

TIPPECANOE COUNTY COUNCIL
REGULAR MEETING
April 8, 2014

The Tippecanoe County Council met Tuesday, April 8, 2014 at 8:30 a.m. in the Tippecanoe Room of the County Office Building. Council members present were: President David R. Williams, Vice-President John R. Basham II, Jeffrey A. Kemper, Bryan E. Metzger, and Kevin L. Underwood. Others present were: Auditor Jennifer Weston, Attorney Doug Masson, and Recording Secretary Tillie Hennigar. Andrew S. Gutwein and Roland K. Winger were absent.

President Williams called the meeting to order and led the Pledge of Allegiance.

AUDITOR'S FINANCIAL REPORT – *Jennifer Weston*

Auditor Weston reported on the April, 2014 Financial Statement for the General Fund 001 and COIT Fund 002. The combined beginning net balance is \$9,390,646.56. Additional appropriations granted to date total \$117,054.00; budget reductions total \$23,766.00. Deducting miscellaneous expenditures of \$5,228.51 leaves a combined uncommitted balance of \$9,292,130.05, less the minimum balance as established by Resolution 2013-24-CL; the combined funds available for appropriation total \$1,792,130.05. General Fund requests to be presented today total \$15,071.00.

	<u>General</u>	<u>COIT</u>	Combined Funds
Beginning Net Balance	\$7,799,621.66	\$1,591,024.90	\$9,390,646.56
Total Additional Appropriations	\$ 117,054.00	\$ 0.00	\$ 117,054.00
Total Budget Reductions	\$ 23,766.00	\$ 0.00	\$ 23,766.00
Miscellaneous Expenditures (to date)	\$ <u>5,228.51</u>	\$ <u>0.00</u>	\$ <u>5,228.51</u>
Uncommitted Funds	\$7,701,105.15	\$1,591,024.90	\$9,292,130.05
Less: Minimum Fund Balance	\$6,000,000.00	\$1,500,000.00	\$7,500,000.00
Funds Available For Appropriation	\$1,701,105.15	\$ 91,024.90	\$1,792,130.05

Referencing the Fund Balance Report, Auditor Weston said payroll journal entries are still being processed for February and March and the reports will be out as soon as possible. A Cash Flow Analysis printout for the EDIT Fund was provided reflecting the budgeted receipts, disbursements, and expected year end cash balance.

TREASURER'S REPORT – *Bob Plantenga*

Treasurer Plantenga said without payroll, it's not possible to disperse the interest from February; it is prorated based on fund balances for a certain amount of interest. The February interest rates by bank handout was provided reflecting the average interest rate of 0.36% and a weighted average interest rate of 0.37%.

Chase Bank has a balance of \$6,727.61 for property tax eCheck and credit card payments. Lafayette Bank & Trust had a balance of \$67,371,340.79, earning 0.35%. The balance for Lafayette Savings Bank is \$8,172,805.40, earning 0.62%. Morgan Stanley and First Empire are individual securities without a set interest rate. The total amount in Morgan Stanley is \$11,778,422.61; First Empire has a total of \$2,116,832.20.

Treasurer Plantenga said the plan is to mail tax bills this Friday. Escrow statements will follow tax bill insertion; providing a month for taxpayers to pay. Tax bills are normally due on May 10; however, the 10th falls on a weekend, postponing the spring due date until Monday, May 12.

PUBLIC COMMENT (Agenda Items) – none

CONSENT AGENDA

Approval of Meeting Minutes

Regular Council Meeting – March 11, 2014

Prosecutor – Federal Drug Forfeitures Fund 263

Transfer	\$	600	Equipment / Vehicles (Plated) to Gen Operating / Gen Operating-Misc
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- Councilmember Kemper moved to approve the Consent Agenda as presented, second by Councilmember Basham; motion carried.

