

**TIPPECANOE COUNTY COUNCIL**  
**REGULAR MEETING**  
*May 13, 2014*

The Tippecanoe County Council met Tuesday, May 13, 2014 at 8:30 a.m. in the Tippecanoe Room of the County Office Building. Council members present were: President David R. Williams, Vice-President John R. Basham II, Andrew S. Gutwein, Jeffrey A. Kemper, Bryan E. Metzger, Kevin L. Underwood and Roland K. Winger. Others present were: Auditor Jennifer Weston, Attorney Dave Luhman, and Recording Secretary Dawn Fay.

President Williams called the meeting to order and led the Pledge of Allegiance.

**AUDITOR'S FINANCIAL REPORT** – *Jennifer Weston*

Auditor Weston said the May, 2014 Financial Statement was included in the packet. She provided a handout of the February Fund Balances and the March Interest Statement, stating all three will be reviewed. The Financial Statement has been preliminary until encumbrances were posted and property tax billing was completed to provide a more concrete number on the allowance for circuit breaker.

With no annual report adjusting entries, the beginning Combined Funds cash balance total is \$11,311,412.56. The Council approved 2014 Miscellaneous Revenue is \$9,823,847.00 and the COIT Revenue is \$8,088,467.00. Auditor Weston said she changed the Property Tax Levy as it was higher than the original estimate; at \$22,292,800.00, it is 98% of the abstract levy. Deducting the allowance for Circuit Breaker of \$924,737.24 (up from the estimate of 3.8% in prior financial reports to 4.1% of the levy), the Combined Funds total available is \$50,591,789.32. The total, less encumbrances of \$1,076,999.00 and the Council approved 2014 budget of \$39,870,966.00, the combined beginning net balance is \$9,643,824.32.

Additional appropriations granted to date total \$132,125.00; budget reductions total \$23,766.00. Deducting miscellaneous expenditures of \$5,847.47 leaves a combined uncommitted balance of \$9,529,617.85, less the minimum balance as established by Resolution 2013-24-CL; the combined funds available for appropriation total \$2,029,617.85.

	<u>General</u>	<u>COIT</u>	Combined Funds
Beginning Net Balance	\$8,053,949.42	\$1,589,874.90	\$9,643,824.32
Total Additional Appropriations	\$ 132,125.00	\$ 0.00	\$ 132,125.00
Total Budget Reductions	\$ 23,766.00	\$ 0.00	\$ 23,766.00
Miscellaneous Expenditures (to date)	\$ 5,847.47	\$ 0.00	\$ 5,847.47
Uncommitted Funds	\$7,939,742.95	\$1,589,874.90	\$9,529,617.85
Less: Minimum Fund Balance	\$6,000,000.00	\$1,500,000.00	\$7,500,000.00
Funds Available For Appropriation	\$1,939,742.95	\$ 89,874.90	\$2,029,617.85

Auditor Weston provided the Circuit Breaker report for the entire County stating the report was previously prepared by each Auditor's office; now it is calculated by the DLGF. The Referendum Fund at West Lafayette School is exempt from the Circuit Breaker and there are also debt funds for various units, which are now "protected".

**TREASURER'S REPORT** – *Bob Plantenga*

In the absence of Treasurer Plantenga, Auditor Weston presented the March Treasurer's Report. The average interest rate of 0.36% and the weighted average interest rate of 0.37% remained the same as January and February.

Chase Bank has a balance of \$18,296.29 for property tax eCheck and credit card payments. Lafayette Bank & Trust had a balance of \$68,058,878.30, earning 0.35%. The balance for Lafayette Savings Bank is \$8,177,110.09, earning 0.62%. Morgan Stanley and First Empire are individual securities without a set interest rate. The total amount in Morgan Stanley is \$11,779,893.41; First Empire has a total of \$2,370,628.65.

