

**TIPPECANOE COUNTY COUNCIL
WORKING SESSION
OCTOBER 3, 2002**

The Tippecanoe County Council held its Working Session on Thursday, October 3, 2002 at 2:00 P.M. in the Tippecanoe Room in the County Office Building. Council members present were: Vice President Connie Basham, Jeffrey Kessler, Margaret K. Bell, and Kathy Vernon; Auditor Robert A. Plantenga, Attorney David W. Luhman, and Secretary Pauline E. Rohr. (Councilmembers David S. Byers, Jeffrey A. Kemper, and Ronald L. Fruitt were absent.)

Vice President Basham called the meeting to order.

AGENDA DISCUSSION: October 8, 2002

Public Defender

The Public Defender requested \$9,000 for Professional Services in Public Defender Fee Fund 42. Anticipating additional revenue in that account by the October meeting, the Auditor advertised \$10,000 which will give the Council the choice to appropriate more than the requested amount.

Ancillary

During discussion of the request for an additional \$18,550 for Overtime, it was noted that \$36,000 has already been spent in that line item. Revenue so far in 2002 is approximately \$23,000. Attorney Luhman said all private transcripts should be reimbursed 100%. The Council approved \$15,000 for Part-time for 2003 to help alleviate Overtime costs. Auditor Plantenga thought an additional employee would cost less than the Overtime.

Community Corrections

Due to a typo, the total annual salary for the Head Case Manager was stated as \$27,487 but should be \$28,487.

Prosecutor IV-D & Prosecutor

The reduction in Prosecutor IV-D and the additional for Prosecutor is to correct an error because the salary was paid from the wrong account. Since both departments are in the General Fund, the appropriation will not affect the uncommitted balance.

Highway Cum Bridge Fund 25

Both requests are in the same fund but shifting funds from one project to another requires a reduction and an additional.

Commissioners

Commissioners' Assistant Weston said the requests for appropriations for Unemployment, Other Professional, and Postage can be withdrawn because the funds can be transferred from Self Insurance.

TRANSFERS

Since the Working Session is an advertised meeting, Auditor Plantenga asked the Council to approve the Sheriff's transfer requests today. One of his requests is for the transfer of \$40,000 to Utilities. If this bill is paid late, the Sheriff will incur a penalty of approximately \$500. Since the discussion regarding additional appropriations may be lengthy next Tuesday, the Auditor suggested approving all Transfers and a Salary Ordinance today.

CIRCUIT COURT

TRANSFERS: \$5,000.00

From:	01-40-182300	Health Insurance	5,000.00
To:	01-40-322000	Law Books	2,550.00
	01-40-321100	Pauper Attorney	2,000.00
	01-40-321550	Judge Pro Tem	250.00
	01-40-321000	Dues & Subscriptions	200.00

- Councilmember Vernon moved to approve the Transfers, seconded by Councilmember Kessler; motion carried.

SUPERIOR COURT II

TRANSFERS: \$3,373.00

From:	01-42-321250	Jury Expenses	3,373.00
To:	01-42-171500	Overtime	2,000.00
	01-42-171600	Part-time	1,000.00
	01-42-182100	Social Security	230.00
	01-42-182200	Retirement	143.00

Auditor Plantenga corrected the Retirement amount to \$95.00.

- Councilmember Vernon moved to approve the transfer of \$2,000 for Overtime, \$1,000 for Part-time, \$230 for Social Security, and \$95 for Retirement from Jury Expense, seconded by Councilmember Bell; motion carried.

SHERIFF

TRANSFERS: \$65,000.00

From:	01-05-121480	Correction Officers	25,000.00
To:	01-05-221300-1014	Food	15,000.00
	01-05-331000	Fugitives	10,000.00
From:	01-05-121410	Deputies	40,000.00
To:	01-05-325100	Utilities	40,000.00

- Councilmember Vernon moved to approve the Transfers, seconded by Councilmember Bell; motion carried.

BUILDING COMMISSION

TRANSFER: \$3,000.00

From:	01-29-112146	Inspector	3,000.00
To:	01-29-311000	Travel	3,000.00

- Councilmember Vernon moved to approve the Transfer, seconded by Councilmember Kessler; motion carried.

JUVENILE ALTERNATIVES

SALARY ORDINANCES	<u>Position</u>	<u>Rate</u>	<u>Salary</u>
Full Time (10/1/02 thru 9/30/03)	Surveillance Officer	1,117.54	26,821.00
Full Time (10/16/02 thru 6/30/03)	Truancy Mediation Asst.	1,052.08	25,250.00

- Councilmember Vernon moved to approve the Salary Ordinances, seconded by Councilmember Bell; motion carried.

SHERIFF'S RETIREMENT PLAN AMENDMENT

Sheriff Anderson distributed copies of the amended Sheriff's Retirement Plan for the Council's approval on Tuesday, October 8. The changes are to satisfy IRS requirements but require no additional funding.

DISCUSSION: Proposed Reductions of Appropriations in Health Insurance

In an effort to find funding for appropriation requests in November, Auditor Plantenga compiled a report of surplus Health Insurance Funds in various County General Fund departments. A department may have surplus funds due to a vacant position or employees who are not on the County's Plan. He wondered if Councilmembers wished to ask departments with surplus funds they represent to do a Reduction of Appropriation for the November meeting. If the department head agrees, this is one occasion when that money would revert to uncommitted County General Funds.

FYI

Commissioner Benson reported that Dennison Parking, Inc. has taken over management of the County's Parking Garage from the DBC.


Department Heads will hold a luncheon meeting at Noon, Wednesday, October 23, 2002 in the Tippecanoe Room. Councilmembers are invited to attend.

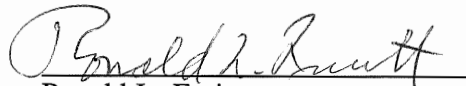
Sheriff Anderson announced that, due to the reduction of five (5) Courthouse Bailiff positions, only the 4th Street entrance will have a metal detector. Employees may enter the 3rd Street entrance by showing the current picture ID card. Without the card, they must enter through the metal detector at the 4th Street entrance. These picture ID cards will no longer be valid after a magnetic card reader is installed sometime before the end of the year. After that time, no keys will be used and access will be by card only. He said the cards will be individually coded to specific hours the individual is allowed access to the Courthouse.

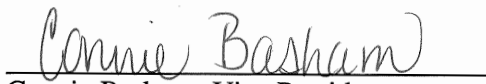
ADJOURNMENT

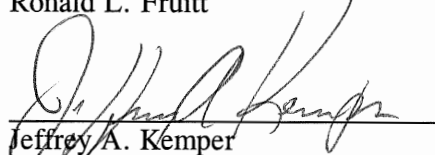
There being no further business, the meeting adjourned.

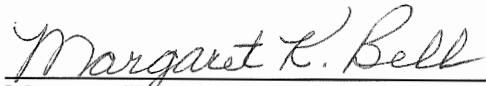
TIPPECANOE COUNTY COUNCIL

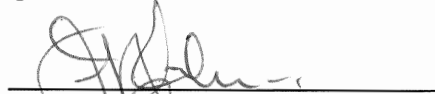

David S. Byers, President

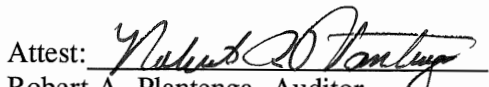

Ronald L. Fruitt



Connie Basham, Vice President


Jeffrey A. Kemper


Margaret K. Bell


Jeffrey Kessler

Attest: 
Robert A. Plantenga, Auditor


Kathy Vernon