

**TIPPECANOE COUNTY COUNCIL**  
**REGULAR MEETING**  
*September 14, 2010*

The Tippecanoe County Council met at 8:30 a.m. on Tuesday September 14, 2010 in the Tippecanoe Room in the County Office Building. Council members present were: President Andrew S. Gutwein, Vice-President Roland K. Winger, John R. Basham II, Betty J. Michael, Kevin L. Underwood, and Kathy Vernon. Others present were: Auditor Jennifer Weston, Attorney David W. Luhman, and Secretary Kay Muse. Absent was: Council member Jeffrey A. Kemper.

President Gutwein called the meeting to order and led the Pledge of Allegiance.

Councilmember Gutwein announced changes to the agenda; immediately following public comment on agenda items the Council will hear the Sheriff's Recognition of Volunteers and WIC.

**APPROVAL OF MINUTES**

- Councilmember Underwood moved to approve the minutes of the August 10, 2010 regular meeting, second by Councilmember Winger; motion carried.

**AUDITOR'S FINANCIAL REPORT** – *Jennifer Weston*

Auditor Weston reported that the beginning net balance for the year was \$472,982.50. Requests before the Council total \$67,600 including a tabled request of \$54,600 from the August meeting. To date, the Council has granted a total of \$102,039 in additional appropriations. There is also request for reduction of \$81,280 including the tabled item. Removing miscellaneous expenditures of about \$2,500 leaves an uncommitted fund balance of \$368,402.87. Self Insurance Fund 310 has a significant difference between receipts and disbursements for the month of August; however, the County is making headway with that issue. The County has received the COIT number and it is \$70,000 higher than the amount estimated in the 2011 budget, which will take the amount to be reduced to \$150,000. However, there are other outstanding issues as far as probation and health insurance to be addressed.

Beginning Net Balance	\$472,982.50
Total Additional Appropriations	\$102,039.00
Total Budget Reductions	\$ 0.00
Miscellaneous Expenditures (to date)	<u>\$ 2,540.63</u>
<b>Uncommitted Funds</b>	<b>\$368,402.87</b>

**TREASURER'S REPORT** – *Bob Plantenga*

Treasurer Bob Plantenga said that the average interest rate is .88% compared to .49% last month and the weighted average is .929%. There is a \$10,000,000 balance in the Chase Bank account and claims are still being paid from that account. Lafayette Bank & Trust has a balance of \$30,000,000. First Financial has a \$10,000,000 so \$208.00 will be transferred in order to keep the interest rate of 1.75%. The County will be transferring up to \$20,000,000 at the end of the month to Lafayette Savings Bank to take advantage of the 1.39% interest rate. Treasurer Plantenga stated that the interest earned for Lafayette Savings Bank only shows 3 days of interest and is not a true comparison. July's interest is less than previous months due to the conversion to the new bank accounts. The conversion did increase the interest rate, but with the distribution of property tax resulted in less total interest earned. A payment of \$16,839.27 in fees to Chase Bank also lowered balances. Treasurer Plantenga added that those fees will be eliminated in the future since there are no fees at Lafayette Bank & Trust.

**PUBLIC COMMENT** (*agenda items*)

None

**SHERIFF BROWN** – *Recognition of Volunteers*

Sheriff Tracy Brown thanked the Commissioners for the opportunity to recognize volunteers. Three years ago, a volunteer program for individuals interested in volunteering with the Sheriff's department was initiated. Sheriff Brown introduced Sergeant Doug Caldwell, who previously held the position of department coordinator for the volunteer program, and continues to assist the current coordinator. Volunteers in Police Service (VIPS) Coordinator Dan Grayson is a school administrator and works for several school corporations. The VIPS program has saved the County approximately \$50,000. An example of what a volunteer, such as Elle Mlynarik, might contribute is the combining of activity data of the high schools, resulting in a \$50,000 grant. Volunteer Anna Mae Hatke has scanned all the Sheriff's fingerprints records into an electronic system allowing instant access to those records. Members of the Sheriff's Auxiliary wear a uniform, but do not carry firearms. They do patrol neighborhoods in a marked vehicle and help with school and vacation checks. Dr. Mark Bouno a member of the Sheriff's Auxiliary is receiving the bronze pin. Kamron Yates, a bronze pin recipient, has been hired as a court security officer and will be leaving the unit due to overtime restrictions. Thomas Bradt a member of the Sheriff's Auxiliary and the Volunteer Corp is receiving the bronze pin. With 500 hours of volunteer service, Anna Mae Hatke will receive the gold pin. Sheriff Brown thanked all of the volunteers for their service to the Sheriff's Office and to the community adding that VIPS provides a means for citizens to be involved in the community and make a difference. Sheriff Brown added that the volunteer program helps stretch available resources. Councilmember Gutwein thanked the volunteers for all of the hours of service.

