TIPPECANOE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
June 2, 2014

The Tippecanoe County Commissioners met on Monday, June 2 at 10:00 a.m. in the Tippecanoe Room in the County Office Building. Commissioners present were: President John L. Knochel, Vice President Thomas P. Murtaugh, and Commissioner David S. Byers. Also present were Attorney Dave Luhman, Auditor Jennifer Weston, Commissioners' Assistant Frank Cederquist, and Recording Secretary Tillie Hennigar.

President Knochel called the meeting to order and led the Pledge of Allegiance.

APPROVAL OF MINUTES

- Commissioner Byers moved to approve the minutes of the regular meeting held May 19, 2014, second by President Knochel; motion carried.

PRESENTATION OF ACCOUNTS PAYABLE VOUCHERS and PAYROLL CLAIMS

- Commissioner Byers moved to approve the accounts payable vouchers for May 19, 22, 23, 28, 29, 30, and June 2, 2014 and payroll vouchers for May 23, 2014 as submitted without exception, second by President Knochel; motion carried.

AREA PLAN COMMISSION – *Sallie Fahey*
Z-2567 – Stewart W. Kline (OR to R1), ORDINANCE 2014-06-CM: Petitioner is requesting rezoning of 1.935 acres (proposed lots 3 & 4 in Kline South Subdivision) located on the north side of CR 375 S between Old Romney Road and Old US 231 S Wea 7 (SE) 22-4.

- Commissioner Murtaugh moved to hear Z-2567, Stewart W. Kline, OR to R1, Ordinance 2014-06-CM, second by Commissioner Byers.

May 22, 2014
Ref. No.: 14-136

Tippecanoe County Commissioners
20 North 3rd Street
Lafayette, IN 47901

CERTIFICATION

RE: **Z-2567--STEWART W. KLINE (OR to R1):**

Petitioner is requesting rezoning of 1.935 acres (proposed lots 3 & 4 in Kline South Subdivision) located on the north side of CR 375 S between Old Romney Road and Old US 231 S Wea 7 (SE) 22-4.

Dear Commissioners:

As Secretary to the Area Plan Commission of Tippecanoe County, I do hereby certify that at a public hearing held on May 21, 2014 the Area Plan Commission of Tippecanoe County voted 13 yes - 0 no on the motion to rezone the subject real estate from OR to R1. Therefore, the Area Plan Commission of Tippecanoe County recommends to the Tippecanoe County Commissioners that the proposed rezoning ordinance be APPROVED for the property described in the attachment.

Public Notice has been given that this petition will be heard before the Tippecanoe County Commissioners at their June 2, 2014 regular meeting. Petitioners or their representatives must appear to present their case.

Sincerely,

Sallie Dell Fahey
Executive Director

Bob Gross with RW Gross and Associates stated that Stewart Kline is also in attendance to answer any questions. The request is to rezone two lots from OR to R1 in Kline South Subdivision. Approval has been received from Area Plan.

President Knochel invited public comment in favor of or opposed to the rezone. There were none.

Auditor Weston recorded the vote.

Byers	Aye
Knochel	Aye
Murtaugh	Aye

Ordinance 2014-06-CM passed 3-0.

Z-2570 – J.D. & D. Funeral Corporation (AA TO NB), ORDINANCE 2014-07-CM: Petitioner is requesting rezoning of 9409 S 700 E located adjacent to the south of the platted lots in the unincorporated town of Stockwell, Lauramie 9 (SW) 21-3.

- Commissioner Murtaugh moved to hear Z-2570, J.D. & D. Funeral Corporation, AA to NB, Ordinance 2014-07-CM, second by Commissioner Byers.

May 22, 2014
Ref. No.: 14-139

Tippecanoe County Commissioners
20 North 3rd Street
Lafayette, IN 47901

CERTIFICATION

RE: **Z-2570--J.D. & D. FUNERAL CORPORATION (AA to NB):**
Petitioner is requesting rezoning of 9409 S. 700 E. located adjacent to the south of the platted lots in the unincorporated town of Stockwell, Lauramie 9 (SW) 21-3.

Dear Commissioners:

As Secretary to the Area Plan Commission of Tippecanoe County, I do hereby certify that at a public hearing held on May 21, 2014 the Area Plan Commission of Tippecanoe County voted 13 yes - 0 no on the motion to rezone the subject real estate from AA to NB. Therefore, the Area Plan Commission of Tippecanoe County recommends to the Tippecanoe County Commissioners that the proposed rezoning ordinance be APPROVED for the property described in the attachment.

Public Notice has been given that this petition will be heard before the Tippecanoe County Commissioners at their June 2, 2014 regular meeting. Petitioners or their representatives must appear to present their case.

