

Tippecanoe County Board of Commissioners

Meeting Minutes

Monday, April 17, 2023
10:00 am

Tippecanoe Room, Tippecanoe County Office Building
20 N 3rd Street, Lafayette, Indiana

Commissioners present: President Tracy A. Brown, Vice President Thomas P. Murtaugh and Member David S. Byers.

Also present: Attorney Doug Masson, Auditor Jennifer Weston, Commissioners' Assistant Paula Bennett. Absent: Recording Secretary Samantha Perez.

- I. **PLEDGE OF ALLEGIANCE** – President Brown called the meeting to order and led the Pledge of Allegiance.
- II. **INTRODUCTION** – President Brown introduced Lisa Bittles, *volunteer coordinator and licensed instructor with Pet Partners*, one of the largest animal therapy organizations in the United States and Canada. The Pet Partner’s teams consist of predominately dogs but what makes Pet Partners unique is the organization registers nine species of animals. The organization does visits with local hospitals, schools, libraries, and offices.
- III. **PROCLAMATION – NATIONAL THERAPY ANIMAL DAY** - President Brown presented:

The National Therapy Animal Day Proclamation was read aloud by Commissioner Byers, Vice President Thomas Murtaugh, and President Tracy Brown. The National Therapy Animal Day proclamation stated Pet Partners is the national leader in demonstrating and promoting the health and wellness benefits of animal-assisted therapy, activities, and education. With thousands of registered teams making more than 3 million visits annually, Pet Partners serves as the nation’s most diverse and respected nonprofit, registering handlers of nine different animal species [dogs, cats, rabbits, llamas/alpacas, guinea pigs, potbellied pigs, rats, horses, and parrots (born domestically)], as volunteer teams. Pet Partner’s teams visit in a wide variety of settings and in various communities across the country, and beyond, with patients in recovery, people with intellectual disabilities, seniors living with Alzheimer’s, students, veterans with PTSD, people who have experienced crisis events, and those approaching end-of life. Pet Partners is the gold standard of animal assisted interactions.



IV. APPROVAL OF MINUTES from Monday, April 3, 2023.

- Commissioner Murtaugh moved to approve the minutes as presented, second by Commissioner Byers. Motion carried.

V. PRESENTATION OF ACCOUNTS PAYABLE – Commissioner’s Assistant Paula Bennett presented and recommended:

The claims from April 4, 2023, through April 17, 2023, were recommended for approval without exception.

- Commissioner Byers moved to approve the Accounts Payable as presented, second by Commissioner Murtaugh. Motion carried.

VI. PRESENTATION OF PAYROLL – Commissioner’s Assistant Paula Bennett presented and recommended:

The payroll from March 31, 2023, was recommended for approval without exception.

- Commissioner Byers moved to approve the Payroll as presented, second by Commissioner Murtaugh. Motion carried.

VII. HIGHWAY - Executive Director Stewart Kline presented and recommended:

Amendment No. 1

A. Amendment with Lochmueller Group for Steele Site Development; this amendment adds design services to the initial study in the amount \$195,000 bringing the total not to exceed amount to \$297,000. Payments will be split with the City of Lafayette.

- Commissioner Murtaugh moved to approve the amendment as presented, second by Commissioner Byers. Motion carried.

LPA Consulting Contract

A. DES 1902754 ROW Services with Beam, Longest & Neff for Bridge #527- \$21,400

- Commissioner Byers moved to approve the contract as presented, second by Commissioner Murtaugh. Motion carried.

Professional Services Agreement

A. Beam, longest, and Neff for signal design at Concord Road and 430 S – not to exceed \$230,600

- Commissioner Murtaugh moved to approve the professional services agreement as presented, second by Commissioner Byers. Motion carried.

Right Of Entry Agreement

A. 450 S and 500 E Project Parcel 1, Peabody Farms, Inc. access for construction and sediment to follow - \$846,000

- Commissioner Byers moved to approve the right of entry agreement as presented, second by Commissioner Murtaugh. Motion carried.

Permit to Close or Block Road

A. 50 S and 550 E on April 28th, 2023, for the 5k Hawk Walk

- Commissioner Murtaugh moved to approve the permit to close or block road as presented, second by Commissioner Byers. Motion carried.