**WIC**–*Colleen Batt***WIC Grant Fund 880 fiscal Year October 1, 2009 – September 30, 2010**

Director Colleen Batt said that Fund 880 is a grant fund that will end September 30, 2010. This transfer will allow for the purchase of appropriate supplies for the closeout of this fiscal year. Director Batt stated that WIC manages a large part of the breast-feeding program for the State of Indiana and much of these funds will be used to purchase items such as breast pumps for new mothers. Director Batt added that this is federal funding and does not come from local revenue.

**Transfer \$145,841**

\$ 4,300	Full Time to Office Supplies
\$48,650	Part Time Other to Office Supplies
\$ 6,057	Social Security to Office Supplies
\$ 1,054	Retirement/PERF to Office Supplies
\$ 780	Insurance Benefit/Flex to Office Supplies
\$82,000	General Operating/Misc. to Office Supplies
\$ 3,000	General Operating/Misc. to Equipment Misc.

- Councilmember Michael moved to approve the transfer for Fund 880 as presented, second by Councilmember Underwood; motion carried.

**WIC “B” Grant Fund 881 fiscal Year October 1, 2010 – September 30, 2011**

Director Colleen Batt stated that the requested appropriations are based on the total amount of the grant for the upcoming fiscal year.

*Auditor Weston stated the following changes; total appropriation amount remains unchanged.*

*Full Time \$355,787 to corrected amount of \$342,981*

*Part Time Other \$189,998 to corrected amount of \$203,732*

*Retirement / PERF \$25,795 to corrected amount of \$24,867*

**Grant Appropriation \$1,339,021**

\$342,981	Salaries & Wages / Full Time
\$ 35,118	Salaries & Wages / Part Time Regular
\$203,732	Salaries & Wages / Part Time Other
\$ 44,439	Social Security
\$ 24,867	Retirement / PERF
\$220,550	Office Expense / Office Supplies
\$325,000	Departmental / Educational Material
\$ 81,390	General Operating / Misc.
\$ 52,412	Insurance Benefit / Health
\$ 1,320	Insurance Benefit / LTD
\$ 912	Insurance Benefit / Life Insurance
\$ 6,300	Insurance Benefit / Workers Compensation

- Councilmember Basham moved to approve the appropriation for WIC “B” Grant Fund 881 as presented with the modifications as noted by the Auditor, second by Councilmember Winger; motion carried.

**Salary Statements for fiscal year October 1, 2010 – September 30, 2011 Fund 881**

**Salary Statements Fund 881**

RN / State BF Coordinator	\$55,466 annual
Director 5	\$55,466 annual
Voucher Clerk Supervisor	\$31,590 annual
Voucher Clerk	\$13,520 annual
Nutritionist	\$40,492 annual
Voucher Clerk	\$26,284 annual
Dietitian	\$43,897 annual
Nutritionist	\$38,133 annual
Nutritionist	\$38,133 annual
Dietitian Reg/PT	\$35,118 annual
Part Time General	up to \$11.75 per hour
Part Time RD, IBCLC, or Nutritionist	up to \$19.75 per hour

**Salary Statements for fiscal year October 1, 2010 – September 30, 2011 Fund 882**

**Salary Statements Fund 882**

Voucher Clerk	\$13,520 annual
Peer Counselor	\$ 9.50 per hour
Part Time RD, IBCLC, or Nutritionist	up to \$19.75 per hour

- Councilmember Vernon moved to approve the salary statements for WIC Fund 881 and WIC Fund 882 as presented, second by Councilmember Underwood; motion carried.

***SUPERIOR COURT 2***  
**General Fund 001**

Councilmember Gutwein said that with no one present from Superior Court 2 and not having spoken with them, it is unknown what the specific purpose is for this appropriation. He went on to say that Superior Court 2 may be anticipating more cases before the end of the year. Auditor Weston stated that they have used all but \$3,200 of their jury pay account. Auditor Weston added that two courts have not used any of their jury funds and if those courts were to ask for a reduction of those funds, those funds could then be appropriated to Superior Court 2.

