

# Tippecanoe County Board of Commissioners Meeting Minutes

**Monday, April 15, 2019  
10:00 am**

**Tippecanoe Room, Tippecanoe County Office Building  
20 N 3rd Street, Lafayette, Indiana**

Commissioners present President David S. Byers and Vice President Tracy A. Brown. Member Thomas P. Murtaugh was absent.

Also present: Attorney Doug Masson, Auditor Robert Plantenga, Commissioners' Assistant Paula Bennett, and Recording Secretary John Thomas.

- I. **PLEDGE OF ALLEGIANCE** – President Byers called the meeting to order and lead the Pledge of Allegiance.
- II. **APPROVAL OF MINUTES** from Monday, April 1, 2019.
  - Commissioner Brown moved to approve the minutes as presented, second by Commissioner Byers. Motion carried.
- III. **PRESENTATION OF ACCOUNTS PAYABLE VOUCHERS AND PAYROLL** – Paula Bennett  
**The claims from April 4, 2019 through April 15, 2019, including payroll from April 5, 2019 were recommended for approval without exception.**
  - Commissioner Brown moved to approve the Accounts Payable Vouchers and Payroll as presented, second by Commissioner Byers. Motion carried.

#### IV. **OPENING BIDS FOR COURTHOUSE 5TH FLOOR HVAC RENOVATION**

Attorney Masson opened the following bids:

| <u>Firm</u>                  | <u>Amount</u> | <u>Bid Contract</u> |
|------------------------------|---------------|---------------------|
| Long Electric                | \$55,450      | 1B Electrical       |
| Brand Electric               | \$34,950      | 1B Electrical       |
| Shambaugh & Sons             | \$690,500     | 1A HVAC             |
| Quality Plumbing and Heating | \$607,000     | 1A HVAC             |
| Huston Electric              | \$116,250     | 1B Electrical       |
| Benchmark Mechanical         | \$649,000     | 1A HVAC             |

- Commissioner Brown moved to take the bids under advisement, second by Commissioner Byers. Motion carried.

#### V. **HIGHWAY** – Mike Spencer

- A. Warranty Deed on the CR 500 N and CR 50 W Intersection Improvement project for Parcel 2 from the North American Islamic Trust Inc. for \$45,600.
  - Commissioner Brown moved to approve the deed as presented, second by Commissioner Byers. Motion carried.
- B. Street Acceptance in Hickory Ridge, Phase 3, Section 1 for Mondavi Drive (1,027.11'), Beringer Drive (709.65') and Plumjack Lane (145').
  - Commissioner Brown moved to accept the streets as presented, second by Commissioner Byers. Motion carried.
- C. Three Year Subdivision Street Maintenance Bonds in Hickory Ridge, Phase 3, Section 1 to Atlas Excavating Inc. in the amount of \$11,787.80 and to Milestone Contractors LP in the amount of \$22,118.
  - Commissioner Brown moved to approve the bonds as recommended, second by Commissioner Byers. Motion carried.
- D. Permit to Close or Block a Road for the Wyandotte Elementary School 5K Fundraiser on May 10, from 6:15pm to 7:45pm.

- Commissioner Brown moved to approve the permit as submitted, second by Commissioner Byers. Motion carried.
- E. Permit to Close or Block a Road for the Faith Church Food Truck 5K Run on May 17, from 6:30pm to 7:30pm.
- Commissioner Brown moved to approve the permit as submitted, second by Commissioner Byers. Motion carried.

## VI. GRANTS – Sharon Hutchison

### Permission to Accept Grants:

- A. For the Health Department in the amount of \$50,000 from the Indiana Department of Health for their 2019-2020 immunization programs. There is no local match required.
- Commissioner Brown moved to grant permission to accept the grant as presented, second by Commissioner Byers. Motion carried.
- B. Jason Huber stated the grant is for the Community Corrections and Probation Departments in the amount of \$509,132 from the Indiana Department of Correction to extend their funding to the end of calendar year 2019.
- Commissioner Brown moved to grant permission to accept the grant as presented, second by Commissioner Byers. Motion carried.

### Contract:

For the Health Department in cooperation with Purdue University for two summer part time environmentalists in the amount of \$4,800.

- Commissioner Brown moved to approve the contract as presented, second by Commissioner Byers. Motion carried.

