

TIPPECANOE COUNTY COUNCIL
REGULAR MEETING
July 8, 2014

The Tippecanoe County Council met Tuesday, July 8, 2014 at 8:30 a.m. in the Tippecanoe Room of the County Office Building. Council members present were: President David R. Williams, Vice-President, Andrew S. Gutwein, Jeffrey A. Kemper, Bryan E. Metzger, Kevin L. Underwood and Roland K. Winger. Others present were: Auditor Jennifer Weston, Attorney Dave Luhman, and Recording Secretary Tillie Hennigar. Councilmember John R. Basham II was absent.

President Williams called the meeting to order and led the Pledge of Allegiance.

AUDITOR'S FINANCIAL REPORT – Jennifer Weston

Auditor Weston said the July, 2014 Financial Statement had a beginning net balance between the General Fund and the COIT Fund of \$9,643,824.32. To date additional appropriations have been granted in the amount of \$142,975.00; budget reductions total \$23,766.00. Subtracting the miscellaneous expenditures to date of \$7,219.38, the uncommitted funds balance is \$9,517,395.94. Deducting the minimum fund balance of the combined funds of \$7,500,000.00, the funds available for appropriation is \$2,017,395.94.

	<u>General</u>	<u>COIT</u>	<u>Combined Funds</u>
Beginning Net Balance	\$8,053,949.42	\$1,589,874.90	\$9,643,824.32
Total Additional Appropriations	\$ 142,975.00	\$ 0.00	\$ 142,975.00
Total Budget Reductions	\$ 23,766.00	\$ 0.00	\$ 23,766.00
Miscellaneous Expenditures (to date)	\$ 7,219.38	\$ 0.00	\$ 7,219.38
Uncommitted Funds	\$7,927,521.04	\$1,589,874.90	\$9,517,395.94
Less: Minimum Fund Balance	\$6,000,000.00	\$1,500,000.00	\$7,500,000.00
Funds Available For Appropriation	\$1,927,521.04	\$ 89,874.90	\$2,017,395.94

Auditor Weston said the requests today are \$132,545.00 with a reduction of \$4,090.00. Following settlement, the June Fund Balance report reflects a positive cash balance in the General Fund. As a review of revenue and as a reminder that the 50% mark for the year has passed, some departments are at 50% or above – the Prosecutor, Public Defender, Building Commission, and Cary Home. Some of the departments that are below, and are line items that were expected, are Probation, Court fees, and the DOC. Overall, approximately 52% of the estimated budget for revenue has been collected.

TREASURER'S REPORT – Bob Plantenga

Treasurer Plantenga presented the May Treasurer's Report. May, which is typically the highest interest month of the entire year, had \$59,408.18 of total interest compared to \$24,097.75 in April. The average interest rate of 0.38% remains the same as April; the weighted average interest rate is down from 0.37% to 0.36%.

Chase Bank has a balance of \$94,954.04 for property tax eCheck and credit card payments. Lafayette Bank & Trust had a balance of \$126,547,673.16, earning 0.35%. Today, the balance would be approximately \$70 million which is about \$4 million more than a year ago. The balance for Lafayette Savings Bank is \$8,185,448.21 earning 0.62%. Morgan Stanley and First Empire are individual securities without a set interest rate. The total amount in Morgan Stanley is \$11,665,315.02; First Empire has a total of \$2,604,988.76.

PUBLIC COMMENT (Agenda Items) – none

CONSENT AGENDA

Approval of Meeting Minutes

Regular Meeting – June 10, 2014

Joint Special Meeting with Commissioners & Financial Consultant – June 10, 2014

IFSSA APS “C” Fund 253

Transfer	\$ 1,728	Automotive Expense / Gasoline & Oil to Insurance Benefit / Health
----------	----------	--

- Councilmember Kemper moved to approve the Consent Agenda as presented, second by Councilmember Gutwein; motion carried.

