

REPORT:

CENTRAL MAIL, ACCOUNTS PAYABLE, DUPLICATIONS REPORT JULY 2022

DATE

8/3/2022

DUPLICATIONS:

PAGES-	5720
REQUESTS-	9
PUBLIC DEFENDER-	410 PAGES, 1 REQUEST

MAILROOM:

DATES	TOTAL	PIECES
7/1/2022	\$67.72	240
7/11/2022	\$512.24	152
7/4-7/8	\$2,471.74	3191
7/15/2022	\$71.51	249
7/11-7/15	\$2,429.03	2661
7/18/2022	\$69.45	242
7/21/2022	\$58.26	203
7/18-7/22	\$3,022.87	3022
7/27/2022	\$80.11	279
7/29/2022	\$ 3,893.64	3753
TOTALS	\$ 12,676.57	13992

COPY PAPER USAGE:

TCOB	COPY	CARD
LETTER:	13 CASES	0
LEGAL:		0
LEDGER:		0
 COURTHOUSE	23 CASES	
111 BLDG	*16 CASES	
TOTALS	52 CASES LETTER	
	0 REAMS LEGAL	
	0 REAMS LEDGER	

ACCOUNTS PAYABLE:

	INVOICES	AMOUNTS
BI-WEEKLY	104	\$ 398,917.31
UTILITIES	44	\$ 68,424.74
P-CARD	24	\$ 3,083.15
TECTON	5	\$ 9,176.04
TOTAL	177	\$ 479,601.24

*3 CASES PUBLIC DEFENDER