**Appropriation \$8,000**

Court Expense / Jury Expense                      \$8,000

- Councilmember Basham moved to table this item until the October meeting, second by Councilmember Winger; motion carried.

***SUPERIOR COURT 5***  
**General Fund 001**

Councilmember Gutwein stated that Superior Court 5 has exhausted their budget for the year. He added that options available to the Council are to appropriate part of the request or table this item until October.

**Appropriation \$5,000**

Court Expense / Pauper Attorney                      \$5,000

- Councilmember Michael moved to table this item until the October meeting, second by Councilmember Winger; motion carried.

***SUPERIOR COURT 3***  
**General Fund 001 (tabled at last meeting)**

Youth Services Director Rebecca Humphrey said that this reduction request goes in tandem with the appropriation request for Cary Home and asked permission to explain both at the same time. Director Humphrey said that Cary Home's goals are to move towards more evidence-based, home-based service. Therefore improving the outcome for youth, families, and lower recidivism. A committee made up of Judges, Council members, and the Cary Home Advisory Board and staff studied home-based services to identify what programs work. The multi-systemic therapy is the program the County would like to bring into the community. This will allow the utilization of currently employed therapists. The request is a reduction in Superior Court 3's youth services budget and placement of those funds into the Cary Home budget to pay for the training of the multi-systemic therapy. A 30-year study shows that Multi-Systemic Therapy (MST) is very clearly evidence based. There have been 18 studies showing the significant impact it has in keeping children in their home, reducing out-of-home placements, keeping kids in school, reducing re-arrest rates, improving family relations, decreasing psychiatric symptoms and adolescent drug and alcohol abuse. Every dollar invested in MST produces \$13.36 in benefits. It is the largest cost benefit program that the juvenile system has. Those benefits include reduced crime to tax payers; the cost associated with a child going on to commit adult crimes is over \$1.5 million. Director Humphrey said that the requested amount of \$54,600 has been lowered to \$50,600 due to a obtaining a reduced rate for the initial consultation fees.

**Reduction \$50,600**

\$50,600

Administrative / Youth Center Operation

- Councilmember Vernon moved to approve the reduction request for Superior Court 3 as presented, second by Councilmember Underwood; motion carried.

***CARY HOME*****General Fund 001**

Director Humphrey re-iterated that the requested appropriation amount has been reduced to \$50,600 due to obtaining a reduced rate for the initial consultation fees. This request is for the cost of implementing the multi-systemic therapy (MST) program. It is for contractual services with the MST group to provide evaluation, ongoing clinical consultation, psychiatric consultation, licensing fees, site based services, as well as evaluation and outcome studies.

**Appropriation \$50,600**

\$ 9,600

Training Cost / Travel &amp; Training

\$41,000

Administrative / Other Professional Service

- Councilmember Vernon moved to approve the appropriation for Fund 001 Cary Home as presented, second by Councilmember Michael; motion carried.

***SUPERIOR COURT 3*****Grant Fund 140–Drug Free Coalition Substance Abuse Assessment Grant Fund**

Director Humphrey said that this grant from the Drug Free Coalition is for the purchase of 26 full assessments for those youth that have a greater need and to assure they receive accurate services.

**Appropriation \$5,250**

\$5,250

General Operating / Misc.

- Councilmember Vernon moved to approve the grant appropriation for Fund 140 as presented, second by Councilmember Michael; motion carried.

***IV-D MAGISTRATE*****Grant Fund 164–Indiana Judicial Center (IJC) training grant**

Grant Facilitator Laurie Wilson said the Indiana Judicial Center granted a scholarship for Juvenile Magistrate Faith Graham to attend the “Managing Challenging Family Law Cases” training provided by the National Judicial College, Sept. 27-30, 2010 in Reno, NV. This grant provides funding to Judges so they may attend training conferences and improve their skills. The grant amount is \$1,873 with a match of \$468 for a total of \$2,341.

**Appropriation \$2,341**

\$1,268

Training Cost / Conference Registration

\$ 823

Training Cost / Travel &amp; Training

\$ 250

Training Cost / Lodging

- Councilmember Winger moved to approve the appropriation for Fund 164 as presented, second by Councilmember Underwood; motion carried.

***PROSECUTOR*****Coalition Grant Fund 251–Drug Task Force**

Prosecutor Pat Harrington said that this will fund the purchase of equipment for the Drug Task Force. There is no match required.

