TIPPECANOE COUNTY COUNCIL MEETING
COUNTY OFFICE BUILDING – TIPPECANOE ROOM
TUESDAY, SEPTEMBER 12, 2017
8:30 A.M.

The Tippecanoe County Council met Tuesday, September 12, 2017 in the Tippecanoe Room of the County Office Building at 8:30 a.m. Councilmembers present were President John Basham, Vice President Bryan Metzger, Kathy Vernon, Kevin Underwood, David R Williams, Roland Winger, and Vicki Burch. Others present were Auditor Robert A. Plantenga, Attorney Doug Masson, and Recording Secretary Caitlin Thomas.

Pledge of Allegiance

President Basham called the meeting to order and led the Pledge of Allegiance.

Auditor's Financial

Auditor Plantenga reported the county began 2017 with a General Fund cash balance of $8,632,770.77. With projected misc. revenue, property taxes, the COIT transfer, and deducting circuit breaker credits the total available is $53,404,949.77. The beginning net balance is $1,321,654.77. We have approved additional appropriations of $317,524 so far this year and there is $111,911 in appropriations to review today. Deducting the miscellaneous revenues and the budget reductions, the total available is $1,009,739.03.

Under revenues for the General Fund, the tax section has remained largely the same. Charges for Services has nothing unusual. The County Recorder pays the 1st of the month and, in December, they also pay the last day of the month. We would like to get them back to just paying on the 1st of every month. At this time, we have received 60% received of the projected revenue.

The General Fund has a cash balance of almost $4.5 million dollars, but we do spend more than we take in with the exception of the property tax months. The Court Services Funds have about $110,000 in total balance for the two funds combined. The Self-Insurance Fund has gained about $80,000 in the month of August and is up to $2.8 million dollars in cash balance. Non-River Boat counties get some of the funds generated from the river boats and those funds will soon be distributed to all the different entities in the county.

Treasurer's Report

Treasurer Weston said August was a good month with ending interest revenue of $118,486.44. The average interest rate was 1.34%, which is where we had been after the recent increases. With the differences between the revenue from bank accounts and investment, we are tracking very similarly to last year. The revolving fund ended August with a positive balance. She has revised budget interest revenue for 2017 to $620,000. This also reflects what she expects for 2018 and the Auditor has the new numbers for the budget hearings today.

Public Comment (*Agenda Items*)

None.

Resolution 2017-25-CL Application of American Fibertech Company– Confirmatory Resolution

Kim Murray with Greater Lafayette Commerce and Amy McDonald offered to answer any questions the Council had.

- Councilmember Williams moved to approve the Resolution as presented, second by Councilmember Burch. Motion carried.

Consent Agenda
Approval of Meeting Minutes

Prosecutor –Drug Enforcement Fund 2507			
Transfer	$	470	Machinery & Equipment / Vehicles *to* Utilities Service / Utilities
Prosecutor – APS Fund 9259			
Transfer	$	494	Office Supplies / Printing
	$	86	Office Supplies / Minor Equipment *from* Other Professional Services
Coroner –General Fund 1000			
Transfer	$	5,000	Salaries & Wages / Other Wages *to* Salaries & Wages / Part Time
Health –General Fund 1000			
Transfer	$	2,800	Salaries & Wages / Full Time
	$	1,316	Salaries & Wages / Part Time
	$	315	Employee Benefits / Social Security
	$	314	Employee Benefits / PERF Retirement *to* Operating Supplies / Institutional or Medical
Health –STD Prevention Fund 8463			
Transfer	$	1,000	Salaries & Wages / Part Time
	$	77	Employee Benefits / Social Security
	$	11	Other Personal Services / Worker's Comp
	$	1,000	Travel Cost & Mileage Reimbursement *from* Operating Supplies / Institutional or Medical
Community Corrections –Misdemeanant Fund 1175			
Transfer	$	6,192	Other Professional Services *to* Other Supplies / Non-Specified
CASA –CASAs For Kids Fund 9107			
Transfer	$	1,201	Communication Transportation / Software *to* Office Supplies / Minor Equipment
WIC –WIC FY17 Fund 8880			
Transfer	$	15,000	Operating Supplies / Educational Materials
	$	10,000	Other Professional Services *from* Salaries & Wages / Part Time
	$	250	Other Supplies / Non-Specified
	$	2,500	Communication & Transportation / Communication *from* Salaries & Wages / Full Time
	$	4,000	Office Supplies / General
	$	8,000	Operating Supplies / Institutional or Medical
	$	4,370	Travel Cost & Mileage Reimbursement

from Employee Benefits / Health

Highway –MVH Fund 1176

Transfer	$	7,500	Interfund Transfers / Transfer Out *to* Other Personal Services / Worker's Comp

