exterior insulated finish system.
 - p) Add 2x blocking to the top of the restroom CMU walls and plywood blocking in the joist spaces.
- Commissioner Byers moved to approve the change orders as presented, second by Commissioner Murtaugh. Motion carried.
2. Change order #2 with Big Ben Builders, for an increase of \$95,722.29, to complete the following:
 - a) Add box beam header, movable partitions, and partition pockets at gridlines F and I in Area D:
 - b) Drill movable 'partition support holes in existing beam.
 - c) Provide and install 3-5/8" metal stud box beam containing the steel support beam and movable partition track. Clip to the beam. Diagonal brace to prevent box beam wracking.
 - d) Sound insulate both sides.

- e) Install Owner provided Duraplate to the box beam.
 - f) Trim four corners with white brake metal.
 - g) Provide and install steel stud framing for movable partition pocket walls and intermediate column wraps.
 - h) Install Duraplate on movable partition pocket walls and intermediate columns.
 - i) Provide and install stainless steel vertical corner trim on movable partition pocket walls and intermediate columns.
 - j) Provide and install white brake metal trim on horizontal and sloped outside Duraplate corners.
 - k) Movable partitions matching the specifications approved in Area A are included in another contract.
 - l) Perforated steel liner panels, associated trim and support, and PEMB insulation above the box beam are included in another contract.
- Commissioner Byers moved to approve the change orders as presented, second by Commissioner Murtaugh. Motion carried.

3. Change order #1 with F.G. Schafer Co., for an increase of \$14,348, to complete the following:

- a) Provide and Install Additional Kitchen Equipment:
- b) 1 ea. Vulcan Model No. LG300 Gas Floor Fryer
- c) 1 ea. Vulcan Model no. VC44GD Gas Convection Oven
- d) 1 ea. Master-Bilt Products Model No. MBF49-S Reach-in Freezer

- Commissioner Byers moved to approve the change orders as presented, second by Commissioner Murtaugh. Motion carried.

4. Change order #8 with Brenneco Inc., for an increase of \$1,275

- a) Provide and install two back mount faucets with 14" spouts for the existing 3-comp sink.
- b) Provide and install one 72" 2-comp sink with 1/2-18" drain boards
- c) Provide and install one back mount faucet with 12" spout for 2-comp sink
- d) Provide and install two lever strainers for 2-comp sink

- Commissioner Byers moved to approve the change orders as presented, second by Commissioner Murtaugh. Motion carried.

B. TIPPECANOE COUNTY SUPERIOR COURT 7:

Change order #2 for Stull Woodworks, in the amount of \$1,244 to stain two added upper cabinets red oak to match the Jury room cabinets.

- Commissioner Murtaugh moved to approve the change orders as presented, second by Commissioner Byers. Motion carried.

IX. CONTRACTS AND AGREEMENTS

1. Purdue Extension- Amber Noll presented and recommended:

This is the Annual Contractual Services Agreement between Purdue University and Tippecanoe County for the Extension offices and services. This agreement covers five county educators. These staff will provide local extension services in the following program areas: agriculture and natural resources, health and human sciences, community development and

4-H youth development. The contract is for January 1, 2021 through December 31, 2021, in the amount of \$226,495.00

- Commissioner Murtaugh moved to approve the contract as presented, second by Commissioner Byers. Motion carried.

2. Quality Heating & Plumbing- Anthony Dildine presented and recommended:

The approval of preventative maintenance agreements for the following county offices:

- A five-year contract for Tippecanoe County Community Corrections, for annual maintenance on 2 Lochinvar Armor Boilers. The contract amounts are \$1,442 for 2021, \$1,467 for 2022, \$1,466 for 2023, \$1,483 for 2024, and \$1,508 for 2025.
- A five-year contract for Tippecanoe County Court House, for annual maintenance on 2 Carrier Chillers and 2 Aerco Benchmark Boilers. The contract amounts are \$7,372 for 2021, \$5,552 for 2022, \$7,532 for 2023, \$5,624 for 2024, and \$7,802 for 2025.
- A five-year contract for Tippecanoe County Office Building, for annual maintenance on 1 York Chiller, 1 Data Aire Split System, and 2 Aerco Benchmark 3000 Boilers. The contract amounts are \$ 10,476 for 2021, \$6,616 for 2022, \$8,594 for 2023, \$6,696 for 2024, and \$8,904 for 2025.
- A five-year contract for Tippecanoe County Building 629, for annual maintenance on 2 Lochinvar Knight Boilers, and 2 Carrier Chillers. The contract amounts are \$2,610 for 2021, \$2,654 for 2022, \$2,663 for 2023, \$2,688 for 2024, and \$2,741 for 2025.
- A five-year contract for Tippecanoe County Jail, for annual maintenance on 3 Carrier Chillers, 4 Aerco Benchmark Boilers, 2 Aerco AM500W Domestic Boilers, 1 Raypak W3-3500 Domestic Boiler, and 1 PVI 750 P 500A-TP Domestic Boiler. The contract amounts are \$24,004 for 2021, \$19,782 for 2022, \$17,724 for 2023, \$12,708 for 2024, and \$17,786 for 2025.

- Commissioner Murtaugh moved to approve the contract as presented, second by Commissioner Brown. Motion carried.

3. Huston Electric-Antony Dildine presented and recommended:

The approval of a preventative maintenance agreement for the following:

- A four-year contract for Tippecanoe County Office Building, for annual maintenance of 1 Cummins Generator, and 1 Asco Transfer Switch. The contract amount is \$636 a year for 2021-2024.

- Commissioner Murtaugh moved to approve the contract as presented, second by Commissioner Byers. Motion carried.

4. Reliable Exterminators- Anthony Dildine presented and recommended:

The approval of a commercial pest control service agreement for the following:

- A four-year contract for Tippecanoe County Building 629 for monthly pest control services. The contract amount is \$540 a year for 2021-2023.
- A four-year contract for Tippecanoe County Courthouse Annex for monthly pest control services. The contract amount is \$900 a year for 2021-2023.

- c. A four-year contract for Tippecanoe County Courthouse for monthly pest control services. The contract amount is \$1,020 a year for 2021-2023.
 - d. A four-year contract for Tippecanoe County Office Building for monthly pest control services. The contract amount is \$540 a year for 2021-2023.
- Commissioner Murtaugh moved to approve the contract as presented, second by Commissioner Byers. Motion carried.

X. REPORTS ON FILE


- Tippecanoe County Building Commission
- Tippecanoe County Public Library
- Area IV Rural Transportation 3rd Quarter Report
- Low-Cost Spay & Neuter Clinic

XI. UNFINISHED/NEW BUSINESS -None


XII. PUBLIC COMMENT -None

Commissioner Murtaugh moved to adjourn. President Brown adjourned the meeting.

BOARD OF COMMISSIONERS OF
THE COUNTY OF TIPPECANOE



Tracy A. Brown, President



Thomas P. Murtaugh, Vice-President



David S. Byers, Member

ATTEST:



Robert A Plantenga, Auditor 12/07/2020

Minutes prepared by Jennifer Wafford, Recording Secretary