TIPPECANOE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
January 4, 2016

The Tippecanoe County Commissioners met on Monday, January 4, 2016 at 10:00 a.m. in the Tippecanoe Room in the County Office Building. Commissioners present were: President Thomas P. Murtaugh, Vice President David S. Byers, and Commissioner Tracy A. Brown. Also present were: Attorney Doug Masson, Auditor Bob Plantenga, Commissioners' Assistant Paula Bennett, and Recording Secretary Tillie Hennigar.

ELECTION OF OFFICERS

Attorney Masson called the meeting to order and stated the Offices of President and Vice President for 2016 need to be filled by election. He then opened the floor for the nomination of the Office of President of the Board of Commissioners.

- President Murtaugh moved to nominate David Byers for the office of President, second by Commissioner Brown; motion carried.

President Byers opened the floor for the nomination of the Office of Vice President of the Board of Commissioners.

- Commissioner Murtaugh moved to nominate Tracy Brown for the office of Vice President, second by President Byers; motion carried.

PLEDGE OF ALLEGIANCE

President Byers invited everyone to join him as he led the Pledge of Allegiance.

RESOLUTION 2016-01-CM – DEPARTMENT HEAD APPOINTMENTS

President Byers read the following Appointments to Department Head Positions as appointed by the Board of Commissioners and attached as Exhibit A to Resolution 2016-01-CM:

Appointments to Department Head Positions

Name	Position/Title
Mike Wolf	Building Commissioner
David Sturgeon	Chief Information Officer
Paula Bennett	Commissioners' Assistant
David Heath	Community Corrections Executive Director
William 'Smokey' Anderson	Emergency Management Executive
Andrew Cline	Fairgrounds Property Manager
Opal Kuhl	Highway Executive Director
Michael Spencer	Highway Assistant Executive Director
Ed Ward	Highway Supervisor
Shirley Mennen	Human Resources Coordinator
Anthony Dildine	Maintenance Executive Director
DeAnna Sieber	Tippecanoe County Villa Director
James Harris	Veteran Services Officer
Patrick Scowden	Weights and Measures Director
Rebecca Humphrey	Youth Services Director

- Commissioner Murtaugh moved to approve Resolution 2016-01-CM Department Head Appointments as presented, second by Commissioner Brown; motion carried.

RESOLUTION 2016-02-CM – APPOINTMENTS TO VARIOUS BOARDS, COUNCILS, COMMISSIONERS, AND OTHER BODIES

President Byers read the Appointments to Boards, Council and Other Commissions effective January 1, 2016 as appointed by the Board of Commissioners. Exhibit B of Resolution 2016-02-CM lists all appointments, including those appointed prior to 2016 with unexpired terms.

Exhibit A
Appointments to Boards, Council and Other Commissions

Board/Commission	Name	Term	Effective	Expiration
Alcohol & Tobacco Commission	William Bogan	1	1/1/2016	12/31/2016
	Vicki Pearl	1	1/1/2016	12/31/2016
Animal Disease Control Emergency Coordinator	Marrianne Ash	1	1/1/2016	12/31/2016
Area Board of Zoning Appeals	Steve Clevenger	4	1/1/2014	12/31/2017
	Steve Schreckengast	4	1/1/2013	12/31/2016
Area Plan Commission	Vicki Pearl	2	1/1/2016	12/31/2017
	Gary Schroeder	2	1/1/2016	12/31/2017
Board of Health	Thometra Foster	4	1/1/2013	12/31/2016
	Thomas Padgett, MD	4	1/1/2015	12/31/2018
	John Thomas, MD	4	1/6/2014	12/31/2017
	Hsin-Yi Weng, BVM, MPH, PhD	4	1/6/2014	12/31/2017
Board of Operating Company for Battle Ground Golf Course	Rick Oliver	1	1/1/2016	12/31/2016
District Planning Council for Indiana Homeland Security - District 4	Jim Lewis	1	4/1/2013	*No Term Limit*
Economic Development Commission/W. Laf	Steve Schreckengast	1	1/1/2016	12/31/2016
Human Relations Commission	Andrew Antonio	3	1/1/2016	12/31/2018
	Rene Celeste	3	1/1/2016	12/31/2018
	Debi DeBruyn	3	1/1/2014	12/31/2016
	Susan DeLong	3	1/1/2014	12/31/2016
	Carolyn Johnson	3	1/1/2015	12/31/2017
	John Metzinger	3	1/1/2014	12/31/2016
	Mike Piggott	3	1/1/2015	12/31/2017
	Meredith Richmond	3	1/1/2016	12/31/2018
	Sandra Sydnor	3	1/1/2015	12/31/2017
Laf/Wlaf Convention & Visitors Bureau	Becky Barnes	1	1/1/2016	12/31/2016
	Christy Kuntz	1	1/1/2016	12/31/2016
Tippecanoe County Partnership for Water Quality (TCPWQ) - Phase II Stormwater	Zachary Beasley	1	1/1/2016	12/31/2016
	Dale Snipes - Alternate	1	1/1/2016	12/31/2016

