TIPPECANOE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
August 20, 2007

The Tippecanoe County Commissioners met on Monday, August 20, 2007 at 10:00 a. m. in the Tippecanoe Room in the County Office Building. Commissioners present were: President KD Benson and Commissioner Ruth E. Shedd. Also present were: Auditor Jennifer Weston, Commissioners' Assistant Frank Cederquist and Attorney David W. Luhman and Secretary Heather Sattler. (Commissioner John L. Knochel was absent)

President Benson called the meeting to order and led the Pledge of Allegiance.

APPROVAL OF MINUTES

- Commissioner Shedd moved to approve the August 6, 2007, meeting minutes, second by Commissioner Benson; motion carried.

PRESENTATION OF ACCOUNTS PAYABLE VOUCHERS

Commissioner's Assistant Frank Cederquist recommended approval for accounts payable vouchers for August 7, 9, 10, 16, 17 and 20 as submitted.

- Commissioner Shedd moved to approve the accounts payable vouchers as submitted, second by Commissioner Benson; motion carried.

HIGHWAY - Opal Kuhl

An agreement for realignment of County Road 550 East was presented for approval. Director Kuhl added that this agreement will be between the State of Indiana (INDOT), the City of Lafayette, Tippecanoe County, and the Area Plan Commission.

- Commissioner Shedd moved to approve the realignment agreement for County Road 550 East as presented, second by Commissioner Benson; motion carried.

Director Kuhl presented a drainage contract between INDOT and Tippecanoe County for County Road 550 East. INDOT will pay Tippecanoe County $228,470 for pipes and installation.

- Commissioner Shedd moved to approve the agreement for $228,470, second by Commissioner Benson; motion carried.

Supplemental Agreement No. 4 for Bridge #20 with DLZ Indiana, LLC for $10,000, was presented for approval. Director Kuhl added that this addendum is for on-call services only to be paid at an hourly rate as needed.

- Commissioner Shedd moved to approve the Supplemental Agreement for Bridge #20 for $10,000, second by Commissioner Benson; motion carried.

Director Kuhl presented Supplemental Agreement No. 5 for Bridge #91. This agreement with DLZ Indiana, LLC for $10,000 is also for on-call services to be paid at an hourly rate.

- Commissioner Shedd moved to approve the Supplemental Agreement No. 5 for Bridge #91 for $10,000, second by Commissioner Benson; motion carried.

Director Kuhl presented Addendum #1 from HE-BFS for the MS-4 Boundary GIS Project. This addendum for $67,000 will complete the project.

Randall Knecht with HE-BFS spoke briefly regarding the MS-4 Boundary project. He noted that each ditch in the MS-4 boundary area is included as well as all storm structures in subdivisions to exclude city limits. HE-BFS will identify and measure all pipes and determine water outlets for each subdivision. In addition, HE-BFS will create a database for the county to be used for GIS.

- Commissioner Shedd moved to approve Addendum #1 with HE-BFS for $67,000, second by Commissioner Benson; motion carried.

Director Kuhl recommended approval of a Certificate from CenturyTel of Central Indiana, Inc. in the amount of $5,000 for work in the right-of-way.

- Commissioner Shedd moved to approve the certificate from CenturyTel for work in the right-of-way, second by Commissioner Benson; motion carried.

FEAST OF THE HUNTER'S MOON – Traffic Patterns & Road Closures

Highway Director Kuhl presented a request for approval of traffic patterns & road closures for the Feast of The Hunter's Moon. She reported this traffic plan request is the same as last year's application.

- Commissioner Shedd moved to approve the request for change in traffic pattern for the Feast of the Hunter's Moon, second by Commissioner Benson; motion carried.

BOARD OF ELECTION AND REGISTRATION – Heather Maddox

Democratic Co-Director Heather Maddox stated her office is preparing for and anticipating the upcoming elections with the new Vote Centers. Negotiations are still under way with Payless Supermarkets and West Lafayette City Hall for Vote Center satellite locations. Co-Director Maddox added that extensive marketing has been done in preparation for the fall election.

Co-Director Maddox also recommended approval of an Order for Precincts that was created from the Lafayette annexation. This order changes boundaries for the existing precincts of Perry 5 and Fairfield 32.

- Commissioner Shedd moved to adopt Order #1, second by Commissioner Benson; motion carried.

GNA DEMAND LETTER

Commissioner Benson presented a demand letter received from GnA Assessment Professionals for services rendered. County Assessor Samantha Steele had previously informed the Commissioners that payment would be made after Ginny Whipple met with Township Trustee Assessors to answer questions regarding Trending.

Ginny Whipple stated concern regarding the County Assessor's questions. She added that there is a lack of communication between the County Assessor and GnA. Ms. Whipple is worried about the level of involvement of the County Assessor and her attendance at the weekly meetings.

Georgia Jones, First Deputy, County Assessor, stated that the township trustees are realigning neighborhoods for Trending and in order to meet with GnA, the meetings need to be held in the evening. She added that meetings have been held in the daytime and most township trustees are unable to attend.

- Commissioner Shedd moved to approve payment of the claim after the trustee meeting on August 21, 2007, second by Commissioner Benson; motion carried.

Ms. Jones mentioned that the intention was to approve the claim for payment after GnA met with township trustee assessors.

HUMAN RESOURCES – Shirley Mennen

Human Resource Coordinator Shirley Mennen discussed the change in salary for the Board of Election and Registration Co-Directors (full time was approved on August 6, 2007). She added that questions were raised about shared longevity of the Co-Directors. County Attorney Dave Luhman reviewed the code and determined that there is a necessity for a unified budget in the Board of Election and Registration but not for shared longevity. Waggoner, Irwin & Scheele were contacted and recommended use of the initial COMOT V salary that was within the recommended salary range. They also suggested a SO classification using a probation period that would be 5% less in salary than the approved amount. Director Mennen stated that salary statement approved at the council meeting is correct.

