Meeting
Monday, May 15, 2017
10:00 am
Tippecanoe Room, Tippecanoe County Office Building
20 N 3rd Street, Lafayette, Indiana

The Tippecanoe County Commissioners met on Monday, May 15, 2017 at 10:00 a.m. in the Tippecanoe Room in the County Office Building. Commissioners present were: Vice President Thomas P. Murtaugh and Member David S. Byers. Also present were: Attorney Doug Masson, Auditor Robert Plantenga, and Recording Secretary Caitlin Thomas. President Tracy A. Brown & Commissioners' Assistant Paula Bennett were absent.

PLEDGE OF ALLEGIANCE

Commissioner Murtaugh called the meeting to order and led the Pledge of Allegiance.

APPROVAL OF MINUTES

Monday, May 1, 2017

- Commissioner Byers moved to approve the minutes from the May 1, 2017 meeting as presented, second by Commissioner Murtaugh. Motion carried.

PRESENTATION OF ACCOUNTS PAYABLE VOUCHERS AND PAYROLL- PAULA BENNETT

Commissioner Byers recommended they approve the accounts payables from May 3, 2017 through May 15, 2017, including payroll from May 5, 2017 without exception.

- Commissioner Byers moved to approve the Accounts Payable Vouchers and Payroll as presented, second by Commissioner Murtaugh. Motion carried.

HIGHWAY- OPAL KUHL

Accepting Proposal for four 2017 Tandem Axle Dump Trucks

Director Kuhl presented the proposal for four trucks. They evaluated the proposals and accepted the bid from Stoop's Freightliner for four trucks in the amount of $736,128. They accepted the financing bid from Regions for a four year loan at 2.01%. Commissioner Murtaugh asked if it is a lease or a loan. Director Kuhl stated it is a lease agreement at the end of which we will own the trucks.

- Commissioner Byers moved to approve the proposal as presented, second by Commissioner Murtaugh. Motion carried.

Consent to Assignment and Assumption of Contracts – Stewart W. Kline, P.E., President of H. Stewart Kline & Associates, Inc. and Sanjay B. Patel, P.E., President of VS Engineering, Inc.

Director Kuhl presented a Consent to Assignment and Assumption of Contracts. She explained the contracts were transferred at the last meeting but one item was missed in the transfer.

- Commissioner Byers moved to approve the Consent to Assignment and Assumption of Contracts as presented, second by Commissioner Murtaugh. Motion carried.

INDOT LPA Project Coordination Contract – McCutcheon Area Safety Project for bike/pedestrian facilities, for US 231 and McCutcheon High School

Director Kuhl presented a contract for the McCutcheon Area Safety Project in the amount of $150,000. This is for preliminarily engineering to start the project. They have not hired anyone yet, but this gets the ball rolling and reserves the federal funds.

- Commissioner Byers moved to approve the contract as presented, second by Commissioner Murtaugh. Motion carried.

Street Acceptance – Hickory Ridge Subdivision, Phase 2, Section 2 for the following streets: Fieldstone Drive-869.34', Beringer Drive-277.18', Paloma Court-348.87'

Director Kuhl presented the streets for acceptance that encompass a total of .283 miles.

- Commissioner Byers moved to accept the streets presented, second by Commissioner Murtaugh. Motion carried.

Sub-Division Street Maintenance Bond – Hickory Ridge Subdivision, Phase 2, Section 2 from Milestone Contractors, L.P. for Streets, Curb and Handicap Ramps in the amount of $19,876.30

Director Kuhl explained Milestone did the street curves and handicap ramps. This bond is in the amount of $19,876.30

Sub-Division Street Maintenance Bond – Hickory Ridge Subdivision, Phase 2, Section 2 from Atlas Excavating, Inc. in the amount $8,623.30 for Storm Sewers, Curb, Earthwork and Erosion Control

Director Kuhl stated Atlas completed work on storm sewers, erosion control, and some curve work. This bond is in the amount of $8,623.30. Attorney Masson confirmed both bonds could be approved with one motion.

