

Tippecanoe County Board of Commissioners Meeting Minutes

Monday, August 5, 2019

10:00 am

Tippecanoe Room, Tippecanoe County Office Building
20 N 3rd Street, Lafayette, Indiana

Commissioners present President David S. Byers, Vice President Tracy A. Brown and Member Thomas P. Murtaugh.

Also present: Attorney Doug Masson, Auditor Robert Plantenga, Commissioners' Assistant Paula Bennett, and Recording Secretary John Thomas.

- I. **PLEDGE OF ALLEGIANCE** – President Byers called the meeting to order and lead the Pledge of Allegiance
- II. **APPROVAL OF MINUTES** from Monday, July 15, 2019.
 - Commissioner Brown moved to approve the minutes as presented, second by Commissioner Murtaugh. Motion carried.
- III. **ACCOUNTS PAYABLE VOUCHERS AND PAYROLL** – Paula Bennett

The claims from July 17, 2019 through August 5, 2019, including payroll from July 26, 2019 were recommended for approval without exception.

 - Commissioner Murtaugh moved to approve the Accounts Payable Vouchers and Payroll as presented, second by Commissioner Brown. Motion carried.
- IV. **OPENING BIDS FOR PHASE 2 OF COUNTY FAIRGROUNDS RENOVATION PROJECT**

Attorney Masson opened the following bids:

<u>Class/Contractor</u>	<u>Base Bid</u>	<u>Alt.#1</u>	<u>Alt.#2</u>	<u>Alt.#3</u>	<u>Alt.#4</u>
4A-Concrete					
JR Kelly	\$1,888,000	na	na	na	na
4B-Masonry					
Biancofiore Masonry	\$797,000	na	na	na	na
Ziolkowski Const	\$630,000	na	na	na	na
4C-Misc. Steel					
IN Steel Fabricating	\$155,000	na	na	na	na
4D-General Trades					
JR Kelly	\$831,000	na	na	na	na
Big Ben	\$759,916	na	na	na	na
4E-Caulking					
RHCI LLC	\$42,000	na	na	na	na
Building Services	\$29,812	na	na	na	na
4F-Roofing					
Hinshaw Roofing	\$164,685	na	na	na	na
4F Roofing	\$144,000	na	na	na	na
4G-Hollow Metal Doors, Frames, Hardware					
Mulhaupt	\$319,771	na	na	na	na

4H-Aluminum Doors, Frames, Hardware						
Central IN Glass & Glazing	\$255,000	na	na	na	na	na
Bacon \$ Van Buskirk	\$278,000	na	na	na	na	na
4I-Painting & Wall Coverings						
Heritage Classic Const	\$157,000	na	na	na	na	na
Bill Lawrence	\$144,700	na	na	na	na	na
Anthony Anderson Corp	\$159,900	na	na	na	na	na
4J-Kitchen Equipment						
Central Restaurant	\$84,340	na	na	na	na	na
F G Schaefer	\$75,197	na	na	na	na	na
4K-Bleachers						
Lee	\$254,722	na	na	na	na	na
Irwin Seating	\$218,735	na	na	na	na	na
Toadvine Enterprise	\$204,885	na	na	na	na	na
4L-Fire Suppression						
Grunau Co.	\$491,200	na	na	na	\$37,700	
4M-Plumbing						
Brenneco	\$308,950	na	na	na	na	na
4N-HVAC						
Eberhardt	\$1,298,000	na	na	na	na	na
Wright Hardware	\$1,454,445	na	na	na	na	na
4O-Electrical						
Huston	\$1,845,900		\$7,583	\$6,250		
Brand	\$1,745,000		\$22,000	\$10,000		
4P-Paging, Audio, Visual						
Huston	\$386,000	na	na	na	na	na
Brand Ele.	\$370,000	na	na	na	na	na
ESCO	\$221,127	na	na	na	na	na
4Q-Electronic Safety and Security						
Mulhaupts	\$104,720	na	na	na	na	na
Huston	\$149,712	na	na	na	na	na
4R-Fire Detection & Alarm						
Mulhaupts	\$136,856		\$44,000	\$11,011		
Huston	\$139,915		\$25,948	\$2,759		
4S-Excavation & Sitework						
Atlas Excavating	\$1,612,500	\$176,300	na	na	na	na
Davidson Excavating	\$1,621,515	\$66,382	na	na	na	na
Combination Bids						
Mulhaupts (4G, Q, R)	\$549,347	na	na	na	na	na
Huston (4O, R)	\$1,947,900		\$33,531	\$9,009		
Huston (4O, P, Q, R)	\$2,393,102		\$33,531	\$9,009		
Brand (4O, P)	\$2,108,500		\$22,000	\$10,000		

Commissioner Byers thanked all the bidders and stated that TECTON would review the bids and they would be awarded at the next Commissioners' meeting in two weeks.

- Commissioner Murtaugh moved to take the bids under advisement, second by Commissioner Brown. Motion carried.