Clerk Linda Phillips suggested eliminating the probation period. She added that the position has not had a probation period in the past due to the nature of being a political appointment.

- Commissioner Shedd moved to change Co-Directors to a Special Occupation position with a salary of $33,533 for both parties without a probationary period, second by Commissioner Benson; motion carried.

Director Mennen noted on January 1, 2003 the four positions in the Board of Elections and Registration changed from full time to regular part time positions. With this change, these employees were to receive full benefits excluding retirement. Director Mennen noted as the Republican position was vacated, retirement benefits were in question for these employees, as three of the four had continued to receive retirement benefits. After consulting the Public Employees Retirement Fund (PERF), employees working 1,000 hours per year with full time status are eligible for the retirement benefits. Director Mennen confirmed these employees would be eligible for retirement benefits from the period January 1, 2003 through August 15, 2007. With this determination, Director Mennen discovered one employee was not included in the retirement program. This employee will contribute their mandatory 3% and the county will contribute their portion of the retirement as well.

- Commissioner Shedd moved to approve the four regular part time positions eligible for PERF from January 1, 2003 through Aug 15, 2007, second by Commissioner Benson.

- Commissioner Benson amended the motion to encompass the two part time Election Board positions that are being eliminated as of January 1, 2008, be eligible until the end of 2007; when the positions are eliminated or vacated; whichever is first, if approved by PERF, second by Commissioner Shedd; motion carried.

JUVENILE ALTERNATIVES – Tammy Patrick

Juvenile Alternatives Director Tammy Patrick requested sponsorship for Red Ribbon Week. For the event, the outside of the courthouse will be adorned with red ribbons as a symbol of our commitment to a safe and drug free community. Red Ribbon week will be October 21 through October 28, 2007.

- Commissioner Shedd moved to approve the sponsorship agreement with Juvenile Alternatives, second by Commissioner Benson; motion carried.

MANAGEMENT INFORMATION TECHNOLOGY SERVICES – Diane Hawkins

Director Diane Hawkins requested approval of a contract with TEK Systems Staffing Services. This contract will allow the MITS department to hire additional help as needed on an hourly basis. Director Hawkins added that the Database Administrator position in MITS has been open for six months and at this point contractual labor will be needed until the position is filled.

- Commissioner Shedd moved to approve the agreement with TEK Systems Staffing Services, second by Commissioner Benson; motion carried.

PROFESSIONAL TRANSPORTATION SERVICES AGREEMENT – Randy Fairchild

Veteran's Service Director Randy Fairchild requested approval for a Professional Transportation Service Agreement. This agreement will allow Veteran's Service to pay volunteers a stipend for transporting veterans to other hospitals. Director Fairchild mentioned insurance for the driver was an area of concern, and as of today has been resolved. He added volunteers will be insured for a minimum of $500,000 before driving.

- Commissioner Shedd moved to approve the professional transportation agreement for the Veteran's Service Office, second by Commissioner Benson; motion carried.

FIRE ALARM INSPECTION RENEWAL AGREEMENT

Commissioner's Assistant Frank Cederquist presented a Fire Alarm Inspection Renewal Agreement for the parking garage. This agreement will be effective from October 1, 2007 through September 30, 2008 for $832.50.

- Commissioner Shedd moved to approve the renewal agreement as submitted, second by Commissioner Benson; motion carried.

APPLICATION TO VILLA

- Commissioner Shedd moved to approve an application for Max D. Teal to the Tippecanoe Villa, second by Commissioner Benson; motion carried.

APPOINTMENTS TO COMMON WAGE BOARD

- Commissioner Shedd moved to approve the following appointments to the common wage board for the Tippecanoe County F-Lake and Berlowitz Detention Pond Projects, second by Commissioner Benson, motion carried.

- Betty Michael
- Dave Lahr
- Tom Murtaugh

UNFINISHED/NEW BUSINESS

Commissioner Benson presented a Proposed Ordinance for Additional Compensation for Level II and Level III Assessors. The policy states that Level II Assessors may receive a lump sum following proof of certification for the remainder of 2007. In 2008, the additional compensation will be divided into equal paychecks throughout the year.

- Commissioner Shedd moved to approve Ordinance 2007-31-CM, Establishing Policy for Payment of Additional Compensation of Assessors, second by Commissioner Benson;

Auditor Weston recorded the vote:

Shedd	Yes
Benson	Yes

Ordinance 2007-31-CM passes on first reading 2-0.

- Commissioner Shedd moved to suspend the rules and hear ordinance on second reading; this motion died for a lack of second.

REPORTS ON FILE

None

PUBLIC COMMENT

Ron Highland noted that Romney United Methodist Church is now affiliated with the American Red Cross and will be a shelter during disasters.

- Commissioner Shedd moved to recess until Wednesday, August 22, 2007 at 1:30 p.m. for the County Council Budget Hearings.

TIPPECANOE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
August 22, 2007

The Tippecanoe County Commissioners met on Wednesday August 22, 2007, at 8:00 a.m. in the Tippecanoe Room for the 2008 County Council budget Hearings. Commissioners present were: President KD Benson, Vice President John L. Knochel and Member Ruth E. Shedd.

President Benson reconvened the August 20, 2007 meeting.

No other business was brought before the commissioners.

- Commissioner Knochel moved to adjourn.

BOARD OF COMMISSIONERS OF THE COUNTY OF TIPPECANOE

KD Benson

KD Benson, President

John L. Knochel

John L. Knochel, Vice President

Ruth E. Shedd

Ruth E. Shedd, Member

ATTEST:

Jennifer Weston

Jennifer Weston, Auditor