

TIPPECANOE COUNTY COUNCIL
REGULAR MEETING
December 10, 2013

The Tippecanoe County Council met Tuesday, December 10, 2013 at 8:30 a.m. in the Tippecanoe Room of the County Office Building. Councilmembers present were: President Roland K. Winger, Vice-President David R. Williams, John R. Basham II, Andrew S. Gutwein, Jeffrey Kemper, Bryan E. Metzger, and Kevin L. Underwood. Others present were: Auditor Jennifer Weston, Attorney David Luhman, and Recording Secretary Tillie Hennigar.

President Winger called the meeting to order and led the Pledge of Allegiance.

AUDITOR'S FINANCIAL REPORT – Jennifer Weston

Auditor Weston reported on the December, 2013 Financial Statement for General Fund 001 and COIT Fund 002. The General Fund has a beginning net balance of \$7,474,134.88; COIT has a beginning net balance of \$2,003,880.20. Additional appropriations granted total \$314,811.00 for the General Fund and \$9,890.00 for COIT. Budget reductions total \$8,464.00 for the General Fund; deducting the miscellaneous expenditures to date of \$13,028.52, the General Fund uncommitted funds balance is \$7,154,759.36. The COIT uncommitted funds balance is \$1,993,990.20. Minimum Fund Balances as established by Resolution 2013-24-CL total \$6,000,000.00 for the General Fund and \$1,500,000.00 for the COIT Fund, bringing down the funds available for appropriation to \$1,154,759.36 for the General Fund and \$493,990.20 for COIT.

	<u>General</u>	<u>COIT</u>
Beginning Net Balance	\$7,474,134.88	\$2,003,880.20
Total Additional Appropriations	\$ 314,811.00	\$ 9,890.00
Total Budget Reductions	\$ 8,464.00	\$ 0.00
Miscellaneous Expenditures (to date)	\$ <u>13,028.52</u>	\$ <u>0.00</u>
Uncommitted Funds	\$7,154,759.36	\$1,993,990.20
Less: Minimum Fund Balance	\$6,000,000.00	\$1,500,000.00
Funds Available For Appropriation	\$1,154,759.36	\$ 493,990.20

Auditor Weston referred to the Fund Balance Report, noting the General Fund is negative at the end of November. Property Tax settlement is nearing completion; the General Fund should reflect a positive balance at the end of December.

Auditor Weston provided a General Fund revenue report reflecting a summary of revenue collected through November 30, 2013, noting some line items are up and others are down. Overall, 89% of miscellaneous expenditures, excluding property taxes, have been collected. Including property taxes, year-end revenue should be close to 100% collected.

TREASURER'S REPORT – Bob Plantenga

Treasurer Plantenga reported on the October 2013 bank statements. The October interest reflects a minimal increase from \$26,448.32 to \$27,126.83. The General Fund interest increased from \$11,798.02 to \$15,726.45. The average interest rate remained the same and the weighted average interest rate is slightly lower.

Chase Bank has a balance of \$99,007.36 for property tax eCheck and credit card payments. Lafayette Bank & Trust has a balance of \$89,136,988.04, earning 0.35%. Currently, with Property Taxes, Lafayette Bank & Trust has in excess of \$141 million. The balance for Lafayette Savings Bank is \$8,156,163.42, earning

0.62%. Morgan Stanley and First Empire are individual securities without a set interest rate. The total amount in Morgan Stanley is \$11,963,075.57; First Empire has a total of \$1,161,266.03.

PUBLIC COMMENT (Agenda Items) – none

CONSENT AGENDA

Approval of Meeting Minutes

Regular Council Meeting – November 12, 2013

Auditor – Ineligible HSC Fund 727 Transfer	\$ 250	Administrative / Other Prof Services to Office Expense / Office Supplies
Assessor – Sales Disclosure Fund 285 Transfer	\$ 47	General Operating / Gen Operating-Misc to Office Expense / Office Supplies
Weights & Measures – COIT Fund 002 Transfer	\$ 432	Office Expense / Office Supplies to Maintenance / Maintenance & Repair
Villa – General Fund 001 Transfer	\$ 2,500	Salaries & Wages / Full Time Employee to Utilities / Electric
Cary Home – General Fund 001 Transfer	\$ 2,000 2,000 1,000	Administrative / Other Prof Services to Departmental / Uniforms & Clothing Buildings / Maintenance & Repair to Office Expense / Office Supplies Administrative / Other Prof Services to Office Expense / Office Supplies
Clerk – General Fund 001 Transfer	\$ 6,500	Salaries & Wages / Full Time Employee to Administrative / Other Prof Services
Juvenile Magistrate – General Fund 001 Transfer	\$ 175 461 108	Court Expenses / Judge Pro-tem to Office Expense / Office Supplies Training Costs / Travel & Training to Office Expense / Office Supplies Court Expenses / Law Book Subscriptions to Office Expense / Office Supplies
Superior Court 3 – General Fund 001 Transfer	\$ 1,000	Training Costs / Travel & Training to Office Expense / Office Supplies
CASA – General Fund 001 Transfer	\$ 597 22 169	Court Expenses / Pauper Attorney to Salaries & Wages / Full Time Employee Court Expenses / Pauper Attorney to Salaries & Wages / Part Time - Regular Court Expenses / Pauper Attorney to Retirement / PERF

- Councilmember Williams moved to approve the Consent Agenda as presented, second by Councilmember Basham, motion carried.

