TIPPECANOE COUNTY COUNCIL
REGULAR MEETING
December 14, 2010

The Tippecanoe County Council met at 8:30 a.m. on December 14, 2010 in the Tippecanoe Room in the County Office Building. Council members present were: President Andrew S. Gutwein, John R. Basham II, Jeffrey A. Kemper, Betty J. Michael, Kevin L. Underwood, and Kathy Vernon. Others present were: Auditor Jennifer Weston, Attorney David W. Luhman, and Secretary Kay Muse. Absent was Vice-President Roland K. Winger.

President Gutwein called the meeting to order and led the pledge of allegiance. He also announced that Councilmember Winger was absent due to being called out of town for business.

APPROVAL OF MINUTES

- Councilmember Kemper moved to approve the minutes of the November 9, 2010 regular meeting as presented, second by Councilmember Michael; motion carried.

AUDITOR'S REPORT–*Jennifer Weston*

Auditor Weston stated the General Fund beginning uncommitted balance was $472,982.50. The Council has granted additional appropriations of $709,400 and approved reductions of $389, 213. Removing miscellaneous expenditures of $4,107.25 leaves an uncommitted balance of $148,688.25. The uncommitted balance stays within the General Fund and goes toward the cash balance at the end of the year. Concerning other fund balances; Court Services will be moving money between two funds to make those funds positive and although the Health Insurance Fund has a negative balance the Council previously approved up to $500,000 to make that fund positive by year's end.

Beginning Net Balance	$472,982.50
Total Additional Appropriations	$709,400.00
Total Budget Reductions	$389,213.00
Miscellaneous Expenditures (to date)	$ 4,107.25
Uncommitted Funds	**$148,688.25**

TREASURER'S REPORT–*Bob Plantenga*

Treasurer Plantenga reported that October's interest increased from $26,400 in September to $33,317; mostly due to holding fall property taxes. Other funds are mostly unchanged although some do show a small increase. Interest rates are unchanged from last month. The average interest rate is 0.87% and the weighted average is 0.98%. Bank balances show a minimum balance of $15,000 in the high balance savings with Chase Bank. Lafayette Bank & Trust interest rate is 0.60% and shows a balance of about $50,000,000 for October; however, there is close to $100,000,000 at this time due to property tax holdings. First Financial's interest rate is 1.75% with a balance of $10,000,000. Lafayette Savings Bank has an interest rate of 1.39% with a $20,592,632 balance. About 96% of 2010 property taxes have been collected. Current year unpaid taxes total about $5,700,000 however, prior year taxes paid total $8,864,411.

PUBLIC COMMENT– *Agenda Items*

None

ORDINANCE 2010-23-CL *– Innkeepers Tax Audit and Collection Procedures, 2nd reading*

Council President Gutwein said that this ordinance would give the Treasurer the authority to audit those returns. He added that he has not received any feedback from the public on this item.

- Councilmember Kemper moved to approve Ordinance 2010-23-CL on second reading as presented, second by Councilmember Underwood; motion carried.

Auditor Weston recorded the vote:

Basham	yes
Gutwein	yes
Kemper	yes
Michael	yes
Underwood	yes
Vernon	yes

Ordinance 2010-23-CL passes on 6-0 on second and final reading.

Attorney Luhman said a 10% penalty and the cost of the audit would be imposed if it is determined that a business has failed to file or pay the Innkeeper tax. He added that the Innkeeper tax is enforced in the same manner as the Department of Revenue enforces taxes. If there is a willful failure to file, that information will be turned over to the County Prosecutor.

TREASURER
General Fund 001

Treasurer Plantenga said this is the transfer of funds left over from an AIC conference trip. He said that because he choose not stay overnight a surplus of $400 is available to purchase tax forms for next year.

Transfer $400

$ 400	Training Expense / Travel & Training to Supplies / Printed Forms

- Councilmember Vernon moved to accept the transfer as presented, second by Councilmember Basham; motion carried.

ANCILLARY COURT
General Fund 001

Due to the number of jury trials this year, most of the pauper transcript fund has been depleted. This transfer will finish the remainder of the year.

