TIPPECANOE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
February 1, 2016

The Tippecanoe County Commissioners met on Tuesday, February 1, 2016 at 10:00 a.m. in the Tippecanoe Room in the County Office Building. Commissioners present were: President David S. Byers, Vice President Tracy A. Brown and Commissioner Thomas P. Murtaugh. Also present were: Attorney Doug Masson, Auditor Bob Plantenga, Commissioners' Assistant Paula Bennett, and Recording Secretary Tillie Hennigar.

PLEDGE OF ALLEGIANCE

President Byers called the meeting to order and led the Pledge of Allegiance.

APPROVAL OF MINUTES
January 19, 2016

- Commissioner Murtaugh moved to approve the minutes from the regular meetings held January 19, 2016 as presented, second by Commissioner Brown; motion carried.

PRESENTATION OF ACCOUNTS PAYABLE VOUCHERS and PAYROLL *– Paula Bennett*

Commissioners' Assistant Paula Bennett recommended the claims from January 20, 2016 through February 1, 2016 and also payroll from January 29, 2016 be approved, without exception.

- Commissioner Brown moved to approve the Accounts Payable Vouchers and Payroll as presented, second by Commissioner Murtaugh; motion carried.

SURVEYOR *- Zach Beasley*
Award Presentation

Surveyor Beasley introduced Allen Nail, Parks and Recreation and Josh Cox, representing the Soil and Water Conservation District. Both gentlemen joined him at the podium. Surveyor Beasley read the *Friend of Conservation Award,* presented to the Tippecanoe County Commissioners on behalf of Tippecanoe County Power of Partnership. The Power of Partnership is comprised of the Park and Recreation Department, the Partnership of Water Quality and the Soil and Water Conservation District. The award is a State award from the Indiana Association of Soil and Water Conservation Districts in the non-profit government category. The *Friends of Conservation Award* recognizes individuals and organizations that have made an outstanding contribution to Soil and Water Conservation in Indiana. The Tippecanoe County Power of Partnership outstanding contribution was the development of the Wonders on the Wabash River Education Initiative. The Initiative teaches 6th grade students about the natural history of the Wabash River and local water quality issues as they embark on a river raft trip from Fort Ouiatenon. The students and volunteers learned about Indiana's most famous river, the animals who call the river home, what they can do to keep it clean, and watersheds. The learning experience is now an annual event. The Initiative was the brain child of Monica Christopher, Tippecanoe County Water Quality Educator; Mary Cutler, Parks and Recreation Naturalist; and Chris Remley, Soil and Water Administrator. Angie Miller, Soil and Conservation and Vanessa Rainwater, Partnership of Water Quality also contributed time and effort to the event. Congratulations to all who created and worked on the Initiative and event.

The Commissioners accepted the award; President Byers congratulated Surveyor Beasley and his team.

PUBLIC HEARING
ORDINANCE 2016-04-CM - Petition for Partial Vacation of a Public Way (Utility and Drainage Easement) - Jason and Erica Scheumann

Attorney Jerry Withered stated he represents the petitioners Jason and Erica Scheumann to vacate a portion of the utility and drainage easement at the back of their property. The easement is 25 feet wide and the request is to vacate it to 10 feet wide. All the utilities, the Surveyor, and the adjacent property owners have consented. The Journal and Courier published the vacation of the easement.

- Commissioner Brown moved to hear Ordinance 2016-04-CM, second by Commissioner Murtaugh.

President Byers invited public comment in favor of or opposed to the Ordinance. There were none.

Auditor Plantenga recorded the vote.

Byers	Aye
Brown	Aye
Murtaugh	Aye

Ordinance 2016-04-CM passed 3-0 on first reading.

- Commissioner Murtaugh moved to suspend the rules and hear the Ordinance on second reading, second by Commissioner Byers; motion carried.

- Commissioner Murtaugh moved to hear Ordinance 2016-04-CM on second reading, second by Commissioner Brown.

President Byers invited public comment in favor of or opposed to the Ordinance. There were none.

Auditor Plantenga recorded the vote.

Brown	Aye
Murtaugh	Aye
Byers	Aye

Ordinance 2016-04-CM passed 3-0 on second and final reading.

