

**TIPPECANOE COUNTY COUNCIL
REGULAR MEETING
SEPTEMBER 10, 2002**

The Tippecanoe County Council held its regular meeting on Tuesday, September 10, 2002 at 2:00 P.M. in the Tippecanoe Room in the County Office Building. Council members present were: President David S. Byers, Vice President Connie Basham, Jeffrey Kessler, Margaret K. Bell, Jeffrey A. Kemper, Kathy Vernon, and Ronald L. Fruitt; Auditor Robert A. Plantenga, Attorney David W. Luhman, and Secretary Pauline E. Rohr.

President Byers called the meeting to order and led the Pledge of Allegiance. Councilmember Basham then introduced Major Robert E. Meyer, Commanding Office of the Salvation Army of Greater Lafayette, who offered a prayer.

APPROVAL OF MINUTES

- Councilmember Kessler moved to approve the minutes of the August 8, 2002 Working Session, seconded by Councilmember Fruitt; motion carried.
- Councilmember Kemper moved to approve the minutes of the August 13, 2002 Regular Meeting, seconded by Councilmember Vernon; motion carried.

FINANCIAL STATEMENT: Auditor Robert Plantenga

Auditor Plantenga reported the 2002 uncommitted County General Funds through August 31, 2002 are \$279,466.15.

INTEREST REPORT: Treasurer Oneta Tolle

The Interest Report showed the average interest rate for July 2002 was 1.64%. The average interest rate for MBIA was 1.57%.

PROSECUTOR IV-D: Jerry Bean

ADDITIONAL APPROPRIATION: \$6,004.00
6,004.00 Capital Outlay

TRANSFER: \$4,400.00: IV-D

From:	01-10-311000	Travel	400.00
To:	01-10-211000	Supplies	400.00
From:	01-10-182300	Health Insurance	4,000.00
To:	01-10-211000	Supplies	3,000.00
	01-10-221000	Printing	1,000.00

Prosecutor Jerry Bean explained that he purchased new office furniture for three (3) new IV-D caseworkers and a shredder at a total cost of \$9,095.99. Although the State will reimburse 66% of that cost, the County has to pay out that amount (\$6,004.00) to get the reimbursement to the General Fund. Mr. Bean said he has the funds to pay the remaining \$3,091.00. Auditor Plantenga pointed out that, although the reimbursement will go into the General Fund, it won't go into unappropriated funds.

- Councilmember Kemper moved to approve the appropriation of \$6,004.00 for IV-D Capital Outlay, seconded by Councilmember Basham; motion carried.
- Councilmember Kemper moved to approve the transfers for Prosecutor IV-D, seconded by Councilmember Kessler; motion carried.

PROSECUTOR: Jerry Bean

TRANSFER: \$4,400.00: Prosecutor

From:	01-09-182300	Health Insurance	17,000.00
To:	01-09-211000	Supplies	3,000.00
	01-09-322330	Witness Fees	5,000.00
	01-09-311000	Travel & Training	2,000.00
	01-09-321000	Dues & Subscriptions	2,000.00
	01-09-322000	Law Books	2,500.00
	01-09-323400	Transcripts/Records	2,500.00

- Councilmember Kemper moved to approve the Transfers for Prosecutor, seconded by Councilmember Bell; motion carried.

AREA PLAN: Executive Director Jim Hawley

ADDITIONAL APPROPRIATION: \$10,000.00
 10,000.00 Attorney Fees

Mr. Hawley explained that \$32,000 was approved in this line item for 2002 but he had some 2001 bills that were paid from that appropriation. The remaining contracted amount for their attorney is \$3,750.00 but he has a balance of only \$1,359.74. He said \$15,000 of the contract is for the attorney's attendance at two (2) ordinance meetings per month. He noted that their attorney is also the attorney for the Zoning Enforcement Department but said no additional money was budgeted to cover that expense.

Mr. Hawley was asked if zoning violators are being fined. Mr. Hawley said it is up to the court to impose a fine if a violation goes to court.

- Councilmember Kessler moved to approve the appropriation of \$10,000.00 for Attorney Fees, seconded by Councilmember Vernon; motion carried.

DRAINAGE BOARD

ADDITIONAL APPROPRIATION: \$3,500.00
 3,500.00 Attorney Fees

Auditor Plantenga noted this line has a balance of \$62.00.