COMPLIANCE WITH STATEMENTS OF BENEFITS (CF-1 and CF-1/PP)**Voestalpine Rotec, Inc. (Real & PP)**

RES 2011-16-CL, 6/14/11

RES 2008-09-CL, 3/11/08

Voestalpine Rotec President Andrew Ball provided an update of the company progress, saying the reconstruction of the building is about 90% complete. The hope is to be inside the building in the next six to seven weeks. New equipment is being delivered and additional investments are being made. He feels very fortunate to keep everyone employed and additional recruitment continuing. The market is buoyant and they have a fabulous crew of people who have kept the company and customers going. He is very pleased overall.

- Councilmember Gutwein moved to approve the Compliance with Statements of Benefits for Resolution 2011-16-CL as presented, second by Councilmember Kemper; motion carried.
- Councilmember Gutwein moved to approve the Compliance with Statements of Benefits for Resolution 2008-09-CL as presented, second by Councilmember Kemper; motion carried.

SUPERIOR COURT 5 – Judge Les Meade**General Fund 001**

Judge Meade said a request for an additional appropriation was submitted to pay Pauper Attorney fees. The Pauper Attorney account is exhausted and there will be additional costs before the end of the year. He has a bill from Wabash Valley for approximately \$8,000 and is looking into the charges as they jumped from \$400 to \$1,600. What he is experiencing in his court is the Deputy Prosecutors are writing plea agreements calling for open sentences leaving the opportunity open for an indigent defendant to appeal the sentence. If they are Paupers, then an Appellate Attorney must be supplied. The CHIN cases also require a lot of Pauper Attorney work. President Williams said Judge Graham and Public Defender Hutchinson will probably be looking for additional resources.

Additional Appropriation \$3,200

\$ 3,200	Court Expenses / Pauper Attorney
----------	----------------------------------

- Councilmember Kemper moved to approve the request from Superior Court 5 for the Pauper Attorney expenses as presented, second by Councilmember Gutwein; motion carried.

SUPERIOR COURT 3 – Judge Faith Graham**General Fund 001**

Auditor Weston said the request for Superior Court 3 and the request for Juvenile Magistrate go together. The two courts share a part time employee and the charges have been coming from the Magistrate account rather than Superior 3. There is a reduction and an appropriation to offset each other.

Request for Reduction \$4,090

\$	3,800	Salaries & Wages / Full Time Employee
	290	Social Security / Social Security

- Councilmember Metzger moved to approve the reduction of salary and social security for Superior Court 3 in the amount of \$4,090 as presented, second by Councilmember Winger; motion carried.

JUVENILE MAGISTRATE – Magistrate Crystal Sanders
General Fund 001

Additional Appropriation \$4,090

\$	3,800	Salaries & Wages / Part Time
	290	Social Security / Social Security

- Councilmember Metzger moved to approve the additional appropriation in the amount of \$4,090 for Juvenile Magistrate as presented, second by Councilmember Winger; motion carried.

SHERIFF – Tracy Brown
General Fund 001

Sheriff Brown said in 2010 a School Resource Officer program with the Tippecanoe School Corporation (TSC) was initiated and funded by the Sheriff's budget. A second School Resource Officer is now needed. TSC has obtained a grant from the State of Indiana to partially fund the second officer. TSC will fund the portion not covered by the grant. The second officer will be funded in the Sheriff's annual budget but will be reimbursed 100% from TSC.

Additional Appropriation \$34,481

\$	25,714	Salaries & Wages / Sheriff Deputies
	500	Salaries & Wages / Add'l Pay Specialty)
	1,967	Social Security / Social Security
	<u>6,300</u>	Retirement / Sheriff Retirement
	34,481	

- Councilmember Metzger moved to approve the additional appropriation for General Fund 001 for the Sheriff in the amount of \$34,481 for General Fund 001, second by Councilmember Winger; motion carried.

COIT Fund 002

Additional Appropriation \$10,774

\$	10,299	Insurance Benefits / Health
	97	Insurance Benefit / Long Term Disability
	50	Insurance Benefit / Life

328	Insurance Benefit / Workers Compensation
10,774	

Councilmember Metzger moved to approve the additional appropriation for COIT Fund 002 for the Sheriff in the amount of \$10,774, second by Councilmember Winger; motion carried.

