

TIPPECANOE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
May 2, 2016

The Tippecanoe County Commissioners met on Monday, May 2, 2016 at 10:00 a.m. in the Tippecanoe Room in the County Office Building. Commissioners present were: President David S. Byers and Member Thomas P. Murtaugh. Also present were: Attorney Doug Masson, Auditor Bob Plantenga, Commissioners' Assistant Paula Bennett and Recording Secretary Tillie Hennigar. Vice President Tracy A. Brown was absent.

PLEDGE OF ALLEGIANCE

President Byers called the meeting to order and led the Pledge of Allegiance.

PROCLAMATION

Correctional Officers' and Employees' Week, May 1-7, 2016

President Byers and Commissioner Murtaugh read the Proclamation declaring the week of May 1-7, 2016 as Correctional Officers' and Employees' Week.

PROCLAMATION

CORRECTIONAL OFFICERS' AND EMPLOYEES' WEEK

IN TIPPECANOE COUNTY

WHEREAS: May 1st- 7th, 2016 will be declared across the United States of America as "NATIONAL CORRECTIONAL OFFICERS' AND EMPLOYEES' WEEK"; and

WHEREAS: this week has been set aside to recognize our correctional officers and corrections employees for their professionalism, hard work, dedication and efforts in protecting those in their custody and the public's safety;

WHEREAS: the corrections profession is one of the most challenging and noble professions one can pursue,

WHEREAS: other criminal justice agencies and members of the public are encouraged to acknowledge the important role the Tippecanoe County Jail and the Tippecanoe County Community Corrections Correctional Officers and corrections employees play in the protection and services to the Greater Lafayette Community.

NOW, THEREFORE, We, the Board of Commissioners, County of Tippecanoe, do hereby proclaim the week of May 1st- 7th, 2016, as

NATIONAL CORRECTIONAL OFFICERS' AND EMPLOYEES' WEEK

And invite the citizens of Tippecanoe County to share in the thanking of the Tippecanoe County Correctional Officers and Corrections Employees for the outstanding job they perform on a daily basis in their service to the entire community.

IN WITNESS WHEREOF, we have hereunto set our hand and caused the Seal of Tippecanoe County be affixed this 2nd day of MAY, 2016.

Sheriff Richard said we appreciate everything they do, they work extremely hard to make sure the jail and the inmates are safe and well served.

APPROVAL OF MINUTES

April 18, 2016

- Commissioner Murtaugh moved to approve the April 18, 2016 meeting minutes as presented, second by President Byers; motion carried.

PRESENTATION OF ACCOUNTS PAYABLE VOUCHERS AND PAYROLL - Paula Bennett

Commissioners' Assistant Bennett recommended the Claims from April 19 through May 2, 2016 and Payroll for April 22, 2016 be approved, without exception.

- Commissioner Murtaugh moved to approve the Accounts Payable Vouchers and Payroll as presented, second by President Byers; motion carried.

AREA PLAN - Sallie Fahey

Z-2638 Summer Chase Management Co., LLC (A to NB), ORDINANCE 2016-09-CM: Petitioner, with consent of five separate property owners, is requesting rezoning of approximately 16 acres located at the southwest corner of SR 26 E and CR 550 E, in Perry 30 (NW) 23-3.

- Commissioner Murtaugh moved to continue the rezone request for 2638 Summer Chase Management Co., LLC, Ordinance 2016-09-CM to the June 6, 2016 Commissioners' meeting, second by President Byers; motion carried.

HIGHWAY - Opal Kuhl

Awarding of Bid – Tippecanoe County Bridge 35 Project

Highway Director Kuhl recommended acceptance of the bid for the Bridge 35 Project on CR 700 S from Yates Construction. They submitted the low bid in the amount of \$494,701.45.

- Commissioner Murtaugh moved to approve the bid for Yates Construction as presented, second by President Byers; motion carried.

Permit to Close or Block a Road – Race for Hope, 8-10:00 am, June 11, 2016, Faith Church

Director Kuhl presented an application for a permit to close part of a road for the Race for Hope from 8:00 AM to 10:00 AM on June 11, 2016. Faith Church has held the event for several years. The 5K walk/run will be in the neighborhood west of the church – Brookfield Heights; the 10K walk/run goes from CR550 E north of CR 50 N and through Wildcat Valley Estates.

- Commissioner Murtaugh moved to approve the permit to close part of a road on June 11, 2016 from 8:00 AM to 10:00 AM as presented, second by President Byers; motion carried.

