

INSPECTION AND MAINTENANCE FORMS

**Construction Runoff Control Program
Project Site Inspection Form**

Project Name: _____ **Date:** ___ / ___ / ___

Inspection conducted by: _____ **Permit #:** _____

Type of Evaluation: ___ Initial ___ Routine ___ Follow-up ___ Complaint

The Following Items Have Been Evaluated and Assigned a Designation of:
S= Satisfactory M= Marginal U = Unsatisfactory NA = Not Applicable

Section A: Storm Water Pollution Prevention Plan (SWPPP)

S M U NA (1) At this stage of construction, proposed BMPs are installed in locations
as shown on SWPPP.

S M U NA (2) Construction Sequence Plan is being followed.

Comments: _____

Definitions

Satisfactory: The item is currently in compliance with Rule 5 & the Local
Stormwater Management Ordinance and/or policy.

Marginal: A concern has been identified that could become a problem area; corrective action is
strongly recommended to remain in compliance.

Unsatisfactory: A violation has been identified and the site is not in compliance; corrective action is
required.

Not Applicable: Does not apply at this stage of construction.

Section B: BMP Installation

- S M U NA (1) Natural vegetation retained and protected.
- S M U NA (2) Areas within 35' of top of bank to water bodies undisturbed.
- S M U NA (3) Temporary seeding at areas inactive for 15 days or more.
- S M U NA (4) Rock check and/or straw dam installed properly.
- S M U NA (5) Storm drain inlets installed properly.
- S M U NA (6) Dewatering structure installed properly.
- S M U NA (7) Construction entrance/drive installed properly.
- S M U NA (8) Erosion control blankets installed properly.
- S M U NA (9) Concrete washout area properly installed and well marked.
- S M U NA (10) Rip rap installed properly.
- S M U NA (11) Perimeter control installed properly.
- S M U NA (12) Permanent seed and mulch areas at final grade.
- S M U NA (13) Sediment traps/basins and detention/retention basins properly shaped and stabilized.

- S M U NA (14) Natural/Sensitive area(s) protection installed properly.
- S M U NA (15) Flow diversion installed properly.
- S M U NA (16) Conveyance channels BMPs installed properly.
- S M U NA (17) Outlets and/or outfalls BMPs installed properly.
- S M U NA (18) Solid waste management implemented.
- S M U NA (19) Hazardous waste products properly stored in labeled containment.
- S M U NA (20) Spill equipment on-site with location marked and accessible.
- S M U NA (21) Spill prevention & response procedures posted with chemical storage.
- S M U NA (22) Other practice(s) _____

Comments: _____

Section C: BMP Maintenance

- S M U NA (1) Re-seeding done as needed.
- S M U NA (2) Rock check and/or straw dam maintained according to specs.
- S M U NA (3) Storm drain inlets maintained according to specs.
- S M U NA (4) Dewatering structure maintained according to specs.
- S M U NA (5) Construction entrance/drive maintained according to specs.
- S M U NA (6) Erosion control blankets maintained according to specs.
- S M U NA (7) Concrete washout area being used.
- S M U NA (8) Rip rap replaced as needed.
- S M U NA (9) Perimeter control maintained according to specs.
- S M U NA (10) Permanent seed and mulch areas maintained according to specs.
- S M U NA (11) Sediment traps/basins and detention/retention basins maintained according to specs.
- S M U NA (12) Chemical storage maintained according to specs.
- S M U NA (13) Areas near Natural/Sensitive area(s) maintained according to specs.
- S M U NA (14) Flow diversion installed maintained according to specs.
- S M U NA (15) Conveyance channel BMPs maintained according to specs.
- S M U NA (16) Outlet and/or outfall BMPs maintained according to specs.
- S M U NA (17) Roadways clear of accumulated sediment or tracked soil.
- S M U NA (18) No evidence of off-site sedimentation.
- S M U NA (19) Self-monitoring inspection records on-site and current.
- S M U NA (20) Other practice(s) _____

Comments: _____

Section D: BMP Adequacy

S M U NA (1) BMPs proposed in SWPPP are adequate and reflective of site conditions.

Comments: _____

BMP(s) modifications needed: _____

Section E: Inspection Follow Up

- Site appears to be in compliance at this point of the construction phase; continue to implement proper erosion and sediment control measures.
- All items marked as unsatisfactory must be corrected no later than ___/___/___.
- Additional BMP modifications must be installed and/or corrected no later than ___/___/___.
- Stormwater Pollution Prevention Plan needs to be revised or updated.
- Self-monitoring inspection forms must be kept with all Construction Permit documents/records.