**Appropriation \$6,900**

\$ 6,900

General Operating / Misc.

- Councilmember Underwood moved to approve the appropriation for Fund 251 as presented, second by Councilmember Michael; motion carried.

***PROBATION*****Adult Fund 510–User Fees**

Chief Probation Officer Kipp Scott stated that the transfer of positions from the adult user fee fund to juvenile resulted in a shortfall of cash to pay salaries and is requesting an appropriation of \$65,000 to cover a portion of those salaries. An additional \$65,000 will be requested next month to balance both funds by year-end.

**Appropriation \$65,000**

\$65,000

General Operating / Misc.

- Councilmember Underwood moved to approve the appropriation of Fund 510 as presented, second by Councilmember Michael; motion carried.

***JUVENILE ALTERNATIVES*****Grant Fund 541–Intensive Substance Abuse**

Grant Facilitator Laurie Wilson said Juvenile Alternatives received a grant from the Drug Free Coalition to be used for incentives for juveniles in the substance abuse program. Incentives are used to involve the youth in community activities, such as gardening, or movies.

**Appropriation \$2,000**

\$ 2,000

General Operating / Incentives

- Councilmember Michael moved to approve the appropriation for Fund 541 as presented, second by Councilmember Winger; motion carried.

***BOARD OF ELECTIONS*****General Fund 001**

Chairperson Heather Maddox said that a scanner scheduled to be replaced in 2011 stopped working and had to be replaced early. The cost of the new scanner is \$2,687. This purchase will leave three scanners that are outdated and worn and will most likely need replaced in the near future. The money for this purchase is being transferred from the poll worker account, which has an excess of funds at this time.

**Transfer \$2,687**

\$ 2,687

Contracts / Election to Equipment / Data Processing - Hardware

- Councilmember Michael moved to approve the transfer as presented, second by Councilmember Basham; motion carried.

**TEMA**

**General Fund 001**

Councilmember Gutwein stated that TEMA Director Mark Kirby eliminated a position allowing a reduction in TEMA's budget.

**Reduction \$24,280**

\$21,132	Salaries & Wages / Full Time
\$ 1,616	Social Security
\$ 1,532	Retirement / PERF

- Councilmember Michael moved to approve the reduction as presented, second by Councilmember Basham; motion carried.

**Fund 415--2008 SHSP Exercise Grant**

Grant Facilitator Laurie Wilson said that the Department of Homeland Security has awarded District 4 with an exercise grant in the amount of \$31,285 for preparation of the next full scale exercise. A portion of the grant will be used to hire a vendor to prepare the tabletop exercise for the County. Ms. Wilson added that the exercise is mandated by the State.

**Appropriation \$31,285**

\$20,000	Contracts / Consultants
\$ 7,500	Office / Misc.
\$ 1,785	Training Cost / Misc.
\$ 1,741	Salaries & Wages / Overtime
\$ 133	Social Security
\$ 126	Retirement / PERF

- Councilmember Basham moved to approve the appropriation for Fund 415 as presented, second by Councilmember Vernon; motion carried.

**COURT SERVICES**

**Fund 575--Substance Abuse**

Director Cindy Houseman said that eliminating one full time and three part time positions and the reduction of some line items allowed this reduction.

**Reduction \$142,378**

\$ 37,985	Salaries & Wages / Full Time
\$ 2,905	Social Security
\$ 2,658	Retirement / PERF
\$ 11,083	Insurance / Health
\$ 109	Insurance / LTD
\$ 76	Insurance / Life
\$ 30,000	Part Time
\$ 2,295	Social Security
\$ 2,400	Cleaning Supplies

\$ 3,900	National Conference
\$ 8,000	Utilities
\$ 9,400	Other Profession Service
\$ 5,000	Contract-Educators
\$ 10,000	Contract-Miscellaneous
\$ 4,172	Capital Outlay
\$ 12,395	Work Comp

- Councilmember Vernon moved to approve the reduction of Fund 575 as presented, second by Councilmember Underwood; motion carried.

### **Fund 576–Community Service Fee**

Director Cindy Houseman said that the elimination of positions allowed for this reduction.

#### **Reduction \$38,139**

\$ 7,700	Full Time Employee
\$ 591	Social Security
\$ 539	PERF
\$ 20,000	Drug / Alcohol Screens
\$ 3,959	Health
\$ 77	LTD
\$ 53	Life
\$ 5,220	Workman’s Comp

- Councilmember Winger moved to approve the reduction of Fund 576 as presented, second by Councilmember Michael; motion carried.

