TIPPECANOE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
March 17, 2008

The Tippecanoe County Commissioners met on Monday, March 17, 2008 at 10:00 a. m. in the Tippecanoe Room in the County Office Building. Commissioners present were: President Ruth E. Shedd, Vice President John L. Knochel and Member KD Benson. Also present were: Auditor Jennifer Weston, Commissioner's Assistant Frank Cederquist, County Attorney David W. Luhman, and Secretary Jennifer Prange.

President Shedd called the meeting to order and led the Pledge of Allegiance.

APPROVAL OF MINUTES

- Commissioner Knochel moved to approve minutes from February 25, 2008, Special Meeting and March 3, 2008, Regular Meeting, second by Commissioner Benson; motion carried.

ACCOUNTS PAYABLE VOUCHERS

Commissioner's Assistant Frank Cederquist recommended approval of accounts payable vouchers from March 5, 6, 7, 13, 14, 15, 2008 with no exceptions.

- Commissioner Benson moved to approve accounts payable vouchers as presented, second by Commissioner Knochel; motion carried.

HIGHWAY – Opal Kuhl

Award of Bids

Director Kuhl recommended awarding the following projects:

Bridges #28
Jack Isom Construction Co, Inc.

- Commissioner Knochel moved to award the bid for Bridge #28 to Jack Isom Construction with the accompanying bid bond, second by Commissioner Benson; motion carried.

Bridge #54 & #160
Jack Isom Construction Co., Inc.

- Commissioner Knochel moved to award the bid for Bridges #54 and #160 to Jack Isom Construction with the accompanying bid bond, second by Commissioner Benson; motion carried.

Director Kuhl recommended approval of a resolution providing for the deposit of interest earned on Cumulative Bridge Funds into the Local Road and Street Fund in the amount of $500,000 for the Highway Garage.

- Commissioner Knochel moved to approve Resolution 2008-13-CM; Providing for the Deposit of Interest earned on Cumulative Bridge Fund into the Local Road and Street Fund in the Year 2008, second by Commissioner Benson; motion carried.

Approval was recommended for approval of a contract modification from H. Stewart Kline and Associates, Inc. for Bridge #152. The modification amount is $42,893.12 and the total project amount is $842,725.96.

- Commissioner Knochel moved to approve the contract modification from H. Stewart Kline and Associates for Bridge #152, second by Commissioner Benson; motion carried.

A Permit to Close a Road in Sheffield Township was recommended for approval. The road will be closed at 200 South and 750 East at the entrance of Fairfield Lakes parking lot for the YMCA Sprint Triathlon on June 7, 2008.

- Commissioner Knochel moved to approve the road closure as requested, second by Commissioner Benson; motion carried.

Permission was also requested for a Permit to Close a Road in Wayne Township. Two blocks will be closed on Washington Street and two blocks of Jefferson Street in West Point on May 17, 2008 for a car show.

- Commissioner Knochel moved to approve the road closure as requested, second by Commissioner Benson; motion carried.

Director Kuhl recommended approval of an agreement for installation and maintenance of a gauging station with the U.S. Geological Survey and Indiana Water Science Center. She reported the Elliott Ditch will be monitored and all equipment for the project will be stored at the Highway Garage.

- Commissioner Knochel moved to approve the agreement for the installation and maintenance of a Gauging Station at the Highway Garage.

PETITION TO VACATE RIGHT-OF-WAY – Dan Teder

Dan Teder with Reiling, Teder, Schrier, LLC, spoke on behalf of the petitioner regarding a petition to vacate a right-of-way. When an inspection was completed for acceptance of a roadway it was determined the road was placed incorrectly. Mr. Teder reported the Highway Department has approved the present location and a deed for the remaining property adjacent to the tract will be filed.

Director Sallie Fahey suggested the lots and right-of-way are re-platted.

Public Comment

None

- Commissioner Knochel moved to approve Ordinance 2008-08-CM on first reading, second by Commissioner Benson; motion carried.

Auditor Weston recorded the vote:

Shedd	Yes
Knochel	Yes
Benson	Yes

Ordinance 2008-08-CM passed 3-0 on first reading.

