
Title VI and Limited English Proficiency Plan

Staff Report
July 14, 2021

BACKGROUND:

As the designated Metropolitan Planning Organization (MPO) for the Greater Lafayette Metropolitan Area, The Area Plan Commission of Tippecanoe County is responsible for transportation planning in Tippecanoe County, and has a SURTP grant from INDOT to perform some transportation planning work in Carroll County. Title VI of the Civil Rights Act ensures that no person is discriminated against in any program receiving federal financial assistance. The MPO is also required to have a formal complaint process in place, so that any citizens that feel like they have been discriminated against in the planning process can have their complaint reviewed.

This plan documents the demographic profile of both Tippecanoe and Carroll Counties. It includes some Environmental Justice analysis to ensure that the MPO has identified census tracts with higher than average minority populations. This analysis also identifies languages other than English spoken in both counties. The Safe Harbor Provision ensures that the MPO will provide written translations of vital documents into languages identified under that provision. For Tippecanoe County, the three languages that fall under this provision are Spanish, Korean, and Chinese. Carroll County does not have any languages that fall under this provision.

If a citizen feels that they have been discriminated against in the planning process, they can file a formal complaint using the procedure outlined in the plan. This procedure starts with a citizen filling out a complaint form. Once the form has been filled out, it is taken to a designated person or committee for review. In Tippecanoe County, the Human Relations Commission is that reviewing committee. In Carroll County, the Title VI Coordinator reviews complaints. Once the complaint has been reviewed, corrective actions can be recommended if needed. APC will keep a log of any complaints that are filed.

The plan was reviewed by the Citizen Participation Committee at its June 9th meeting.

STAFF RECOMMENDATION:

Staff recommends approval of this plan to the Policy Board