CLERK – *Christa Coffey*

General Fund 001

Clerk Coffey provided a handout with an update of the juvenile judgments entered in Superior Court 3 as of March 31, 2014. Effective July 1, 2011, enacted legislature allows juvenile court to take all the fees that are owed at the conclusion of a case and make them into judgments. Currently, there are 772 judgments in effect that haven't been paid, totaling \$3.75 million owed to the General Fund and \$105,000 owed to other County offices such as Juvenile Alternatives, Probation, Court Services, and Sheriff Service Fees. To date, payments have been received in the amount of \$312,000 and 80 releases have been filed on cases. Clerk Coffey's request is to hire a part-time person to monitor the judgments and pursue collection. Through mailers, 69 people have made one payment toward their balance and 161 are making somewhat regular payments. The additional appropriation request will provide funds through the end of the year to evaluate if the process is effective. Councilmember Metzger asked if a part-time person was as efficient as a collection agency. Clerk Coffey said the collection agency would add a 25-30% fee and also take a portion of the collected payment. Councilmember Kemper said he and Councilmember Gutwein have discussed the issue with Clerk Coffey on several occasions and the use of a part-time person for this issue makes a lot of sense. Clerk Coffey added that Councilmembers Metzger and Williams are the representatives for the juvenile system and have been involved with meetings including Commissioner Murtaugh, Judge Graham, and Cary Home Director Humphrey; they are all on board.

Additional Appropriation \$15,071

\$	14,000	Salaries & Wages / Part Time
	1,071	Social Security / Social Security

- Councilmember Kemper moved to approve the additional appropriation for a part-time employee as requested, second Councilmember Underwood; motion carried.

Clerk Coffey said in-office voting is available now through May 5 at noon.

COMMUNITY CORRECTIONS – *Dave Heath*

Adult Grant "B" Fund 218

Community Corrections Director Heath said the request from the Adult Grant "B" Fund 218 is a performance bonus received from the Department of Corrections (DOC). The funds will be transferred to Fund 216 for the expenditure.

- Councilmember Metzger moved to approve the grant appropriation for Adult Grant “B” Fund 218 in the amount of \$13,816, second by Councilmember Underwood; motion carried.

Project Income “B” Fund 216

Director Heath said the additional appropriation from Fund 216 will purchase clothing, replace a metal detector, purchase ballistic vests, and provide Taser training and equipment.

Additional Appropriation \$13,816

\$	7,246	General Operating / Miscellaneous
	6,570	Equipment / Miscellaneous

- Councilmember Metzger moved to approve the additional appropriation for Project Income “B” Fund 216 in the amount of \$13,816 as presented, second by Councilmember Underwood; motion carried.

State Work Release Fund 222

Director Heath said the DOC approved moving \$30,000 from State Work Release Fund 222 to Project Income Fund 216 to purchase a new K9 vehicle.

Additional Appropriation \$30,000

\$	30,000	Administrative / Internal Transfers
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- Councilmember Metzger moved to approve the additional appropriation from State Work Release Fund 222 in the amount of \$30,000 as requested, second by Councilmember Underwood; motion carried.

Project Income “B” Fund 216

Director Heath said in addition to the vehicle purchase, the appropriation from Fund 216 will also add equipment to the vehicle such as a kennel, a deployment system, an alarm system to alert the handler and automatically roll down the windows when the vehicle gets too hot for the dog, graphics, a computer mount, and rear lighting.

Additional Appropriation \$30,000

\$	30,000	Equipment / Miscellaneous
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- Councilmember Metzger moved to approve the additional appropriation for Project Income “B” Fund 216 in the amount of \$30,000 as requested, second by Councilmember Underwood; motion carried.

HEALTH – Craig Rich

HPP & PHEP MRC Readiness Fund 466

Health Administrator Rich said the appropriation is a Medical Reserve Corp grant that was received and would be used to purchase 2-way radios for the Medical Reserve Corp.

Grant Appropriation \$6,500

\$	131	Training Costs / Travel & Training
	6,369	Equipment / Emergency Equipment

- Councilmember Underwood moved to approve the grant appropriation for the Health Department Readiness Fund 466 as presented, second by Councilmember Basham; motion carried.

**HIGHWAY – Opal Kuhl
EDIT Fund 301**

Highway Executive Director Kuhl presented a handout summarizing the additional costs incurred this winter compared to the previous six winters.

Listed below are the additional costs we have incurred this winter in comparison to previous winters. We have taken our data from the last 6 winters to get an average cost. Listed below are the costs ABOVE what an average winter cost would be. Also, for the previous years we used December through March. The numbers below are for December through February 25.

Overtime	90,000	89% increase
Salt	?	
Equipment	95,800	
Contractors	50,000	
Plows	97,000	
Fuel	79,000	56% increase
Damage, repairs	1,200	
TOTAL	\$413,000	

The additional winter costs will directly impact the repairs, resurfacing, and chip/sealing program for this year. In 2013, we resurfaced 20 miles of roads, and chip/sealed 36 miles of roads. We have planned on completing approximately the same number of miles in 2014. A loss of \$413,000 from our funds equates to 9.5 miles of resurfacing, or 33 miles of chip/sealing, or some combination of both.