### **Fund 580–PRIme Drug Free Coalition Grant**

Director Cindy Houseman stated that this is for the purchase of educational Prevention Research Institute & me (PRIme) workbooks and miscellaneous office supplies. Director Houseman stated that a class previously taught by a staff position would be filled with a contract position.

#### **Appropriation \$18,100**

\$ 11,730	Departmental / Educational Supplies
\$ 1,000	Office / Office Supplies
\$ 5,370	Contracts / Educator

- Councilmember Michael moved to approve the appropriation for Fund 580 as presented, second by Councilmember Winger; motion carried.

## ***HEALTH***

### **General Fund 001**

Director Ron Cripe said this transfer is due to the retirement of a 33-year employee and reflects the savings from the reduced salary cost of a replacement. This will transfer those savings into active accounts and be used to purchase birth certificate forms, fuel for the health department truck, and attorney fees.

#### **Transfer \$5,000**

\$ 1,500	Full Time to Contracts; Legal Service
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\$ 1,500	Full Time to Office Expense / Printed Forms
\$ 2,000	Full Time to Office Expense / Office Supplies

- Councilmember Underwood moved to approve the transfer as presented, second by Councilmember Vernon; motion carried.

**General Fund 001**

Director Ron Cripe said this reduction, after the above mentioned transfer, is what remains due to the retirement of an employee who had 33 years of service.

**Reduction \$2,400**

\$ 1,560	Salaries & Wages / Full Time
\$ 380	Social Security
\$ 460	Retirement / PERF

- Councilmember Underwood moved to approve the reduction as presented, second by Councilmember Vernon; motion carried.

**Fund 762–Master Tobacco Settlement**

Director Ron Cripe said that this transfer will cover the cost of the influenza vaccines and flu clinics this fall.

**Transfer \$20,000**

\$15,000	Part Time Other to Medical Supplies
\$ 2,500	Part Time Other to Utilities / Internet Access
\$ 2,500	Part Time Other to Equipment / Misc.

- Councilmember Underwood moved to approve the transfer as presented, second by Councilmember Michael; as presented.

***COMMISSIONERS ON BEHALF OF DRUG FREE COALITION***

**Grant Fund 667–Drug Free Coalition / Substance Abuse and Mental Health Services Administration (SAMHSA)**

Grant Facilitator Laurie Wilson said grants for the Drug Free Coalition come through the County because grant applications to the State must come from a governmental agency.

**Transfer \$3,700**

\$ 1,900	Equipment / Data Processing Hardware to Promotional Materials
\$ 1,800	Other Professional Service to Promotional Materials

- Councilmember Winger moved to approve the transfer as presented, second by Councilmember Michael; motion carried.

## ***CIVIL TAXING UNITS – BUDGET REVIEW***

Attorney Dave Luhman stated the Council needs to review the submitted budgets and either approve or recommend changes.

### West Lafayette Public Library

Councilmember Vernon said the West Lafayette Public Library Board is doing many creative things to conserve energy dollars. They are working very closely with the City of West Lafayette on the maintenance of their parking garage, adding they have been able to secure funds to maintain the parking garage for all patrons in that area.

West Lafayette Public Library Director Nick Schenkel said that with the current tax environment the Library would be looking at a decreased budget for 2011 and 2012. West Lafayette Public Library is ramping up efforts with grant writing and support. The West Lafayette Public Library has joined Evergreen Indiana, which allows patrons an incredible resource in terms of book collections. There are currently about 160,000 items at the library. Evergreen Indiana will permit access to 5.4 million items. Most of the computer processing will shift to Evergreen Indiana at a savings to the library.

Councilmember Gutwein stated that this is a non-binding recommendation.

Attorney Luhman stated the Council needs to make a finding that their budget is equal to or less than the average growth quotient of 2.9% and is in line with other budgets that have been approved.

- Councilmember Vernon moved to find that the West Lafayette Public Library does meet the growth quotient and is in line with other jurisdictions and make recommendation of the Council's non-binding approval, second by Councilmember Winger; motion carried.

### Wabash Township

Councilmember Gutwein said that the budget is down 13% and does meet the growth quotient.