- Commissioner Benson move to suspend the rules and hear Ordinance 2008-08-CM on second and final reading, second by Commissioner Knochel; motion carried.

- Commissioner Knochel moved to hear and approve Ordinance 2008-08-CM on second and final reading, second by Commissioner Benson; motion carried.

Auditor Weston recorded the vote:

Shedd	Yes
Knochel	Yes
Benson	Yes

Ordinance 2008-08-CM passed on second and final reading 3-0.

HUMAN RESOURCES – Shirley Mennen

Director Shirley Mennen recommended approval a revised 2008 Holiday Schedule. She recommended the employee policy manual be changed to reflect a generic holiday schedule. Also, she suggested employees receive one personal day for the February holiday in 2008 and eliminate the October 13th personal holiday. On October 13, 2008 all county offices will be closed. In addition, a half day holiday will be added on December 31, 2008.

- Commissioner Knochel moved to approve the revised 2008 Holiday Schedule as presented, second by Commissioner Benson; motion carried.

Director Mennen also recommended the elimination of wellness days. With the elimination of the wellness days, each employee will receive one personal day per calendar year. The following statement will be inserted into the policy manual:

After the employee probationary period has been satisfied all benefit eligible employees will be granted one personal day per calendar year. Personal days would be requested at least one week prior to the desired day off and scheduling is subject to the Department Head/Elected Official approval. If the employee fails to use the personal day by the end of the calendar year, the personal day will be forfeited.

Wellness days received prior to January 2008 will be honored.

- Commissioner Knochel moved to eliminate the wellness day as proposed and add one personal day effective January 1, 2008, second by Commissioner Benson; motion carried.

EXTENSION OFFICE – Bryan Metzger

Director Bryan Metzger requested approval for an Educator Contract for Extension Services with Purdue University and Tippecanoe County.

- Commissioner Knochel moved to approve the Educator Contract with Purdue University, second by Commissioner Benson; motion carried.

BOARD OF ELECTION AND REGISTRATION – Heather Maddox & Linda Phillips

Co-Director Heather Maddox and Clerk Linda Phillips requested approval for the new Vote Center List. The steering committee is proposing two additional vote centers are added; McAllister Center and the Tippecanoe County Extension Office.

Mayor Roswarski encouraged the commissioners to approve the McAllister Center location due to the large turnout in past elections. The center will be canceling all activities for the General Election to accommodate voters.

Steve Meyer, a member of the steering committee, shared his support for McAllister Center as a vote center. With the elimination of Linwood vote center, he felt it was necessary to provide two centers for the north end. The committee made an effort to co-locate centers in the event of an equipment failure.

- Commissioner Knochel moved to approve the 2008 Vote Centers including the two additional centers as presented, second by Commissioner Benson; motion carried.

GRANTS – Laurie Wilson

Grant Coordinator Laurie Wilson requested approval to accept a $5,000 grant to purchase recycled picnic tables for the Parks and Recreation department.

- Commissioner Knochel moved to accept the grant funds for Parks & Recreation, second by Commissioner Benson; motion carried.

Ms. Wilson requested permission to apply for two grants from the Department of Homeland Security. One grant will provide materials for credentialing District IV Task Force members onsite. The request is for $25,500 and does not require a match. The other grant will provide debris removal equipment for use in emergencies. The request is for $14,450 and does not require a match.

- Commissioner Knochel moved to grant permission to apply for the TEMA grants as requested, second by Commissioner Benson; motion carried.

CASA

Commissioner's Assistant Frank Cederquist reported CASA is requesting approval of a sponsorship agreement for ribbons around the courthouse.

- Commissioner Knochel moved to approve the sponsorship agreement for CASA, second by Commissioner Benson; motion carried.

'ROUND THE FOUNTAIN ART FAIR

Commissioner's Assistant Frank Cederquist presented a sponsorship agreement for the 'Round the Fountain Art Fair to be held in May.

- Commissioner Knochel moved to approve the sponsorship agreement for 'Round the Fountain Art fair, second by Commissioner Benson; motion carried.