Street Acceptance – Hickory Ridge Subdivision, Phase 2 – Fieldstone Drive, 550.22' and Blackstone Court, 540.59'

3 Year Subdivision Street Maintenance Bond – Hickory Ridge Subdivision, Phase 2 from Atlas Excavating, Inc. in the amount of \$28,839.30

Director Kuhl requested permission to accept two streets in the Hickory Ridge Subdivision, Phase 2. Fieldstone Drive is 550.22; and Blackstone Court is 540.59, a total of .2 miles. She presented the Maintenance Bond for the two streets from Atlas Excavating, Inc. in the amount of \$28,839.30.

- Commissioner Murtaugh moved to approve the Street Acceptance for Hickory Ridge Subdivision of Fieldstone Drive and Blackstone Court and also the 3 year Maintenance Bond from Atlas Excavating, second by President Byers; motion carried.

Street Acceptance – Stones Crossing Subdivision, Section 4, Phase 3 – Marcasite Boulevard, 147.44’ and Scoria Street, 1,744.68’

3 Year Sub-Division Street Maintenance Bond – Stones Crossing Subdivision, Section Four, Phase Three from Atlas Excavating, Inc. in the amount of \$35,164.80

Director Kuhl requested permission to accept two streets in Stones Crossing Subdivision, Section 4, Phase 3. Marcasite Boulevard is 147.44’ and Scoria Street is 1,744.68’, a total of .358 miles. She presented the corresponding Bond for the two streets from Atlas Excavating, Inc. in the amount of \$35,164.80.

- Commissioner Murtaugh moved to approve the Street Acceptance for Stones Crossing Subdivision and also the 3 year Maintenance Bond, second by President Byers; motion carried.

RESOLUTION 2016-15-CM

Set Hearing on Establishment of Major Bridge Rate

Director Kuhl said a Major Bridge Fund accumulates funds for replacement or reconstruction of a large bridge. As defined, a large bridge is over 22’ long. Tippecanoe County has 27 bridges that qualify as a large bridge. The Major Bridge Fund will build up money for use when one of the expensive bridges needs replaced. Of the 27 bridges needing replaced, the lowest estimate is \$2 million and the highest is \$13.5 million; the average is approximately \$4.3 million. Cumulative Bridge Fund brings in \$2.5 million per year. After deducting supplies, maintenance, and personnel for bridges; about \$1 million is left for culverts or small bridges. There is a need for building up additional bridge funds. Director Kuhl said .01 would generate \$682,610.

Commissioner Murtaugh clarified that today the hearing is being set. Attorney Masson confirmed saying the process is to submit the proposal today. The notice must be advertised twice, setting the hearing date for June 6, 2016. Previous discussions refer to a .01 tax and the Resolution has been written setting the statutory maximum of \$3.33. Once advertised, the tax can be lowered but not raised. The Resolution must be passed today in order to advertise and hold the public hearing.

Auditor Plantenga said the Major Bridge rate is outside of the maximum levy (the amount of property tax that can be generated for various funds – General, Cum Bridge, Reassessment, and Cum Cap). It would be a true tax increase; raising property taxes. At .01, it will have a minimal effect on Circuit Breaker.

President Byers invited public input regarding the creation of a Major Bridge Fund. There were none. Commissioner Murtaugh encouraged the public to attend the meeting on June 6.

- Commissioner Murtaugh moved to approve Resolution 2016-15-CM to set a hearing for the establishment of a major bridge rate, second by President Byer; motion carried.

RESOLUTION 2016-17-CM - APPLICATION FOR PROPERTY TAX DEDUCTIONS FOR WILDCAT CREEK PARTNERS, LLC

Butch Huber from Wildcat Creek Partners and Jessup Paper Box requested a tax abatement on an expansion to his building which was built approximately two years ago. Jessup Paper Box manufactures packaging items such as jigsaw puzzles and board games. Business is good and he anticipates a significant expansion which requires an additional 23,000 square feet addition to the building.

Attorney Masson said the application for tax abatement needed a couple of additional items. The Commissioners will not take action on the application today. Provided the corrected property descriptions are given to the Auditor's office, Council will hear at their next meeting. The Commissioners will then hear at the May 16 meeting.

