TIPPECANOE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
February 20, 2012

The Tippecanoe County Commissioners met on Monday, February 20, 2012 at 10:00 a. m. in the Tippecanoe Room in the County Office Building. Commissioners present were: President Thomas P. Murtaugh and Vice President John L. Knochel. Also present were: Attorney David W. Luhman, Auditor Jennifer Weston, Commissioner's Assistant Frank Cederquist, and Secretary Tillie Hennigar.

President Murtaugh called the meeting to order and led the Pledge of Allegiance.

APPROVAL OF MINUTES

Commissioner Knochel moved to approve the minutes of the regular meeting held February 6, 2012, second by President Murtaugh; motion carried.

PRESENTATION OF ACCOUNTS PAYABLE VOUCHERS

- Commissioner Knochel moved to approve the accounts payable vouchers for February 8, 9, 10, 15, 16, 17, and 20, 2012 as submitted with no exception, second by President Murtaugh; motion carried.

HIGHWAY – Opal Kuhl

RESOLUTION 2012-08-CM
Determining to sell real property – Notice of Sale

Director Kuhl explained the property is located at 2907 South River Road. The County purchased the property during the road widening project because it was close to the road. There is a remnant of property remaining which is not buildable as it is too small for a house and septic system. One adjoining property owner has shown interest in purchasing the lot. Per Attorney Luhman, the Commissioners should adopt a resolution, publish a notice in the newspaper, and send notification to the abutting property owners. Following notifications, bids may be accepted for 10 days, with a minimum bid of the assessed value of $1,600. Once a bid is accepted, a resolution will be adopted to confirm the sale.

- Commissioner Knochel moved to approve Resolution 2012-08-CM as presented, second by President Murtaugh; motion carried.

2012 Fee Schedule for H. Stewart Kline & Associates

Director Kuhl presented the 2012 fee schedule for H. Stewart Kline & Associates. On an ongoing basis throughout the year, and outside of contracts in place, this firm looks at bridges or culverts. Each year, a fee schedule is submitted. The fees are the same as the last two years.

- Commissioner Knochel moved to accept and approve the fee schedule as presented, second by President Murtaugh; motion carried.

Change Order #4 – from Milestone Contractors for McCarty Lane

Director Kuhl said Change Order #4 is the McCarty Lane project, an INDOT project which is 80% federal and 20% local. The change order is for two additional manholes in the amount of $6,999.09.

- Commissioner Knochel moved to approve Change Order #4 as presented, second by President Murtaugh; motion carried.

Change Order #5 – from Milestone Contractors for McCarty Lane

Director Kuhl said Change Order #5 is for fertilizer which was a line item left out in the amount of $5,550.17. With change order #4 and change order #5, the total contract is $6,449,970.69.

- Commissioner Knochel moved to approve Change Order #5 as presented, second by President Murtaugh; motion carried.

Continuation Certificate – Indiana American Water Utility Maintenance Bond

Director Kuhl said the maintenance bond with Indiana American Water Utility is a $5,000 continuation certificate to do work in the public right-of-way.

- Commissioner Knochel moved to approve the Continuation Certificate as presented, second by President Murtaugh; motion carried.

Continuation Certificate – Tri-County/DBA/TDS Telecom Utility Maintenance Bond

Director Kuhl said the maintenance bond with Tri-County/DBA TDA Telecom is a $5,000 continuation certificate to do work in the right-of-way.

- Commissioner Knochel moved to approve the Continuation Certificate as presented, second by President Murtaugh; motion carried.

GRANTS – Laurie Wilson

Grant Facilitator Wilson requested permission to accept a grant of $57,500 for Tippecanoe Emergency Management (TEMA) from the Indiana Department of Homeland Security. The grant is for the ongoing project of the District 4 Administrative Coordinator, Janet Buche. The funding will pay through the end of 2013.

- Commissioner Knochel moved to accept the grant as presented, second by President Murtaugh; motion carried.

Grant Facilitator Wilson requested permission to accept an amendment extension from the Indiana Criminal Justice Institute for the Saturday School project through Superior Court 3. The amendment extends the project until June 30, 2012, expending all grant funds.

- Commissioner Knochel moved to approve the grant extension as presented, second by President Murtaugh; motion carried.

COURT SERVICES – Cindy Houseman

Executive Director Houseman said a position was originally under review for an Intake Specialist. She assumed the position was a level 3, but it was a level 4, which is a higher position and salary. Approval is needed for an Intake Specialist at a lower level. The salary would come from Fund 576 which averaged $6,000 more than expenses per month in 2011. If approved, it will free up a part-time position to allow

more time on collections. Current collections have gone from 53% to 72% and past collections have gone from 0% to 17%. The Intake Specialist position has been vacant for six or seven years. Currently, full time staff rotate through the front desk, making it difficult to do their own work as approximately 3,200 people come in annually.
President Murtaugh said it appears collection efforts are working but asked Director Houseman to keep a close eye on funding. Review would be needed if the level dips too low.

- Commissioner Knochel moved to approve the COMOT 3 position and eliminate the COMOT 4 position as requested, second by President Murtaugh; motion carried.

ORDINANCE 2012-12-CM (Second Reading)
Establishing Tippecanoe County Solid Waste Management District

Attorney Luhman said this is the second reading of the Ordinance to create a new Tippecanoe County Solid Waste Management District, replacing the dissolved Wildcat Creek Solid Waste Management District. The Ordinance passed first reading on February 6, 2012.

President Murtaugh asked for public comment. There were none.

Auditor Weston recorded the vote.

Knochel	Aye
Murtaugh	Aye

Ordinance 2012-12-CM passed 2-0 on second and final reading.

ORDINANCE 2012-13-CM (First Reading)
Amending Building Code requiring Digital Submission for Documents exceeding 11" X 17"

Attorney Luhman said the Ordinance amends the portion of the County Code dealing with building permits. Currently the Building Commissioner receives applications for permits containing oversized (larger than 11" X 17") floor plans. The oversized documents are difficult to store, adding to the County storage challenges. The purpose of the Ordinance would require submission in digital format of documents 11" X 17" or larger, allowing electronic storage in the Building Commissioner's office. The digital format is the same GIS formatting currently used by the County.

Building Commissioner Ken Brown said on larger plans, paper copies would also be requested in addition to digital copies. Paper copies could be returned or disposed of. In the future, as builders upgrade technology with digital capabilities, digital copies might be required on all submissions.

President Murtaugh said it is a step in the right direction and Commissioner Knochel agreed and also said it will definitely help with storage issues.

President Murtaugh asked for public comment. There were none.

Auditor Weston recorded the vote.

Knochel	Aye
Murtaugh	Aye

Ordinance 2012-13-CM passed 2-0 on first reading.

APPOINTMENT TO COMMON WAGE BOARD

- Commissioner Knochel moved to approve the appointment of Jean Hall to the Common Wage Board for the West Lafayette Community School Corporation project(s), second by President Murtaugh; motion carried.

UNFINISHED/NEW BUSINESS – none

REPORTS ON FILE

The following reports are on file in the Commissioner's Office:

- Crystal Creek Boarding Kennel

PUBLIC COMMENT – none

Commissioner Knochel moved to adjourn.

BOARD OF COMMISSIONERS OF
THE COUNTY OF TIPPECANOE

Thomas P. Murtaugh, President

John L. Knochel, Vice President

David S. Byers, Member

ATTEST:

Jennifer Weston, Auditor 3/5/12