Exhibit A
Appointments to Boards, Council and Other Commissions

Board/Commission	Name	Term	Effective	Expiration
Property Tax Assessment Board of Appeals (PTABOA)	Scott Brown	1	1/1/2016	12/31/2016
	Cheryl Butcher	1	1/1/2016	12/31/2016
	Eleanor Mlynarik	1	1/1/2016	12/31/2016
Tippecanoe Co. Redevelopment Commission	Jim Andrew	1	1/1/2016	12/31/2016
	Bart Burrell	1	1/1/2016	12/31/2016
	Kris Kessler (Taking the Place of Bill Price)	**1**	**1/1/2016**	**12/31/2016**
Tippecanoe County Park Board	**Dennis Mellon** (Finishing Marilyn Byers Term)	**4**	**1/1/2013**	**12/31/2016**
Tippecanoe County Public Library	Dinah McClure	4	1/1/2015	12/31/2018
Tippecanoe Co Gov. Building Corporation	Nate Barrett	3	1/1/2015	12/31/2017
	James Gross	3		
	Jay Reynolds	3	1/1/2016	12/31/2018
	Steve Schreckengast	3	1/1/2015	12/31/2017
	Michael Wilson	3	1/1/2016	12/31/2018
	Diane Windler	3		
	Jerome Withered	3	1/1/2016	12/31/2018
Wabash River Heritage Corridor Commission	Jim Andrew	2	1/1/2016	12/31/2017
	Vanessa Rainwater - Alternate	2	1/1/2016	12/31/2017

- Commissioner Brown moved to approve Resolution 2016-02-CM as presented, second by Commissioner Murtaugh; motion carried.

RESOLUTION 2016-03-CM – MODIFYING THE ECONOMIC DEVELOPMENT INCOME TAX CAPITAL IMPROVEMENT PLAN

Attorney Masson said the County has an Economic Development Income Tax Capital Improvement Plan which is necessary to spend money from the Economic Development Income Tax (EDIT). It began years ago when the uses of the funds were more limited. Over the years, legislature has expanded the uses for which EDIT can be spent. The Resolution modifies the plan to add new projects and provide additional funding for existing projects. The new projects are numbers 88 through 96:

Courthouse Dome and Roof Repair	#88	500,000
Amtrak	#89	107,000
Food Finders Food Bank	#90	25,000
Greater Lafayette Commerce Special Projects	#91	25,000
Stars and Stripes Annual Event	#92	3,000
Tippecanoe Arts Federation	#93	5,000
YWCA Women's Shelter	#94	25,000
Tippecanoe Villa Improvements	#95	55,000
111 N. 4th Street office equipment and furniture	#96	100,000

Previously established projects approved for additional funding include:

Name	Project Number	Amount
Corner Markers	#3	205,680
Ambulances	#4	100,000
Graphical Information System (GIS)	#6	318,041
Warning Sirens (Emergency Management)	#7	20,000
Information Technology Hardware and Software	#10	702,306
L-WL EDC (formerly Greater Lafayette Progress, Inc.	#19	100,000
General Drain Improvements/Stormwater Assessment	#20	1,000,000
Parking Garage	#24	514,900
Grant Coordinator	#38	51,571
Grant Contingency Fund	#40	5,000
Economic Development Professional Services	#46	200,000
Wabash River Corridor Enhancement Enabling Funds	#49	30,000
Economic Development Travel & Training	#50	7,500
County Employee Training Certification	#51	5,000
Highway Infrastructure Improvements	#69	1,000,000
Intersection Connection	#81	200,000
Bicentennial	#83	10,000
Bridge Infrastructure Improvements	#87	1,000,000

- Commissioner Brown moved to approve Resolution 2016-03-CM Modifying the Economic Development Income Tax Capital Improvement Plan as presented, second by Commissioner Murtaugh; motion carried.

RESOLUTION 2016-04-CM – AMENDING THE CUMULATIVE CAPITAL TAX IMPROVEMENT PLAN

Attorney Masson said Resolution 2016-04-CM adds two new projects: 1) Project III - 111 N. 4th Street Building Repair and Renovation with an estimated project cost of $370,000 and 2) Project JJJ – Capital Outlay Expenditures for Calendar Year 2016 with an estimated project cost of $733,020. The Board of Commissioners also approved the following previously established projects:

Name	Project Number	Amount
Copier Leases	OO	$150,000
Grant Contingency	HH	5,000
Capital Outlay - Information Services Computer Hardware & Software	T	202,101
Annual Building Repair & Maintenance Funds: TCOB, Courthouse & 629 N. 6th Street	YY	300,000

In addition to the new and previously established projects, Attorney Masson stated Resolution 2016-04-CM includes and amends the ongoing and completed projects comprising the Cumulative Capital Improvement Plan.

- Commissioner Brown moved to approve Resolution 2016-04-CM Amending the Cumulative Capital Tax Improvement Plan as presented, second by Commissioner Murtaugh; motion carried.

COMMISSIONERS' ASSIGNMENTS TO VARIOUS BOARDS, COUNCILS AND COMMISSIONS

President Byers read the Commissioners' Assignments to Various Boards, Councils, and Commissions for Calendar Year 2016.

David Byers	Tom Murtaugh	Tracy Brown
Conventions & Visitors Bureau	Area Plan Commission	Area Plan Commission
Court Services Advisory Board	Cary Home Advisory Board	Community Corrections Advisory Board
Drainage Board	Child Protective Team	Drainage Board
Human Resources Committee	Drainage Board	LEPC
Lafayette Housing Consortium	Joint Purchasing Committee	MITS Advisory Board
TC Solid Waste District	Redevelopment Commission	Solid Waste Advisory Commission
TERF Board	TC Solid Waste District	TC Solid Waste District
	Wabash River Enhancement Corp	TEMA

CONTRACT FOR ATTORNEY

Attorney Masson presented and recommended the 2016 Attorney Contract for Hoffman, Luhman & Masson, PC, stating the agreement terms remain the same as the past couple of years. He added that he appreciates the opportunity to serve the County, saying it is a very gratifying undertaking.

President Byers summarized the service fees per hour as $185.00 per hour for David W. Luhman and Douglas J. Masson; $165.00 per hour for Matthew A. Salsbery or other principals of the firm; $145.00 per hour for associates of the firm; and $75.00 per hour for paralegals.

- Commissioner Brown moved to approve the Contract for Hoffman, Luhman & Masson as presented, second by Commissioner Murtaugh; motion carried.

APPROVAL OF MINUTES
December 21, 2015 - Regular Meeting

- Commissioner Murtaugh moved to approve the meeting minutes from December 21, 2015 as presented, second by Commissioner Brown; motion carried.

APPROVAL OF CONTRACTS
Courthouse Construction Management Contract with Kettlehut Construction

President Byers said there are two Contracts to begin work on the Courthouse Dome and Roof. The first one is from Kettlehut Construction in the amount of $99,300.

- Commissioner Brown moved to approve the contract for Kettlehut Construction in the amount of $99,300 as presented, second by Commissioner Murtaugh; motion carried.