- V. HIGHWAY** – Stewart Kline presented and recommended:
- A. Award the bid for the traffic signals installation project at CR 50 W and CR 500 N to Hawk Enterprises for \$261,148.
 - Commissioner Murtaugh moved to award the contract as presented, second by Commissioner Brown. Motion carried.
 - B. Agreement between the Federal Highway Administration and the Indiana State Historic Preservation committing the County to conduct best practices in the documentation of a possible historic property on the Yeager Road Reconstruction Project.
 - Commissioner Brown moved to approve the agreement as presented, second by Commissioner Murtaugh. Motion carried.
- VI. PUBLIC DEFENDER** – Amy Hutchinson presented and recommended:
- A. Change a Regular Part Time position to a Full-Time position for the 2020 budget year.
 - Commissioner Murtaugh moved to create a new Full-Time position contingent upon elimination of the Regular Part Time position if the Full-Time position is funded by Council as discussed, second by Commissioner Brown. Motion carried.
- VII. AUDITOR** – Bob Plantenga presented and recommended:
- The County is required in 2020 to have its financial statements shown on an accrual basis and not the current cash basis to comply with the States' Generally Accepted Accounting Principles (GAAP). The County needs assistance for a few years with this conversion and have received proposals from four consulting firms (RSM, Crowe, Baker Tilly and Williams & Hartman). The cost will decrease as the County incorporates the changes over the next few years. The Auditor proposed paying the first year with Ineligible Homestead Funds and the remainder with EDIT funds because GAAP compliance is required for Bonding. Baker & Tilly will be submitting a three-year engagement letter that will be based on an hourly estimate dependent upon the amount of work the County does.
- Commissioner Murtaugh moved to approve the proposal by Baker Tilly to become GAAP compliant contingent upon the County Attorney's review and approval as discussed, second by Commissioner Brown. Motion carried.
- VIII. PROBATION** – Dave Hullinger presented and recommended:
- The firm Harris and Harris currently has a collection services agreement with the probation department that needs to be extended to Court Services. They charge 30% for non-legal accounts and 40% for legal accounts.
- Commissioner Murtaugh moved approve the contract as presented, second by Commissioner Brown. Motion carried.
- IX. GRANTS** – Sharon Hutchison presented and recommended:
- Permission to Apply for Grants:**
- A. For the Health Department from the HepConnect Initiative, an organization thru the Harm Reduction Coalition, to fund community education, expanded screening and linkages to care for County citizens. There is no match required by the County.
 - Commissioner Murtaugh moved to grant permission to apply as presented, second by Commissioner Brown. Motion carried.
 - B. For TEMA from the Indiana Department of Homeland Security's 2016 State Homeland Security Program funds for "Stop the Bleed" kits to be placed in government facilities. No match required from the County.
 - Commissioner Brown moved to grant permission to apply as presented, second by Commissioner Murtaugh. Motion carried.

Permission to Accept Grant funds:

A. For the Sheriff's Department from the Indiana Criminal Justice Institute's Stop Arm Violation Enforcement (SAVE) project to increase patrols in school zones during specific times of the year. The Sheriff's Office has received a grant for \$15,750 to cover patrol officer's time.

- Commissioner Brown moved to approve the grant as presented, second by Commissioner Murtaugh. Motion carried.

X. RESOLUTION 2019-17-CM – Establishing a fund to purchase new voting equipment

This resolution establishes a fund to replace the existing aging machines with new and better technology. This creates a line item in the budgets to accumulate funds for the future purchase. In the proposed 2020 budget \$100,000 has been set aside for the fund.

- Commissioner Brown moved to adopt the Resolution 2019-17-CM as presented, second by Commissioner Murtaugh. Motion carried.

XI. ORDINANCE 2019-19-CM – Unlawful Dumping at Public Recycling Sites

- Commissioner Murtaugh moved to consider ORDINANCE 2019-19-CM on first reading, second by Commissioner Brown.

This provides penalties for illegal dumping of trash at public recycling sites in the County. A stair-step fine system for violations is established starting with a \$250 fine for the first offense and increases to \$1,000 & \$2,500 respectively for the second and third offense. It states how citations are issued and provides injunctive relief to stop violations of the ordinance. Commissioner Murtaugh stated that the County has increased the number of bins at recycling sites and increased the frequency of their being collected which has reduced part of the issues and violations have been reduced. However, the ordinance is needed to be able to provide an enforcement option.

President Byers called for the vote and Auditor Plantenga recorded:

- Auditor Plantenga recorded the vote:

Commissioner Byers	Yes
Commissioner Brown	Yes
Commissioner Murtaugh	Yes

Ordinance 2019-19-CM passed on first reading with a vote of 3-0.

Commissioner Byers stated that the second reading will be at the next meeting on August 19th.

XII. FAIRGROUNDS RENOVATION – Commissioner Byers presented and recommended:

Two change orders for the Fairgrounds renovation project. The first is an increase of \$160 to Shepler Construction for additional down spouts to one of the shelter houses and \$962.71 for additional masonry wall.

- Commissioner Brown moved to approve the change orders as presented, second by Commissioner Murtaugh. Motion carried.

XIII. APPOINTMENT OF WEIGHTS AND MEASURES INSPECTOR

- Commissioner Murtaugh moved to appoint James Wolf as the new Weights and Measures Inspector, second by Commissioner Brown. Motion carried.

XIV. APPOINTMENT TO THE IT ADVISORY BOARD

Commissioner Brown stated that there are two non-employee, non-elected official, seats on the Board and the Board has recommended and approved Mathew Gyer be appointed to fill one of them.

- Commissioner Brown moved to approve the appointment as presented, second by Commissioner Murtaugh. Motion carried.

XV. APPLICATION TO VILLA

- Commissioner Brown moved to approve the application to the Villa for Shirley Arnold, second by Commissioner Murtaugh. Motion carried.

XVI. UNFINISHED/NEW BUSINESS – None


XVII. REPORTS ON FILE

- Tippecanoe County Building Commission
- Clerk of the Circuit Court
- Crystal Creek Boarding Kennel
- Health Department
- Low Cost Spay Neuter Clinic
- Treasurer

XVIII. PUBLIC COMMENT – None

Commissioner Brown moved to adjourn. President Byers adjourned the meeting.


BOARD OF COMMISSIONERS OF
THE COUNTY OF TIPPECANOE



David S. Byers, President




Tracy A. Brown, Vice-President



Thomas P. Murtaugh, Member

ATTEST:



Robert A Plantenga, Auditor 8/19/2019

Minutes prepared by John Thomas, Recording Secretary