**PUBLIC COMMENT** (Agenda Items) – none

**CONSENT AGENDA**

Approval of Meeting Minutes - Regular Council Meeting – April 8, 2014

JUV ALT DOC JDAI Grant Fund 213

Transfer	\$	900	Administrative/Other Professional Services to Departmental / Food
	\$	1,538	Administrative / Other Professional Services to Office Expense / Printed Forms

- Councilmember Kemper moved to approve the Consent Agenda as presented, second by Councilmember Basham; motion carried.

**JUVENILE ALTERNATIVES** – *Rebecca Humphrey*

**Juv Alt DOC JDAI Fund 213**

In Director Humphrey's absence, Councilmember Metzger said the request of \$2,979 will cover basketball uniforms, equipment and trophies to set up an intramural basketball league. The \$14,000 will cover three days of training for *Policing the Teen Brain* by Dr. Matt Aalsma and the purchase of the *Juvenile Justice Jeopardy* game including seven licenses and training by Strategies for Youth. The funds have been approved by the DOC and the Commissioners.

**Grant Appropriation \$16,979**

\$	2,979	Departmental / Recreation & Crafts
	14,000	Administrative / Other Professional Services

- Councilmember Metzger moved to approve the grant appropriation for Fund 213 as presented, second by Councilmember Basham; motion carried.

**PARKS** – *Allen Nail*

**Naturalist Program Gift Fund 126**

Parks and Recreation Director Nail said Fund 126 was set up in 2012 for the purpose of accepting a restricted gift from the estate of a private individual who was an avid supporter of environmental education. This specific request is to pay a fee to a not-for-profit group that does environmental education outreach, held at an event coordinated by the County naturalist.

**Additional Appropriation \$320**

\$	320	General Operating / General Operating-Misc
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- Councilmember Underwood moved to approve the additional appropriation from Fund 126 in the amount of \$320 as presented, second by Councilmember Metzger; motion carried.

***FAIRGROUNDS – Roberta Crabtree*****General Fund 001**

Commissioner Byers said the request for the Fairgrounds is an accumulation of several projects. The \$25,000 request will be divided among four items: 1) 50 goat gates at a cost of \$10,400; 2) repair of hog gates at a cost of \$3,500; 3) beef gates at a cost of \$3,750; and 4) \$7,350 for the sound system in the Coliseum. The Coliseum sound system caught on fire last year and the Home Ec building sound system needs upgraded. The Extension Board will be adding \$5,000 to assist with the cost of the sound system.

Councilmember Basham asked if there was an insurance claim on the sound system fire. Councilmember Metzger said no, it was only one amplifier, but it is part of the grounds paging system. He will talk to Commissioners' Assistant Cederquist to discuss a claim. Councilmember Winger asked if the items were budgeted in the General Fund Maintenance account. Commissioner Byers said the items were not budgeted. Auditor Weston said the funds were advertised for Cumulative Capital and General Fund. Commissioner Byers said \$10,850 for repairs could come from the General Fund; \$14,150 for new gates could come from the Cumulative Capital Fund.

**Additional Appropriation \$25,000**

\$ 25,000 Buildings / Maintenance & Repair

- Councilmember Underwood moved to approve the appropriation for the Fairground of \$14,150 from the Cumulative Capital Fund and \$10,850 from the General Fund as presented, second by Councilmember Basham; motion carried.

***WIC – Colleen Batt*****WIC Grant Fund 880**

WIC Director Batt said the Salary Statements she presented will bring WIC staff salaries to the 2014 rate. When the budget was submitted in 2014, the Indiana State Department of Health did not allow the stipend or longevity amounts in the budget. The budget has now been increased to allow for the increases previously authorized by the County. The funds are currently covered in their line items due to a budgeted employee who retired and will not be replaced. Auditor Weston said she would like flexibility to pay the stipends by 12/31/14 so everyone is caught up and done by the end of the year. She will ask the same of Community Corrections when their stipends are proposed in June or July.

Salary Statement for WIC FY 2014, modified to include stipend payments and longevity increases per ISDH.

- Councilmember Gutwein moved to approve the WIC Grant Fund 880 Salary Statement as modified to include stipend payments and longevity increases, second by Councilmember Winger; motion carried.