Courthouse Architect Contract with ARSEE Engineering

Attorney Masson said the main form of the contract is acceptable; however, there is one issue regarding mandatory binding arbitration and what to do in the case of a conflict. His recommendation is to go to court under those circumstances. Also, the contract requires some additional terms and conditions such as the e-verify provision and the Iran disclaimer, both required by the State. He recommended approval of the contract subject to the changes recommended by the County Attorney. Providing those changes are made by ARSEE, authorize the President to sign on behalf of the Board of Commissioners.

- Commissioner Murtaugh moved to approve the contract for ARSEE Engineering in the amount of $150,000 subject to the changes recommended by the County Attorney, second by Commissioner Brown; motion carried.

AREA PLAN COMMISSION *– Sallie Fahey*
Subdivision Variance – S4557 Fieldstone Subdivision (Major Preliminary Plat)

Area Plan Commission Director Fahey requested approval for a variance from the required 100 foot roadway tangent in Fieldstone Subdivision for the intersection of Streets G and D. Director Fahey said Highway Director Kuhl does not have a problem with the variance. In order for the Plan Commission to approve (or deny), a recommendation of approval must be made by the Commissioners. If denied by the Commissioners, the Plan Commission must also deny.

- Commissioner Murtaugh moved to approve Subdivision Variance S4557 for Fieldstone Subdivision as presented, second by Commissioner Brown; motion carried.

PROSECUTOR *- Pat Harrington*
Two Deputy Prosecutor (existing job description) positions
One Legal Assistant (existing job description) position

- Commissioner Murtaugh moved to table the Prosecutor positions until the January 19, 2016 Commissioner meeting, second by Commissioner Brown; motion carried.

SET HEARING **– Petition for Partial Vacation of a Public Way (Utility and Drainage Easement)**

- Commissioner Murtaugh moved to set a hearing date of February 1, 2016 to hear the Petition to Vacate a Portion of a Public Way in Mason's Ridge Subdivision for Jason and Erica Scheumann, second by Commissioner Brown; motion carried.

IDHS DISTRICT 4 GRANTS *– Jeff Houston*
Application for EMPG District Exercise Grant

Indiana Department of Homeland Security (IDHS) District 4 Coordinator Houston requested permission to apply for a $70,000 EMPG Exercise Grant. The grant would be for the Task Force to return to Muscatatuk in September. The amount is 100% reimbursable by IDHS.

- Commissioner Brown moved to approve permission to apply for the $70,000 EMPG grant as presented, second by Commissioner Murtaugh; motion carried.

APPLICATIONS TO VILLA

- Commissioner Brown moved to approve applications for the Tippecanoe Villa for Genevieve Jones and Mary Francis Tague as presented, second by Commissioner Murtaugh; motion carried.

UNFINISHED/NEW BUSINESS

GRANTS – *Sharon Hutchison*
Permission to Accept

Grant Facilitator Hutchison requested permission to accept two grants for the Health Department that were just received.

Health: $65,427.73 from the Indiana State Department of Health for the Local Health Department Trust Account (LHDTA) continuation.

Health: $72,672 from the Indiana State Department of Health for the Local Health Maintenance Fund (LHMF) continuation.

- Commissioner Murtaugh moved to approve acceptance of the two grants for the Health Department as presented, second by Commissioner Murtaugh; motion carried.

REPORTS ON FILE

The following reports will be on file in the Commissioners' Office:

- Building Commission
- Central Mail and Duplicating
- Public Library
- Park and Recreation Foundation

PUBLIC COMMENT

As there were no public comments, Commissioner Brown moved to adjourn.

Meeting adjourned at 10:21 a.m.

BOARD OF COMMISSIONERS OF
THE COUNTY OF TIPPECANOE

David S. Byers, President

Tracy A. Brown, Vice-President

Thomas P. Murtaugh, Member

ATTEST:

Robert A Plantenga, Auditor 01/19/2016

Minutes prepared by Tillie Hennigar, Auditor Administrative Assistant