- Councilmember Kemper moved to approve the appropriation of \$3,500.00, seconded by Councilmember Vernon; motion carried.

PROBATION: Fund 194: SHOCAP

ADDITIONAL APPROPRIATION: \$1,432.92
 971.19 Salary
 74.54 Social Security
 46.13 Retirement
 172.14 Health Insurance
 33.99 Workman's Comp
 135.00 Travel

Auditor Plantenga noted the following corrections:

Social Security to \$74.30
 Retirement to 46.13
 Worker's Comp to 33.99

This is a cash match to pay the SHOCAP Tracker for the 4th quarter from Fund 194.

- Councilmember Kemper moved to approve the corrected appropriation of \$1,432.75, seconded by Councilmember Basham; motion carried.

COURT SERVICES: Fund 07: Director Cindy Houseman

ADDITIONAL APPROPRIATION: \$16,114.00
 11,549.00 Case Manager
 884.00 Social Security
 549.00 Retirement
 2,727.00 Health Insurance
 405.00 Workman's Comp

SALARY ORDINANCE	Position	Rate	Salary
Full Time	Case Manager	1,154.83	11,549.00

Mrs. Houseman distributed information regarding her department's operation. Due to an increasing workload, she said a new Case Manager position is needed to provide services. She said each of the two current Case Managers have a caseload of 1,200 clients.

President Byers asked if she could pick up some costs in the Probation Department that relate to Court Services. She responded that she would need to consult with Bill Carey at the Indiana Judicial Center.

- Councilmember Kemper moved to approve an appropriation of \$16,114.00 for Court Services, seconded by Councilmember Basham; motion carried with Councilmember Kessler abstaining.
- Councilmember Kemper moved to approve the Salary Ordinance, seconded by Councilmember Basham; motion carried with Councilmember Kessler abstaining.

SUPERIOR COURT III: Judge Loretta Rush

ADDITIONAL APPROPRIATION: \$250,000.00
 250,000.00 Institutional Care

Judge Rush explained that this request is to pay Institutional Care to Indiana Boys and Girls Schools for bills from January 1, 2002 to June 30, 2002. She said she paid on this debt but the amount has increased because the Department of Corrections raised the rate. Councilmember Kessler said the Council has to make a good faith effort to pay this debt.

- Councilmember Kemper moved to approve \$50,000.00 for Institutional Care, seconded by Councilmember Kessler; motion carried.

PUBLIC DEFENDER: Amy Hutchison

ADDITIONAL APPROPRIATION: \$110,576.00 (Fund 01)
 400.00 Office Supplies
 49,176.00 Contractual Services
 60,000.00 Professional Services
 1,000.00 Overtime

Mrs. Hutchison explained that she needs funds for Contractual Services because she can't take cases if she doesn't have attorneys. She needs more funds for the Professional Services line item because she has a bill for \$31,846.75 but is \$15,826.00 short of funds to pay.

Auditor Plantenga said there is an appropriated amount of \$5,390.00 in Fund 42 that is unspent and approximately \$15,000 in cash.

Attorney Luhman explained that the Public Defender has to have an appropriation before she can sign a contract with the attorneys.

- Councilmember Kemper moved to approve \$400.00 for Office Supplies, \$25,000 for Contractual Services, \$30,000 for Professional Services, and \$1,000 for Overtime from the General Fund, seconded by Councilmember Kessler; motion carried.

RESOLUTION 2002-29-CL: Amends EDIT Plan for Lauramie Township

This Resolution endorses Resolution 2002-28-CM amending the EDIT Plan to fund the Lauramie Township Regional Sewer District archeological, environmental and engineering studies in the amount of \$15,000.00.

(quote)

TIPPECANOE COUNTY COUNCIL

RESOLUTION 2002-29-CL

RESOLUTION ENDORSING THE ADOPTION OF AN AMENDMENT TO THE TIPPECANOE COUNTY ECONOMIC DEVELOPMENT INCOME TAX CAPITAL IMPROVEMENT PLAN

WHEREAS, authority has been granted by I.C. 6-3.5-7-15 to the Board of Commissioners of the County of Tippecanoe, to adopt a Capital Improvement Plan for the County of Tippecanoe setting forth the uses of the revenues which Tippecanoe County shall receive from the Economic Development Income Tax duly adopted in the year 1989.

