

**CARROLL COUNTY ADMINISTRATIVE TRANSPORTATION COMMITTEE
MEETING MINUTES**

November 15, 2022

*Members of the public may watch the livestream of the meeting at
<https://www.facebook.com/TippecanoeCountyIndiana> or
<https://www.youtube.com/channel/UCJleeA9ZQo9E11GdZTdjurQ/featured>*

MEMBERS PRESENT

Anita Werling	Mayor of Delphi
Shannon Telfer (for Jake Adams)	Carroll County EDC
Joretta Tinsman (proxy for Vincent Seward)	Town of Flora

MEMBERS ABSENT

Bill Brown	President Carroll County Commissioners
Josh Plue	President Carroll County Council
Marcia Blansett (proxy for Matt Deitchley)	INDOT District Director
Mike Isley	Delphi City Council Representative
JT Doane	City of Delphi
Jackie Hockaday	INDOT PM

ALSO PRESENT

Tim Stroshine	Area Plan Commission of Tippecanoe County
Aria Staiger	Area Plan Commission of Tippecanoe County
Pam Beck	Town of Flora

Anita Werling began the meeting at 3:01PM.

I. APPROVAL OF MINUTES FROM NOVEMBER 09, 2021, February 08, 2022, and May 10, 2022 and August 09, 2022.

[There was not a quorum, thus no minutes were approved. Therefore, these minutes are notes and not minutes of an official meeting.]

II. OTHER BUSINESS

A. Traffic Counts

Aria Staiger began by saying that traffic counts take place every year in sixty-five locations throughout Carroll County. The counters run for at least forty-eight hours to capture enough data. The locations change on a three-year cycle. If there are locations that are not included on the list, but wish to be added, changes can be made to have those included. The Technical Transportation Committee is interested in counting the Armory Road locations once again next year.

Anita Werling asked if 218 at SR 25 was mentioned in the proposed counts.

Aria Staiger made note of this suggestion.

Shannon Telfer brought up the Anderson's location.

Anita Werling said it wouldn't be until late next year that they would be operating, so it would make sense to count that location the following year. Harvest time is when they are busy at the Anderson's.

Tim Stroshine added that a before opening count could be conducted and may prove valuable. He said a proposed list will be sent in January and discussion will take place at the February meeting.

Aria Staiger added that the counts take place in the springtime over a ten-week period.

Aria Staiger referred to traffic count data that was analyzed for Armory Road between 800 W and Masonic Street. The report shows traffic counts by hour and the speed category of the vehicles. The most excessive counts were highlighted in red, all representing vehicles traveling greater than the 20mph speed zone near the school. Traffic counts for the 7AM hour and the 3PM were examined, as these are before and after school hours. The second report analyzed the traffic counts as a percentage, showing the number of vehicles within a particular hour traveling in various speed categories. A chart was also provided to illustrate the speed categories as they relate to the time of day and number of vehicles. The chart shows there are many instances that vehicles are traveling above the posted school zone speed limits. The specific date was not readily available at the meeting to answer when the counts took place for this report.

Anita Werling added that this graph concurs with the feedback they receive from local observers. Changes were made to this area with signage. She thought the speed limit may increase just past this area.

Pam Beck asked if the counts take place at the same time each year, during the same week, to be able to make comparisons in the data from year to year.

Aria Staiger said in this example, they will try to be very close to the same time, maybe not the same week, but generally the same time next year. In other traffic count locations, they are not done in any certain order. Adjustment factors are then used to bring them in line with one another.

B. Rural Long-Range Transportation Plan

Tim Stroshine explained that the Rural Long-Range Transportation Plan is currently on hold. The team is aware that there are items currently in motion, especially future truck routing, that will be taking place throughout Carroll County. Those items are significant and affect the long-range plans. The plan will require the involvement of local jurisdictions, the county and INDOT. Once more information is available, time can be spent putting plans together.

C. SURP Grant for FY 2024

Tim Stroshine said this is a grant that is applied for each year, where INDOT pays 80% of the work that APC completes for the county. Past amounts of the grant have been approximately \$30,000. If there is desire to increase funds for the long-range plan, the grant amount may want to be increased to \$40,000-\$45,000. Before we move forward with the higher amount, there would need to be approval from other departments, as it will affect various department budgets covering the local match. Tim asked to work with Anita on coordinating a group of people with budget involvement to begin these discussions. The money contributed into the grant is a cap, the maximum that would have to be paid, even if additional hours of work are put in above the scope of the project.

Anita Werling asked what budget year is involved and then saw it listed as fiscal year 2024.

Joretta Tinsman asked if this was something the county pays, as she does not remember writing a check in the past.

Tim Stroshine said in the past they have worked with the County Auditor.

D. 18-Month Letting List

Tim Stroshine referred to the 18-month letting list provided in the packet. There is a December letting for bridge replacement on SR 75 over Wildcat Creek. There are several bridge and maintenance projects

scheduled in 2023. A new listing for March 2023 is shown on the list for US 421. The item was previously on the list but may have been bundled or changed in some way. Tim offered to reach out to his contacts in the district to get detailed information on this item if others desired an explanation.

Anita Werling said she is hoping to have a meeting next week about the project listed for bid letting on August 09, 2023, as a bridge replacement over Deer Creek on Old SR 25.

III. ADJOURNMENT

Tim Stroshine asked the committee if there were any other topics to discuss.

The meeting dates for 2023 will be February 14, May 09, August 08, and November 14, 2023.

Tim Stroshine ended the meeting at 3:24 PM.

Respectfully submitted,
Kristina Lamb
Recording Secretary