GRANTS - Sharon Hutchison

Grant Facilitator requested permission to accept and apply for grants as follows:

Permission to Accept Grant:

Juvenile Alternatives: \$38,748 from the Indiana Department of Correction for 2016-17 Juvenile Detention Alternatives Initiative (JDAI) program funding.

- Commissioner Murtaugh moved to approve permission to accept the grant for Juvenile Alternatives for the 2016-17 JDAI funding as presented, second by President Byers; motion carried.

Juvenile Alternatives: \$246,637 from the Indiana Department of Correction for 2016-17 Community Based Programming for Youth.

- Commissioner Murtaugh moved to approve permission to accept the grant for Juvenile Alternatives from the Indiana Department of Corrections for the 2016-17 Community Based Programming for Youth as presented, second by President Byers; motion carried.

Permission to Apply for Grant:

Prosecutor: \$74,303 from FY 2016 Paul Coverdell Forensic Science Improvement Grant Program to provide tools needed to meet the challenges of crime and justice. Specifically, this program seeks to improve the quality and timeliness of forensic science in Tippecanoe County and to our neighboring counties.

- Commissioner Murtaugh moved to approve permission to apply for a grant for the Prosecutor in the amount of \$74,303 from Paul Coverdell Forensic Science Improvement Grant Program as presented, second by President Byers; motion carried.

Health Department: \$21,000 from Tippecanoe County Drug Free Coalition for Gateway to Hope program.

- Commissioner Murtaugh moved to approve permission to apply for a grant for the Health Department Drug Free Coalition as presented, second by President Byers; motion carried.

Superior Court III: Up to \$3,000 from Tippecanoe County Drug Free Coalition for Substance Abuse Assessments for youth who have no other way to pay.

- Commissioner Murtaugh moved to approve permission to apply for a grant for Superior Court III in the amount of up to \$3,000 from the Drug Free Coalition as presented, second by President Byers; motion carried.

Health Department: \$19,891 from the Public Health Emergency Preparedness (PHEP) Cooperative agreement for budget period July 1, 2016 thru June 30, 2017.

- Commissioner Murtaugh moved to approve permission to apply for a grant for the Health Department in the amount of \$19,891 from the Public Health Emergency Preparedness as presented, second by President Byers; motion carried.

Grant Facilitator Hutchison presented the following contracts for approval:

MOU/Contract:

Superior Court 3: Contract with Buck Black Mental Health Services for \$3,000 for substance abuse assessments for a grant from the Drug Free Coalition.

- Commissioner Murtaugh moved to approve the contract with Buck Black Mental Health Services for \$3,000 for substance abuse assessments as presented, second by President Byers; motion carried.

Health: Contract with Purdue University for two Environmentalist part-time positions for \$4,800 total.

- Commissioner Murtaugh moved to approve the contract with Purdue University for two Environmentalist part-time positions as presented, second by President Byers; motion carried.

2016 TAX SALE CONTRACTS – SRI - Bob Plantenga

Auditor Plantenga said the County has had a contract with SRI for about 15 years to outsource the services to handle the Tax Sale. SRI sends notifications, performs the Tax Sale, provides lobbying services with the General Assembly, and legal services. He presented an Addendum to the contract to increase the fee from \$70 to \$75 for every parcel up for Tax Sale; the fee is added to the tax bill. When the property is sold at the Tax Sale, the purchaser will pay the fee. If the property is redeemed prior to the sale, the taxpayer pays the fee. Attorney Masson reviewed the contract addendum.

- Commissioner Murtaugh moved to approve the 2016 Tax Sale contract with SRI as presented, second by President Byers; motion carried.

APPOINTMENT TO TEMA ADVISORY BOARD

- Commissioner Murtaugh moved to appoint Donna Majeski to the TEMA Advisory Board as presented, second by President Byers; motion carried.

UNFINISHED/NEW BUSINESS - none

REPORTS ON FILE

The following reports will be on file in the Commissioners' office:

- Central Mail and Duplicating
- Parks and Recreation Board
- Wabash River Heritage Corridor Commission

PUBLIC COMMENT

As there were no public comments, Commissioner Murtaugh moved to adjourn.

Meeting adjourned at 10:22 a.m.

BOARD OF COMMISSIONERS OF
THE COUNTY OF TIPPECANOE



David S. Byers, President



Tracy A. Brown, Vice-President



Thomas P. Murtaugh, Member

ATTEST:



Robert A. Plantenga, Auditor 05/16/2016

Minutes prepared by Tillie Hennigar, Auditor Administrative Assistant