

TIPPECANOE COUNTY COUNCIL

MEETING MINUTES

TUESDAY, July 9, 2019

8:30 a.m.

Tippecanoe Room, Tippecanoe County Office Building
20 N 3rd Street, Lafayette, Indiana

Councilmembers present: President Bryan Metzger, Vice President Kevin Underwood, John Basham, Kathy Vernon, Ilana Stonebraker. Lisa Dullum and Roland Winger were absent.

Others present: Attorney Doug Masson, Auditor Robert A. Plantenga, and Recording Secretary John Thomas.

I. Pledge of Allegiance – President Metzger called the meeting to order and lead the Pledge of Allegiance.

II. Auditor's Financial – Bob Plantenga

The 2019 financial statement shows a General Fund beginning cash balance of \$10,224,887.37. The projected miscellaneous revenue, property taxes and deductions for circuit breakers leaves the total funds available of \$58,639,082.37. After deducting encumbrances, the 2019 Budget and minimum balances established by Council the beginning net balance is \$1,876,533.37. So far this year \$100,543 of additional appropriations have been granted, with \$8,457 of reductions leaving \$1,784,447.37 available for appropriations. Today there are \$65,000 in additional appropriations requested.

The Revenue Report shows the completed Settlement in June with the Property Taxes (fund 0100) now at \$14,443,903. The 2019 Budget of \$25 million can be slightly exceeded but cannot go above the \$26.8 million certified tax levy. The percent of total taxes collected (57%) are a little above the what would be expected for this time of the year (50%). The Intergovernmental income is a little low for this time of the year and the Licenses and Permits are a little above (51.3%) with the Total General Fund Revenue at 56.2%

With the spring settlement distributing over \$19 million the fund balances are now: 1) the General Fund (1000) of \$12.6 million, Cumulative Bridge (1135) is over 2.6 million, Cumulative Capital (1138) is over \$1.7 million, Major Bridge (1171) is over \$2 million, Reassessment is over \$280,000, the jail lease debt service (4620) is over \$684,000. The County Self Insurance (fund 4710) receipts again are in excess of disbursements.

III. Treasurer's Report – Jennifer Weston

The Account Balances and Interest Rates report was distributed and shows an account balance of over \$116 million with total interest in June of \$280,311.24. Interest rate trends are as expected because those funds receiving settlement disbursements have higher balances and interest now. The year is 50% complete and 65.9% of the interest has been collected based on the original forecasted budget.

IV. Public Comment on Agenda Items – None

V. Resolution 2019-16-CL – Repayment of Tax Savings When Deductions for Certain Personal Property is Terminated

- Councilmember Stonebraker moved to hear the Resolution, second by Councilmember Basham.

Attorney Masson stated that these are proposed claw back provisions that would accompany future tax abatements that were discussed at last month's meeting. When a future taxpayer applies for abatement on personal property manufacturing equipment a Memorandum of Understanding would be executed stating that if their performance is not substantially as promised the abatement would be discontinued and require possible payback of tax savings. The proposal is similar to others used in the community.

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

VI. Ordinance 2019-17-CL – Amending Sheriff's Department Fee Schedule

- Councilmember Stonebraker moved to hear the Ordinance, second by Councilmember Basham.

Attorney Masson stated that the Ordinance establishes a fee schedule for copies of audio and video recording from body and car cameras (\$150), as well as updates the fees for print photographs (\$25/request). Sheriff Goldsmith said that the fees are comparable to what other agencies charge.

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote.

Auditor Bob Plantenga recorded the followed roll call vote:

Metzger	Aye
Underwood	Aye
Basham	Aye
Stonebraker	Aye
Vernon	Aye

Ordinance 2019-17-CL passed with a 5-0 vote on first reading.

- Councilmember Vernon moved to suspend the rules and hear the Ordinance on second reading, second by Councilmember Underwood. Motion carried
- Councilmember Vernon moved to hear the Ordinance on second reading, second by Councilmember Underwood.

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote.

Auditor Bob Plantenga recorded the followed roll call vote:

Vernon	Aye
Stonebraker	Aye
Basham	Aye
Underwood	Aye
Metzger	Aye

Ordinance 2019-17-CL passed with a 5-0 vote on second and final reading.