VIII. ANIMAL SHELTER – Commissioner Murtaugh presented and recommended:Construction Contracts

A. Bill Lawrence Company, Inc.

- Painting and Wall Coverings

- Commissioner Murtaugh moved to approve the contract as presented, second by Commissioner Byers. Motion carried.

B. Brenneco, Inc.

- Fire Suppression

- Commissioner Murtaugh moved to approve the contract as presented, second by Commissioner Byers. Motion carried.

- Plumbing

- Commissioner Murtaugh moved to approve the contract as presented, second by Commissioner Byers. Motion carried.

C. Muller Masonry Services, LLC

- Masonry

- Commissioner Murtaugh moved to approve the contract as presented, second by Commissioner Byers. Motion carried.

IX. FSSA VENDING SERVICES – President Brown presented and recommended:

A. A Professional Services Contract with Manning's Munchies to service TCOB, 111 N. 4TH Street, and the Courthouse locations.

- Commissioner Byers moved to approve the professional services agreement as presented, second by Commissioner Murtaugh. Motion carried.

X. COMMUNITY CORRECTIONS – Executive Director Jason Huber presented and recommended:

A. Letter of Support for Tippecanoe County Community Corrections DOC Grant application. Jason stated this is the yearly grant combined with Probation in the amount of approximately \$4 million.

- Commissioner Murtaugh moved to approve the applying for the grant as presented, second by Commissioner Byers. Motion carried.

XI. GRANTS – Grant Facilitator Sharon Hutchison presented and recommended:**Permission to Apply for Grants:**

A. 5311 Transportation Grant with Area IV Agency Rural Transportation: INDOT funding 5311 Transportation Grant with Area IV Agency for the upcoming 2024 fiscal year. Attorney Masson stated RES 2023-06-CM authorizes Tracy Brown as President to sign relevant documents.

- Commissioner Byers moved to approve applying for the grant as presented, second by Commissioner Murtaugh. Motion carried.

B. For the Villa, funding from Wal-Mart Foundation to cover the supplies needed for community ADA compliant digital message boards for the residents.

- Commissioner Byers moved to approve applying for the grant as presented, second by Commissioner Murtaugh. Motion carried.

Permission to Accept Grants:

A. For the Health Department, from the Indiana Department of Health (IDOH), for outreach supplies to provide a mobile unit for Gateway to Hope to transport clients to services and perform community outreach. This funding will be covered in an amendment to the current contract.

- Commissioner Murtaugh moved to accept the grant as presented, second by Commissioner Byers. Motion carried.

B. For the Health Department, from the Indiana Department of Health (IDOH), for 2,100 doses of Narcan.

- Commissioner Byers moved to accept the grant as presented, second by Commissioner Murtaugh. Motion carried.

C. For the Health Department, from the Indiana Department of Health (IDOH), for continuation of the CoAg grant, in the amount of \$228,253.50, for the promotion of vaccination services and Community Health Workers scope of work per contract.

- Commissioner Murtaugh moved to accept the grant as presented, second by Commissioner Byers. Motion carried.

D. For the Coroner, from the National Network of Public Health Institutes, in the amount of \$9,545, to cover supplies for building capacity that will help facilitate timely and complete overdose mortality data for use in prevention and response efforts for Tippecanoe County.

- Commissioner Byers moved to accept the grant as presented, second by Commissioner Murtaugh. Motion carried.

E. For the Sheriff, from ICJI, in the amount of \$13,475, to cover overtime of Deputies during school bus routes in the spring and fall.

- Commissioner Murtaugh moved to accept the grant as presented, second by Commissioner Byers. Motion carried.

XII. UNFINISHED / NEW BUSINESS

- None

XIII. REPORTS ON FILE

- Accounts Payable, Mail, Duplications March 2023 Report
- Building Commission March 2023 Report
- Public Library

XIV. PUBLIC COMMENT

- None

Commissioner Byers moved to adjourn. President Brown adjourned the meeting.

BOARD OF COMMISSIONERS OF
THE COUNTY OF TIPPECANOE

Tracy A. Brown, President

Thomas P. Murtaugh, Vice-President

David S. Byers, Member

ATTEST:

Jennifer Weston, Auditor 05/01/2023

Minutes prepared by Samantha Perez, Recording Secretary