Sincerely,

Sallie Dell Fahey
Executive Director

Attorney Dan Teder with Reiling, Teder, and Schrier stated he represents the petitioner Jonathan Fisher. The request is for a rezone from AA to NB of property located on 700 E in Stockwell, Indiana. A favorable staff recommendation and a unanimous approval from the Area Plan Commission have been received. The property was a funeral home from 1948 to 2005. The petitioner's family has owned a funeral home in Logansport since 1949. In 2003, Jonathan's father purchased the Richardson, Loy, Clapper Funeral Home on 10th Street and the property in Stockwell; he passed away shortly after the purchase. Jonathan is now the Funeral Director, plans to remodel the inside and outside of the building, and has hired Houston Architecture. There will be no cremation or embalming at the site; it will be for showings only. A petition has been signed by over 20 Stockwell citizens who are in favor of the rezone. Attorney Teder requested approval of the rezone.

President Knochel invited public comment in favor of or opposed to the rezone. There were none.

Auditor Weston recorded the vote.

Byers	Aye
Knochel	Aye
Murtaugh	Aye

Ordinance 2014-07-CM passed 3-0.

BUILDING COMMISSION *– Ken Brown*
Public Hearing: Unsafe Structure – 9028 Yorktown St, Stockwell, IN

Building Commissioner Brown said the unsafe structure at 9028 Yorktown Street in Stockwell was formally a filling station. The property owner is Joe Wilbur who is present. Previously, the Commissioners requested the roof structure be repaired to remove it from the definition of "unsafe". Last week, trusses were delivered and today there is positive progress as reflected in the pictures handed out to the Commissioners. The truss system has been connected with new top plates and installed over the old roof. The old roof and ceiling is still caving in to the inside which is an issue for anyone entering the building. President Knochel said the change is positive. Commissioner Murtaugh asked Mr. Wilbur what his intentions are for the building use. Mr. Wilbur said he intended to do some work out of the building. Commissioner Murtaugh asked if Mr. Wilbur planned to tear down the old roof. Mr. Wilbur said no, the old roof is 2 x 12 solid boards on center with two steel beams from front to rear. There are two rotten frame members that will be replaced. He also plans to replace the ceiling drywall with sheet metal. Building Commissioner Brown said he is comfortable if the rotted framing members are removed. Commissioner Byers said the project is still incomplete and suggested giving Mr. Wilbur an additional month. Attorney Luhman said the public hearing could be continued until the first meeting in July on July 7th.

- Commissioner Murtaugh moved to continue the public hearing until the July 7th Commissioner regular meeting, second by Commissioner Byers; motion carried.

HIGHWAY *– Opal Kuhl*
Permit to Close or Block a Road – Vision of Hope Ministries and Faith Bible Seminary for The Race for Hope on June 14, 2014
This event may temporarily impede traffic flow on the following roads: CR 550 East, CR 50 North, Wildcat Valley Estates, and Brookfield Heights from 8:00 a.m. to 10:00 a.m.

Highway Director Kuhl presented a request to close or block a road from Vision of Hope Ministries and Faith church on June 14th for a 5K and a 10K race to be held from 8:00 a.m. to 10:00 a.m. All the required paperwork has been completed.

- Commissioner Murtaugh moved to approve the request to close or block a road for Vision of Hope Ministries for a 5K and 10K race on June 14, 2014 as presented, second by Commissioner Byers; motion carried.

Continuation Certificate – Mulberry Cooperative Telephone Co., Inc. in the amount of $5,000

Director Kuhl presented a Continuation Certificate from Mulberry Cooperative Telephone in the amount of $5,000 to do work in the right-of-way.

- Commissioner Murtaugh moved to approve the continuation certificate from Mulberry Cooperative Telephone to do work in the right-of-way as presented, second by Commissioner Byers; motion carried.

Continuation Certificate – Indiana Gas Company, Inc. d/b/a Vectren Energy Delivery of Indiana, Inc. in the amount of $5,000

Director Kuhl presented a Continuation Certificate from Indiana Gas Company, dba Vectren Energy to do work in the right-of-way.

- Commissioner Murtaugh moved to approve the continuation certificate from Indiana Gas Company to do work in the right-of-way as presented, second by Commissioner Byers; motion carried.

***GRANTS** – Laurie Wilson*
Permission to Accept Grant

Grant Facilitator Wilson requested permission to accept a grant for TEMA in the amount of $35,000 from the Indiana Department of Homeland Security for District 4 exercises.

- Commissioner Murtaugh moved to accept the grant for TEMA in the amount of $35,000 from the Indiana Department of Homeland Security as presented, second by Commissioner Byers; motion carried.

Grant Facilitator Wilson requested permission to accept a grant for Cary Home in the amount of $92,440 from the Indiana Department of Corrections for the JDAI Alternative Programming. The grant will be used for travel and training, audio visual equipment for Juvenile Intake and Assessment Center, supplies, and contracts. The Commissioners initially approved permission to apply for $39,787; however, ICJI requested application for the full allotment available of $92,440.

- Commissioner Murtaugh moved to accept the grant for Cary Home in the amount of $92,440 from the Indiana Department of Corrections for JDAI as presented, second by Commissioner Byers; motion carried.