**WIC Peer Counselor Grant Fund 882**

Salary Statement for WIC PC FY 2014, modified to include stipend payment approved by ISDH.

- Councilmember Gutwein moved to approve the WIC Grant Fund 882 Salary Statement for 2014, modified to include the stipend payment, second by Councilmember Winger; motion carried.

***CORONER – Donna Avolt*****General Fund 001**

Coroner Avolt said she compared the charges of Tippecanoe County Deputy Coroners to that of other counties and realized the Tippecanoe County Deputies are underpaid. If the Deputy handles a case without leaving their home, they were working for free. Currently, they are paid \$100 per case; some cases take an hour and others take weeks. Coroner Avolt requested the Deputies be paid \$25 for handling a case from their home. Deputies in other counties earn as much as \$275; if they leave their county, they receive an additional \$200. By paying \$25, the annual amount could be \$4,000 - \$5,000. Councilmember Winger said the original budget packet included \$10,000 in part time and \$3,000 in part time miscellaneous. Auditor Weston said more than 50% of the budget has been spent to date.

Salary Statement stipulating Deputy Coroner \$25/case compensation for remotely-handled cases.

- Councilmember Metzger moved to approve the Salary Statement of \$25 per case for the Deputy Coroner, second by Councilmember Basham; motion carried.

### ***COMMITTEE REPORTS***

Councilmember Gutwein reported on the Wabash River Enhancement Corporation. Work continues to clean up the site that can be seen as you cross the river. Progress is being made to identify a group to perform a use study for the old municipal golf course property along the river.

Councilmember Basham provided an update on the Romney Sewer District. Two appraisals are currently in the works to purchase the acreage to build the waste water treatment system in Romney. The appraisals will be reviewed at the next meeting on June 2<sup>nd</sup>. A church contributed \$11,000 - \$12,000 which will help pay some of the upfront fees such as the abstract and surveying fees.

***UNFINISHED/NEW BUSINESS*** - none

### ***COMMISSIONER FYI***

Commissioner Byers reported the following:

- Saturday, May 17<sup>th</sup> is the Sheffield Fire Department Fish Fry from 4:00 – 7:00 p.m.
- Friday, May 30 is the Sherriff Fish Fry and Car Show at the Fairgrounds from 5:00 – 8:00 p.m.
- Monday, June 9<sup>th</sup> is the beginning of the Senior Games
- Thursday, May 15<sup>th</sup> will be another walk-through of the building at 111 Fourth Street
- Yesterday, Small Business (under 50 employees) leaders throughout the community were celebrated
- Yesterday, SIA broke ground for a \$400 million investment

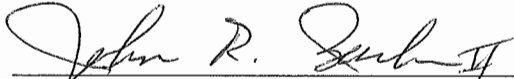
### ***PUBLIC COMMENT***

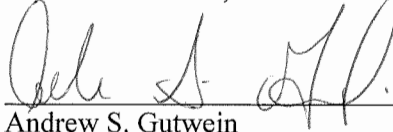
As there were no public comments, Councilmember Kemper moved for a recess prior to the Joint Special Meeting.


TIPPECANOE COUNTY COUNCIL

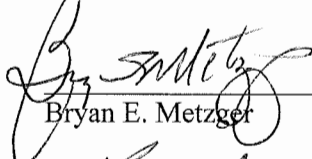


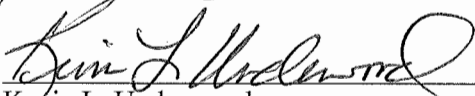
David R. Williams, President

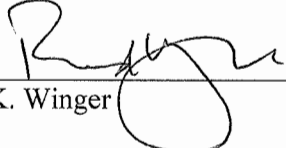
  
John R. Basham II, Vice President

  
Andrew S. Gutwein

  
Jeffrey A. Kemper

  
Bryan E. Metzger

  
Kevin L. Underwood

  
Roland K. Winger

ATTEST:

  
Jennifer Weston, Auditor 06/10/2014

Minutes prepared by Tillie Hennigar, Auditor Administrative Assistant

