

Tippecanoe County Board of Commissioners

Meeting Minutes

Tuesday, January 17, 2023

10:00 am

Tippecanoe Room, Tippecanoe County Office Building
20 N 3rd Street, Lafayette, Indiana

Commissioners present President Tracy A. Brown, Vice President Thomas P. Murtaugh and Member David S. Byers.

Also present: Attorney Doug Masson, Auditor Jennifer Weston, and Recording Secretary Samantha Perez.

Absent: Commissioners' Assistant Paula Bennett

- I. **PLEDGE OF ALLEGIANCE** – President Brown called the meeting to order and led the Pledge of Allegiance

- II. **APPROVAL OF MINUTES** from Monday, January 3, 2023.
 - Commissioner Murtaugh moved to approve the minutes as presented and clarified he would like the exhibits attached when the minutes are uploaded to the website, second by Commissioner Byers. Motion carried.

- III. **PRESENTATION OF ACCOUNTS PAYABLE** – Commissioner Byers presented and recommended:

The claims from December 30, 2022, through January 17, 2023, were recommended for approval without exception.

 - Commissioner Byers moved to approve the Accounts Payable as presented, second by Commissioner Murtaugh. Motion carried.

- IV. **PRESENTATION OF PAYROLL** – Commissioner Byers presented and recommended:

The payroll from January 6, 2023, was recommended for approval without exception.

 - Commissioner Byers moved to approve the payroll as presented, second by Commissioner Murtaugh. Motion carried.

- V. **AGREEMENT WITH BAKER TILLY US, LLP** – Commissioner Murtaugh presented and recommended:
 - A. IRA Tax Credit amendment for the Solar Array Project at Community Corrections. The agreement with Baker Tilly is not to exceed \$50,000 for document preparation and compliance to capture a federal rebate for 40% of the project cost.
 - Commissioner Murtaugh moved to approve the agreement as presented, second by Commissioner Byers. Motion carried.

- VI. **ORDINANCE 2023-02-CM**, Amending the Tippecanoe County Stormwater Management Ordinance – Attorney Doug Masson and Surveyor Zachariah Beasley
 - Commissioner Byers moved to hear ORDINANCE 2023-02-CM, second by Commissioner Murtaugh. Motion carried.

Doug Masson, *Tippecanoe County Attorney*, stated this ordinance amendment was discussed at the Drainage Board meeting. The board and County Surveyor's office has jurisdiction over the stormwater standards and have met to review.

Zachariah Beasley, *County Surveyor*, stated there are 7 entities that make up The Tippecanoe Water Quality Partnership and everyone has agreed collectively that the stormwater policies will be reviewed every 5 years. The other entities are moving forward to adopt this ordinance. This has been a 2-year long process to adopt this ordinance and all the stakeholders were involved in the process and reviewed the amendment. Mr. Beasley stated there are three major points to this amendment with the first one being the Sediment Erosion Control Permit for construction sites was changed to a Construction Stormwater General Permit, so the language had to be updated to reflect that change. Second, new language was added to explain what Fluvial Erosion Hazard is and how in this county structures are to be built two feet above the 100-year flood elevation and now the horizontal positions of those structures are being looked at. Finally, solar farms are becoming more popular, and language was added to the ordinance to include solar farms.

President Brown asked if there was any public comment. With no public comment, he called for the vote:

Auditor Weston recorded the vote:

Commissioner Byers	Y
Vice President Murtaugh	Y
President Brown	Y

Ordinance 2023-02-CM passed with a vote of 3-0 on first reading.

Commissioner Byers asked if it could wait for the second reading at the next meeting and Attorney Masson stated it is scheduled for the next Commissioner's meeting February 6, 2023.

VII. AREA PLAN COMMISSION – Attorney Doug Masson presented:

A. **ORDINANCE 2022-03-CM**, amending the zoning ordinance of Tippecanoe County Indiana, NO. 97-51-CM

- Commissioner Murtaugh moved to hear ORDINANCE **2023-03-CM**, second by Commissioner Byers. Motion carried.
- Commissioner Murtaugh amended the motion to hear Ordinance **2022-03-CM** (not 2023-03-CM) on first reading, second by Commissioner Byers. Motion carried.