Salary Statement \$51,428

\$ 51,428 School Resource Officer – Sheriff Deputy

- Councilmember Metzger moved to approve the Salary Statement as presented, second by Councilmember Winger; motion carried.

CORONER – Donna Avolt
General Fund 001

Coroner Avolt said currently the Coroner expenses are six weeks ahead of this time last year and she believes it will continue to increase. There are many unique cases and a large number of children autopsies. The death of a child requires an autopsy, toxicology, and a volume of paperwork. Coroner Avolt stated that her Deputies have never asked for a raise, nor do they receive benefits. The 20-year drug study was just released; Methadone deaths are up 370%. There is also an increase in other drug-related deaths. Coroner Avolt requested an additional appropriation for \$80,000 which she hopes will last through the end of the year. The \$6,000 request for part time covers the autopsy nurses and clerical; the \$9,000 request is for Deputies. President Williams said due to some changes in personnel and rules requiring an employee be terminated if they have not worked for three months; the part time salary and wages will solidify positions.

Councilmember Winger said the Coroner's budget will be upside down by the end of the year. He wants to make sure we aren't appropriating more than needed. Councilmember Kemper suggested appropriating a lower amount and asking the Coroner to return later in the year. Councilmember Winger requested a detailed report of the case load and the departmental costs by the August Council meeting in order to properly budget for 2015. Councilmember Kemper said seeing a report reflecting the trend for autopsies and cost for the past three, four, or five years would be beneficial.

Additional Appropriation \$80,000

\$ 6,000	Salaries & Wages / Part Time
9,000	Salaries & Wages / Part Time - Misc
1,000	Social Security / Social Security
57,500	Departmental / Autopsies
6,500	Departmental / Body Transfer Services
\$ 80,000	

- Councilmember Metzger moved to approve the additional appropriation of \$80,000 as requested, second by Councilmember Gutwein; motion carried.

JUVENILE ALTERNATIVES – Rebecca Humphrey
Juv Alt Project Income Fund 546

Cary Home Director Humphrey requested an additional appropriation from Juvenile Community Corrections User Fund Fee to offset the cost of paving and adding additional parking spots at Cary Home for Children.

Additional Appropriation \$11,000

\$	11,000	Buildings / Maintenance & Repair
----	--------	----------------------------------

- Councilmember Metzger moved to approve the additional appropriation of \$11,000 from Fund 546 as requested; second by Councilmember Underwood; motion carried.

Juv Alt DOC JDAI 2015 Fund 210

Director Humphrey said the grant appropriation is for the Juvenile Detention Alternative Initiatives (JDAI) program providing funding for *Runaway Prevention* for youth who are first time offenders. The grant funds will provide classes for the *Restorative Justice* program in the Lafayette School Corporation to hopefully reduce arrests from the school. It will also provide office supplies for *Policing the Teen Brain* training.

Grant Appropriation \$92,440

\$	15,656	Departmental / Miscellaneous
	4,500	Training Costs / Travel & Training
	49,441	Contracts / Miscellaneous
	<u>22,843</u>	Equipment / Miscellaneous
\$	92,440	

- Councilmember Metzger moved to approve the grant appropriation for Juvenile Alternative from Fund 210 in the amount of \$92,440 as requested, second by Councilmember Underwood; motion carried.

CASA - Coleen Connor**CASA GAL Grant Fund 501**

CASA Director Connor requested an additional appropriation saying it is the final balance available from the State; the extra funding for the programs that qualified earlier in the year. The grant fund helped to balance some of the salary lines to get through the remainder of 2014.

Additional Appropriation \$4,986

\$	1,950	Salaries & Wages / Full Time Employee
	563	Salaries & Wages / Part Time – Regular
	1,125	Salaries & Wages / Part Time
	<u>1,348</u>	General Operating / Mileage Reimbursement
\$	4,986	

- Councilmember Metzger moved to approve the additional appropriation of \$4,986 from Fund 501 as requested, second by Councilmember Winger; motion carried.

