Tippecanoe County Board of Commissioners

Meeting Minutes

Monday, March 2, 2020
10:00 am
Tippecanoe Room, Tippecanoe County Office Building
20 N 3rd Street, Lafayette, Indiana

Commissioners present President Tracy A. Brown, Vice President Thomas P. Murtaugh and Member David S. Byers.
Also present: Attorney Doug Masson, Auditor Robert Plantenga, and Commissioners' Assistant Paula Bennett.

I. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE** – President Brown called the meeting to order and lead the Pledge of Allegiance.

II. **APPROVAL OF MINUTES** from Monday February 18, 2020

- Commissioner Murtaugh moved to approve the minutes as presented, second by Commissioner Byers. Motion carried.

III. **PRESENTATION OF ACCOUNTS PAYABLE** – Paula Bennett

The claims from February 19, 2020 through March 2, 2020 were recommended for approval except for the PU Road School Luncheon Expenses.

- Commissioner Byers moved to approve the Accounts Payable as presented, second by Commissioner Murtaugh. Motion carried.

IV. **PRESENTATION OF PAYROLL** – Paula Bennett

The payroll from February 21, 2029 was recommended for approval without exception.

- Commissioner Byers moved to approve the Payroll as presented, second by Commissioner Murtaugh. Motion carried.

V. **OPENING OF BIDS FOR FAIRGROUNDS PROJECT**

The following bids were opened for Phase 5 of the Fairgrounds project:
Phase 5 B, Paving:
-Rieth-Riley with a base bid of $595,650 and an alternate of -$5,096.
-Milestone with a base bid of $598,800 and an alternate of -$43,500.
-American Paving with a base bid of $625,000 and an alternate of -$15,000.
Phase 5 A, Demolition
-Denny excavation with a bid of $258,400.
-Crowl Earthworks with a bid of $274,000.
-National Salvage and Service with a bid of $258,850.

- Commissioner Byers moved to take the bids under advisement, second by Commissioner Murtaugh. Motion carried.

VI. **AWARDING OF BIDS FOR THE TIPPECANOE COUNTY CENTRAL OFFICES**

The following bids, that were accepted on February 18th, were recommended for Phase 1 of the renovation of the former YMCA building:
1A. General Trades - to Big Ben Builders for $289,250.00
1B. Roofing, Gutters, and Downspouts - to Insley Systems for $252,000.00
1C. Hollow Metal Frames, Doors, and Hardware - to Mulhaupts for $79,897.00
1D. Aluminum Doors, Frames, and Storefront - to Central Indiana Glass & Glazing for $47,777.00
1E. Painting and Wall Coverings - to Heritage Classic Construction for $33,800.00

1F. Plumbing - to Brenneco for $35,000.00
1G. HVAC - to Eberhardt Heating & Cooling for $288,824.00
1H. Electrical - to Huston Electric for $278,800.00
1I. Excavation, Sitework, and Concrete - to Heartland Excavating for $145,470.00
1J. Asbestos Abatement - to National Environmental Service. Corp for $37,232.90

- Commissioner Murtaugh moved to award the bids as presented, second by Commissioner Byers. Motion carried.

VII. AREA PLAN COMMISSION – Sallie Fahey

A. **ORDINANCE 2020-01-CM**, to rezone slightly more than 4 acres of land owned by Alloy Custom Products, LLC from A to I3. The parcels are located just east of the CR 1075 N intersection with Old SR 25 N in Washington 1 (NE) 24-3.

- Commissioner Murtaugh moved to consider ORDINANCE 2020-01-CM, second by Commissioner Byers.

The property owner's representative, Joe Bumbleburg, stated that Alloy Custom Products has been in business at this location since 1996 and that this land is adjacent to their other property that is already zoned I3. This request is supported by the Comprehensive Plan and the Area Plan Commission voted in favor of the rezoning.

President Brown asked if there was any public comment and then called for the vote:

- Auditor Plantenga recorded the vote:

Commissioner Brown	yes
Commissioner Murtaugh	yes
Commissioner Byers	yes

ORDINANCE 2020-01-CM passed with a vote of 3-0.

B. Subdivision Variance for Bella Terra Subdivision (S-4905, Revised, Major-Preliminary Plat) to waive the requirement to extend a new street to the boundary line of the subdivision per USO Section 5.3(1)(c)(v). Executive Director Fahey stated that the Commissioners' decision will be a recommendation to the APC. The Subdivision Ordinance and the APC staff position is that internal connections between subdivisions provides better access into and out of a subdivision for emergency services, school buses and allows neighbors to go from one subdivision to another without having to use the public roads. Ryan Munden, representing the developer, stated that the original subdivision had received this variance, there would be an emergency access easement to the subdivision to the north and that school buses are not expected in the subdivision because it is designed for those over 55.

- Commissioner Murtaugh moved to approve the subdivision variance, second by Commissioner Byers but only if there is the emergency route to the subdivision to the north. Motion carried.

VIII. HIGHWAY – Stewart Kline presented and recommended:

A. Awarding the Bid for the Reconstruction of a curve correction on County Road 600 North Project to Rieth-Riley for $385,021.

- Commissioner Byers moved to approve the bid as presented, second by Commissioner Murtaugh. Motion carried.

B. Awarding the Bid for the County Road 200 North Curve Correction Project to Rieth-Riley for $473,267.

- Commissioner Murtaugh moved to award the bid as presented, second by Commissioner Byers. Motion carried.

C. Verification Certificate for Duke Energy for $5,000 to work in all County Right-of-Way

- Commissioner Byers moved to approve the Certificate as presented, second by Commissioner Murtaugh. Motion carried.