Director Kuhl said she believes the salt prices will end up the same as past years due to a change in the procedure of using salt and sand. All trucks have been recalibrated so less salt is dispersed, salt brine is being used, and the addition of beet juice helps the salt and sand stick better; sometimes providing coverage for two storms. The storms were much colder and freezes stayed for several weeks resulting in many equipment breakdowns and truck repairs. To keep up with all the subdivisions, contractors were utilized at a cost of approximately \$50,000. The Highway V plows are normally used one storm per winter; this winter they were used several times. The V plows are 39 years old and some have been scrapped. Four V plows and five regular plows need replaced. The \$1,200 for damage and repairs is for mailboxes and fences that are damaged by the plows and flying snow. Director Kuhl met with Council Representatives Basham and Winger to discuss the request for an additional appropriation. The \$413,000 spent shorts the money available for resurfacing and chip sealing which would cover 9.5 miles of resurface or 33 miles of chip sealing. Last summer, \$1.8 million was spent on chip sealing and resurfacing. The plan was to spend approximately the same amount in 2014.

Councilmember Underwood asked if Director Kuhl had an assessment of the road damage and what the future looks like. Director Kuhl said the resurface list is currently being put together. The cost will be more than the appropriation will cover; some of the roads that were planned for resurfacing will be chip sealed to

have them last for another year. The county roads have a lot more longitude cracking and areas that will need a large area cut out and a full depth patch before the road can be resurfaced.

Additional Appropriation \$450,000

\$ 450,000 General Operating / Miscellaneous

- Councilmember Basham moved to approve the additional appropriation of \$450,000 be moved from EDIT Fund 301 (transfer to MVH Fund 101), second by Councilmember Kemper; motion carried.

MVH Fund 101

Additional Appropriation \$450,000

\$ 450,000 Highway/Road / Materials-Other

- Councilmember Basham moved to approve the additional appropriation (transfer from EDIT Fund 301) of \$450,000 to MVH Fund 101, second by Councilmember Kemper; motion carried.

Committee Reports - none

Unfinished/New Business - none

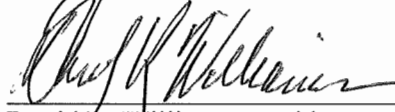
Commissioner FYI - none

Public Comment

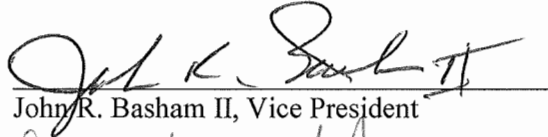
As there were no public comments, Councilmember Kemper moved to adjourn, second by Councilmember Underwood.

Meeting adjourned at 8:57 a.m.

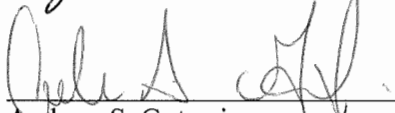
TIPPECANOE COUNTY COUNCIL



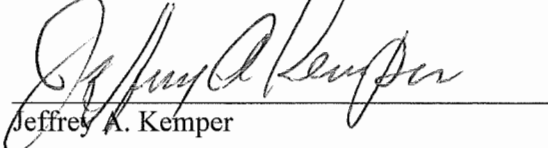
David R. Williams, President



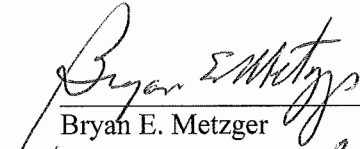
John R. Basham II, Vice President

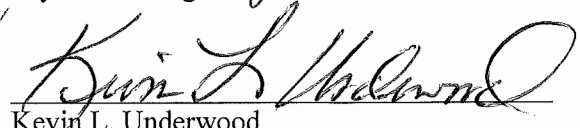


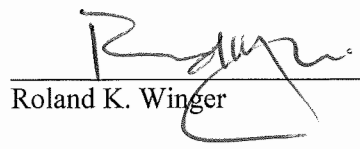
Andrew S. Gutwein



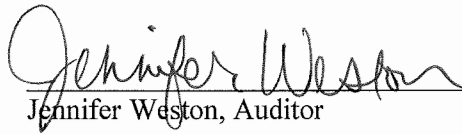
Jeffrey A. Kemper


Bryan E. Metzger


Kevin L. Underwood


Roland K. Winger

ATTEST:


Jennifer Weston, Auditor 05/13/2014

Minutes prepared by Tillie Hennigar, Auditor Administrative Assistant