TIPPECANOE COUNTY DRAINAGE BOARD

TIPPECANOE COUNTY OFFICE BUILDING
20 NORTH 3RD STREET
LAFAYETTE, INDIANA 47901
Phone (765) 423-9228 Fax (765) 423-9241
surveyor@tippecanoe.in.gov

FEE ACCEPTANCE LETTER

Tippecanoe County Surveyor /Tippecanoe County Drainage Board
20 North 3rd Street
Lafayette Indiana 47901

Project Name:
Owner Name:

Developer Name: **Consulting Company:**

Developer Address: **Address:**

Email Address: **Email:**

Phone Contact:

To the Tippecanoe County Drainage Board (TCDB):
Enclosed please find herewith the following plans and or documents submitted to the TCDB for review: See attached checklist (Submittal must include **ALL** checklist Items)

The undersigned Applicant acknowledges that pursuant to the **Tippecanoe County Drainage Ordinance (TCDO) 2017-04-CM Chapter 6, page 28**, the undersigned Applicant is required to pay the Tippecanoe County Surveyor's Office (TCSO)the cost of all professional engineering services incurred by the Tippecanoe County Drainage Board and/or Tippecanoe County Surveyor in connection with the review of Applicant's preliminary and final drainage plans, accompanying information and data. The Applicant also agrees to pay any other applicable stormwater ordinance drainage fees. Such payment is due regardless of whether the project is advanced to the final approval stage. Additionally, such payment is a condition of, and required prior to, approval of final drainage plans by the Drainage Board Applicant. ***Please make checks payable to Tippecanoe County Treasurer and mail to Tippecanoe County Surveyor Office 20 North Third Street Lafayette Indiana 47901.*** **See attached Drainage Review Base Fees and the Uniform Fee Schedule for cost.**

PRINT NAME: Project Owner/Developer

____/_____/_____
DATE

SIGNATURE

Please circle your choice for the review consultant (if no selection is made a random selection will be made by TCDB:

Christopher B. Burke Engineering LLC Phone: 317.266.8000
115 Washington Street Suite 1368 South Indianapolis Indiana 46204

Butler Fairman Seufert (BFS) Phone: 765.423.5602
10 North Third Street Lafayette Indiana 47901

Pre-Submission meetings with the County Surveyor, Reviewer and Designer are encouraged but are not mandatory. Please see attached list of Base Fees. Please note that the base fees listed are for a typical review with 3 review memos, (1st memo, conditional memo, and construction approval memo) ***If for any reason your project requires additional submittals there will be additional fees incurred above the base fee.*** *The base fees do not include regional detention storage fees of $15,000 per acre foot of storage for the F-Lake, Alexander Ross and Berlowitz watersheds. The base fees do not include the Clean Water Act NPDES Phase II fees which are found in the TCDB and TCSO Fee Schedule which will be itemized on your invoice.* ***(See attached Uniform Fee Ordinance)*** *Anticipated Project turnaround time schedule from first submittal to TCDB conditional approval can be found in T.C.D.O. 2011-27-CM Chapter 6 Page 21 at the bottom of the page.* ***(a 30-day turnaround is anticipated please refer to the attached time schedule)*** *Hopefully this information is helpful for planning purposes. If there are questions, please contact the Tippecanoe County Surveyor's Office.*

Drainage Review Base Fees for Stormwater Application Permit

Note: Phase II fees will be in addition to review base fees per TCDB Uniform Fee Schedule : Ordinance 2011-01-CMDB

1. Major Subdivision
   a. 0 to less than 8 acres — $3500
   b. 8 to less than 20 acres — $4500
   c. 20 + acres — $6000 + $50/additional acre

2. Minor Subdivision or Parcelizations that require Detention Storage per the T.C. Stormwater Ordinance will follow the same base fees as major subdivisions. If no detention storage is required, project will be reviewed in house (No review fee but Phase II fees may still apply)

3. Planned Developments
   a. 0 to less than 8 acres — $4200
   b. 8 to less than 20 acres — $5500
   c. 20 + acres — $7000 + $50/additional acre

4. Rural Estates
   a. 0 to less than 8 acres — $3000
   b. 8 to less than 20 acres — $4000
   c. 20 + acres — $5500 + $50/additional acre

5. Commercial & Industrial Sites
   a. 0 to less than 2 acres — $3000
   b. 2 to less than 10 acres — $4200
   c. 10 + acres — $5000 + $100/additional acre

   All private non-linear utility projects shall follow same base fees as commercial and industrial sites. i.e. Electric Substations, Wastewater Plants, Drinking Water Facilities, other like or similar projects, etc.