RESOLUTION 2013-34-CL – ACKNOWLEDGING THE INTERLOCAL AGREEMENT WITH THE CITY OF LAFAYETTE, CITY OF WEST LAFAYETTE, COUNTY OF TIPPECANOE COUNTY AND THE AREA PLAN COMMISSION OF TIPPECANOE COUNTY

Area Plan Commission Director Sallie Fahey said Resolution 2013-34-CL authorizes the Council President to sign the Interlocal Agreement between the County, the City of Lafayette and West Lafayette, and the Area Plan Commission (APC). The agreement is required under State law and allows APC to purchase traffic counters and equipment for the three jurisdictions. APC pays for 80% of the traffic counters from Federal funds which were approved in the unified planning work program. The 20% comes from each jurisdictions match; the County's 20% match is \$933.92. In exchange for APC paying 80%, the other jurisdictions take traffic counts for APC. The traffic counters remain the property of APC and stay in inventory until the next batch of counters are purchased. Upon purchase of new, the previous counters purchased in 2008, become property of the jurisdictions.

- Councilmember Kemper moved to approve Resolution 2013-34-CL, second by Councilmember Basham; motion carried.

RESOLUTION 2013-37-CL - APPROVING APPLICATION PERSONAL PROPERTY TAX DEDUCTIONS – TRW AUTOMOTIVE US, LLC

President Winger welcomed Jody Hamilton from Economic Development and George Snow from TRW. President Winger said Mr. Snow will present the SB-1 which is in the existing ERA district. Mr. Snow stated the Ford business coming to Lafayette in 2009-2010 was comprised of two elements: 1) the super duty trucks comprised of F250, F350, and F450 and 2) the Econoline van. The request today of \$7.6 million is to support a significant increase in volume of the super duty trucks. The Econoline van will experience a dramatic decline in volume. The 20 employees working the Econoline production line will move to the new equipment line. Councilmember Kemper thanked Mr. Snow for the presentation and asked if he knew what would happen to the full time employee count over the next 18 to 24 months. Mr. Snow said the current level will be sustained through 2014; beyond 2014 is not predictable.

President Winger said the SB-1 in the packet did not have the final percentages on the seven year abatement. He clarified those to be year one, 100%; year two, 86%; year three, 72%; year four, 58%; year five, 44%; year six, 30%, and year seven, 15%.

- Councilmember Gutwein moved to approve Resolution 2013-37-CL for TRW Automotive as presented, second by Councilmember Williams; motion carried.

PUBLIC DEFENDER – Amy Hutchison
Public Defender User Fee Fund 555

Public Defender Hutchison requested an additional appropriation for Professional Services and also for office supplies to purchase a laptop and larger screen for the investigator.

Additional Appropriation \$9,968

\$4,500	Administrative / Other Professional Services
5,468	Office Expense / Office Supplies

- Councilmember Kemper moved to approve the additional appropriation request for the Public Defender as presented, second by Councilmember Gutwein; motion carried.

CASA – Coleen Hamrick
CASA Donation Fund 151

In the absence of Director Hamrick, Councilmember Metzger said the request is for an additional appropriation for mileage reimbursement.

Additional Appropriation \$431

\$ 431 General Operating / Mileage Reimbursement

- Councilmember Metzger moved to approve the additional appropriation from Fund 151 as presented, second by Councilmember Williams; motion carried.

HEALTH – Ron Cripe / Laurie Wilson
Local Health Maintenance Fund 461

Grant Facilitator Wilson said the grant is the annual local health maintenance fund grant. The amount is the same as last year and will be used for salaries. The grant runs from January 1 through December 31. Auditor Weston said the positions were included in the salary ordinance from budget time.

Grant Appropriation \$72,672

\$	37,130	Salaries & Wages / Full Time Employee
	19,105	Salaries & Wages / Part Time – Other
	4,302	Social Security / Social Security
	4,158	Retirement / PERF
	7,721	Insurance Benefit / Health
	157	Insurance Benefit / Long Term Disability
	99	Insurance Benefit / Life

- Councilmember Underwood moved to approve the grant appropriation for Fund 461 as presented, second by Councilmember Williams; motion carried.

SURVEYOR – Zachariah Beasley
Engineering Review Fund 244

Drainage Board Secretary Brenda Garrison requested an additional appropriation for engineer review fees, stating Fund 244 is a revolving account developers pay into.

Additional Appropriation \$17,972

\$ 17,972 Maintenance / Engineering Services

- Councilmember Basham moved to approve the additional appropriation from Fund 244 as presented, second by Councilmember Kemper; motion carried.

