TIPPECANOE COUNTY COUNCIL

MEETING MINUTES
TUESDAY, November 12, 2019
8:30 a.m.
Tippecanoe Room, Tippecanoe County Office Building
20 N 3rd Street, Lafayette, Indiana

Councilmembers present: President Bryan Metzger, John Basham, Kathy Vernon, Ilana Stoncbrakor, Lisa Dullum. Vice President Kevin Underwood and Roland Winger were absent.
Others present: Attorney Doug Masson, Auditor Robert A. Plantenga, and Recording Secretary John Thomas.

I. PLEDGE OF ALLEGIANCE
President Metzger called the meeting to order and led the Pledge of Allegiance.

II. AUDITOR’S FINANCIAL REPORT – Bob Plantenga
The 2019 financial statement shows a General Fund beginning cash balance of $10,224,887.37. The projected miscellaneous revenue, property taxes and deductions for circuit breakers leaves the total funds available of $58,639,082.37. When deducting encumbrances, the 2019 Budget, minimum balances (established by Council) and adding in the expected unused budget the beginning net balance is $1,876,533.37. So far this year additional appropriations of $325,220 have been granted with $74,232 of additional appropriations requests for today’s meeting, the available balance for appropriations is $1,559,496.69.
The Revenue Report shows the State/Local Public Safety (fund 0291) is reimbursement from the public defender, which is in line, but we may not meet the 2020 budget amount. The Unclaimed Surplus was just added and is from some of the tax sale proceeds.
The fund balances show: 1) the General Fund (1000) is at $4.1 million which is less than the minimum balance but will be replenished with property taxes. The Congressional School Principal (fund 1125) has been zeroed out, but a small amount of interest (fund 1124) will be transferred to the State. The Recorder Perpetuation (fund 1189) had a large expenditure and the Self Insurance (fund 4710) dropped more than usual because of two payments to Virta this month. The Fairgrounds construction (fund 4818) is where the bond proceeds are deposited.

III. TREASURER’S REPORT – Bob Plantenga
The last day to pay property taxes is today. The interest rate at First Merchants is 2.09% with a total interest from all accounts of $182,351.24. The historical interest rate graph shows 2019 is better than the last couple years. Next month will be better because tax payments are coming in.

IV. PUBLIC COMMENT ON AGENDA ITEMS – None

V. CONSENT AGENDA
A. Approval of Meeting Minutes from October 08, 2019
B. Weights & Measures – General Fund 1000
   Transfer
   From $ 412 Travel & Training
   $ 61 Dues & Subscriptions
   To Gasoline & Oil