Transfer $4,000

$ 3,000	Salaries & Wages / Part Time to Transcripts
$ 1,000	Salaries & Wages / Overtime to Transcripts

- Councilmember Kemper moved to approve the transfer as presented, second by Councilmember Michael; motion carried.

PUBLIC DEFENDER
User Fee Fund 555

Councilmember Kemper said he spoke with Public Defender Amy Hutchinson on this matter and this appropriation will pay any outstanding bills for the year.

Additional Appropriation $2,000

$ 2,000	Administrative / Other Professional Services

- Councilmember Kemper moved to approve the appropriation as presented, second by Councilmember Michael; motion carried.

CASA
GAL Grant Fund 501

Director Batt said a portion of staff salaries are funded through Grant Fund 501. This transfer will pay those salaries for the remaining of 2010.

Transfer $4,188

$ 409	Equipment / Equipment/Office to Full Time
$ 1,500	Equipment / Office to Full Time
$ 779	Departmental / Educational Materials to Full Time
$ 1,500	Salaries & Wages / Part Time to Full Time

- Councilmember Vernon moved to approve the transfer as presented, second by Councilmember Michael; motion carried.

BOARD OF ELECTIONS
General Fund 001

This transfer is for the purchase of flat security seals for the voting machines.

Transfer $377

$ 377	General Operating / Postage to Dept / Elections

- Councilmember Basham moved to approve the transfer as presented, second by Councilmember Michaels; motion carried.

CARY HOME
General Fund 001

Director Humphrey said the transfer of surplus utility funds would be used to purchase food, supplies, gas, and pay maintenance fees on vehicles.

Transfer $11,800

$ 4,000	Utilities / Misc to Departmental / Food
$ 3,500	Utilities / Misc to Office exp / Office Supplies
$ 300	Utilities / Misc to Admin / Other Prof Svc
$ 1,000	Utilities / Misc to Garage / Maintenance

- Councilmember Michael moved to approve the transfer as presented, second by Councilmember Kemper; motion carried.

DMC –Indiana Criminal Justice Institute (ICJI) Grant Fund 146

- Councilmember Michael moved to table the Grant Fund 146 Appropriation request, second by Councilmember Kemper; motion carried.

CORONER
General Fund 001

Councilmember Kemper said this would cover the balance of the supplies needed for autopsies.

Transfer $2,000

$ 2,000	Salaries & Wages / Part Time-Misc to Departmental / Autopsies

- Councilmember Kemper moved to approve the transfer as presented, second by Councilmember Basham; motion carried.

HEALTH DEPARTMENT
Emergency Preparedness "B" Grant Fund 476

Director Cripe said this $10,000 grant from the Indiana State Department of Health funds a part time position that supports emergency planning.

Grant Appropriation $10,000

$ 9,289	Salaries & Wages / Part Time
$ 711	Social Security

- Councilmember Michael moved to approve the appropriation as presented, second by Councilmember Underwood; motion carried.

Master Tobacco Settlement Fund 762

Director Cripe said a transfer from Fund 762 to Fund 119 would be used to support current health studies and assist with the Body Mass Index (BMI) Awareness programs for children.

Transfer $10,000

$10,000	Salaries & Wages / Part Time to General Operating / Misc

- Councilmember Underwood moved to approve the transfer as presented, second by Councilmember Michael; motion carried.

North Central Health Grant Fund 119

Appropriation $10,000

$10,000	Administrative / Other Professional Svc

- Councilmember Underwood moved to approve the appropriation as presented, second by Councilmember Michael; motion carried.

Councilmember Vernon requested that Director Cripe submit a report on the BMI programs showing cost vs. benefits.

HIGHWAY
Excise Surtax Fund 105

Director Kuhl said funds from Fund 105 are intended for cost associated with roadway repairs. Today's request will pay for materials through the remaining of 2010 and the beginning of 2011.

Appropriation $600,000

$600,000	Highway/Road/Materials – Other

- Councilmember Kemper moved to approve the appropriation as presented, second by Councilmember Basham; motion carried.