- Councilmember Vernon moved to find that Wabash Township does meet the growth quotient and is in line with other jurisdictions and make recommendation of the Council's non-binding approval, second by Councilmember Michael; motion carried.

### Wea Township

Councilmember Vernon said that Wea Township does meet the criteria for approval.

- Councilmember Vernon moved to find that Wea Township does meet the growth quotient and is in line with other jurisdictions and make recommendation of the Council's non-binding approval, second by Councilmember Underwood; motion carried.

### City Bus

Councilmember Gutwein said that City Bus is slightly under the maximum levy and does meet the criteria for approval. They too face rising insurance costs.

- Councilmember Michael moved to find that City Bus does meet the growth quotient and is in line with other jurisdictions and make recommendation of the Council's non-binding approval, second by Councilmember Winger; motion carried.

### City of West Lafayette

Councilmember Gutwein said that the City of West Lafayette is 8% lower than the 2010 budget. They have made a switch to a health savings account that has been effective in reducing healthcare costs. They are self-insured up to a maximum and have reinsurance. They are proposing a flat \$500 increase per employee for 2011.

- Councilmember Michael moved to find that the City of West Lafayette does meet the growth quotient and is in line with other jurisdictions and make recommendation of the Council's non-binding approval, second by Councilmember Winger; motion carried.

### Town of Shadeland

Councilmember Underwood said that the Town of Shadeland does have sizable increases in their general fund and their motor vehicle fund. They will need to cut \$151,000 from those two funds. Cuts will most likely come from the Community Center Fund.

- Councilmember Underwood moved to recommend the Town of Shadeland budget be kept within the growth quotient, the budget be consistent with other jurisdictions, and make recommendation of the Council's non-binding approval, second by Councilmember Winger; motion carried.

### Town of Battle Ground

Councilmember Underwood said the Town of Battleground does need to make slight cuts to their general fund and or motor vehicle highway budgets. Their CCD fund had not been re-established and so the rate has not increased.

- Councilmember Underwood moved to approve the Town of Battle Ground's budget subject to recommendations by the Council, the budget be kept within the growth quotient, be consistent with other jurisdictions, and make recommendation of the Council's non-binding approval subject to those conditions, second by Councilmember Basham; motion carried.

### Tippecanoe Public Library

Councilmember Winger said that the Tippecanoe Public Library is within the 2.9% growth quotient and does meet the required criteria.

- Councilmember Winger moved to find that the Tippecanoe Public Library does meet the growth quotient and is in line with other jurisdictions and make recommendation of the Council's non-binding approval, second by Councilmember Underwood; motion carried.

### Little Wea Conservancy

Councilmember Vernon said that the Little Wea Conservancy's budget is up by 20% due to excavating work that needs completed.

- Councilmember Vernon moved to table this item until the September 30, 2010, second by Councilmember Underwood, motion carried.

### Battle Ground Conservancy

Councilmember Vernon said that the County Counsel did not review the Battle Ground Conservancy Budget last year. However, it is in line with what was spent last year. This conservancy acts as a utility and does use tax dollars.

- Councilmember Winger moved to find that the Battle Ground Conservancy does meet the growth quotient and is in line with other jurisdictions and make recommendation of the Council's non-binding approval, second by Councilmember Underwood; motion carried.

### *FAIRGROUNDS – Bryan Metzger*

Bryan Metzger said a report prepared by the Office of Professional Development and Industry Engagement Purdue Tourism and Hospitality Research Center outlines the long-term goals for the County Fairgrounds. He noted these are the goals for the Fairgrounds for the next 10 to 20 years and will not affect the 2011 budget.

Don Anderson, researcher for the Purdue Tourism and Hospitality Research Center, said this presentation would highlight the findings and recommendations for the Fairgrounds. The report has four phases, Fairground Profile, Development, Marketing, and Financial Strategy. There are five major challenges facing the Fairgrounds, they include location, the integration of annual fair activities with other events, marketing and communication, maintaining and developing facilities, and the initiation of advocated projects.

**Main Fairgrounds Challenges**

1. An agreement and direction achieved on the right site location for the Fairgrounds and appropriate event facility/services investment given current and future customer requirements

2. The need to further integrate the annual Fair and other fairgrounds event programming activities leading to an enhanced brand experience

3. Further resource allocation for increased marketing communications and follow-up sales and servicing

4. Expanded county financial support along with more corporate involvement

5. Strengthening of an effective Fairgrounds leadership team to ensure priority initiatives are activated, properly funded and satisfactorily completed.

