

**CARROLL COUNTY TECHNICAL TRANSPORTATION COMMITTEE
MEETING MINUTES**

**February 12, 2019
2:00 PM**

CARROLL COUNTY COURTHOUSE-COMMISSIONERS MEETING ROOM

MEMBERS PRESENT

Paul Coutts	Carroll County Highway Engineer
Tobe Leazenby	Carroll County Sheriff
Sallie Fahey	MPO Executive Director
Aaron Lyons	Delphi Street Commissioner
Ron Fritz	Flora Street Commissioner
Debbie Lowe	Flora Airport

MEMBERS ABSENT

Jerry Snavely, Jr.	Camden Street Commissioner
Steve Mullin	Delphi Police Department
Paul Redmon	Flora Police Department
Jason Dunning	Camden Town Marshal
Doug Wagner	Carroll County APC Executive Director
Marcia Blansett	INDOT District LPA Coordinator

ALSO PRESENT

Cat Schoenherr	Area Plan Commission of Tippecanoe County
Tim Stroshine	Area Plan Commission of Tippecanoe County

Chair Paul Coutts called the meeting to order

I. APPROVAL OF MINUTES

Paul Coutts noted corrections to the minutes. First, on page 2, 2nd paragraph, last sentence “not using Carrolton Rd.” should be “are using.” Also, second paragraph from the bottom on page 2 under 18-month letting list where Tobe Leazenby said he did not have an update on design; it should say “re-design” and where it says he had heard that the “commissioners” said, that should actually refer to the INDOT Commissioner, not county commissioners. In the last paragraph, 600 E needs to change to 500 S.

Debbie Lowe moved to approve the minutes from the November 13, 2018 meeting as revised. Ron Fritz seconded, and the motion passed by unanimous voice vote.

**II. TRAFFIC COUNT
FY 2019 Count Program Development**

Tim Stroshine said the plans for the traffic counts are a little different this year because some counts were taken in the fall. The map in the packet shows the proposed locations for this year and they are the same

locations as the 2016 counts since it is the 3rd year in the count cycle. Some sites were cut in Delphi because those sights have already been counted.

Paul Coutts said he looked at the actual counts for the sites on the map and any with a count of 100 or less was considered insignificant and used as a starting point for eliminations.

Sallie Fahey said that if we know low traffic volumes is the trend over a period of time it is a good idea to eliminate the site. She asked if there have been any road improvements that may contribute to a change in the traffic flow that we should be counting.

Paul Coutts said no, most of the roads that have had improvements done recently are low volume roads, so they wouldn't be affected.

Tobe Leazenby moved to approve the count locations as presented. Aaron Lyons seconded and the motion passed by unanimous voice vote.

III. TITLE VI COMPLAINT REVIEW PROCESS

Cat Schoenherr said that we have spent a fair amount of time talking about Title VI already, but the item in the packet is the updated example of how Title VI complaints will be reviewed in Tippecanoe County. The process involves our Human Relations Commission reviewing the complaint and making a determination on corrective actions. What we need now to finish our plan is to determine what the process will be in Carroll County. She asked when the Committee can talk further about the process for that and who should be part of the conversation.

Sallie Fahey added that this is a process for a citizen to complain about the work the APC does in Carroll County if they felt that they did not have an opportunity to participate in the planning process.

Paul Coutts asked if Carroll County should handle these complaints in the same manner as a normal complaint.

Sallie Fahey said that is one option.

Cat Schoenherr added that is what happened in Tippecanoe County. The Human Relations Commission already existed and reviewed other complaints. They agreed to review ours as well.

Paul Coutts said he needs to talk with the commissioners.

Sallie Fahey asked if she or Cat Schoenherr could participate in the meeting with the commissioners since this is the last piece and we need to complete our Title VI Plan, and to keep INDOT and FHWA happy.

Paul Coutts said he would like to call the commissioners and the council president first, then follow up with Area Plan Commission to formalize the plan.

IV. HOOSIER HEARTLAND/800 W INTERSECTION UPDATE

Cat Schoenherr said this item is on the agenda to allow for updates on the project as they are available. APC thought it best to stop calling it the "J-turn" since the project is being redesigned.

Tobe Leazenby has not heard an update from INDOT. Senator Buchanan asked recently for an update as well but there has not been one.

Cat Schoenherr noted that Marcia Blansett was not in attendance today and last time she gave an update. She said she could follow up with her.

V. OTHER BUSINESS
SURP Grant FY 2020: Emphasis Areas and Needs

Paul Coutts asked what SURP stood for.

Sallie Fahey said that it is the acronym for Small Urban and Rural Planning Grant that funds our work in Carroll County.

Cat Schoenherr said that each year the APC must apply for the grant funds, and now is the time for us to apply for FY 2020 funds, so we need to review what the planning needs might be for the upcoming year.

Sallie Fahey added, for example, we always have the traffic counting as part of the grant, then there is general planning funding which is used for the meetings. So, we want to know if there is an emphasis for next year. We provide traffic count data and analysis, also GIS data, and last year we focused on Title VI. She thought that since all we have ever done is aggregate a few years' worth of transportation projects, we could potentially start looking at creating a long-range plan for Carroll County. We would need land use data and other data to do so. That is one issue that we could think about, and another could be a plan for truck traffic through Delphi. There was only one meeting held on that issue and there hasn't been a meeting since, so APC is unsure of the needs or where that issue stands currently.

Paul Coutts asked Aaron Lyons about the truck traffic.

