

Tippecanoe County Board of Commissioners

Meeting Minutes

Monday, March 16, 2020

10:00 am

Tippecanoe Room, Tippecanoe County Office Building

20 N 3rd Street, Lafayette, Indiana

Commissioners present President Tracy A. Brown, Vice President Thomas P. Murtaugh and Member David S. Byers.

Also present: Attorney Doug Masson, Auditor Robert Plantenga, and Recording Secretary John Thomas.

- I. **PLEDGE OF ALLEGIANCE** – President Brown called the meeting to order and lead the Pledge of Allegiance
- II. **PROCLAMATION** – TEMA Director William "Smokey" Anderson, City of Lafayette Clerk Cindy Murray, and PU Emergency Management Director Jefferson Howells.
The proclamation designating March 15-21, 2020 as Severe Weather and Flood Preparedness Week was read.
- III. **APPROVAL OF MINUTES** from Monday, March 2, 2020.
 - Commissioner Murtaugh moved to approve the minutes as presented, second by Commissioner Byers. Motion carried.
- IV. **PRESENTATION OF ACCOUNTS PAYABLE**
 - Commissioner Byers moved to approve the Accounts Payable from March 3, 2020 through March 16, 2020 without exception, second by Commissioner Murtaugh. Motion carried.
- V. **PRESENTATION OF PAYROLL**
 - Commissioner Byers moved to approve the Payroll from March 6, 2020 without exception, second by Commissioner Murtaugh. Motion carried.
- VI. **AWARDING OF BIDS FOR FAIRGROUNDS PROJECT, Phase 5**
 - Commissioner Byers moved to award the bid for demolition to Denney Excavating for \$258,400 and the bid for paving, with Alternative #1, to Milestone for \$554,300, second by Commissioner Murtaugh. Motion carried.
- VII. **HIGHWAY** – Stewart Kline presented and recommended:
 - A. Permit to Close or Block a Road for the Lions Club Car Show May 2, 2020, from 6am to 2pm in the Town of West Point (Washington, Columbia, Main, and Mulberry Streets will be closed).
 - Commissioner Murtaugh moved to approve the permit as presented, second by Commissioner Byers. Motion carried.
 - B. 3 Year Utility Maintenance Bond to First Time Development Corporation for \$5,000 to work in all County right-of-way.
 - Commissioner Byers moved to approve the bond as presented, second by Commissioner Murtaugh. Motion carried.

- C. Continuation Certificate to Indiana American Water Company for \$5,000 to work in all County right-of-way.
 - Commissioner Byers moved to approve the certificate as recommended, second by Commissioner Murtaugh. Motion carried.
- D. Bid Bonds to Rieth Riley Construction Co Inc for the County Road 200 North Curve Correction Project in the amount of \$385,021, and the County Road 600 North Reconstruction Project in the amount of \$473,267.
 - Commissioner Murtaugh moved to approve the bonds as submitted, second by Commissioner Byers. Motion carried.

VIII. CARY HOME/YOUTH SERVICES – Rebecca Humphry presented and recommended:

Medical Consultation Agreement with IU Health for \$100 per month which is less than last year's fees and \$1,000 per quarter.

- Commissioner Murtaugh moved to approve the agreement as presented, second by Commissioner Byers. Motion carried.

IX. INFORMATION TECHNOLOGY – Kent Kroft presented and recommended:

Agreement with Pictometry International Corp for the 2020 aerial photography flights and the 2019 flights that were canceled because of bad weather, in the amount of \$47,620.

- Commissioner Murtaugh moved to approve the agreement as presented, second by Commissioner Byers. Motion carried.

X. SHERIFF – Robert Goldsmith presented and recommended:

Jail Administrative Office Planning Study with DLZ Indiana LLC to supplement the original jail study and assess the safety concerns for the administrative portions of the jail in the amount of \$8,250.

- Commissioner Byers moved to approve the agreement as presented, second by Commissioner Murtaugh. Motion carried.