VII. Compliance with Statement of Benefits

A. Wildcat Creek Partners LLC (CF-1 / Real Property) (2, 2014 & 2016)

- Councilmember Underwood moved to approve the compliances, second by Councilmember Basham. Butch Huber, from Wildcat Creek Partners LLC (when the 2014 abatement was granted), stated that the business moved from Brookston to Lafayette five years ago bringing 18 employees and expecting to add 7 more. In 2016 the business was sold to Ludo Fact USA and expanded the building and employment to 32. A total investment of \$2.7 million was anticipated and that amount was exceeded by both the original and subsequent expansion of real property as a result of the abatements.

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

B. Ludo Fact USA LLC (CF-1 / Personal Property)

- Councilmember Underwood moved to approve the compliance, second by Councilmember Basham. Steffen Kosir, with Ludo Fact USA, stated that the personal property abatement has and will be used for new machinery that will add people and technology to the expanding business. The current number of employees (85, both manufacturing and in the office) exceeds the number anticipated in the abatement application.

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

VIII. Consent Agenda

- Councilmember Basham moved to approve the consent agenda, second by Councilmember Underwood. Motion carried.

A. Approval of Meeting Minutes from the regular June 11, 2019 meeting

B. Coroner – General Fund 1000

Transfer	\$ 2,016	Travel & Mileage to Other Wages
	\$ 154	Travel & Mileage to Social Security

C. Juvenile Alternatives DOC – Grant Fund 9213 SF19

Transfer	\$ 1,000	Other Professional Services to Other Supplies
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D. CASA – CASA for Kids Fund 9107 CF19

Transfer	\$ 1,500	Travel & Training to Gasoline & Oil
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IX. Additional Appropriations:

A. Superior Court 2 – Judge Meyer

General Fund 1000

Appropriation	\$ 25,000	Pauper Attorney
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- Councilmember Basham moved to approve the appropriation, second by Councilmember Stonebraker. The Court began the year with \$40,000 but has experienced a greater than anticipated number of claims (in 2017, 2018 and thus far in 2019 there were 11, 22 and 41 respectively). His staff has met, reviewed the claims (ranging from \$2,000 to \$2,500), noted that the number of trials are down and estimated that an additional \$25,000 was needed to hopefully get through the year. President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

B. Superior Court 5 – Judge McVey

General Fund 1000

Appropriation \$ 20,000 Counseling Consultations

- Councilmember Basham moved to approve the appropriation, second by Councilmember Stonebraker. This is for competency evaluations (by two disinterested psychiatrists to evaluate the accused ability to assist their council and participate in their defense) and reflects the increase in mental illness, thus, an increase in the number of evaluations needed. President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

C. Superior Court 6 – Judge Morrissey

General Fund 1000 (tabled from 6/11/19 Council Mtg.)

Appropriation \$ 20,000 Pauper Attorney

- Councilmember Basham moved to bring the request off the table, second by Councilmember Stonebraker. Motion carried. The need for pauper attorneys remains high even with an earlier additional appropriation of \$20,000. To date the Court has spent almost \$22,000 (\$40,000 is typical in other courts), has two outstanding invoices and are working with the public defender's office for assistance.
- Councilmember Basham moved to approve the appropriation as presented, second by Councilmember Stonebraker. Motion carried.

D. Prosecutor – Patrick Harrington

1. Pre-Trial Diversion Fund 2560

Appropriation \$ 4,800 Utilities
\$ 5,000 Gasoline & Oil

- Councilmember Basham moved to approve the appropriation, second by Councilmember Underwood. This fund is not paid from taxes but instead from forfeiture diversion funds. President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

2. Family and Social Services Administration Adult Protective Services Fund 9252 SF20

Grant Appropriation	\$ 157,029	Salaries / Full Time
	\$ 44,000	Salaries / Part Time
	\$ 15,379	Social Security
	\$ 17,588	PERF Retirement
	\$ 32,746	Health Insurance
	\$ 540	LTD Insurance
	\$ 330	Life Insurance
	\$ 500	Office Supplies
	\$ 1,550	Gasoline & Oil
	\$ 3,500	Utilities
	\$ 3,720	Travel & Training
	\$ 1,000	Repair Vehicle & Equipment
	\$ 4,500	Minor Equipment
	\$ 3,004	Other Professional Services
	\$ 10,000	Building & Property
	\$ 28,132	Institutional Care
	\$ 323,518	Total Requested

- Councilmember Stonebraker moved to approve the appropriation, second by Councilmember Basham. This is the annual Adult Protective Services Grant from the State for Counties Adult Protective Services program.

