

Tippecanoe County Board of Commissioners

Meeting Minutes

Monday, September 19, 2022

10:00 am

Tippecanoe Room, Tippecanoe County Office Building
20 N 3rd Street, Lafayette, Indiana

Commissioners present, Vice President Tracy A. Brown, and Member Thomas P. Murtaugh. Also present: Attorney Doug Masson, Auditor Robert Plantenga, Commissioners' Assistant Paula Bennett, and Recording Secretary Samantha Perez. Absent: President David S. Byers

- I. **PLEDGE OF ALLEGIANCE** – Vice President Brown called the meeting to order and led the Pledge of Allegiance

- II. **APPROVAL OF MINUTES** from Tuesday, September 6, 2022, and Special Meeting Minutes from Wednesday, August 31, 2022.
 - Commissioner Murtaugh moved to approve the minutes as presented, second by Vice President Brown. Motion carried.

- III. **PRESENTATION OF ACCOUNTS PAYABLE** – Paula Bennett presented and recommended:

The claims from September 8, 2022, through September 19, 2022, were recommended for approval without exception.

 - Commissioner Murtaugh moved to approve the Accounts Payable as presented, second by Vice President Brown. Motion carried.

- IV. **PRESENTATION OF PAYROLL** – Paula Bennett presented and recommended:

The payroll from September 16, 2022, was recommended for approval without exception.

 - Commissioner Murtaugh moved to approve the payroll as presented, second by Vice President Brown. Motion carried.

- V. **HIGHWAY** – Stewart Kline presented and recommended:
 - A. Supplemental Agreement No. 1 with DLZ Indiana, LLC, for Right -of-Way services for reconstruction of Morehouse Rd. Number of Parcels reduced resulting in a new contract not to exceed the amount of \$226,927, a net decrease of \$39,058 due to a reduced number of parcels required for the project.

 - B. Supplemental Agreement No. 3 with DLZ Indiana, LLC, for Engineering Services for reconstruction of Morehouse Rd. Project split into two phases and pond options explored resulting in a new contract not to exceed the amount of \$1,139,690.
 - Commissioner Murtaugh asked why there is not a supplemental No 2. Stewart mentioned that agreement No. 2 has passed due to it being for design, and this is the next step.
 - Commissioner Murtaugh moved to approve Supplemental Agreement No. 1 and 3 as presented, second by Vice President Brown. Motion carried.

- C. Acceptance of Streets into Tippecanoe County Highway System, Barrington Lakes Subdivision, Section One, Phase Two
- Folkson Way, Wallinford Street, Manton Road, Padstow Drive for a total of .453 miles
- D. Subdivision Street Maintenance Bond #107504661, Fairfield Contractors, INC. for Barrington Lakes Subdivision, Section One, Phase Two \$60,104.30
- Commissioner Murtaugh moved to approve the acceptance of streets and maintenance bond as presented, second by Vice President Brown. Motion carried.
- E. Acceptance of Streets into Tippecanoe County Highway System, Barrington Woods Subdivision, Section Two
- Finsbury Street, Haddington Lane, Helmsdale Drive, for a total of .334 miles
- F. Subdivision Street maintenance Bond #107543722, Fairfield Contractors, INC. for Barrington Woods Subdivision, Section Two \$45,362.00
- Commissioner Murtaugh moved to approve the acceptance of streets and maintenance bond as presented, second by Vice President Brown. Motion carried.
- G. Acceptance of Streets into Tippecanoe County Highway System, Avalon Bluff Subdivision, Section Three, Phase Three
- Chivalry Drive, Muirhead Road, Heraldry Drive, Peebleshire Lane, Kings Creed Drive for a total of .414 miles
- H. Subdivision Street maintenance Bond #1090976, Atlas Excavating, for Avalon Bluff Subdivision, Section Three, Phase Three \$41,901.00
- Commissioner Murtaugh moved to approve the acceptance of streets and maintenance bond as presented, second by Vice President Brown. Motion carried.

VI. BANKING SERVICES AGREEMENT WITH FIRST MERCHANTS BANK– Treasurer, Jennifer Weston presented and recommended:

An extension of the banking services agreement between Tippecanoe County and First Merchants Bank.

- Treasurer Jennifer Weston stated this is an agreement with the county's primary bank, First Merchants. The rate offered by First Merchants is the fed funds rate plus 10 basis points which is higher than the rate offered by any other bank locally or throughout the state.
- Commissioner Murtaugh moved to approve the agreement as presented, second by Vice President Brown. Motion carried.

VII. CHANGE ORDERS-

Commissioners

A. Change order with Tecton, for the roof replacement project for the Tippecanoe County Office Building- The change order is an allowance deduction of \$5,000

- Commissioner Murtaugh moved to approve the change order as presented, second by Vice President Brown. Motion carried.

VIII. GRANTS – Sharon Hutchison presented and recommended:

Permission to Apply for Grants:

A. For TEMA, from the Indiana Department of Homeland Security, in the amount of \$20,000, for the EMPG Competitive Grant to cover with no match to the county.

- Commissioner Murtaugh moved to approve applying for the grant as presented, second by Vice President Brown. Motion carried.

B. For TEMA, 2022 EMPG Salary reimbursement from IDHS in the amount of \$69,357 to cover a portion of the salary for EMA director, deputy director and administrative assistant. The match from the County would be the benefits and the remaining amount of the salary.

- Commissioner Murtaugh moved to approve applying for the grant as presented, second by Vice President Brown. Motion carried.

C. For WIC, FY2023 funding from IDOH for all WIC programs starting federal fiscal year October 1, 2022.

- Commissioner Murtaugh moved to applying for the grant as presented, second by Vice President Brown. Motion carried.

D. For CASA, CASA for Kids Foundation for assistance in their program.

- Commissioner Murtaugh moved to applying for the grant as presented, second by Vice President Brown. Motion carried.

Permission to Accept Grant Funds:

A. For Health Department, from IDOH, in the amount of \$440,000, for continuing the program of school liaison and school assessment reporting for fiscal year 2023.

- Commissioner Murtaugh moved to accept the grant as presented, second by Vice President Brown. Motion carried.

B. For Surveyor, in the amount of \$3,500, the WOW program received an award from the Indiana Section AWWA awarded for the Youth Water Science Education Grant.

- Commissioner Murtaugh asked what AWWA stands for. Sharon stated its the American Water Works Association.
- Commissioner Murtaugh moved to accept the grant as presented, second by Vice President Brown. Motion carried.

IX. REPORTS ON FILE

- Treasurer August 2022 Report
- Wabash River Heritage Corridor Commission Meeting Agenda

X. UNFINISHED/NEW BUSINESS

-none

XI. PUBLIC COMMENT

Mickey Penrod Co-President of the Master Gardeners Association presented the Commissioners with a Thank You card for their support of the program. The season continues and has been very productive, Master Gardeners also held an ice cream social for the community.

Commissioner Murtaugh moved to adjourn. Vice President Brown adjourned the meeting.

BOARD OF COMMISSIONERS OF
THE COUNTY OF TIPPECANOE

Absent

David S. Byers, President

Tracy A. Brown, Vice-President

Thomas Murtaugh, Member

ATTEST:

Robert A Plantenga, Auditor 10/03/2022

Minutes prepared by Samantha Perez, Recording Secretary