YOUTH SERVICES UPDATE – Rebecca Humphrey

Director Humphrey reported due diligence is currently underway for the Duncan Road property. Dan Teder with Reiling, Teder, Schier, LLC, requested proposals from surveying/engineering groups for specific work to be performed on the property.

<u>Schneider Corporation</u>
Site Assessment - $1,100
Surveying Cost - $6,900

<u>Vester & Associates</u>
Site Assessment - $3,000
Surveying Cost - $2,900

HE-BFS
Hourly not to exceed $18,500
Surveying Cost - $6,550

T-Bird
Site Assessment - $5,500
Surveying Cost - $6,800

Mr. Teder recommended the commissioners approve the contract with Vester & Associates as the lowest bidder.

- Commissioner Knochel moved to approve a contract with Vester & Associates for surveying the Duncan Road site, second by Commissioner Benson; motion carried.

A grant funded environmental study will be performed on Wednesday for the Duncan Road property. Also, architectural sketch work is set to begin this week for the juvenile facility. Judge Rush and Rebecca Humphrey met with Mike McMillan to work through the 2005 facilities plan.

Director Humphrey explained a start date for Cary Home for Girls is still unknown due to a delay in paperwork at the state.

RECEIPT AND OPENING OF RFP FOR TOWNSHIP ASSESSORS TRENDING CONSULTANT

Attorney Luhman received and opened request for proposal from the following vendors:

GnA Assessment Professionals
Appraisal Research Corporation
Tyler/CLT

Attorney Luhman recommended the proposals be taken under advisement.

- Commissioner Knochel moved to take the RFP's under advisement, second by Commissioner Benson; motion carried.

RESOLUTION 2008-12-CM; EMERGENCY MEDICAL SERVICES ADVISORY COMMITTEE

Commissioner Shedd read appointments to the Emergency Medical Services Advisory Committee:

- Lisa Decker, or other designee of Sisters of St. Francis Health Services;
- Linda Decker, or other designee of Clarian Arnett Health;

- Mark Kirby, Director of the Tippecanoe County Emergency Management Department, serving as Chair of the committee;
- Wm. "Smokey" Anderson or other designee of Tracy Brown, Tippecanoe County Sheriff;
- Kevin Ply, or other designee of Carol Shelby, Director of the Purdue University Department of Environmental Health & Public Safety;
- Jim Morrow, or other designee of City of Lafayette Fire Department;
- Phil Drew, or other designee of City of West Lafayette Fire Department;
- Mike Kiger, or other designee of the President of the Tippecanoe County Volunteer Fire Department Association;
- KD Benson, representing the Board of Commissioners of Tippecanoe County;
- Kathy Vernon, or in the event of her inability to serve, David Byers, representing Tippecanoe County Council;

- Commissioner Knochel moved to approve Resolution 2008-12-CM; Appointing Medical Services Advisory Committee, second by Commissioner Benson; motion carried.

EASEMENT – INDIANA AMERICAN WATER COMPANY

Attorney Luhman confirmed the request is for installation of a water line located near the Tippecanoe Villa on County Road 500.

- Commissioner Knochel moved to approve the easement with the Indiana American Water Company near the Tippecanoe Villa property as presented, second by Commissioner Benson; motion carried.

APPLICATION TO THE VILLA

- Commissioner Knochel moved to approve the application to the Tippecanoe Villa for Janet Lynn Ellsworth, second by Commissioner Benson; motion carried.

UNFINISHED/NEW BUSINESS

None

REPORTS ON FILE

Building Permits
Mail & Duplicating
Veteran's Office

PUBLIC COMMENT

Heather Maddox notified the public of a press conference today at 3:00 p. m. at City Hall to discuss the legislative session. Senator Brandt Hershman, Senator Ron Alting, State Representative Sheila Klinker & State Representative Joe Micon will be present to answer questions.

- Commissioner Knochel moved to adjourn.

BOARD OF COMMISSIONERS OF THE COUNTY OF TIPPECANOE

Ruth E. Shedd

Ruth E. Shedd, President

John L. Knochel

John L. Knochel, Vice President

KD Benson

K.D. Benson, Member

ATTEST:

Jennifer Weston

Jennifer Weston, Auditor