

REPORT:

CENTRAL MAIL, ACCOUNTS PAYABLE, DUPLICATIONS REPORT DECEMBER 2021

DATE

1/15/2022

DUPLICATIONS:

PAGES-	4350
REQUESTS-	8
PUBLIC DEFENDER-	0

MAILROOM:

DATES	TOTAL	PIECES
12/6-12/10	\$ 2,420.17	2876
12/15/2021	\$ 57.26	203
12/15/2021	\$ 60.09	209
12/17/2021	\$ 9,454.32	15078
12/13-12/17	\$ 2,179.63	2528
12/20-12/24	\$ 2,412.03	2661
12/27-12/31	\$ 1,446.93	1680
12/30/2021	\$ 64.90	230
TOTALS	\$ 18,095.33	25465

COPY PAPER USAGE:

TCOB	COPY	CARD
LETTER:	4 cases, 6 reams	0
LEGAL:	6 reams	0
LEDGER:	0	0
COURTHOUSE	11	0
111 BLDG	20	0
TOTALS	36 cases 2 reams	0

*4 CASES PUBLIC DEFENDER

ACCOUNTS PAYABLE:

	INVOICES	AMOUNTS
BI-WEEKLY	168	\$ 1,800,870.49
UTILITIES	40	\$ 53,550.33
P-CARD	26	\$ 6,570.32
TECTON	22	\$ 321,907.07
TOTAL	256	\$ 2,182,898.21