Issues • SWOT Analyses

What?

**Proposed Benefits of Fairgrounds Expansion**

⇒ New site location or extended and better property space utilization given current needs

⇒ Continued evaluation as a special event venue and not just a county fair site

⇒ Further growth in 4-H events and activities

⇒ New, expanded and/or renovated facilities for efficient year-round usage

⇒ Varied and value-added on-site event programming

⇒ Increased economic impact as to spending, jobs and tax receipts

⇒ Legacy project for future generations

Why?

An analysis called Strength, Weaknesses, Opportunities and Threats (SWOT) identified several challenges such as location, demand, effective operation, and long-term investment. An evaluation of site location rated the Fairgrounds at 64 of a possible 114 points. Criteria included expansion opportunity, parking, visibility, safety, rest rooms, and many other items. A survey showed that 53.2% of residents are happy with the location of the Fairgrounds. This shows the need to look for expansion opportunities at the present site.

**Fairgrounds Site Location Evaluation Cont'd**

Stakeholder/Resident Survey  
Opinion on Need for a New Site Location

Yes	37.1%
No	53.2%
Don't Know	9.7%

1 out of 3

Qualifiers

- 73.4% indicated that location setting/neighborhood is important
- 89.2% indicated that an appropriate site/building size is important
- 43.2% rated size of existing site as poor or fair
- 33.1% indicated different site location required

**Fairgrounds Site Location Evaluation Cont'd**

Conclusion

With this previous advice and the current effects from the economic recession, it is apparent that the best course of action is to investigate the opportunities for site expansion at the existing Fairgrounds.

Market analysis shows that the Fairgrounds are utilized 250 days per year, an increase of 15 to 20 percent is desirable by 2013. Some of the proposed improvements for phase 1 are updated site entrances, site landscaping and buildup, paved parking, navigational signage, new roadway and fencing, and barn replacement.

**Fairgrounds Market Demand Analysis**

Primary Markets

- 8 day Fair residents/visitors
- Non-Fair group/event users (auto/livestock shows, estate auctions and other special events)
- Community resident and business/government patrons (meetings/banquets and exhibitions)

8 Day Fair  
50,000 attendees

Fairgrounds Rentals  
\$100,000

250 Day Utilization

15-20% increase by 2013

2009

**Proposed Fairgrounds New/Redevelopment Components**

Phase 1: Next 5 Years (2010/2011-2014/2015)

Site Property Changes

- Updated site entrances
- Site buildup and landscaping
- Dedicated paved parking
- Welcoming and navigational signage
- New roadway and fencing

New Land/Building Development

- New exposition building (east pavilion)
- New barn replacements
- Land/building acquisition opportunity investment

Phase 2 includes building expansion, opportunity investment, and a multipurpose building. Target audiences include county residents, visitors from adjacent counties, business, and government vendors. Marketing strategy includes emphasis on online marketing, an event website, and electronic newsletter.

Commissioner Byers added that the Purdue University project amount to approximately \$100,000 of landscaping design pro bono work.

**COMMITTEE REPORTS**

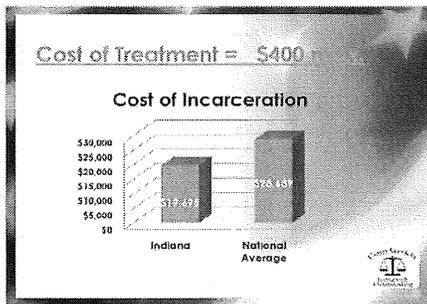
Director of Court Services Cindy Houseman presented a slide show outlining the services and benefits of the Court Services program.

The cost of participation to the offender is \$400.

### Addiction Is A Fact Of Life

- United States Government Accountability Office**
  - Report to Congressional Committees
- National District Attorney Association**
  - Policy Positions on Prisoners reentry Issues
- National Federal Defender Sentencing Resource Counsel**
  - Supervision and Improving the Odds for a Non-Prison Sentence
- Justice Policy Institute**
  - Efficacy and Cost Savings of Drug Treatment Versus Imprisonment

- Drug Policy Alliance New Mexico
- University of Maryland
- World Health Organization
- United Nations - Office on Drugs and Crime

The Court Services program allows offenders to continue working while reducing cost to the County by reducing the number of confined offenders. Offenders who are required to do community service are able to complete their assigned hours at non-profit organizations such as Lafayette Urban Ministry, and Food Finders Food Bank.