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

Salary Statement – FSSA APS Grant FY 2019/2020 for the budget listed above

- Councilmember Stonebraker moved to approve the appropriation as presented, second by Councilmember Basham. Motion carried.

E. Probation – Dave Hullinger

Department of Corrections Probation Fund 9512 SF19

Grant Appropriation	\$ 19,514	Salaries / Full Time
	\$ 1,493	Social Security
	\$ 2,185	PERF Retirement
	\$ 4,016	Health Insurance
	\$ 87	LTD Insurance
	\$ 55	Life Insurance
	\$ 15,000	<u>Other Professional Services</u>
	\$ 42,350	<i>Total Requested</i>

- Councilmember Stonebraker moved to approve the appropriation, second by Councilmember Basham. This is an extension of an existing Fiscal Year 2019 grant to fund the program through the end of the Calendar Year.

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

F. CASA – Steve Flowers, Deputy Director

CASA Capacity Fund 9532 SF19

Grant Appropriation	\$ 5,439	Salaries / Full Time
	\$ 416	Social Security
	\$ 609	<u>PERF / Retirement</u>
	\$ 6,464	<i>Total Requested</i>

- Councilmember Stonebraker moved to approve the appropriation, second by Councilmember Basham. This funds an existing position.

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

G. Community Corrections – Jason Huber

Community Corrections DOC Adult Fund 9218 / SF19

Grant Appropriation	\$ 200,966	Salaries / Full Time
	\$ 8,400	Chief Deputy / Appointed
	\$ 37,920	Salaries / Part Time
	\$ 18,917	Social Security
	\$ 23,449	PERF / Retirement
	\$ 66,785	Health Insurance
	\$ 785	LTD Insurance
	\$ 996	Life Insurance
	\$ 4,211	Worker's Compensation
	\$ 7,000	Other Supplies
	\$ 97,353	<u>Other Professional Services</u>
	\$ 466,782	<i>Total Requested</i>

- Councilmember Stonebraker moved to approve the appropriation, second by Councilmember Underwood.

This is also an extension of an existing Fiscal Year 2019 grant to fund the program through the end of the Calendar Year

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

H. Juvenile Alternatives – Rebecca Humphrey

1. Juvenile Alternatives Project Income Fund 2596 SF20

Appropriation	\$ 15,349	Salaries / Full Time
	\$ 1,175	Social Security
	\$ 1,720	PERF Retirement

\$	500	Office Supplies
\$	650	Gasoline & Oil
\$	1,000	Repair Vehicle & Equipment
\$	7,511	Health Insurance
\$	58	LTD Insurance
\$	33	Life Insurance
\$	170	<u>Worker's Compensation</u>
\$	28,166	<i>Total Requested</i>

- Councilmember Stonebraker moved to approve the appropriation, second by Councilmember Underwood.

This comes from user fees and funds part of an existing position.

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

Salary Statement – Juvenile Alternatives PI Grant FY 2019/2020 for the budget listed above

- Councilmember Stonebraker moved to approve the appropriation as presented, second by Councilmember Underwood. Motion carried.

2. Juvenile Alternatives Truancy Mediation Fund 9203 SF20

Appropriation	\$	14,326	Salaries / Full Time
	\$	1,097	Social Security
	\$	1,791	PERF Retirement
	\$	1,000	Repair Vehicle & Equipment
	\$	7,010	Health Insurance
	\$	54	LTD Insurance
	\$	31	Life Insurance
	\$	159	<u>Worker's Compensation</u>
	\$	25,468	<i>Total Requested</i>

- Councilmember Stonebraker moved to approve the appropriation, second by Councilmember Underwood.

This is funding provided by the Schools to assist with the Truancy Mediation program.

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

Salary Statement – Truancy Mediation Grant FY 2019/2020 for the budget listed above

- Councilmember Stonebraker moved to approve the appropriation as presented, second by Councilmember Underwood. Motion carried.

3. Juvenile Alternatives DOC Juvenile D Alternatives Initiative Fund 9213 SF20

Grant Appropriation	\$	600	Office Supplies
	\$	3,000	Food
	\$	1,900	Other Supplies
	\$	52,517	Other Professional Services
	\$	1,400	<u>Travel & Training</u>
	\$	59,417	<i>Total Requested</i>

- Councilmember Stonebraker moved to approve the appropriation, second by Councilmember Underwood.