Doug Masson, *Tippecanoe County Attorney*, advised that on May 2, 2022, the Board of Commissioners originally heard this ordinance regarding self-storage units but returned the proposal to Area Plan with amendments. On June 15, 2022, Area Plan approved the amendments recommended by the Commissioners. This ordinance serves the purpose of retaining clear record of its ordinances and amendments to the Zoning Ordinance of Tippecanoe County by reflecting this ordinance has been approved and amended.

President Brown asked if there was any public comment. With no public comment, he called for the vote:

Auditor Weston recorded the vote:

Commissioner Byers	Y
Commissioner Murtaugh	Y
President Brown	Y

Ordinance **2022-03-CM** passed with a vote of 3-0 on first and final reading.

VIII. HIGHWAY – Stewart Kline presented and recommended:

Agreement for PE Services

A. Norfolk Southern Railway for Steele Site at-Grade Crossing in the amount of \$50,112 for signal design, build, and installation.

- Commissioner Byers moved to approve the agreement, second by Commissioner Murtaugh. Motion carried.

IX. CLERK, AGREEMENT WITH PINNACLE MAILING PRODUCTS – President Brown presented and recommended:

A. A 1-year lease renewal agreement with Pinnacle to provide service and maintenance in the amount of \$227.12 per year.

- Commissioner Murtaugh moved to approve the agreement as presented, second by Commissioner Byers. Motion carried.

X. DOIT, AGREEMENT WITH SHARP USA – Cinde Shockey

The Commissioners stated this contract will go to the next meeting.

XI. YOUTH SERVICES, PROFESSIONAL SERVICES AGREEMENT WITH DR. JAMES ASCOUGH – Commissioner Murtaugh presented and recommended:

A. The agreement was amended to provide for an additional term beginning January 1, 2023, ending December 31, 2023.

- Commissioner Murtaugh moved to approve the agreement as presented, second by Commissioner Byers. Motion carried.

XII. GRANTS – Sharon Hutchison presented and recommended:

Permission to Apply for Grants:

A. For the Health Department, Sheriff's Department, and Community Corrections, from the Drug Free Coalition, for various projects related to the 2023 Comprehensive Community Plan.

- Commissioner Byers moved to approve applying for the grants as presented, second by Commissioner Murtaugh. Motion carried.

Permission to Accept Grant Funds:

A. For CASA, in the amount of \$25,000, from the 2023 GAL/CASA Capacity Grant, to provide marketing, advertisement, and outreach for volunteers.

- Commissioner Murtaugh moved to accept the grant as presented, second by Commissioner Byers. Motion carried.

B. For CASA, in the amount of \$54,600, from CASA for Kids Grant Fund, to fund a regular part time position, benefits, and insurance for single coverage.

- Commissioner Byers moved to accept the grant as presented, second by Commissioner Murtaugh. Motion carried.

XIII. UNFINISHED/NEW BUISNESS

- Commissioner Murtaugh stated Vanessa Alstatt submitted her resignation with the Wabash River Heritage Commission.

- Commissioner Murtaugh moved to appoint Madison Neher to the remaining one-year term, second by commissioner Byers. Motion carried.

XIV. REPORTS ON FILE

- Building Commissioner December 2022 Report
- Tippecanoe County Public Library January 2023 Report
- Tippecanoe County Treasurer December 2022 Report
- Wabash River Heritage Corridor Commission January 2023 Bi-Monthly Report

XV. PUBLIC COMMENT

- None

Commissioner Byers moved to adjourn. President Brown adjourned the meeting.

BOARD OF COMMISSIONERS OF
THE COUNTY OF TIPPECANOE

Tracy A. Brown, President

Thomas P. Murtaugh, Vice-President

David S. Byers, Member

ATTEST:

Jennifer Weston, Auditor 02/06/2023

Minutes prepared by Samantha Perez, Recording Secretary