6. One Single Family Residence (constructed on 10 or more acres of land)
   Out Buildings, swimming pools, etc. will be reviewed in house
   (No review fee but Phase II fees may still apply)

7. Linear Utility Projects
   a. 0 to less than 1 mile — $1000
   b. 1 to less than 5 miles — $2000
   c. 5 + miles — $3500 + $50/additional mile

8. Road Projects
   a. 0 to less than 1 mile — $2000
   b. 1 to greater than 5 miles — $2500
   c. 5 + miles — $4500 + $50/additional mile

9. When the County TCDB is only approving discharge into a County regulated drain because project is located inside City Limits a flat fee will be charged as follows
   a. 0 to less than 8 acres — $1000
   b. 8 to less than 20 acres — $1250
   c. 20 + acres — $1500 + $50/additional acre

Notes:

Base fee covers the cost up to three (3) reviews and associated review memos (typical for most projects)

If needed there will be a $750 charge for each additional review above the three (3) typical covered in the base fee

If a project is located within a master planned site/campus previously approved by the TCDB, there will be a flat $1000 fixed review fee

If a site is located within a Drainage Impact Area Watershed per resolution, there will be an additional $500 fee added to the review cost.

All public facilities such as libraries, fire stations, schools, parks, public waste water treatment facilities etc. will be charged a flat fee of $1500.

All projects requesting preliminary approval by the TCDB will pay a flat fee of $1200. When the project is resubmitted for final approval the above base fees will be required at that time.

All projects located within F-Lake, J. Berlowitz or A. Ross watersheds will be charged $15,000 per acre foot of storage needed in the Regional Detention Ponds.

Make Payment out to: Tippecanoe County Treasurer C/O Tippecanoe County Surveyor Office 20 North Third Street Lafayette Indiana 47901

Hopefully this information is helpful for planning purposes. If there are any questions, please contact Tippecanoe County Surveyor Office.

TIPPECANOE COUNTY APPLICATION FOR STORMWATER PERMIT SUBMITTAL CHECKLIST

Note to Consultants/Designers:
Drainage Review of the project will not begin until each item has been submitted.

- ☐ Contact Information (name and email address for responsible person)
- ☐ Complete set of construction plans
- ☐ Complete Stormwater Pollution Prevention Plan (SWPPP)
- ☐ Operations and Maintenance Manual (O&M Manual)
- ☐ Complete Drainage Report
- ☐ Signed Fee Acceptance Letter
- ☐ Copy of Notice of Intent (NOI)
- ☐ Completed Stormwater Permit Application
- ☐ Stormwater Management Practices Maintenance Agreement (for commercial sites, schools, churches, etc.)

TIPPECANOE COUNTY SURVEYOR
TIPPECANOE COUNTY OFFICE BUILDING
20 NORTH 3RD STREET
LAFAYETTE, INDIANA 47901
Tel. (765) 423-9228 Fax (765) 423-9241
surveyor@tippecanoe.in.gov

DRAINAGE BOARD PROJECT SUBMITTALS

Monthly SUBMITTAL DEADLINES, TAC (Technical Advisory Committee) DATES AND MEETING DATES

NOTE: Applicants seeking Tippecanoe County Drainage Board Stormwater Permit Approval shall follow the schedule provided below. Any questions contact the County Surveyors office.

NOTE: A full and complete submittal (including a signed fee acceptance letter) shall be submitted to the County Surveyor's office and to the Drainage Consultant of your choosing, no later than 12 pm (noon) EST of the project submittal date. If the Tippecanoe County Office Bldg. is closed for whatever reason on the posted project submittal date, then noon on the following business day will become the project submittal date. No exceptions allowed. Each submittal must include the provided checklist indicating the required items have been included with the submittal. PLEASE BE ADVISED in order to keep review fees low, the drainage review process will not begin until a full and complete submittal has been received.

NOTE: Technical Advisory Committee meetings are not mandatory and intended to be informal, held at the TCOB, members to attend will be Designer, Developer, Drainage Consultant, County Surveyor and County Highway Department or their representative. This meeting is to give the Designer/Developer an opportunity to ask questions in regard to review memo conditions etc. Please respond to review memo with email to Drainage Reviewer and County Surveyor if you plan to attend the TAC meeting.

PROJECT SUBMITTAL DEADLINE	TAC MEETING DATE	DRAINAGE BOARD 2018 MEETING DATE
March 30, 2018	April 12, 2018	May 2, 2018
April 27, 2018	May 10, 2018	June 6, 2018
June 1, 2018	June 14, 2018	July 11, 2018
July 6, 2018	July 19, 2018	August 1, 2018
August 10, 2018	August 23, 2018	September 19, 2018
August 31, 2018	September 13, 2018	October 3, 2018
September 28, 2018	October 11, 2018	November 7, 2018
November 2, 2018	November 15, 2018	December 5, 2018
November 30, 2018	December 13, 2018	January 2, 2019