Permission to Apply for Grant

Grant Facilitator Wilson requested permission to apply for a grant for Juvenile Magistrate Court in the amount of $4,500 from Indiana Supreme Court for the Family Court Project. The grant is additional funds from unused grants other counties were unable to complete.

- Commissioner Murtaugh moved to approve permission to apply for a grant for Juvenile Magistrate Court in the amount of $4,500 from the Indiana Supreme Court for the Family Court Project as presented, second by Commissioner Byers; motion carried.

Grant Facilitator Wilson requested permission to apply for a grant for Circuit Court in the amount of $38,325 from Indiana Supreme Court. The grant will be used for the Volunteer Advocates for Seniors or Incapacitated Adults (VASIA) Guardianship Program in cooperation with Wabash Center. There is a match of 100%; Wabash Center will provide $38,325. Previously, the grant went directly to Wabash Center but the parameters have changed and the grant is required to go to a unit of local government. Wabash Center will administer the program but funding will go through the County.

- Commissioner Murtaugh moved to approve permission to apply for a grant from Circuit Court in the amount of $38,325 from the Indiana Supreme Court as presented, second by Commissioner Byers; motion carried.

***HEALTH** – Craig Rich*
Professional Services Agreement with GAIA Consulting, LLC, VRSS Pvt. Ltd., and Martin Lewis for Vital Records Software Update

Health Director Rich presented a Professional Service Agreement with GAIA Consulting and Martin Lewis, stating the contract is dated January 13, 2013. It is a vital records software update to current software; the update will provide better reports and the ability to scan images. The contract has been reviewed by Attorney Luhman. Exhibit A, stating the contract amount, was missing from the agreement.

- Commissioner Byers moved to approve the agreement as presented, second by President Knochel.

Commissioner Murtaugh and Attorney Luhman agreed the agreement should not be approved without Exhibit A. Commissioners' Assistant Cederquist left the meeting to locate Exhibit A. President Knochel advised Director Rich this item would be further discussed prior to conclusion of the meeting.

APPOINTMENT TO BOARD OF HEALTH

President Knochel announced the appointment of Hsin-Yi Weng to the Board of Health. Health Director Rich said Ms. Weng is a Purdue University Veterinarian, has a PHD, and her specialty is animal epidemiology.

- Commissioner Murtaugh moved to approve the appointment of Hsin-Yi Weng to the Board of Health as presented, second by Commissioner Byers; motion carried.

2015 SALARY RECOMMENDATIONS

Auditor Weston stated she proposed the cost estimate of an incremental 1% increase at the last meeting as $300,000 and $325,000. A 2% increase would be $650,000. In the past, stipends have been looked at, studies that have been done, and using different percentages across classifications have been reviewed. She is unaware of a current study. A stipend was used for the current year.

Commissioner Murtaugh asked Human Resources Coordinator Shirley Mennen the cost of the previous salary study and how long the study took. Coordinator Mennen said the study cost around $2,000 and took about eight weeks to complete. Commissioner Murtaugh stated there would be time for another study before budget hearings.

Commissioner Murtaugh said salaries are ongoing costs which repeat year after year. The County is in a position to look at raises but it's important to be conservative since they are ongoing costs. Although there are reserves, the revenue is not increasing. Commissioner Byers agreed with Commissioner Murtaugh but stated that the cost of living continues to increase and should be offered back to the employees. The stipend paid in 2014 was approximately $550,000 or 1.5%. His recommendation is to double the 2014 increase and give a 3% increase across the board, noting the Council has final approval. President Knochel agreed with Commissioner Byers' analysis on salary recommendations, saying 2% is offered every year. Currently, the money is there and he doesn't see any reason why 4% couldn't be offered. Auditor Weston asked if the recommendations consider health insurance. Commissioner Byers said the understanding is health insurance has been up and down and the premiums have been maintained for four years.

- Commissioner Byers moved to recommend a 3% salary increase for 2015, second by Commissioner Murtaugh; motion carried.

Commissioners' Assistant Cederquist returned to the meeting. Health Director Rich said Exhibit A could not be found and added that the local Health Maintenance Fund is paying for the software update. A letter from the State Department of Health states the cost as $9,000.

- Commissioner Byers withdrew his previous motion; President Knochel withdrew the second to the previous motion. Commissioner Murtaugh moved to table the Professional Service Agreement for the Health Department until the next meeting on June 16, 2014, second by Commissioner Byers; motion carried.

UNFINISHED/NEW BUSINESS - none

REPORTS ON FILE

President Knochel announced the following reports will be on file in the Commissioner's Office:

- Building Commission
- Central Mail and Duplicating

PUBLIC COMMENT

As there were no public comments, Commissioner Byers moved to adjourn.

Meeting adjourned at 10:35 a.m.

BOARD OF COMMISSIONERS OF
THE COUNTY OF TIPPECANOE

John L. Knochel, President

Thomas P. Murtaugh, Vice President

David S. Byers, Member

ATTEST:

Jennifer Weston, Auditor 06/16/2014

Minutes prepared by Tillie Hennigar, Auditor Administrative Assistant