Aaron Lyons said he doesn't think it is that bad. There are only a few that come through town despite having the adopted truck route.

Paul Coutts said that paving the truck route was one of the Community Crossing applications he put in. He has realized that many trucks will come across N 9th St. and down Washington to access businesses by the railroad tracks.

Aaron Lyons said they are supposed to come in off 9th St.

Paul Coutts said he is not sure if it is still a major problem to address as he has not heard any more complaints about it since the County adopted the truck route. Carrollton Rd. is still being used by farmers.

Sallie Fahey said that we should contact Laura Walls to see if she wants to pursue the issue further.

Aaron Lyons said he doesn't think it is a huge issue anymore.

Paul Coutts said that there are a lot of semis trying to make the turn by the post office, north off SR 18 and asked if anyone knew where they were going.

Tobe Leazenby said they are getting loaded or unloaded for seed at Remington and there is not another route for them to use. If the person wouldn't park his truck on the street at that corner, it would be less of a problem. He sees problems with trucks travelling the other way trying to find the truck wash.

Paul Coutts said it may be a non-issue now that the truck route has been designated and signage has been put in place.

Aaron Lyons said there are a lot of trucks that travel on Main St. coming into town headed south that try to turn east and they can't make the turn. There is a sign at the light now. The City recently had a conversation with Norfolk Southern about related issues and they may be willing to help. They have also talked to INDOT about improving the pavement. A portion of the road is owned by Tippecanoe County too.

Paul Coutts asked for a reminder of the start/end dates for FY 2020.

Sallie Fahey answered that FY 2020 goes from July 1, 2019 to June 30, 2020. We must apply for the funds now, so that they can go through the approval process for APC and INDOT. She offered to follow up on the truck route issue with Laura Walls and the Mayor, if necessary. If it is not an issue, we can drop it from the work program.

Paul Coutts referred to the discussion about the long-range plan for Carroll County that Sallie Fahey had discussed and asked if that crosses over into what the Carroll County APC should be doing for them.

Sallie Fahey said that it would not because it would be a transportation plan; however, there may be some data needed from the Carroll County APC related to land use.

Paul Coutts said it may be too soon now to plan for that, but he would like to think about it for next year because he likes the idea. He also noted that hog raising facilities are causing problems due to their impact.

Sallie said we will begin thinking about what kind of inventories we need leading up to the plan work next year.

Paul Coutts noted that it had been a long time since the Carroll County Thoroughfare Plan had been updated and that should probably be done at the same time.

Paul Coutts asked if Flora was still having a problem with trucks.

Ron Fritz said that their problem is due to Garmin and other navigation systems not directing drivers correctly. "No Truck" Signs on Division are ignored, and truck drivers are turning right on a one-way street when trying to locate the truck wash entrance. The trucks end up stuck and must either back up or end up driving on lawns. He asked if we had any contacts to try to address this problem.

Cat Schoenherr said she did some research on the issue and couldn't find any direct contacts. The other problem is that they don't identify truck routes, but only the best way to get from point A to point B.

Ron Fritz said they had trouble finishing Community Crossing Grant paperwork and missed out on funding. He asked for help or instruction to help finalize the close out of the previous project.

Sallie Fahey said she would talk with Joretta Tinsman at the next meeting and see what they can figure out.

Aaron Lyons suggested that, in addition to engineering and signage, he utilize a revenue mechanism. Delphi passed an ordinance to fine the truck drivers \$500 for driving on streets where they are not permitted. He said they used police enforcement at first to issue warnings and tell the drivers where they can go legally.

Ron Fritz said he will consider passing an ordinance.

INDOT's 18-month Letting List

Cat Schoenherr referred to the 18-month letting list in the packet and stated that "S" signifies that the projects are the same as they were last quarter. On our list, nothing has changed at all so projects are ready to let in February and March this year and early next year.

Paul Coutts said there will be local detours for the projects scheduled for letting next year.

MPO Updates – US Bicycle Route Discussion

Cat Schoenherr said that she is presenting the bike route information on behalf of Doug Poad who could not attend the meeting. There are maps in the packet that show all the bicycle routes in the US as well as the proposed routes in our area. There are 3 routes currently in Indiana, Route 36 that goes across northern Indiana, Route 50 that follows the Old National Road and Route 35 goes north/south from LaPorte to Louisville. APC identified a spur that would link Route 35 from Wabash to Logansport to Carmel and another that would connect Battle Ground and extend north toward Monon. Through meetings with INDOT, APC was put in contact with Adventure Cycling, who is the group that works to get new routes designated. They have made suggestions that our north/south spur become an extension of Route 37, bringing that route down into Indiana to end in Indianapolis. They have offered support to help APC get started working on establishing this route. Hoosier Rails to Trails Council also offered their support and assistance to designate the routes. The APC will ask the Policy Board on Thursday to endorse the effort to work on designating these routes.

Sallie Fahey said it is her understanding that the routes have already been vetted by Adventure Cycling and roads that have been picked are bike friendly.

Paul Coutts agrees because he sees that the route follows Carrollton Rd., although sometimes that road can be a little busy.

Sallie Fahey said that if APC gets the go ahead from the Policy Board it makes sense to coordinate with Carroll County moving forward.

Other Discussion

The next meeting is Tuesday, May 14, 2019

VI. ADJOURNMENT

Tobe Leazenby moved to adjourn the meeting. Aaron Lyons seconded.

The meeting adjourned at 2:46 p.m.

Reviewed by,



Sallie Dell Fahey
Secretary