

**CARROLL COUNTY ADMINISTRATIVE TRANSPORTATION COMMITTEE
MEETING MINUTES**

August 09, 2022

*Members of the public may watch the livestream of the meeting at
<https://www.facebook.com/TippecanoeCountyIndiana> or
<https://www.youtube.com/channel/UCJleeA9ZQo9E11GdZTdjurQ/featured>*

MEMBERS PRESENT

Anita Werling	Mayor of Delphi
Shannon Telfer (for Jake Adams)	Carroll County EDC
Josh Plue	President Carroll County Council
Joretta Tinsman (proxy for Vincent Seward)	Town of Flora

MEMBERS ABSENT

Bill Brown	President Carroll County Commissioners
Marcia Blansett (proxy for Matt Deitchley)	INDOT District Director
Mike Isley	Delphi City Council Representative
JT Doane	City of Delphi
Jackie Hockaday	INDOT PM
Shannon Telfer	Carroll County EDC

ALSO PRESENT

Tim Stroshine	Area Plan Commission of Tippecanoe County
Aria Staiger	Area Plan Commission of Tippecanoe County

Tim Stroshine called the meeting to order at 3:00 PM.

I. APPROVAL OF MINUTES FROM NOVEMBER 09, 2021, February 08, 2022, and May 10, 2022

Joretta Tinsman moved that all the minutes be approved. Anita Werling seconded. They were passed unanimously. [Ed.: it was believed at the time that there was a quorum, but there was in fact not. Thus, no minutes were actually approved, and these minutes are also therefore just notes, not minutes of an official meeting.]

II. OTHER BUSINESS

Traffic Counts

Aria Staiger said that the Area Plan Commission (APC) takes about 65 traffic counts yearly on a three-year cycle, and tracks the same stations every three years. Some changes are made to count locations each year depending on what data is planned to be collected. This year's counts were similar to the usual cycle. She pointed out on the attachment the counts on Armory Road by the school. Data included is the annual average daily traffic (AADT), truck-only AADT, peak one-hour volume, the 85th percentile of speed (which is the average speed for the first 85% of drivers), and truck percentage of total traffic. During school hours, the speed on Armory Rd is 20 MPH, but the 85th percentile of speed was 25 MPH and above at the two stations.

Tim Stroshine added that nearer to the end of the year, APC will ask the Committee about locations that they might want to change for a particular year. APC will usually put together a proposed list of traffic count stations around Jan-Feb. This will be brought up again at the first meeting of 2023.

Rural Long-Range Transportation Plan

Tim Stroshine said that APC's next big action item is the truck route in downtown Delphi. APC has been in coordination with some members of the Committee and other stakeholders to discuss it. Short-term solutions are likely to include improvements to existing roads and enforcement strategies. Longer-term solutions might include a new road to create a new route for trucks that doesn't pass through downtown Delphi. A group will be formed to help move this part of the Plan forward.

Anita Werling said that sounds good.

SURP Grant for 2024

Tim Stroshine said that in the past, the SURP grant is how APC's work for Carroll County is paid for. At the start of each year, APC submits an application for the work they will do, and then INDOT covers 80% of those costs and Carroll County pays for 20%. There has been a consistent amount applied for for the past few years.

Tim Stroshine said that it might be worth increasing the amount in future years. First, it could fund more work on the Rural Long-Range Transportation Plan. Second, it could allow for the replacement of aging traffic counters. APC would like to know how much Carroll County would be willing to pay for their 20% match, so that APC can apply for the correct grant amount.

Anita Werling asked how Carroll County's contribution is split between various cities, towns, and the county, and also, what is the current amount.

Tim Stroshine said that he didn't know the answer to the first question. APC has only seen Carroll County's contribution as a single lump sum. The current total amount (including both INDOT and Carroll County's contributions) is in the low \$30,000s. He added that it's also possible that even if APC applies for a certain amount, it is possible that all of the money won't be spent, depending on the fluctuations of price in supplies such as traffic counters. Unfortunately with the way the funding is structured, monies budgeted for supplies cannot be transferred to staff time.

Joretta Tinsman said that Flora would need to know before June of next year.

Anita Werling said that perhaps Josh Plue would know how Carroll County's contribution is divided up among the jurisdictions.

Tim Stroshine said he has made a note of the question and will try to find more information once he gets back to the office.

November Meeting Date

Aria Staiger said that the next scheduled quarterly Committee meeting is Nov 8, which is election day. She proposed the third Tuesday (the 15th) instead of the second Tuesday (the 8th) of November to reschedule that meeting. The Technical Transportation Committee also liked the 15th to meet.

Joretta Tinsman said that the 15th worked for her.

Anita Werling said that the 15th also worked for her.

18 Month Letting List

Tim Stroshine said that there were several projects coming up on a August 10th letting. There are many bridge projects on SR 25, all thin deck overlays. December 7th is the letting date for two bridge replacement projects on SR 75. In 2023, a project on US 421 was dropped from the letting list for an unknown reason.

APC will be reaching out to INDOT to find out what happened. One project was moved from the August 10th 2022 letting to an October 2023 letting. There are a lot of bridge deck projects in 2023.

Joretta Tinsman asked if there were really so many projects on the new SR 25.

Tim Strohline clarified that some were on the new SR 25, and some were on the old SR 25. INDOT's description is not always clear which one.

III. ADJOURNMENT

Tim Strohline asked the committee if there were any other topics to discuss.

Joretta Tinsman pointed out that on one of the attached maps in the agenda packet, Delphi is mislabeled as Dayton.

Aria Staiger said it was a typo, and doesn't impact anything.

Anita Werling moved to adjourn. Joretta Tinsman seconded, and the meeting was adjourned without objection at 3:25 PM. [Ed.: Again, this was not an official meeting because there was no quorum.]

Respectfully submitted,

Aria Staiger
Transportation Planner