WHEREAS, the Tippecanoe County Council shall be involved in the consideration of appropriations and financing mechanisms; including but not limited to, bonds, as to the various projects set forth in the Capital Improvement Plan.

WHEREAS, the Tippecanoe County Council has previously ratified and endorsed prior Economic Development Income Tax Capital Improvement Plans as submitted by the Board of Commissioners in Resolution 90-4-CL dated May 7, 1990; Resolution 90-8-CL dated June 12, 1990, 1990; Resolution 91-14-CL dated August 13, 1991, Resolution 94-16-CL dated November 9, 1994, Resolution 96-06-CL adopted on April 9, 1996, Resolution 96-10-CL dated August 13, 1996, Resolution 97-17-CL adopted May 13, 1997 and Resolution 98-5-CL adopted January 13, 1998, Resolution 98-27-CL dated June 12, 1998, Resolution 98-35-CL dated July 29, 1998; and Resolution 98-43-CL dated October 13, 1998; Resolution 98-47-CL dated November 10, 1998; and Resolution 99-16-CL dated March 9, 1999; and Resolution 99-2 1 -CL adopted on April 13, 1999; Resolution 99-20 CL adopted on May 11, 1999; Resolution 99-31-CL adopted on October 12, 1999; Resolution 2000-09-CL adopted on February 8, 2000; Resolution 2000-20-CL adopted on April 11, 2000; and Resolution 2000-26-CL adopted on May 9, 2000; and Resolution 2000-30-CL adopted on June 13, 2000; and Resolution 2001-09-CL adopted on March 13, 2001; and Resolution 2001-16-CL adopted April 10, 2001; and Resolution 2001-33-CL adopted August 14, 2001; and Resolution 2001- 42 CL adopted September 10, 2001; and Resolution 2001- 49 CL November 13, 2001; and Resolution 2002-21-CL adopted June 24, 2002; and

WHEREAS, the Tippecanoe County Council has had the opportunity to review the proposed Amendment Thirty-five (35) to the Capital Improvement Plan adding thereto Project 37, Funding for the Lauramie Township Regional Sewer District archeological, environmental and engineering studies in the amount of \$15,000.00, and is of the opinion that said amendment and the establishment of said projects and the provision of the additional funding as set forth therein will be beneficial and cost effective for Tippecanoe County.

NOW, THEREFORE, BE IT RESOLVED, that the Tippecanoe County Council endorses Amendment Thirty-five (35) to the Tippecanoe County Economic Development Income Tax Capital Improvement Plan adding thereto Project 37, Funding for the Lauramie Township Regional Sewer District archeological, environmental and engineering studies in the amount of \$15,000.00, as adopted by the Board of Commissioners of the County of Tippecanoe pursuant to Resolution No. 2002-28-CM, a copy of which is attached hereto as Exhibit A.

Presented to the County Council of Tippecanoe County, Indiana, and adopted this day 10th day of September, 2002 by the following vote:

VOTE	TIPPECANOE COUNTY COUNCIL
David S. Byers	_____ David S. Byers, President
Connie Basham	_____ Connie Basham, Vice President
Margaret K. Bell	_____ Margaret K. Bell
Jeffrey Kessler	_____ Jeffrey Kessler
Jeffrey A. Kemper	_____ Jeffrey A. Kemper
Kathy Vernon	_____ Kathy Vernon
Ronald L. Fruitt	_____ Ronald L. Fruitt

ATTEST:

Robert A. Plantenga, Auditor

(unquote)

- Councilmember Kessler moved to approve Resolution 2002-29-CL, seconded by Councilmember Fruitt; motion carried.

COMMISSIONERS: EDIT Fund 15

ADDITIONAL APPROPRIATION: \$15,000.00
15,000.00 Professional Services

This appropriation request is to fund the \$15,000 request for the Lauramie Township Sewer District just approved in Resolution 2002-29-CL.

- Councilmember Kessler moved to approve the appropriation of \$15,000 for Professional Services, seconded by Councilmember Kemper; motion carried.

