

REPORT: CENTRAL MAIL, ACCOUNTS PAYABLE, DUPLICATIONS REPORT OCTOBER 2022

DATE 11/18/2022

DUPLICATIONS:

PAGES-	11,319
REQUESTS-	18
PUBLIC DEFENDER-	3694

MAILROOM:

DATES	TOTAL	PIECES
10/3-10/7	\$3,186.02	3449
10/14/2022	\$84.20	293
10/14/2022	\$60.37	210
10/10-10/14	\$2,845.72	2825
10/21/2022	\$111.05	386
10/21/2022	\$361.65	1259
10/17-10/21	\$2,899.66	2790
10/27/2022	\$393.63	969
10/27/2022	\$433.89	799
10/24-10/28	\$2,642.96	2553
10/28/2022	\$1,134.33	1997
10/29/2022	\$454.40	800
TOTALS	\$14,607.88	18330

COPY PAPER USAGE:

TCOB	COPY	CARD
LETTER:	14 CASES	2 REAMS
LEGAL:	8 REAMS	
LEDGER:	2 REAMS	
COURTHOUSE	18 CASES	
111 BLDG	14 CASES	*2 CASES PUBLIC DEFENDER
TOTALS	36 CASES LETTER, 1 REAM LEDGER	

ACCOUNTS PAYABLE:

	INVOICES	AMOUNTS
BI-WEEKLY	45	\$ 281,090.49
UTILITIES	42	\$ 65,125.58
P-CARD	13	\$ 3,102.96
POSTAGE	12	\$ 14,867.52
MAINTENANCE	29	\$ 5,987.39
ARPA	2	\$ 6,422,000.00
TECTON	2	\$ 4,830.00
TOTAL	145	\$ 6,797,003.94