### Cost / Benefit for TCCS

Number of Cases in 2009	3,107
Estimated Incarceration	310
Cost of Incarceration	\$19,695
Est. Incarceration Cost	\$6,105,450
	13.1%
Client paid	\$802,296
<b>Cost to Tippecanoe County:</b>	<b>\$0.00</b>



### 2010 Non-Profit Hours

Top 50% Beneficiaries	Hours
Goodwill	4,188
Lafayette Urban Ministry	1,231
Trinity Mission Outlet	569
C&F Resource Center	540
Food Finders Food Bank	400
Surf Center	345
American Cancer Society	330
	7,602
<b>89 Organizations - 15,315 hrs</b>	



Uncollected user fees are submitted to an outside source for collection.

### By the Offender - For the Offender

	2009 Actual	2010 Projected	2011 Budget
Revenue (fees only)	802,296	756,415	756,415
Personnel	668,987	601,398	610,941
Gen. & Admin.	170,565	164,128	161,650
Result	(47,256)	(9,111)	(16,176)

**Shortages from user fees have been and will be covered by GRANTS**



### Outlook for 2011

- Court and Client Participation
- Consider Individualized Services
- Recognize Need for Continuous Improvement
- Identify Increased Revenue & Cost Saving Opportunities
- Multifaceted approach



Court Services is self-funded and does not use local revenue; however, Court Services does receive funding through grants.

***UNFINISHED BUSINESS***

None

***NEW BUSINESS***

None

***COMMISSIONER FYI***

Commissioner Murtaugh said that on October 1, 2010 from 11:00 a.m. to 1:00 p.m. a dedication to former County Surveyor Steve Murray would take place at Battlefield. A tree will be planted in his honor and a park bench will be dedicated.

The countywide United Way campaign will start today. Heather Maddox and Teresa Duncan will chair the activities for the County.

September 23, 2010 is the Light the Night Walk to benefit Lymphoma and Leukemia. County participants will be meeting at Riehle Plaza at 5:00 p.m.

***PUBLIC COMMENT***

Paul Wright, West Point – asked that the Judges names be included in the agenda items. He inquired about the status of the following items; listing the County’s expenditures on the website, the \$200,000 set aside for a new TEMA building and the disbursement of the \$300,000 federal grant to the Health Department for HINI. Mr. Wright asked that the Council use caution when making decisions based on projected revenue. Mr. Wright inquired about the status of a County Official who was being investigated, stating he had been out of town and did not hear of the outcome.

Auditor Weston said that the County’s payables are available on the website however, there is not a searchable feature at this time.

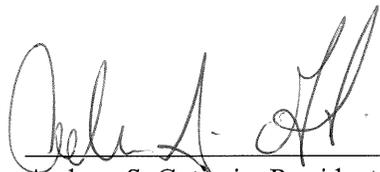
Councilmember Gutwein said that funds for a new TEMA building were never used so those funds are still in EDIT.

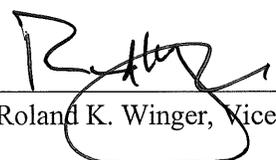
Councilmember Vernon said that the HINI grant fund has been appropriated throughout the year, adding that those appropriations must be specific to HINI needs. Adding any unused funds must be returned to the federal government.

Councilmember Winger said the report clearing the employee in question is available online as there was an article in the newspaper.

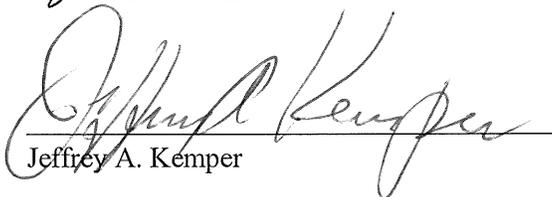
Councilmember Underwood moved to adjourn.

Tippecanoe County Council

  
\_\_\_\_\_  
Andrew S. Gutwein, President

  
\_\_\_\_\_  
Roland K. Winger, Vice President

  
\_\_\_\_\_  
John R. Basham II

  
\_\_\_\_\_  
Jeffrey A. Kemper

ABSENT  
\_\_\_\_\_  
Betty J. Michael

  
\_\_\_\_\_  
Kevin L. Underwood

  
\_\_\_\_\_  
Kathy Vernon

  
\_\_\_\_\_  
Attest:  
Jennifer Weston, Auditor