SUPERIOR COURT II: Bailiff Brenda Rody

<u>TRANSFER: \$4,000.00</u>			
From:	01-42-182300	Health Insurance	4,000.00
To:	01-42-321100	Pauper Attorney	4,000.00

Mrs. Rody said there is a balance of \$600.00 in the Pauper Attorney line item.

- Councilmember Kemper moved to approve the Transfer of \$4,000.00, seconded by Councilmember Basham; motion carried.

SUPERIOR COURT V

<u>TRANSFER: \$2,000.00</u>			
From:	01-44-182300	Health Insurance	2,000.00
To:	01-44-322330	Witness Fees	2,000.00

- Councilmember Kemper moved to approve the Transfer, seconded by Councilmember Basham; motion carried.

MITs: Executive Director Diane Hawkins

SALARY ORDINANCE	Position	Rate	Salary
Full Time	Financial Systems Coord	1,146.75	27,522.00
	Judicial Systems Coord	1,146.75	27,522.00
	Sr. Programmer/Analyst	1,775.75	42,618.00
	Sr. PC Tech	1,626.42	39,037.00
	Adm/Help Desk Asst	1,061.83	25,484.00
	GIS Specialist	1,312.50	31,500.00

Mrs. Hawkins requested reclassifications for these six (6) employees as recommended by Wagner, Irwin, & Scheele as well as the County Job Classification Study Committee for the remainder of 2002. She said she has enough money in her current budget to pay for the increases in salaries. She said she started this process in March with new job descriptions to fit the jobs as they have evolved.

Councilmember Vernon asked if these six employees received additional training at the County's expense. Mrs. Hawkins responded that five of the six received additional training that was paid for from County funds.

Councilmember Kessler disagreed with those who have said reclassification is a raise. In his opinion, there is a difference between the two and he said their additional training should mean improved services. Although money is tight, he said these reclassifications do not require an additional appropriation.

- Councilmember Kessler moved to approve the Salary Ordinance for the six (6) MITs employees, seconded by Councilmember Basham.

Councilmember Fruitt asked how much additional these reclassifications will cost for 2003. Auditor Plantenga responded they will cost an additional \$17,000 that is already built into the 2003 Budget.

Councilmember Vernon questioned why the reclassification process takes so long because timing is everything. She said the County paid to get these employees trained but she doesn't want this to get out of hand. Although no County employees received a raise, they are being asked to work harder and smarter and as a result she thinks more departments will be asking for reclassifications for extra money. She wondered if future reclassifications could be put on hold for a year due to our budget constraints. Councilmember Vernon said she believes a few hundred County employees feel reclassification is the way to get a raise and she is real, real leery of the precedent the Council is setting.

- The motion to pass the Salary Ordinance for MITS passed with 1 no vote by Councilmember Vernon.

HEALTH

TRANSFER: \$13,000.00

From:	01-46-121570	Nurse	13,000.00
To:	01-46-221400	Medical Supplies	7,000.00
	01-46-211000	Office Supplies	2,500.00
	01-46-222000	Environmental Supplies	1,000.00
	01-46-221000	Printed Form/Materials	500.00
	01-46-311000	Travel & Training	2,000.00

- Councilmember Basham moved to approve the Transfers, seconded by Councilmember Bell; motion carried.

SHERIFF

TRANSFER: \$30,000.00

From:	01-05-182300	Health Insurance	30,000.00
To:	01-05-221300-1014	Food	30,000.00

- Councilmember Basham moved to approve the Transfer, seconded by Councilmember Bell; motion carried.

ANCILLARY: Christa Coffey

Ms Coffey was asked if the fee for transcripts could be raised to increase revenue to the General Fund. She responded that the amount of fees is determined by the State Supreme Court.

TRANSFER: \$3,034.80

From:	01-53-323400	Pauper Transcripts	3,034.80
To:	01-53-171550	Overtime	2,700.00
	01-53-182100	Social Security	206.55
	01-53-182200	Retirement	128.25

- Councilmember Kemper moved to approve the Transfers, seconded by Councilmember Basham; motion carried.