C. Extension – General Fund 1000
   Transfer
   From $ 2,000 Salaries / Part Time
   $ 268 Salaries / Overtime

11.12.2019 Cl Meeting Minutes
<table>
<thead>
<tr>
<th>Transfer</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>D. Coroner – General Fund 1000</td>
<td>$1,232</td>
<td>Office Supplies</td>
</tr>
<tr>
<td>To Minor Equipment</td>
<td>$268</td>
<td>Social Security</td>
</tr>
<tr>
<td>E. Sheriff – General Fund 1000</td>
<td>$168</td>
<td>PERF Retirement</td>
</tr>
<tr>
<td>Transfer</td>
<td>$3,000</td>
<td>Office Supplies</td>
</tr>
<tr>
<td>From $60,000</td>
<td>To Autopsies</td>
<td></td>
</tr>
<tr>
<td>From $5,000</td>
<td>To Utilities</td>
<td></td>
</tr>
<tr>
<td>From $10,000</td>
<td>To Utilities</td>
<td></td>
</tr>
<tr>
<td>From $1,800</td>
<td>To Food</td>
<td></td>
</tr>
<tr>
<td>From $3,937</td>
<td>To Social Security</td>
<td></td>
</tr>
<tr>
<td>From $1,633</td>
<td>To Other Professional Services</td>
<td></td>
</tr>
<tr>
<td>Councilmember Stonebraker questioned the large transfer and Chief Deputy Ruley replied that utilities and food fluctuate monthly and are more than expected this year.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>F. Community Corrections – General Fund 1000</td>
<td>$6,000</td>
<td>Health &amp; Medical Professionals</td>
</tr>
<tr>
<td>Transfer</td>
<td>$424</td>
<td>Legal</td>
</tr>
<tr>
<td>From $1,852</td>
<td>To Machinery &amp; Equipment</td>
<td></td>
</tr>
<tr>
<td>From $1,258</td>
<td>To Salaries / Full Time</td>
<td></td>
</tr>
<tr>
<td>From $1,633</td>
<td>To Social Security</td>
<td></td>
</tr>
<tr>
<td>From $557</td>
<td>To PERF Retirement</td>
<td></td>
</tr>
<tr>
<td>To Machinery &amp; Equipment</td>
<td></td>
<td></td>
</tr>
<tr>
<td>G. Community Corrections – CC DOC Fund 1123 SF19</td>
<td>$5,500</td>
<td>Utilities</td>
</tr>
<tr>
<td>Transfer</td>
<td>M &amp; E / Vehicles</td>
<td></td>
</tr>
<tr>
<td>H. Public Defender – General Fund 1000</td>
<td>$14,000</td>
<td>Salaries / Full Time</td>
</tr>
<tr>
<td>Transfer</td>
<td>$15,000</td>
<td>Salaries / Part Time</td>
</tr>
<tr>
<td>From $1,633</td>
<td>To Social Security</td>
<td></td>
</tr>
<tr>
<td>From $575</td>
<td>To Other Professional Services</td>
<td></td>
</tr>
<tr>
<td>I. Superior Court 2 – General Fund 1000</td>
<td>$1,020</td>
<td>Minor Equipment</td>
</tr>
<tr>
<td>Transfer</td>
<td>$1,000</td>
<td>Salaries/Part Time</td>
</tr>
<tr>
<td>From $2,000</td>
<td>To Pauper Attorney</td>
<td></td>
</tr>
<tr>
<td>From $229</td>
<td>To Social Security</td>
<td></td>
</tr>
<tr>
<td>From $224</td>
<td>To PERF Retirement</td>
<td></td>
</tr>
<tr>
<td>To Health &amp; Medical Professionals</td>
<td></td>
<td></td>
</tr>
<tr>
<td>J. TEMA – General Fund 1000</td>
<td>$1,020</td>
<td>Vehicle &amp; Equipment</td>
</tr>
</tbody>
</table>
**K. DOIT – EDIT Fund 1112**

Transfer

<table>
<thead>
<tr>
<th>From</th>
<th>$14,500</th>
<th>Salaries/Full Time</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$1,000</td>
<td>Social Security</td>
</tr>
<tr>
<td></td>
<td>$1,600</td>
<td>PERF Retirement</td>
</tr>
<tr>
<td>To</td>
<td></td>
<td>Other Professional Services</td>
</tr>
</tbody>
</table>

**L. Maintenance – CCD Fund 1138**

Transfer

<table>
<thead>
<tr>
<th>From</th>
<th>$15,000</th>
<th>Repairs &amp; Maintenance/Bldgs &amp; Property</th>
</tr>
</thead>
<tbody>
<tr>
<td>To</td>
<td>Building Materials</td>
<td></td>
</tr>
<tr>
<td>From</td>
<td>$5,000</td>
<td>Repairs &amp; Maintenance/Bldgs &amp; Property</td>
</tr>
<tr>
<td>To</td>
<td>Cleaning</td>
<td></td>
</tr>
</tbody>
</table>

**M. Health – LHT Fund 1206 CF19**

Transfer

<table>
<thead>
<tr>
<th>From</th>
<th>$2,000</th>
<th>Salaries/Benefit Eligible Reg. Pare Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>To</td>
<td>Other Professional Services</td>
<td></td>
</tr>
</tbody>
</table>

**N. Highway – LOIT Fund 1229**

Transfer

<table>
<thead>
<tr>
<th>From</th>
<th>$30,000</th>
<th>Culverts &amp; Drains</th>
</tr>
</thead>
<tbody>
<tr>
<td>To</td>
<td>Street Materials</td>
<td></td>
</tr>
</tbody>
</table>

Councilmember Stonebraker questioned the large transfer and Director Stu Kline stated that the Department didn’t spend the Culverts and Drains line item and wants to transfer funds to purchase additional Street Materials.

**O. Prosecutor – ICJI HTCU Fund 8271 CF19**

Transfer

<table>
<thead>
<tr>
<th>From</th>
<th>$21,072</th>
<th>General / Machinery &amp; Equipment</th>
</tr>
</thead>
<tbody>
<tr>
<td>To</td>
<td>Software</td>
<td></td>
</tr>
</tbody>
</table>

Councilmember Stonebraker questioned the large transfer and Prosecutor Harrington stated that these are from a High Tech Crime Unit Grant and they have permission from the grantor to move the funds.