## VII. RESOLUTIONS 2019-09-CM, Establishing K-9 Support Fund

This creates a separate fund to support the K-9 patrol. The commissary fund currently supports the program and a separate self-supporting fund could better take advantage of donations to the program.

- Commissioner Brown moved to approve the Resolution as presented, second by Commissioner Byers. Motion carried.

## VIII. RESOLUTIONS 2019-10-CM, Modifying the Tippecanoe County Capital Improvement Plan for Local Income Tax Additional Revenue Allocated for Economic Development Purposes

Attorney Masson stated this was previously the EDIT Capital Plan, but the state broadened the list of eligible projects. The project list includes funding for: Courthouse renovations and maintenance, YMCA renovations, equipment purchase by the Surveyor, legal and agency support. All the projects are in the budget and there is no new funding.

- Commissioner Brown moved to approve the Resolution as presented, second by Commissioner Byers. Motion carried.

## IX. RESOLUTIONS 2019-11-CM, Amending the Tippecanoe County Cumulative Capital Tax Improvement Plan

Attorney Masson stated that all the projects listed are in the budget and include: computer hardware, copier leases, annual building repair and maintenance and other 2019 capital outlays. These projects were budgeted in last year's budget and there is no new funding.

- Commissioner Brown moved to approve the Resolution as presented, second by Commissioner Byers. Motion carried.

## X. RESOLUTIONS 2019-12-CM, Concerning RFP for Jail Medical Services

Attorney Masson stated that three bids were received. A meeting was held with all bidders. One was only a partial bid and since their estimate was high the determination was made to not proceed with them. The bidding documents were further refined, and the two remaining bidders submitted their final and best offers. Selection criteria were developed and based on experience, availability of on staff professionals, quality of proposal,

references and base price; the bid from Quality Correctional Care is recommended for acceptance.

- Commissioner Brown moved to accept the bid from Quality Correctional Care as presented, second by Commissioner Byers. Motion carried.

**XI. PROPOSED 2020 SALARY INCREASES FOR EMPLOYEES – Bob Plantenga**

The distributed packet contained the impact on the General Fund of several different levels of salary increases for County employees. The Salary Study by Wagner and Scheele shows salaries are below industry comparables. There was discussion of the Salary Study, historical pay increases and the desire to have employee salaries reflect what their peers are receiving.

- Commissioner Brown moved to recommend meeting the Salary Study recommendations as well as a 3% salary increase to Council, second by Commissioner Byers. Motion carried.

**XII. APPOINTMENT TO TIPPECANOE COUNTY BUILDING CORPORATION – President Byers**

Mike Wilson is retiring from the Corporation and President Byers recommended Sarah Wyatt, who is an attorney with the Ball Eggleston law firm, be appointed.

- Commissioner Brown moved to appoint Sarah Wyatt to the Building Corporation, second by Commissioner Byers. Motion carried.

**XIII. UNFINISHED/NEW BUSINESS**

Attorney Masson opened the following bids for upgrading the video surveillance system at the County Jail:

| Firm                        | Base      | Alt. 1   | Alt. 2   | Alt.3   | Alt.4   |
|-----------------------------|-----------|----------|----------|---------|---------|
| Security Automaton Systems  | \$651,690 | \$18,390 | -        | \$4,240 | \$9,250 |
| Stanley Convergent Security | \$699,950 | \$24,600 | \$35,050 | \$1,800 | \$1,800 |

- Commissioner Brown moved to take the bids under advisement, second by Commissioner Byers. Motion carried.

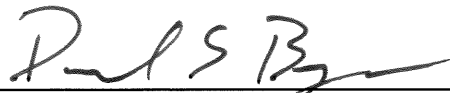
**XIV. REPORTS ON FILE**

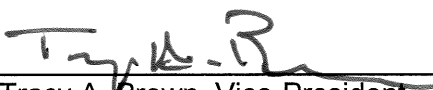
- Tippecanoe County Public Library
- Central Mail and Duplicating
- Juvenile Detention Alternatives Initiative


**XV. PUBLIC COMMENT – None**

Commissioner Brown moved to adjourn. President Byers adjourned the meeting.

BOARD OF COMMISSIONERS OF  
THE COUNTY OF TIPPECANOE

  
\_\_\_\_\_  
David S. Byers, President

  
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Tracy A. Brown, Vice-President

  
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Thomas P. Murtaugh, Member

ATTEST:

  
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Robert A Plantenga, Auditor 5/6/2019

Minutes prepared by John Thomas, Recording Secretary