- Commissioner Murtaugh moved to approve the Maintenance Bonds as presented, second by Commissioner Byers. Motion carried.

YOUTH SERVICES- REBECCA HUMPHREY

Memorandum of Understanding with Lafayette School Corporation for Truancy Mediation
Memorandum of Understanding with West Lafayette Community School Corporation for Truancy Mediation
Memorandum of Understanding with Tippecanoe School Corporation for Truancy Mediation

Assistant Director Humphrey presented three Memorandums of Understanding. These are annual memorandums with schools for their truancy mediation programs. Attorney Masson stated they could be approved with one motion.

- Commissioner Byers moved to approve the memorandums as presented, second by Commissioner Murtaugh. Motion carried.

Addendum to Community Based Contract with Department of Child Services

Assistant Director Humphrey stated this addendum establishes the ability to provide home based therapy services and to bill the State of Indiana for the services we provide.

- Commissioner Byers moved to approve the addendum as presented, second by Commissioner Murtaugh. Motion carried.

THERAPY DOG POLICY

Attorney Masson stated they gave Therapy Dogs International an opportunity to comment on the policy and they had no issue with it. The policy distinguishes between service, therapy, and emotional support animals. It also clarifies if there is a conflict between this and the service animal policy, the service animal policy will govern. It states participating organizations providing dogs must have a MOU with the county, give advance notice to the security in the buildings, and verify health and inoculation status of the animal. It also specifies handler responsibilities and provides we can remove a therapy animal at any time. Proof of insurance is required when requested as well.

- Commissioner Byers moved to approve the policy as presented, second by Commissioner Murtaugh. Motion carried.

APPLICATION TO VILLA

Charles William Eich

- Commissioner Byers moved to accept the application to the Villa from Charles William Eich, second by Commissioner Murtaugh. Motion passed.

UNFINISHED/NEW BUSINESS

Director Sturgeon presented a Statement of Work for the next phase of the Office 365 move. After the infrastructure assessment, they have done the necessary internal work and now need the company to come back in and complete more set up. Commissioner Murtaugh asked if there is a dollar amount for this agreement. Director Sturgeon said there is for this agreement.

- Commissioner Byers moved to approve the statement of work as presented, second by Commissioner Murtaugh. Motion passed.

Prosecutor Harrington stated they have moved into the new building and are all very impressed with the work. He said they realized there has never been any formal photographic record of the office staff and they are going to start keeping a record of this type. He presented the Commissioners with a photograph of the Prosecutor's staff on the steps of the courthouse to be displayed in a county building.

Commissioner Murtaugh introduced the summer intern to work in the Commissioners' and APC offices, Emily Hepworth.

Auditor Plantenga stated we need to have a recommendation from the Commissioners for the raise percentage this year so salary statements can be drawn up. He said personal services are about 75% of the General Fund. He estimated 62% of the property tax revenue increase will be used for personal services with a 2% pay raise. The effect on the health insurance fund will be minimal whether they go with 2% or

2.5%. Murtaugh says 2% would be his recommendation until it gets to the Council level. Commissioner Byers stated the Council will probably not vote to raise the percentage at budget time. Auditor Plantenga said he would know for sure come budget time.

- Commissioner Byers moved to recommend a 2% raise for all salaries, second by Commissioner Murtaugh. Motion carried.

REPORTS ON FILE

The following reports will available for public viewing in the Commissioners' office:

- Tippecanoe County Public Library
- Clerk of Circuit Court

PUBLIC COMMENT

None.

Commissioner Byers moved to adjourn. Commissioner Murtaugh adjourned the meeting at 10:22 a.m.

BOARD OF COMMISSIONERS OF
THE COUNTY OF TIPPECANOE

Tracy A. Brown, President

Thomas P. Murtaugh, Vice President

David S. Byers, Member

ATTEST:

Robert A Plantenga, Auditor 06/05/2017

Minutes prepared by Caitlin Thomas, Auditor Administrative Assistant