

**CARROLL COUNTY ADMINISTRATIVE COMMITTEE
MINUTES**

**February 12, 2019
3:00 PM**

CARROLL COUNTY COURTHOUSE EMPLOYEES LOUNGE

MEMBERS PRESENT

Shane Evans	Mayor of Delphi
Josh Plue	President Carroll County Council
Pete Wagoner	Camden Town Council Representative
Joretta Tinsman (proxy for Joshua Ayres)	Flora Town Council President

MEMBERS ABSENT

Bill Brown	President Carroll County Commissioners
Marcia Blansett (proxy for Rick Powers)	INDOT District Director
Carolyn Pearson	Delphi City Council Representative

NON-VOTING MEMBERS

ALSO PRESENT

Sallie Fahey	Executive Director, Area Plan Commission
Cat Schoenherr	Area Plan Commission Staff
Tim Stroshine	Area Plan Commission Staff

President Shane Evans called the meeting to order at 3:00 pm.

I. APPROVAL OF MINUTES

Pete Wagoner moved to approve the minutes from the November 13, 2018 meeting. Joretta Tinsman seconded and the motion passed by unanimous voice vote.

**II. TRAFFIC COUNTS
FY 2019 Traffic Count Program Development**

Tim Stroshine said there is a grant from the Indiana Department of Transportation for taking 65 traffic counts in Carroll County every year. Tim said that 24 of those traffic counts were taken in the fall of 2018 in order to count overloaded trucks. He said even though those counts were taken in the fall of calendar year 2018, that is part of fiscal year 2019 so the number of counts that can be taken this spring is reduced by the 24 previously taken traffic counts. Tim said the traffic count information that was distributed with the packet is from FY 2016. He said these counts are taken on a 3-year cycle and they are now due to be taken again in FY 2019. Tim said that Paul Coutts had eliminated some of the lower volume traffic count locations.

Sallie Fahey said the 2018 fall traffic counts had been taken, twice at the same locations two weeks apart. She said week 1 was taken during the last week of September and week 2 was taken during the 2nd week in October. Sallie said these counts were taken at locations Paul Coutts had chosen. Sallie said the counts that are listed are not total counts but only the number of trucks.

Tim Stroshine said the spring locations were approved by the Technical Transportation Committee at its meeting earlier this afternoon. He said there have been a couple of complete count cycles now, so he can go back and look at the data from those counts to get a baseline. He said the data from the FY 2019 traffic counts will be compared with data from FY 2016.

Shane Evans asked if Paul Coutts benefited the most from this information as the Carroll County Highway Engineer. Shane asked if the traffic counts let him know which streets need maintenance. He asked if that was how the information is used, and if there is anything Tippecanoe County does with its traffic count information that Carroll County is not doing.

Tim Stroshine said Tippecanoe County does some forecasting with its traffic count information. Tim said Doug Poad can use the information to create models for future transportation planning.

Sallie Fahey said the traffic counters can also collect speed data for the police and sheriff's departments. Sallie said she expects Paul Coutts to eliminate all traffic count locations with fewer than 100 vehicle counts. She said that other locations with higher volume counts may be added.

Josh Plue asked about the impact of manure trucks on the county roads during the month of March. He asked if there was a way to use the data to speak to that.

Tim said the counters will give an overall volume of every vehicle that passes by and that information is broken down into different classifications.

Josh Plue asked if the sensors know how heavy the trucks are.

Sallie Fahey said yes, and they know how far apart the axles are which determines the vehicle type.

Tim Stroshine said that information is used as an approximation for truck counts, but it is not 100% accurate.

Josh Plue asked when the data was collected.

Tim Stroshine said the data he is presenting was collected in the fall. There will be more traffic counts taken in April and May of 2019.

Sallie Fahey said the traffic counts have to be completed by June 30, so staff tries to have them finished by the first week in June.

Tim Stroshine asked if there were issues that occur specifically in March.

Josh Plue said the confined hog operations do not empty their facilities during the winter and when the weather breaks in the spring there are issues with heavy manure spreaders coming out of the confinement operations and ruining the roads. Josh said that is the complaint he has heard but he does not know how accurate that is. He thought it might be helpful to start the traffic counts in March.

Tim Stroshine said that was good to know and asked that Josh Plue or Paul Coutts contact him with more information about which locations they are interested in getting data from. Tim said staff is willing to amend their traffic count procedures as needed to help with this problem.

Shane Evans asked if the number of trucks can be compared with the number of passenger cars based on the classification of the vehicle.