TEMA –D4 Emergency Deployment Fund 8726

Transfer	$	1,277	Salaries & Wages / Full Time
	$	1,859	Salaries & Wages / Chief Deputy / Appointed
	$	3,595	Salaries & Wages / Overtime
	$	515	Employee Benefits / Social Security
	$	754	Employee Benefits / PERF Retirement
			from Repairs & Maint. / Vehicles & Equipment

- Councilmember Burch moved to approve the consent agenda as presented, second by Councilmember Underwood. Motion carried.

Additional Appropriations:

Auditor – *Robert Plantenga*
Various Funds

Appropriations	$	506,508	August Approved Appropriations for Various Funds

Auditor Plantenga said there was a mistake in the ad for when the public hearing was held. They had readvertised with today's date and would ask the Council to just reapprove the appropriations.

- Councilmember Burch moved to approve the appropriation as presented, second by Councilmember Underwood. Motion carried.

Superior Ct 2 – *Judge Meyer*
General Fund 1000

Appropriation	$	18,300	Professional Services / Pauper Attorney

Judge Meyer said the bulk of this is based up on the cost they had to pay a private attorney for a murder case. Part of this is also for some smaller appellate fees. The initial budget amount has been exhausted and so he will probably be coming before the Council every month this year with additional appropriations.

- Councilmember Winger moved to approve the appropriation as presented, second by Councilmember Burch. Motion carried.

Public Defender – *Amy Hutchison*
General Fund 1000

Appropriation	$	55,000	Other Professional Services
	$	16,500	Salaries & Wages / Overtime
	$	1,263	Employee Benefits / Social Security
	$	1,848	Employee Benefits / PERF Retirement

Attorney Hutchison stated the overtime should take them to the end of the year, but is not as confident about the professional services. Councilmember Winger asked what the professional services included. She said that includes experts, depositions, and other case related expenses. Councilmember Winger asked about the overtime increase for 2018. She said they are going to meet and try to find another way to resolve it. She said she currently has $0.09 left for overtime.

- Councilmember Winger moved to approve the appropriation as presented, second by Councilmember Burch. Motion carried.

Clerk – *Christa Coffey*
General Fund 1000

Appropriation	$	4,000	Other Supplies / Forms

Councilmember Winger moved to transfer $4,000 from full time salary to supplies rather than appropriate it from the General Fund. Administrator Coffey said that her envelopes were expended at the same time, which normally does not happen and now she has a larger one time bill.

- Councilmember Winger moved to approve the transfer as presented, second by Councilmember Burch. Motion carried.

Community Corrections –*Jason Huber*
Misdemeanant Fund 1175

Appropriation	$	4,000	Other Supplies / Non-Specified
	$	43,991	Other Professional Services

Director Huber said this is their portion of the Misdemeanant Fund. Of the amount requested, $4,000 will go to purchase new bullet proof vests for case managers and surveillance officers. The remainder will be for vehicles.

- Councilmember Williams moved to approve the appropriation as presented, second by Councilmember Metzger. Motion carried.

TANF Block Fund 8226

Grant Appropriation	$	21,112	Salaries & Wages / Part Time
	$	1,615	Employee Benefits / Social Security
	$	361	Other Personal Services / Worker's Comp
	$	12,000	Other Supplies / Non-Specified
	$	65,978	Other Professional Services
	$	*101,066*	*Total Requested*

Director Huber said this pays for the services of a TANF case manager for participants.

- Councilmember Metzger moved to approve the appropriation as presented, second by Councilmember Williams. Motion carried.