**P. CASA – CASA FOR KIDS Fund 9107 CF19**

Transfer

<table>
<thead>
<tr>
<th>From</th>
<th>$750</th>
<th>Software</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$1,000</td>
<td>Minor Equipment</td>
</tr>
<tr>
<td>To</td>
<td>Gasoline &amp; Oil</td>
<td></td>
</tr>
</tbody>
</table>

**Q. Surveyor – SIA Grant Fund 9242**

Transfer

<table>
<thead>
<tr>
<th>From</th>
<th>$59</th>
<th>Other Supplies</th>
</tr>
</thead>
<tbody>
<tr>
<td>To</td>
<td>Other Professional Services</td>
<td></td>
</tr>
</tbody>
</table>

**R. Superior Court 3 – Judge Graham**

NCJFCJ Fund 8637 FY19

Grant Appropriation

| $1,415 | Travel & Training |

**S. Health – Khalia Hochstedler**

WCIFIMR Fund 916E

Grant Appropriation

| $55,188 | Salaries / Full Time |
| $4,222  | Social Security     |
| $6,181  | PERF Retirement     |
| $23,992 | Health Insurance    |
| $207    | LTD Insurance       |
| $109    | Life Insurance      |
| $609    | Worker’s Comp       |
| $4,900  | Office Supplies     |
| $2,388  | Travel & Training   |
| $6,584  | Other Professional Services |
| $7,620  | Other / Machinery & Equipment |
| $112,000 | Total Requested |

**T. TEMA – Wm. “Smokey” Anderson**

IDHS Foundation Fund 9212 FY20

Grant Appropriation

| $3,046 | Other Supplies |

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T. Superior Court 6 – Judge Morrissey  
Court Interpreter Fund 9549 CF19  
Grant Appropriation $ 2,008 Translator  
•Councilmember Basham moved to approve the consent agenda as distributed, second by Councilmember Stonebraker. Motion carried. 

VI. ADDITIONAL APPROPRIATIONS:  
A. Superior Court 2  
1. General Fund 1000  
Appropriation $2,500 Health & Medical Professionals  
•Councilmember Dullum moved to approve the appropriation as presented, second by Councilmember Stonebraker. 
President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.  
2. Jury Pay Fund 2584  
Appropriation $2,000 Jury Expense  
•Councilmember Dullum moved to approve the appropriation as presented, second by Councilmember Basham.  
President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried. 

B. Superior Court 1  
General Fund 1000  
Appropriation $6,000 Pauper Attorney  
$1,200 Counseling Consultations  
$800 Salaries / Overtime  
$14,497 Jury Expense  
$22,497 Total Requested  
•Councilmember Dullum moved to approve the appropriation as presented, second by Councilmember Stonebraker. 
Councilmember Stonebraker stated that these costs vary based on caseload.  
President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried. 

C. Superior Court 6  
General Fund 1000  
Appropriation $735 Dues & Subscriptions  
•Councilmember Dullum moved to approve the appropriation as presented, second by Councilmember Stonebraker.  
President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried. 

D. Public Defender – Robert Little  
1. General Fund 1000  
Appropriation $43,000 Other Professional Services  
•Councilmember Dullum moved to approve the appropriation as presented, second by Councilmember Stonebraker.  
There were additional expenses for a major murder trial last year that were carried over to this year and expenses for a post-conviction release that required a competency evaluation.  
President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.  
2. Public Defender User Fee Fund 1200  
Appropriation $37,000 Other Professional Services  
•Councilmember Dullum moved to approve the appropriation as presented, second by Councilmember Stonebraker. 

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President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

E. Prosecutor – Pat Harrington
Drug Enforcement Fund 2507
Appropriation $20,250 Other Professional Services
•Councilmember Dullum moved to approve the appropriation as presented, second by Councilmember Stonebraker.
These funds are received from a court order and will be used for drug enforcement.
President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

F. 2019 Salary Statement—Chief Deputy Ruley $52,572 Deputy Sheriff (School Resource Officer)
•Councilmember Stonebraker moved to approve the salary statement as presented, second by Councilmember Basham.
This is a new position for a School Resource Officer for 2019 that has been approved by the Commissioners. The salary will be reimbursed by the Tippecanoe School Corporation and go back into the General Fund.
President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

G. 2020 Salary Statement—Chief Deputy Ruley $55,225 Deputy Sheriff (School Resource Officer)
•Councilmember Stonebraker moved to approve the salary statement as presented, second by Councilmember Basham.
His is the above position for 2020.
President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