XI. GRANTS – Sharon Hutchison presented and recommended:

Permission to Apply for Grants:

- A. For the Health Department from the Indiana State Department of Health for \$60,000 to provide county wide services to improve immunization rates for youth and infants as well as reduce vaccine waste.
 - Commissioner Byers moved to grant permission to apply as presented, second by Commissioner Murtaugh. Motion carried.
- B. For the Health, Sheriff and Community Corrections Departments from the Tippecanoe County Drug Free Coalition for Gateway Counseling.
 - Commissioner Murtaugh moved to grant permission to apply as presented, second by Commissioner Murtaugh. Motion carried.
- C. For TEMA and DoIT Departments from the State Homeland Security Program's Cybersecurity Investment Fund to purchase new equipment to enhance the critical cybersecurity infrastructure in the amount of \$45,000.
 - Commissioner Byers moved to grant permission to apply as presented, second by Commissioner Murtaugh. Motion carried.

XII. RESOLUTION 2020-10-CM – Emergency Stay Home Pay

Attorney Masson summarized the resolution which: 1) authorizes the President to issue an emergency declaration requiring some County employees to not come to work during the emergency and may provide pay for their regularly scheduled work hours, 2) provides for working from home on an "on-call" basis during regularly scheduled non-overtime work hours, 3) the pay may not exceed 10 business days, 4) if an employee is ordered by state

or local health officials to quarantine the employee may be compensated without using vacation or sick leave and may require a physician verification, 5) an employee may be reassigned, and 6) the policy will remain in effect until the County Health Department rescinds the emergency declaration.

- Commissioner Murtaugh moved to approve the resolutions as presented, second by Commissioner Byers. Motion carried.

XIII. ORDINANCE 2020-02-CM – Regulation of Traffic in a Residential Complex

- Commissioner Byers moved to consider ORDINANCE 2020-02-CM, on first reading, second by Commissioner Murtaugh.

Sheriff Goldsmith stated that the Ordinance allows the Commissioners to approve a request and the Sheriff to sign an agreement with an apartment complex to enforce traffic violations on private streets in the complex. Both Lafayette and West Lafayette have similar agreements.

President Brown asked for additional comment and then called for the vote:

- Auditor Plantenga recorded the vote:

Commissioner Brown	Yes
Commissioner Murtaugh	Yes
Commissioner Byers	Yes

Ordinance 2020-02-CM passes 3-0 on first reading.

XIV. RESOLUTION 2020-11-CM – Public Meetings of Governing Bodies during COVID-19 Emergency

Attorney Masson summarized the resolution which provides guidance to other local governing bodies (APC, BZA, Council, etc.) meant to balance the Open Door laws with public health concerns, to: 1) eliminate non-urgent agenda items and cancel or postpone meeting without urgent agenda items, 2) take advantage of the County's streaming capabilities, and 3) procedures for keeping attendance below 50 people. The resolution will remain in effect until the County Health Department rescinds the emergency declaration.

- Commissioner Byers moved to approve the resolution as presented, second by Commissioner Murtaugh. Motion carried.

XV. UNFINISHED/NEW BUSINESS

- A. Commissioner Murtaugh stated that the County's health insurance consultant recommended the County cover 100% of the cost of COVID-19 testing for its employees.
 - Commissioner Murtaugh moved to approve the recommendation as presented, second by Commissioner Byers. Motion carried.
- B. President Brown stated that there will be a conference call for all Department Heads at 1:00 this afternoon and that DoIT will be sending additional instructions shortly.

XVI. REPORTS ON FILE

- Tippecanoe County Building Commission
- Clerk of the Circuit Court
- Crystal Creek Boarding Kennel
- Low Cost Spay Neuter Clinic
- Tippecanoe County Public Library
- Tippecanoe County Treasurer

XVII. PUBLIC COMMENT – None

Commissioner Byers moved to adjourn. President Brown adjourned the meeting.

BOARD OF COMMISSIONERS OF
THE COUNTY OF TIPPECANOE



Tracy A. Brown, President



Thomas P. Murtaugh, Vice-President



David S. Byers, Member

ATTEST:



Robert A Plantenga, Auditor 4/6/2020

Minutes prepared by John Thomas, Recording Secretary