

REPORT: CENTRAL MAIL, ACCOUNTS PAYABLE, DUPLICATIONS REPORT DEC 2022

DATE 1/17/2023

DUPLICATIONS:

PAGES-	3,500
REQUESTS-	5
PUBLIC DEFENDER-	0

MAILROOM:

DATES	TOTAL	PIECES
12/10/2022	\$125.00	5
12/5-12/9	\$2,720.62	3028
12/14/2022	\$906.81	3157
12/12-12/16	\$2,809.59	3185
12/19-12/23	\$2,450.24	2843
12/28/2022	\$60.62	211
12/28/2022	\$73.76	257
12/26-12/30	\$1,979.03	1927
<b>TOTALS</b>	<b>\$11,125.67</b>	<b>14613</b>

COPY PAPER USAGE:

TCOB	COPY	CARD
LETTER:	4 CASES	1 REAMS
LEGAL:	3 REAMS	
LEDGER:	1 REAM	

COURTHOUSE 14 CASES  
111 BLDG 8 CASES

\*4 CASES PUBLIC DEFENDER

<b>TOTALS</b>	<b>26 CASES LETTER 3 REAMS</b>	<b>1 REAMS</b>
	<b>LEGAL, 1 REAM LEDGER</b>	

ACCOUNTS PAYABLE:

INVOICES	AMOUNTS
BI-WEEKLY	134 \$ 1,240,570.90
UTILITIES	45 \$ 67,493.78
P-CARD	26 \$ 4,563.61

<b>TOTAL</b>	<b>205 \$ 1,312,628.29</b>
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