Tim Stroshine said the heavier trucks will compare to 10,000 passenger cars per day crossing the traffic counters. Tim said any kind of semi-truck will compare to at least 3,000-4,000 passenger cars.

Josh Plue said the problem with the manure spreaders is time sensitive because once the trucks empty the pits at the confinement operations then they are finished, it is not a continual process. He said you need to catch that window.

Joretta Tinsman said the manure needs to be spread on the fields before the farmers start planting so there is only a short window of time to do get that done.

Sallie Fahey asked if the pits are emptied once a year or twice a year.

Josh Plue said he knows it is a big issue in the spring after a long winter and again in the fall after the crops are harvested.

Sallie Fahey thought staff may have caught a few of these manure spreaders in their fall traffic counts but she was not sure.

Josh Plue said they don't have the issues with frost in the fall that they have in the spring.

Sallie Fahey said one thing that was observed last year was the raveling on the edges of the roads. Sallie said Brian Fahey felt that was from grain trucks sitting on the side of the road. Sallie said the grain trucks could sit in the fields rather than sitting on the sides of the roads. Sallie said at the intersection of CR 800 W and CR 600 W, or the next intersection south of that, there are guardrails at all four corners of the intersection. She thought that was because there is a deep ditch next to the road. Sallie thought that might stop trucks from parking on the sides of the roads.

Tim Stroshine said he would like some information from Josh Plue and Paul Coutts about the times and locations to set up traffic counters to track down data on the manure spreaders. Tim said he can take that data and compare it to previous traffic count data to see if there is a spike in truck traffic at those times. Tim said the committee can use that data to implement policy changes to address the issue.

Sallie Fahey said that if the town of Burlington wants to participate in the traffic count program some of the lower volume traffic count locations that Delphi drops could be added to Burlington. Sallie said there would probably be some locations dropped every 3-year cycle due to low volume. She said those counts could be redistributed to other areas of need.

III. TITLE VI COMPLAINT REVIEW PROCESS

Cat Schoenherr said Title VI deals with non-discrimination in planning practices. Cat said she has been working on a Title VI plan for both Tippecanoe and Carroll counties. She said the last piece of the plan was to work out how staff handles complaints about its work. Cat said in Tippecanoe County it was decided that the Human Relations Commission will handle those types of complaints. Cat said Carroll County needs a similar plan to decide who will handle those complaints. Cat said at the Technical Transportation Committee meeting Paul Coutts said he wanted to ask the commissioners if that was something they would want to take on. She said that was the last piece of the plan that needed to be worked out.

Sallie Fahey said it needs to be decided whether it should be a one-jurisdiction committee or a multi-jurisdiction committee.

Shane Evans asked if the person or committee would handle all the county's Title VI issues.

Cat Schoenherr said in Tippecanoe County the Human Relations Committee handles things like housing complaints and they had agreed to take on the Title VI issues as well. She said that committee is already in existence and reviewing other issues, so they are just adding the MPO Title VI issues to the list of things they work with already.

IV. HOOSIER HEARTLAND/800 W INTERSECTION UPDATE

Cat Schoenherr said there is not an update on this. She said she had hoped Jackie Hockaday or Marcia Blansett from INDOT would be at the meeting today to discuss this, but they could not make it because of the weather. Cat said she would follow up with them via email. Cat said she has heard the project will be redesigned but she has not heard any details about that.

Sallie Fahey thought INDOT should have a public meeting to discuss how the project could be redesigned.

Sallie said staff would follow up on that.

V. TRANSPORTATION TASK FORCE – TRUCK ROUTE UPDATE

Sallie Fahey said at the meeting just held with the Technical Committee they discussed the lack of activity by the task force. Sallie said she and Tim Stroshine attended the first meeting and there has not been another meeting since then. Sallie said the Technical Committee thought maybe the problem had resolved itself.

Shane Evans said the problem is still there, but he said the number of complaints he has received have died down. He thought there should be discussions about how to get traffic from SR 18 to the Andersons or the Hoosier Heartland without going through downtown Delphi. He said he would like to avoid having truck traffic come through downtown Delphi. He asked if there was a way to get traffic out on Old SR 25 to connect with the Hoosier Heartland there.

Sallie Fahey and Tim Stroshine said they are willing to meet with INDOT to discuss the problem more and to see what solutions are available. She said she would follow up with the task force to see what its plans are.