***AREA PLAN-** Sallie Fahey*
RESOLUTION 2016-05-CM - Comprehensive Plan Amendment, Heartland Corridor Strategic Economic Development and Land Use Plan

Area Plan Director Fahey said the plan presented today serves two functions: 1) it is a joint land use plan to amend the land use portion of the adopted Comprehensive Plan and 2) it will be the economic development plan for the TIF area. It was heard by the Area Plan Commission at the January 14, 2016 meeting and received unanimous approval; making it an official plan of the Plan Commission. With approval from the Commissioners today and the City of Lafayette Council tonight, it will become an official amendment to the Comprehensive Plan and the plan for the various TIF districts.

Ben Bontrager, Economic Development Director with American Structurepoint presented a PowerPoint presentation and overview of the plan. He stated the plan is a guide for the study area, it is not a zoning change or a change to anything legally about the property; it is a 20 to 30 year guide for land use and development. As a beginning, a Steering Committee of approximately 20 people was established with representatives from various areas such as the Commissioners, APC, property owners, and the School Corporation. Following several meetings with the Steering Committee, a public open house was held to allow the public to confirm land use information and also provide additional information about the area. The feedback from the initial public meeting guided the rest of the plan process.

The recommendations address land use, infrastructure and economic development tools; focusing on the intersection of County Road 500 East and the Heartland Corridor. Infrastructure will come in from the west by the Interstate to the east and becomes the primary focus for development of commercial retail, multi-family, industrial, and single family. All development is predicated on the availability of public utilities. The availability of water and sewer will be critical; the existing City of Lafayette systems have been reviewed and will present some challenges due to pipe sizes and capacity.

Referencing transportation, Mr. Bontrager said they worked with Director Fahey and Area Plan for traffic counts based on land use. Recommendations have been made for short term and long term solutions and associated preliminary costs have been provided. The final part of the plan is economic development tools. The TIF district has been established and will be part of leveraging the tools in place. Determining the necessary additional tools will be critical for implementation.

Commissioner Murtaugh thanked the Steering Committee, APC staff, and American Structurepoint.

- Commissioner Brown moved to approve Resolution 2016-05-CM as presented, second by Commissioner Murtaugh; motion carried.

GRANTS/SUPERIOR COURT 3 – Judge Graham

Judge Graham said Superior Court 3 received an award for $10,000 from the Indiana Supreme Court for the Family Court project, IV-D Speed Mediation program. In 2016, the installment funds for the grant will be made on a quarterly basis upon submission of the grant report. There are three Mediators who will be conducting mediations during each of the quarters who will have unpaid expenses until the grant installment is received. She requested funds from a grant contingency fund. Auditor Plantenga said there is a reimbursable grant fund and there should not be a problem. President Byers asked if the $10,000 will cover all three Mediators for the year. Judge Graham replied that it will not. As in past years, the grant funds will be expended by or within the third quarter. The additional cost for mediation to continue the remainder of the year has been covered through the Family Relations Fund in previous years.

- Commissioner Murtaugh moved to approve permission to accept the grant as presented, second by Commissioner Brown; motion carried.

HIGHWAY - *Opal Kuhl*
Continuation Certificate- American Paving & Asphalt, Inc.

Highway Director Kuhl presented a Continuation Certificate from American Paving & Asphalt, Inc. for work in the right-of-way.

- Commissioner Brown moved to approve the Continuation Certificate for American Paving & Asphalt as presented, second by Commissioner Murtaugh; motion carried.

Verification Certificate- Duke Energy Indiana, Inc.

Highway Director Kuhl presented a Verification Certificate for Duke Energy Indiana for work in the right-of-way.

- Commissioner Murtaugh moved to approve the Verification Certificate for Duke Energy as presented, second by Commissioner Brown; motion carried.

PUBLIC DEFENDER *- Amy Hutchison*
Eliminate 1 Full-Time Position and Create 2 Part-Time Positions

Public Defender Hutchison stated Kevin O'Reilly who was a full time Public Defender resigned and she presented a proposal to take the full time position and split it into two part time positions. One of the positions would be placed in the conflict division where help is needed. The cost would be less than hiring another part time attorney. President Byers said the benefits would be doubled and questioned how it could cost less. Public Defender Hutchison said the benefits would be doubled but if the full time position is kept and a part time is added; it would be approximately $60,000. She continued to say the salary would be $135,000 for two part time or $160,000 to keep a full time position and a part time conflict attorney. The only contract that should be needed in the future would be for IV-D Court. Approval was requested contingent on Council approval at the February or March meeting.