IX. GRANTS – Sharon Hutchison presented and recommended:

Permission to Apply for Grants:

A. The Sheriffs' Office wants to apply for an Office of Community Oriented Policing Services Grant to increase School Resource Officers in County schools. This would be a new grant and requires a three-year agreement with 25% match from the County.
   - Commissioner Murtaugh moved to grant permission to apply as presented, second by Commissioner Byers. Motion carried.

B. The Prosecutors' Office wants to apply for a 2022 Victims Of Crime Act Grant that pays for victim advocates and counseling for victims. The Office has previously received this grant.
   - Commissioner Murtaugh moved to grant permission to apply as presented, second by Commissioner Byers. Motion carried.

C. CASA also wants to apply for a 2022 Victims Of Crime Act Grant for a continuation of their program.
   - Commissioner Murtaugh moved to grant permission to apply as presented, second by Commissioner Byers. Motion carried.

Permission to Accept Grants funds:

A. CASA was awarded a CASA for Kids Fund grant for $55,158 to build capacity, meet current program needs and Outreach Coordinator position, and expand CASA services within Tippecanoe County. There is no match required by the county.
   - Commissioner Byers moved to accept the grant as presented, second by Commissioner Murtaugh. Motion carried.

B. The County was awarded a 2019-2020 Emergency Management Performance Grant for 50% of the salaries for three Emergency Management employees. The grant funds go to the General Fund and the County's match is the other 50% of the three salaries plus benefits.
   - Commissioner Byers moved to accept the grant as presented, second by Commissioner Murtaugh. Motion carried.

X. CIRCUIT COURT – Jennifer Prange presented and recommended:

Drug Screen Service Agreement Addendum with Sentinel for discounted drug screening costs for Veteran's Treatment Court.
- Commissioner Murtaugh moved to approve the agreement as presented, second by Commissioner Byers. Motion carried.

XI. PROBATION – Dave Hullinger presented and recommended:

Add one position for an Administrative Assistant and eliminate one Secretary Intake position in Court Services. There is not a pay grid change, both are COMOT 3 positions and it is in the 2020 budget.
- Commissioner Murtaugh moved to approve adding the one position and eliminating one position as presented, second by Commissioner Byers. Motion carried.

XII. RESOLUTION 2020-07-CM, TAX SALE CERTIFICATES TO THE CITY OF LAFAYETTE

Attorney Masson stated that the City requested transfer of certificates of sale for five properties that did not receive an adequate bid at the recent tax sale.
- Commissioner Murtaugh moved to approve the resolution as presented, second by Commissioner Byers. Motion carried.

XIII. RESOLUTION 2020-08-CM, DONATION OF VEHICLE TO BENTON COUNTY

The Tippecanoe County Sheriff's Department does not need a 1985 Ford F700 truck and wants to donate it to Benton County.
- Commissioner Murtaugh moved to approve the resolution as presented, second by Commissioner Byers. Motion carried.

XIV. RESOLUTION 2020-09-CM, ACCEPTANCE OF VEHICLE FROM RICHLAND TOWNSHIP

Richland Township, in Benton County, does not need a 1989 GMC Cutaway Van and wants to donate it to Tippecanoe County.

- Commissioner Murtaugh moved to approve the resolution as presented, second by Commissioner Byers. Motion carried.

XV. AGREEMENT FOR A WASTEWATER IMPROVEMENT PROJECT FOR AMERICUS, BUCK CREEK, AND COLBURN

This is the first phase of a multi-stage agreement with The Lochmueller Group to prepare preliminary engineering plans and then design, environmental reporting, bidding and construction assistance for wastewater improvements in the area.

- Commissioner Murtaugh moved to approve the agreement as presented, second by Commissioner Byers. Motion carried.

XVI. AGREEMENT FOR ACCOUNTING SERVICES WITH BAKER TILLY

This is an agreement to provide a preliminary financial plan to the Americus, Buck Creek and Colburn Regional Sewer District and possibly a rate study, bond issue, multi-year capital asset financial planning and other accounting services.

- Commissioner Murtaugh moved to approve the agreement as presented, second by Commissioner Byers. Motion carried.

XVII. CHANGE ORDERS FOR SHERIFF'S OFFICE & JAIL CCTV SYSTEM UPGRADE PROJECT

A. Corrections to the January 6th change order #1 for jail cameras and fiber to pole in the amount of $11,050.

- Commissioner Byers moved to approve the change order as presented, second by Commissioner Murtaugh. Motion carried.

B. Corrections to the January 6th change order #2 for the purchase of additional four cameras in the amount of $8,155.

- Commissioner Byers moved to approve the change order as presented, second by Commissioner Murtaugh. Motion carried.

C. Change order #3 for a new console and central control in the amount of $9,995.

- Commissioner Byers moved to approve the change order as presented, second by Commissioner Murtaugh. Motion carried

XVIII. UNFINISHED/NEW BUSINESS – None

XIX. REPORTS ON FILE

-Health Department's Gateway to Hope
-Parks and Recreation
-Wabash River Heritage Corridor Commission
-Weights and Measures
-Purdue Extension Service

XX. PUBLIC COMMENT

Amber Noll, from the Extension Service, had copies of their report and thanked the Commissioners for attending their Annual Dinner. She stated that they held the ABCs of Agriculture last Friday in cooperation with McCutcheon High School with 337 youth attending.

Dave Byers stated that anyone who wanted to see a brand-new confined animal feeding operation, the Verhey Farms will be open March 14 from 9-11am.

Commissioner Byers moved to adjourn. President Brown adjourned the meeting.

BOARD OF COMMISSIONERS OF
THE COUNTY OF TIPPECANOE

Tracy A. Brown, President

Thomas P. Murtaugh, Vice-President

David S. Byers, Member

ATTEST:

Robert A Plantenga, Auditor 3/16/2020

Minutes prepared by John Thomas, Recording Secretary