TEMA – Wm. “Smokey” Anderson – Laurie Wilson**TEMA 2013 SHSP Training Fund 414**

Grant Facilitator Wilson said TEMA received a grant in the amount of \$35,000 from the Indiana Department of Homeland Security (IDHS) as an annual grant for training and exercise.

Grant Appropriation \$35,000

\$ 35,000 Training Costs / Travel & Training

- Councilmember Metzger moved to approve the request from Fund 414 in the amount of \$35,000 as presented, second by Councilmember Winger; motion carried.

TCSWMD - Tom Murtaugh

Review of 2013 Budget Encumbrance & Transfer approved at June 19, 2014 TCSWMD Board Meeting

Commissioner Murtaugh said at the quarterly meeting of the Tippecanoe County Solid Waste Management District held on June 19th, the 2015 budget was finalized and is available for review. The collection site has experienced some drop in collections resulting in less money being spent on contractors to pick up the materials. TCSWMD budget is significantly under budget; currently, funds expended are at 24%. The board decided to do advertising to rebuild public awareness about the facility; \$4,000 was transferred. The advertising campaign will run for 60 days with WLFI on TV and digital under their "green" initiative. A transfer was also made in the utilities/telephone line item in the amount of \$250.23. When preparing the 2014 budget, the board overlooked that Southside had a contractual line item increase, creating a shortfall of \$1,445.05; that amount will also be transferred.

COMMITTEE REPORTS - none

UNFINISHED BUSINESS - none

COMMISSIONER FYI

Commissioner Murtaugh reported the following:

- The Department Head lunch for tomorrow has been postponed. A new date will be announced later this month.
- Tomorrow, at the Drainage Board meeting, the bids will be opened for Pond 3 of the Burlowitz Drain which is part of the *Build Tippecanoe* funds.
- Tomorrow at 1:00, Surveyor Beasley will provide a tour of completed and under construction drainage projects.
- Saturday, July 19th is the start of the Tippecanoe County Fair.

PUBLIC COMMENT

As there were no public comments, Councilmember Kemper moved to take a ten minute recess.

Meeting recessed at 9:18 a.m.

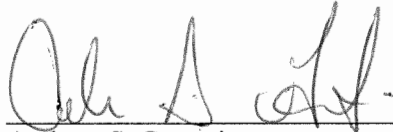
TIPPECANOE COUNTY COUNCIL



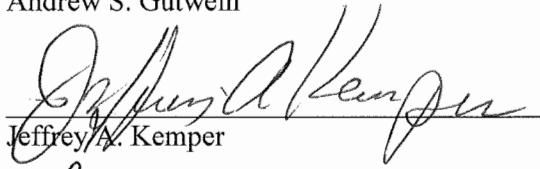
David R. Williams, President



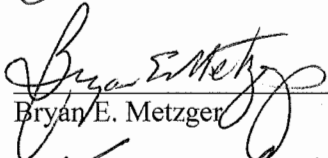
John R. Basham II, Vice President



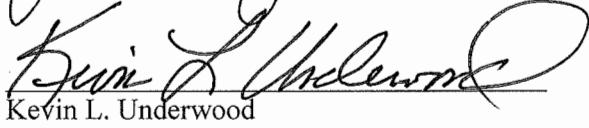
Andrew S. Gutwein



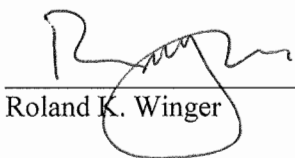
Jeffrey A. Kemper



Bryan E. Metzger

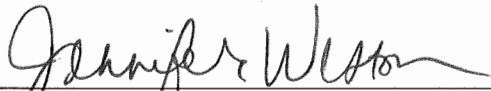


Kevin L. Underwood



Roland K. Winger

ATTEST:



Jennifer Weston, Auditor 08/12/2014

Minutes prepared by Tillie Hennigar, Auditor Administrative Assistant