- Commissioner Murtaugh moved to approve elimination of one full time position in the Public Defender's office and create two regular part time positions, contingent on Council approval, second by Commissioner Byers; motion carried.

CORONER *- Donna Avolt*
Data Sharing Agreement with Indiana State Department of Health

Coroner Avolt said the CDC appropriated money to all states through the Department of Health to provide an overview of the Violent Death Reporting System. It will be for research and trending, no names will be released; only numbers. The submitted data will be destroyed after two years.

- Commissioner Murtaugh moved to approve the Data Sharing Agreement with the Indiana State Department of Health as presented, second by Commissioner Brown; motion carried.

Memorandum of Understanding with Mortuary Services, Inc.

Coroner Avolt said the MOU is with Mortuary Services, Inc.; the company transferring deceased to the funeral home or the Coroner's office. The rates are the same as the prior MOU, only the dates have changed.

- Commissioner Brown moved to approve the Memorandum of Understanding with Mortuary Services, Inc. as presented, second by Commissioner Murtaugh; motion carried.

HEALTH *- Craig Rich*
ORDINANCE 2016-03-CM - Amending Tippecanoe County Code, Chapter 112, Health Department Fees – *1st reading*

- Commissioner Murtaugh moved to hear Ordinance 2016-03-CM, second by Commissioner Brown.

Health Department Director Rich stated the Ordinance reviews and adjusts the fee schedule as part of the process for accreditation which is required every five years. Using the fees from last year, the estimated revenue is approximately $97,000. The main change to the fee schedule is to foods and pools. Attorney Masson said most of the environmental fees are also adjusted.

- President Byers invited public comment in favor of or opposed to the Ordinance. There were none.

Auditor Plantenga recorded the vote.

Murtaugh	Aye
Byers	Aye
Brown	Aye

Ordinance 2016-03-CM passed 3-0 on 1st reading.

The second reading will be heard at the regular meeting on February 15, 2016.

COMMUNITY CORRECTIONS
DOC Grant Signature

President Byers said Community Corrections DOC Grant Signature was withdrawn.

MAINTENANCE
Tippecanoe Villa Water Softener and Plumbing

Commissioner Brown said there were issues with the water softener and plumbing at the Villa. He presented an agreement from Brenneco Plumbing & Mechanical Contractors in the amount of $6,800; the low bid of the three obtained.

- Commissioner Brown moved to approve the agreement from Brenneco as presented, second by Commissioner Murtaugh; motion carried.

Extension Office Audio Video System Contract

Commissioner Murtaugh said the low quote to install an audio video system at the Extension Office is from Audio Video Integrations in the amount of $5,645.

- Commissioner Murtaugh moved to approve the contract as presented, second by Commissioner Brown; motion carried.

PROPOSAL for GENERAL FINANCIAL CONSULTING with FINANCIAL SOLUTIONS GROUP, INC.

President Byers said the proposal is an annual contract listing the hourly and mileage rates. The total contract is not to exceed $25,000.

- Commissioner Brown moved to approve the agreement with Financial Solutions Group, Inc. as presented, not to exceed $25,000, second by Commissioner Murtaugh; motion carried.

APPLICATIONS TO VILLA

- Commissioner Brown moved to approve an application to the Villa for Mary A. Trent and also an application for Jeffrey J. Clements, second by Commissioner Murtaugh; motion carried.

APPOINTMENTS TO OTTERBEIN PUBLIC LIBRARY

- Commissioner Brown moved to approve the appointment of T. Jeannette Gall and Betsy Jones to the Otterbein Public Library Board, second by Commissioner Murtaugh; motion carried.

UNFINISHED/NEW BUSINESS - none

REPORTS ON FILE

The following reports will be on file in the Commissioners' Office:

- Building Commission

PUBLIC COMMENT

As there were no public comments, Commissioner Brown moved to adjourn.

Meeting adjourned at 10:38 a.m.

BOARD OF COMMISSIONERS OF
THE COUNTY OF TIPPECANOE

David S. Byers, President

Tracy A. Brown, Vice-President

Thomas P. Murtaugh, Member

ATTEST:

Robert A Plantenga, Auditor 03/07/2016

Minutes prepared by Tillie Hennigar, Auditor Administrative Assistant