2014 PROPOSED COUNCIL MEETING DATES, ASSIGNMENTS, ETC.

President Winger said the packet included the proposed 2014 Council meeting and deadlines dates. The assignments and appointments will be presented at the January meeting. The 2015 Budget Hearings are

scheduled following the September 9 meeting and continuing on September 10. The meeting dates and deadlines are as follows:

2014 Council Meetings & Deadlines					
Additional Appropriations & Budget Reductions		Transfers Between Series & Salary Statements		Regular Meetings Starting at 8:30 a.m.	
Mon	December 23, 2013	Mon	January 6, 2014	Tues	January 14, 2014
Wed	January 22, 2014	Mon	February 3, 2014	Tues	February 11, 2014
Wed	February 19, 2014	Mon	March 3, 2014	Tues	March 11, 2014
Wed	March 19, 2014	Mon	March 31, 2014	Tues	April 8, 2014
Wed	April 23, 2014	Mon	May 5, 2014	Tues	May 13, 2014
Wed	May 21, 2014	Mon	June 2, 2014	Tues	June 10, 2014
Wed	June 18, 2014	Mon	June 30, 2014	Tues	July 8, 2014
Wed	July 23, 2014	Tues	August 4, 2014	Tues	August 12, 2014
Wed	August 20, 2014	Tues	September 2, 2014	Tues	September 9, 2014
Wed	September 24, 2014	Mon	October 6, 2014	Tues	October 14, 2014
Wed	October 22, 2014	Mon	November 3, 2014	Wed	November 12, 2014
Wed	November 19, 2014	Mon	December 1, 2014	Tues	December 9, 2014

2015 Budget Hearings to begin following the regularly scheduled meeting September 9, 2014. Budget adoption will be held October 14, 2014. A special evening meeting may be scheduled between hearings and adoption.

- Councilmember Kemper moved to approve the 2014 Council meetings and deadlines as presented, second by Councilmember Gutwein; motion carried.

COMMITTEE REPORTS - none

UNFINISHED/NEW BUSINESS

Councilmember Williams announced that Commissioner Murtaugh was elected President of the Indiana Association of Commissioners. President Winger announced that Commissioner Byers was elected President of the Indiana Association of County Commissioners West Central District. Congratulations to both Commissioners.

COMMISSIONER FYI

Commissioner Byers made the following announcements:

- The Villa Christmas dinner is tonight at 6:00 p.m.
- TEMA had over 22 volunteers working over 275 hours during the recent tornado. It's reported that Tippecanoe County has more tornados than any other county in Indiana; however, the reality is that Tippecanoe County has great storm watchers.
- The Department Head lunch is on December 18th, all Council members are invited.
- The Cary Home Christmas dinner is on December 19th at 5:00 p.m.
- In regard to purchasing a building for office space, the building at 111 4th Street received recent water damage and could be a renewed possibility for purchase. There is also another building the Commissioners are looking at and they continue to look for space.

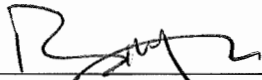
PUBLIC COMMENT

Paul Wright – 4523 S County Line Rd W, Westpoint – Mr. Wright said he appreciates all the time and hard work and believes other taxpayers would appreciate having updated payable information on a regular basis. Mr. Wright wished everyone a Merry Christmas.

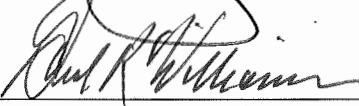
With no additional public comments, Councilmember Kemper moved to adjourn.

Meeting adjourned at 9:00 a.m.

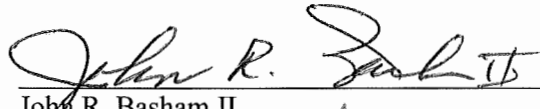
TIPPECANOE COUNTY COUNCIL



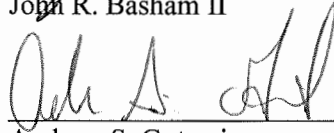
Roland K. Winger, President



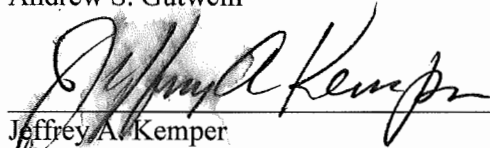
David R. Williams, Vice President



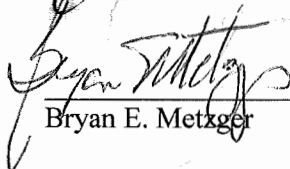
John R. Basham II



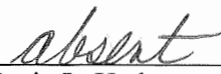
Andrew S. Gutwein



Jeffrey A. Kemper

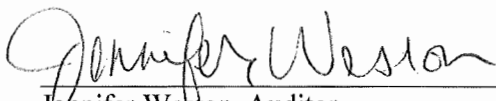


Bryan E. Metzger



Kevin L. Underwood

ATTEST:



Jennifer Weston, Auditor 01/14/2014

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