VI. OTHER BUSINESS SURP Grant FY 2020: Emphasis Areas/Needs

Cat Schoenherr said SURP stands for Small Urban and Rural Planning grant. Cat said this is money that APC staff uses to do its work in Carroll County. Cat said APC will have to reapply for the grant soon. She said they tend to use the grant for the same types of activities every year such as traffic counts and crash data. She asked the committee if there were other issues that they would like to use the grant money for.

Sallie Fahey said the APC's work in Carroll County has mainly been data collection and analysis. She asked if they were at the point where they can translate the data into a simple long-range transportation plan. Sallie said one idea is that when the Carroll County hires a new area plan director that they would work with the new director on getting land use data. Sallie said future land uses drive transportation needs. Sallie said she would work with the new area plan director to determine what kind of land use data would be important to have for a long-range transportation plan. Sallie said they could use FY 2020 which starts July 1, 2019 as an inventory collection year. She said they could start developing inventory databases. Sallie said those would include land use data, housing data, population data, employment data. She said Tippecanoe County uses this type of data to project out 20-25 years in the future, she thought Carroll County's growth is easier to predict so they would not need to project that far into the future.

Shane Evans said he and Josh Plue reviewed the Comprehensive Plan of Carroll County from 2008. He said it would be good to have the socio-economic data to go along with that. Shane said the Comprehensive Plan is on the Carroll County website.

Project Tracking

Cat Schoenherr said the project tracking is a quarterly responsibility but there are no federal funded projects in the area currently. Cat said there is nothing that INDOT is tracking at this time.

18-Month Letting List

Cat Schoenherr said the first 3 projects on the list will let in the next couple of months, and the next 3 projects on the list will let next year.

Joretta Tinsman said the trucks going over the speed bumps on SR 18 have left a dip in the road. She said a neighbor is complaining about the noise this causes. She said INDOT has been called about this, but she is not sure if they sent anyone to look at it.

Sallie Fahey said currently Carroll County is in INDOT's Laporte District. She said she has been trying to get Carroll County included in the Crawfordsville District. Sallie thought that would be beneficial to Carroll County.

MPO Updates – US Bike Route Discussion

Cat Schoenherr said this is Doug Poad's area of expertise but he was not able to attend the meeting today. Cat said there are two maps in the packet, one shows the designated bike route corridors and developing bike routes throughout the entire country. Cat said on the back there is a page showing how we can tie into the bike route corridors in our region. Cat said there are three approved national bike routes that go through Indiana currently, and staff is working in conjunction with Adventure Cycling Association and the Hoosier Rails to Trails on how these can be connected to urban areas in Indiana. Cat said they will ask the Tippecanoe County Policy Board to endorse this work, and the next step will be to coordinate with the Indianapolis MPO, the Northwestern Indiana MPO, and INDOT to get official designations. She said they would then have to get approval from every city and town the routes will go through.

Josh Plue said Cass County is working on a trails project that they want to connect with Carroll County. Josh said Cass County is seeking grant money to build a park in Logansport that is focused on this.

Cat Schoenherr said that Richard Vonnegut from Hoosier Rails to Trails has been talking to several different communities about the bike routes. Cat said Doug Poad may have more information about that. Cat said the designated bike routes are typically county roads. Cat said there is not much signage on the designated bike routes currently, but the routes are identified on the online bike route maps.

Shane Evans said Carroll County has two bike routes with bike signs that have been published in the Chamber of Commerce magazine. Shane said he had talked to Mayor Roswarski and Stan Lambert of WREC a couple of weeks ago to see if they would be interested in continuing the bike routes from Carroll County into Tippecanoe County with the same signage.

Sallie Fahey said she thinks there is a benefit to signage for the vehicles travelling those roads.

Tim Stroshine said that bike route signage is permitted on those roads it is just a matter of local jurisdictions paying for the signage. Tim said in Indiana there is no signage on the national bike routes that pass through the state.

Sallie Fahey said she thought the Adventure Cycling Association had to agree to the designation of the local roads as national bike routes. Sallie said we have interest from them in our proposal from our long-

range plan, so she thinks there will be support for this. Sallie said we do have verbal support for the activities staff is working on.

Cat Schoenherr and Sallie Fahey said Richard Vonnegut from Hoosier Rails to Trails is a huge advocate of this and he has the name recognition to be able to get this done.

Other Discussion

The next meeting is scheduled for Tuesday, May 14, 2019

VII. ADJOURNMENT

Joretta Tinsman moved to adjourn the meeting. Josh Plue seconded.

The meeting adjourned at 3:15 p.m.

Respectfully Submitted,

Diana E. Trader

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Acting Recording Secretary

Reviewed by,

Sallie Dell Fahey

Sallie Dell Fahey
Secretary