This is a continuation of the existing juvenile detention alternatives program through community engagement and the teen brain programs.

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

4. Juvenile Alternatives DOC Fund 9641 SF20

Grant Appropriation	\$	143,094	Salaries / Full Time
	\$	10,949	Social Security
	\$	16,029	PERF Retirement
	\$	350	Gasoline & Oil
	\$	15,399	Other Professional Services
	\$	1,100	Insurance – Liability
	\$	2,625	Utilities

\$	54,724	Health Insurance
\$	444	LTD Insurance
\$	340	Life Insurance
\$	1,583	Worker's Compensation
\$	246,637	<i>Total Requested</i>

- Councilmember Stonebraker moved to approve the appropriation, second by Councilmember Underwood.

This continues the program for community corrections for juveniles including day reporting, truancy mediation and home-based services.

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

Salary Statement – Juvenile Alternatives DOC Grant FY 2019/2020 for the budget listed above

- Councilmember Stonebraker moved to approve the salary statement as presented, second by Councilmember Underwood. Motion carried.

I. Health – Craig Rich

Local Health Maintenance Carryover Fund 4168 CF19

Grant Appropriation	\$	10,000	Salaries / Part Time
	\$	875	Social Security

- Councilmember Stonebraker moved to approve the appropriation, second by Councilmember Underwood.

This is for the TB and nursing programs.

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

J. Commissioners – David Byers

1. Construction Fairgrounds Bond Fund 4818

Appropriation	\$	600,000	Engineer & Architect
	\$	82,000	Other Professional Services

- Councilmember Underwood moved to approve the appropriation, second by Councilmember Basham. This covers a lot of the architecture and engineering that has been done.

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

2. Edit Fund 1112

Appropriation	\$	50,000	Other Professional Services
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- Councilmember Underwood moved to approve the appropriation, second by Councilmember Vernon. This is for the OCRA grant to assess the feasibility of an area wide water and sewer system in the Buck Creek and Colburn area.

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

K. Auditor – Bob Plantenga

Drug Free Comm Fund 1148

Appropriation	\$	188,944	Other Professional Services
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- Councilmember Vernon moved to approve the appropriation, second by Councilmember Underwood. This is money that the Courts collect and distribute to the Tippecanoe County Drug Free Coalition to be further distributed for local anti-drug and alcohol programs.

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

X. Committee Reports

- Councilmember Basham said that the Romney Sewer is now on line and has connected 145 home with about 20 more to connect.

XI. Unfinished/New Business

- Bob Plantenga stated the State Board of Accounts has clarified that the Council does not need to appropriate most grant funds and the Council concurred to place them on the consent agenda so Council members still have information about the grants.
- 2020 Budget Hearings begin 08/27/2019 at 8:30 am & evening Public Hearing 09/05/2019 at 6:00 pm.

XII. Commissioner FYI

- Dave Byers stated that volunteer paddlers are still needed for the County's team at Riverfest.
- The County Fair is July 20-27.
- The State Fair is the week after that.
- On July 29 at 1:00 the Commissioners are opening bids for the next phase of the Fairgrounds renovation project.
- If Council members have state legislative issues for the next session to discuss them with the Commissioners.

XIII. Public Comment

Karen Mitchell

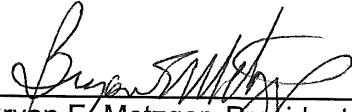
- Master Gardner Open House and garden tour is August 4 from 1:00-4:00 at the Extension Office
- The County Fair is July 20-27.
- Introduced Richard Ellis who is the new Community Wellness Coordinator.

Bob Plantenga introduced Ellen Van Dokkenburg who is the summer intern this year and working on the Budget Books for the 2020 Budget.

XIV. Adjournment

- Councilmember Underwood moved to adjourn, and the President adjourned the meeting.

TIPPECANOE COUNTY COUNCIL



 Bryan E. Metzger, President




 Kevin L. Underwood, Vice President

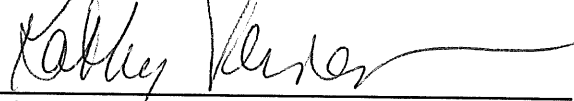
 John R. Basham II

Absent at meeting

 Lisa Dullum



 Ilana Stonebraker



 Kathy Vernon

Absent at meeting

 Roland K. Winger

ATTEST:



 Robert A. Plantenga, Auditor 8/13/2019