H. CASA – Steven Flowers
1. CASA Juvenile Case Assessment and Triage Fund 9114 FY19
Grant Appropriation $22,814 Salaries / Part Time
$1,746 Social Security
$1,200 Minor Equipment
$25,760 Total Requested
•Councilmember Stonebraker moved to approve the grant appropriation as presented, second by Councilmember Basham.
The funds are from the Indiana Supreme Court and are for computer equipment and part time salaries.
President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

2. CASA Capacity Fund 9532 FY19
Grant Appropriation $16,188 Salaries / Full Time
$1,238 Social Security
$1,814 PERF Retirement
$19,240 Total Requested
•Councilmember Stonebraker moved to approve the grant appropriation as presented, second by Councilmember Basham.
The funds are from the Indiana Supreme Court for capacity building and support staff salaries.
President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

I. Assessor – Eric Grossman
Sales Disclosure Fund 1131
Appropriation $18,000 Travel & Training
•Councilmember Basham moved to approve the appropriation as presented, second by Councilmember Vernon.
This is a follow-up from two months ago and will be used for educational purposes and support a continuing education conference in Lafayette for Assessors.

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President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. **Motion carried.**

**J. Surveyor** – Zachariah Beasley  
Donation Fund 4128  
Amount Requested: $6,159 Other Supplies  
Amount Requested: $1,000 Other Professional Services  
Amount Requested: $7,159 Total Requested  

-Councilmember Basham moved to approve the appropriation as presented, second by Councilmember Vernon.  
This is a new fund of donations that support the Phase II Storm Water program, specifically the Wonders on the Wabash programs.  
President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. **Motion carried.**

**K. Health** – Khala Hochstedler  
Hospital Preparedness Program & Public Health Emergency Preparedness Fund 8476 SF20  
Grant Appropriation: $13,952 Institutional or Medical  
$840 Utilities  
$1,781 Travel & Training  
$7,767 Minor Equipment / Office Supplies  
$392 Minor Equipment / Repairs & Maintenance  
$268 Office Supplies  
$25,000 Total Requested  

-Councilmember Stonebraker moved to approve the grant appropriation as presented, second by Councilmember Basham.  
This is for the Health Department's emergency preparedness program.  
President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. **Motion carried.**

**VII. COMMITTEE REPORTS**  
- Councilmember Basham stated that the Romney sewer plant is about a half mile south of the town on US 231. The town has five homes that have not responded to repeated efforts to contact the owners and condemnation will be filed.  
- The Local Income Tax for Public Safety Task Force has been formed and County Council representatives Vernon, Dullum and Winger, the Auditor and one County Commissioner are members.

**VIII. UNFINISHED/NEW BUSINESS**  
- President Metzger mentioned that the Council assignments, appointments and proposed 2020 meeting dates are in Councilmembers packets and will need to be finalized for a vote next month.  
- Councilmember Stonebraker asked about the status of the Jail Study and President Metzger stated that there is a meeting in two weeks with the consultant and a report to follow shortly thereafter.

**IX. COMMISSIONER FYI**  
Commissioner Byers briefed the Council on:  
- The Fairgrounds – there is active construction with 5 semitrucks of steel arriving each of the next 20 days  
- A meeting on the renovation of the “Y” project is after the Council meeting  
- Employee Open Enrollment begins Thursday  
- The County's United Way effort is kicking off  
- December 17 is the Department head luncheon  
- Have a Happy Thanksgiving

*11.12.2019 CI Meeting Minutes*
X. PUBLIC COMMENT
Karen Mitchell, Director of the Cooperative Extension Service, stated that: 1) 4H had a very successful Trick or Trunk attended by 400 kids, 2) the Ag and Natural Resources program won first place in the National Landscape Challenge and that a large compost project at the Extension Office has been completed, 3) Amanda Galloway accepted a position on campus and 4) that she is stepping down and Amber Knolls will be the new Director.

XI. ADJOURNMENT
• Councilmember Stonebraker moved to adjourn, and the President adjourned the meeting.

TIPPECANOE COUNTY COUNCIL

Bryan E. Metzger, President

Absent
Kevin L. Underwood, Vice President

John R. Basham II

Lisa Dullum

Ilana Stonebraker

Kathy Vernon

Roland K. Winger (Absence)

ATTEST:

Robert A. Plantenga, Auditor 12/10/2019

Minutes prepared by John Thomas, Recording Secretary

11.12.2019 Cl Meeting Minutes