

**TIPPECANOE COUNTY DRAINAGE BOARD**

**TIPPECANOE COUNTY OFFICE BUILDING**

**20 NORTH 3<sup>RD</sup> STREET**

**LAFAYETTE, INDIANA 47901**

**Phone (765) 423-9228 Fax (765) 423-9241**

**surveyor@tippecanoe.in.gov**

February 15, 2019

Attention: Builders, Consultants, and Developers

Re: New Policy Effective Immediately

The Tippecanoe County Drainage Board is issuing a new policy effective March 1, 2019.

The Tippecanoe County Surveyor's Office (TCSO) is responsible for reviewing drainage infrastructure as-built plans for developments within the County per Tippecanoe County Stormwater Ordinance No. 2017-04-CM. Upon approval of the as-built plans, the TCSO can then approve individual lot site plans. However, developers sometimes need to have individual site permits issued before a complete set of as-builts can be provided to the TCSO, which could potentially lead to delays.

This situation has led the TCSO to collaborate with the local surveying, engineering, and development community to obtain feedback on how this process can be more streamlined, while still protecting the lives and property of Tippecanoe County residents.

Based on this collaboration, the TCSO will institute a new policy, effective March 1, 2019 for the submittal of individual lot/site permit applications. This new policy will only apply for the period between recording of final plat to submittal of as-builts for the overall development. In that time period, any applicant wishing to receive individual lot/site permits will need to provide a minimum of the following:

- The location of the lot(s)
- The surveyed minimum Lowest Adjacent Grade (LAG) for each lot
- The location of the emergency stormwater routing path from the subdivision design plans
- Surveyed elevation of the emergency stormwater routing over any road
- Certified statement by a PE/PS indicating that the subject lot has proper freeboard per Ordinance No. 2017-04-CM.

Providing this information will allow the TCSO to review and approve an individual lot/site plan before the drainage infrastructure as-built plans are submitted, thereby reducing delays.

**Respectfully,**

  
Zachariah E. Beasley P.S., M.S., C.F.M.  
Tippecanoe County Surveyor

cc: file  
ZEB/bjg