OTHER BUSINESS

Budget Clarifications

Clerk

Auditor Plantenga clarified that the Council cut two (2) Comot 1 Deputy Clerks, **not** (1) Comot 1 and (1) Comot 3 from the General Fund. Councilmember Kessler reported on conversations with the current Chief Deputy Clerk Joan Garret and the two Clerk candidates: They all agreed to the cut of (2) Deputy Clerk Comot 1 positions in the General Fund but **not** the funding of any positions from the Clerk's Record Perpetuation Fund at this time. He asked the Auditor to removed the funding of those two positions from the Clerk's Perpetuation Fund. Since the two Deputy Clerk positions were cut, the Council increased the Clerk's Part-time from \$10,000 to \$20,000.

MITS

Based on today's action to reclassify six MITS' employees for the remainder of 2002, Auditor Plantenga said he assumes those same employees are also reclassified for 2003.

Commissioners

Secretary Comot 1 to Comot 2: Auditor Plantenga said a sufficient amount is included in the 2003 Budget to fund this reclassification.

Sheriff

Maintenance Director : Auditor Plantenga said a sufficient amount is included in the 2003 Budget to fund this reclassification.

Regarding Commissioners' and Sheriff's reclassification requests: Councilmember Kessler said if the money is budgeted but the reclassifications are not approved then the Council will have extra money to work with. Attorney Luhman explained:

1. Sufficient funds have been approved for the 2003 Budget to pay for the Commissioners' and Sheriff's reclassifications if they are approved.
2. The Council will approve Salary Ordinances for 2003 on Tuesday, September 17, 2002. If the reclassifications are not approved by that time, the 2003 Salary Ordinance should reflect the 2002 salary.
3. Reclassification requests will continue to occur anytime during the budget year because of changes in duties, not just increased workload for the same skills.

Due to some budget adjustments, Auditor Plantenga announced that the Council over cut the 2003 Budget by \$26,350. He proposed reducing that amount to \$1,350 and adding the \$25,000 to the amount needed to fund additional appropriations for the balance of 2002.

Councilmember Fruitt asked the Commissioners to notify the Agencies by letter of their approved funding amount after the final approval of the 2003 Budget on September 17th.

Excess Levy Appeal

Attorney Luhman explained that the 2003 Budget does not contemplate the request for an Excess Levy. The only justification for appealing for an Excess Levy was the addition of five (5) Bailiffs that resulted from the required additional Courthouse security measures the County implemented. When the Sheriff moved those five Bailiffs to the Jail for 2003, Attorney Luhman said this Budget doesn't have expenses to justify an Excess Levy.

Budget Clarifications cont

Cary Home

Councilmember Basham thought the Council cut the salaries of the Administrative Assistant and Maintenance positions to 75% so they could keep Health Insurance but not Retirement.

However, the numbers provided the Cary Home Director indicated a cut to 80%. Auditor Plantenga said the salaries have been adjusted to 75%.

SCHEDULED MEETINGS

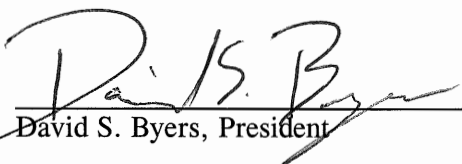
The County Council will hold a Special Meeting at 2:00 P.M., Tuesday, September 17, 2002 for final approval of the 2003 Budget in the Tippecanoe Room in the County Office Building.


The next County Council Working Session will be held at 2:00 P.M., Thursday, October 3, 2002 and the next regularly scheduled County Council Meeting will be held at 2:00 P.M., Tuesday, October 8, 2002. Both meetings will be held in the Tippecanoe Room in the County Office Building.


ADJOURNMENT

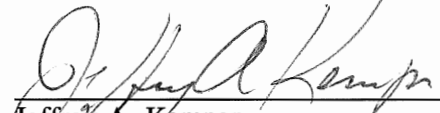
There being no further business, the meeting adjourned.


TIPPECANOE COUNTY COUNCIL



David S. Byers, President



Ronald L. Fruitt

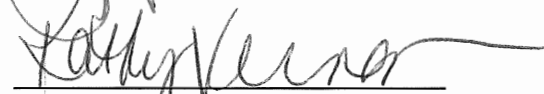

Connie Basham, Vice President


Jeffrey A. Kemper


Margaret K. Bell


Jeffrey Kessler

Attest: 
Robert A. Plantenga, Auditor


Kathy Vernon