MITS
EDIT

Auditor Weston said this transfer request is in lieu of an additional appropriation to pay the licensing fees of several different departments within the County. The funds that have been deposited by the various departments will remain in that fund for future use.

Transfer $14,483

$14,483	General Operating / Software to Equipment / Software-Licensing

- Councilmember Underwood moved to approve the transfer as presented, second by Councilmember Michael; motion carried.

SHERIFF
General Fund 001

Sheriff Tracy Brown requested a transfer to purchase oil and gasoline for department vehicles.

Transfer $10,000

$10,000	Salaries & Wages / Sheriff Deputies to Departmental / Vehicles

- Councilmember Kemper moved to approve the transfer as presented, second by Councilmember Michael; motion carried.

Wireless 911 Grant
Grant Fund 186

Sheriff Tracy Brown said this appropriation of a reimbursable U. S. Department of Transportation Grant would be used for the implementation of Next Generation 911. The grant is a 50% reimbursable grant. The total cost of the project is approximately $900,000. The implementation of Next Generation 911 will reduce cost to the County through reduced service fees.

Grant Appropriation $448,212

$448,212	Equipment / Sheriff Equipment

- Councilmember Kemper moved to approve the grant appropriation as presented, second by Councilmember Basham; motion carried.

AUDITOR
General Fund 001

Auditor Weston said this transfer would be used to purchase payroll and AP checks.

Transfer $700

$ 700	Salaries & Wages / Full Time to Supplies / Printed Forms

- Councilmember Kemper moved to approve the transfer as presented, second by Councilmember Underwood; motion carried.

COMMITTEE REPORTS

None

UNFINISHED BUSINESS

None

NEW BUSINESS
Approval of 2011 Council Meeting Schedule

Council President, Andy Gutwein presented the tentative 2011 meeting schedule for approval as follow:

Tentative 2011 County Council Meeting Schedule

The Tippecanoe County Council will meet every second Tuesday of the month at 8:30 a.m. in the Tippecanoe Room of the County Office Building located at 20 North 3rd Street with the exception of Wednesday, November 9, 2011 due to Election Day occurring on Tuesday November 8, 2011.

January 11, 2011
February 8, 2011
March 8, 2011
April 12, 2011
May 10, 2011
June 14, 2011
July 12, 2011
August 9, 2011
September 13, 2011
October 11, 2011
November 9, 2011
December 13, 2011

The meeting schedule is essentially the same as 2010 with the exception of Wednesday November 9, 2011. If budget hearings are held in August, the start date would be August 22, 2011. The deadline for the budget has been changed by the State and budget hearings could be held later in the year if the Council chooses to do so. Council members discussed various options for the 2011 meeting schedule including evening meetings on a quarterly basis. A consensus was reached by Council members to approve the schedule as presented today and consider other options after the first of the year.

- Councilmember Kemper moved to approve the 2011 Council Meeting Schedule as presented, second by Councilmember Michael; motion carried.

COMMISSIONER FYI

Commissioner Murtaugh made the following announcements:

Swearing in ceremony for newly elected officials will be Thursday, December 16, 2010 at 3:30 p.m. at the Courthouse.

The holiday department head lunch will be at noon in the Tippecanoe Room, tomorrow, December 14, 2010.

February 14, 2011 is the tentative date for the opening of the Wellness Center.

President Gutwein presented Councilmember Betty Michael with a plaque thanking her for her many years of dedicated service to Tippecanoe County and the County Council. Councilmember Michael served Tippecanoe County prior to becoming a Councilmember through many years of service in many different elected positions such as Treasurer, Auditor, and Clerk.

PUBLIC COMMENT

Paul Wright, *West Point,* thanked Councilmember Michael for her many years of service.

Councilmember Basham moved to adjourn.

Tippecanoe County Council

Andrew S. Gutwein, President

Roland K. Winger, Vice President

John R. Basham II

Jeffrey A. Kemper

Kevin L. Underwood

ABSENT

Kathy Vernon

Dave R. Williams

ATTEST:

Jennifer Weston, Auditor 1-11-2011