WIC – *Alicia Keen*
WIC NSA FY 2018 Fund 8880

Grant Appropriation	$	530,408	Salaries & Wages / Full Time
	$	53,404	Salaries & Wages / Part Time
	$	44,660	Employee Benefits / Social Security
	$	59,405	Employee Benefits / PERF
	$	5,524	Office Supplies / General
	$	7,649	Operating Supplies / Inst. or Medical
	$	7,040	Operating Supplies / Educational Materials
	$	1,800	Operating Supplies / Other
	$	10,839	Professional Services / Other
	$	8,898	Travel Cost & Mileage Reimbursement
	$	3,000	Communication & Transportation
	$	10,155	Utility Service / Utilities
	$	47,139	Rentals & Leases / Bldg. Property
	$	141,630	Employee Benefits / Health
	$	2,089	Employee Benefits / LTD
	$	1,334	Employee Benefits / Life

$	6,448	Other Personal Services / Workers Comp
$	*941,422*	*Total Requested*

Director Keen stated these grants allow WIC and breast feeding counselor services to continue in Tippecanoe County.

- Councilmember Williams moved to approve the appropriation as presented, second by Councilmember Underwood. Motion carried.

WIC PC FY 2018 Fund 8882

Grant Appropriation

$	13,447	Salaries & Wages / Full Time
$	40,170	Salaries & Wages / Part Time
$	4,102	Employee Benefits / Social Security
$	1,506	Employee Benefits / PERF
$	1,396	Travel Cost & Mileage Reimbursement
$	2,064	Utility Service / Utilities
$	6,336	Employee Benefits / Health
$	53	Employee Benefits / LTD
$	46	Employee Benefits / Life
$	591	Other Personal Services / Workers Comp
$	*69,771*	*Total Requested*

- Councilmember Williams moved to approve the appropriation as presented, second by Councilmember Burch. Motion carried.

Note: Councilmember Metzger left the meeting at this point.

2017 Salary Statement $ 123,038 WIC FY 2017 Grant budget listed above/Oct-Dec 2017

- Councilmember Williams moved to approve the appropriation as presented, second by Councilmember Underwood. Motion carried.

2018 Salary Statement $ 419,181 WIC FY 2018 Grant budget listed above/Jan-Sept 2018

Auditor Plantenga said the figure does include the 2% raise and we might have to come back and amend that if the raise is not approved for 2018.

- Councilmember Williams moved to approve the appropriation as presented, second by Councilmember Underwood. Motion carried.

Surveyor – *Zach Beasley*
Arconic Foundation WOW Fund 9241

Grant Appropriation

$	600	Other Supplies / Forms
$	7,500	Office Supplies / Minor Equipment
$	10,000	Other Supplies / Non-Specified
$	1,900	Other Professional Services
$	*20,000*	*Total Requested*

Surveyor Beasley said they have received $20,000 from the Arconic Foundation for the Wonders on the Wabash program.

- Councilmember Vernon moved to approve the appropriation as presented, second by Councilmember Underwood. Motion carried.

Health – *Craig Rich*
General Fund 1000

Appropriation	$	15,000	Operating Supplies / Institutional or Medical

Director Rich explained this is their reimbursable insurance fund, which is expected to bring in $83,000. Councilmember Winger asked if the $83,000 will cover what they've spent to date plus the additional. Director Rich confirmed that it does.

- Councilmember Williams moved to approve the appropriation as presented, second by Councilmember Burch. Motion carried.

Auditor – *Robert Plantenga*
Drug Free Community Fund 1148

Appropriation	$	139,868	Other Professional Services

Auditor Plantenga said this is just for the regular operating expenses of the Drug Free Coalition.

- Councilmember Burch moved to approve the appropriation as presented, second by Councilmember Underwood. Motion carried.

Committee Reports

None.

Unfinished/New Business

None

Commissioner FYI

None.

Public Comment

Kay Miller introduced herself and said she lives on State Road 25 North. She described the area along the highway and the environmental and cultural significance in the area. She explained the Rogers Group is asking for an exception to build an industrial mining complex and the negative aspects the operation would bring to the area. She asked the Council to oppose the exception and gave them an informational sheet regarding the issue.

Bill Miller and he also lives on State Road 25 North. He said they have been fighting this development for four years. The hearing will be on September 27 at 6:00 p.m. with the Board of Zoning Appeals.

President Basham reminded the attendees that the 2018 budget hearing would begin at 9:30 a.m. Councilmember Burch moved to adjourn, second by Councilmember Winger. President Basham adjourned the meeting at 9:07 a.m.

TIPPECANOE COUNTY COUNCIL

John R. Basham II, President

Bryan E. Metzger, Vice President

Vicki Burch

Kevin L. Underwood

Kathy Vernon

David R. Williams

Roland K. Winger

ATTEST:

Robert A. Plantenga, Auditor 10/10/2017

Minutes prepared by Caitlin Thomas, Auditor Office Assistant