

Tippecanoe County Board of Commissioners

Meeting Minutes

Monday, April 5, 2021

10:00 am

Tippecanoe Room, Tippecanoe County Office Building
20 N 3rd Street, Lafayette, Indiana

Commissioners present President Thomas P. Murtaugh, and Member Tracy A. Brown. Absent: Vice President David S. Byers

Also present: Attorney Doug Masson, Auditor Robert Plantenga, Commissioners' Assistant Paula Bennett, and Recording Secretary Jennifer Wafford.

- I. **PLEDGE OF ALLEGIANCE** – President Murtaugh called the meeting to order and led the Pledge of Allegiance
- II. **APPROVAL OF MINUTES** from Monday, March 15, 2021.
 - Commissioner Brown moved to approve the minutes as presented, second by Commissioner Murtaugh. Motion carried.
- III. **PRESENTATION OF ACCOUNTS PAYABLE** – Paula Bennett presented and recommended:

The claims from March 17, 2021 through April 5, 2021 were recommended for approval without exception.

 - Commissioner Brown moved to approve the Accounts Payable as presented, second by Commissioner Murtaugh. Motion carried.
- IV. **PRESENTATION OF PAYROLL** – Paula Bennett presented and recommended:

The payroll from March 19, 2021 and April 1, 2021 was recommended for approval without exception.

 - Commissioner Brown moved to approve the Payroll as presented, second by Commissioner Murtaugh. Motion carried.
- V. **HIGHWAY-** Stewart Kline presented and recommended:
 1. Opening Bids for 2021 Bridge Rehabilitation Contract

	Base Bid Total
○ Beaty Construction, Inc.	\$1,441,975.00
○ HIS Constructors, Inc.	\$1,537,098.13
○ Pontem Contractors, Inc.	\$ 1,243,841.74
○ Milestone Contractors, L.P.	\$ 1,070,363.50

Bids will be reviewed and awarded at the end of the meeting.

 - Commissioner Brown moved to take Bids under advisement, second by Commissioner Murtaugh. Motion carried.
 2. Amendment #8 to the Lindberg Rd Agreement with Strand Associates, for on-call services, not to exceed \$25,000.
 - Commissioner Brown moved to approve amendment as presented, second by Commissioner Murtaugh. Motion carried.
- VI. **RESOLUTION 2021-11-CM, AUTHORIZING SINGLE SIGNATURE FOR HIGHWAY PROJECTS** – Doug Masson presented and recommended:

Attorney Masson advised that this Resolution is for Federal and State Funded Highway programs. The Federal Government has transitioned to electronic signatures for Local Public

Agency Agreements in federally funded highway projects. The Indiana Department of Transportation is also making the transition to electronic signatures as administration of these projects. The Resolution is to authorize one Commissioner to complete the DocuSign process for the contracts once they have been approved by a majority of the Board of Commissioners in a public meeting.

- Commissioner Brown moved to approve RES 2021-11-CM as presented, second by Commissioner Murtaugh. Motion carried.

VII. BUILDING COMMISSION UNSAFE STRUCTURE – PUBLIC HEARING – Doug Masson presented and recommended:

1. Attorney Masson advised that the Building Commission issued an order to comply and notice to appear at a demolition hearing for the real estate at 6413 Jackson Highway.

Attorney Masson asked Bill Robinette, Deputy Building Commissioner if the property owner had responded in any way to the order sent. Deputy Building Commissioner Robinette advised that he had not responded to the order. He also advised that he drove by the property before the meeting today, and the property remains untouched.

Attorney Masson advised that the Notice to Appear at the Demolition hearing was sent to the owner on March 3rd, 2021. Both certified and regular mail has been sent to the property owner, Mr. Phillips. The Building Commission has presented violation information sheets and pictures of the property. The Deputy Building Commissioner advised that the property still looks the same as the pictures presented at the March meeting.

Bill Robinette provided a summary of the problem regarding the property and what needs to be completed. He advised that the written complaints were submitted to the Building Commission in June of 2020. Multiple letters were sent out to the two different property owners, asking them to comply with tearing down the building and cleaning up the property. The current owner, Mr. Phillips, did obtain a demolition permit from the Building Commissioner in November 2020. However, no progress has been made on the property since that time, and the unsafe building has not been demolished. The Building Commissioner has not received any communication from the owner since the permit was obtained. The property was brought before the Board of Commissioner to obtain permission for the County to tear the property down and seek reimbursement for expenses from the owner.

Mr. Phillips was not present at the meeting, and there was no public comment provided on the demolition request.

Commissioner Brown stated that it is evident the Building Commissioner has done everything possible to communicate with the current owner and it's disappointing that while the demolition permit was obtained, there has been no work completed on the property.

Attorney Masson read the order to comply and notice to appear dated March 3, 2021.

- Commissioner Brown moved to adopt the order as presented, second by Commissioner Murtaugh. Motion carried.

2. Demolition Quotes for the Unsafe Structure:

Attorney Masson read the quotes submitted for the demolition of the unsafe structure. Cheesman Inc. submitted a quote in the amount of \$5,800 and Poisel in the amount of \$3,800. He recommends the Commissioners accept the lower estimate and authorize the Building Commissioner to enter into a demolition agreement. The owner has a 10-day appeal window to appeal the order or demolish property himself before the demolition agreement can be entered into by the Building Commissioner on April 15, 2021.

- Commissioner Brown moved to accept the demolition quote from Poisel and authorize the Building Commissioner to enter into agreement as presented, second by Commissioner Murtaugh. Motion carried.

VIII. PRINTER PROPOSAL RECOMMENDATION – Kent Kroft presented and recommended:

The acceptance of the printer proposal from Sharp Business Systems for a 5-year contract. DOIT is still working on the contract for these services. When the contract is finished, it will be brought before the Commissioners for approval.

- Commissioner Brown moved to adopt the recommendation to accept the Sharp Business proposal as presented, second by Commissioner Murtaugh. Motion carried.

IX. APC AGREEMENT FOR RESEARCH SERVICES HAZARD MITIGATION PLAN

This item has been removed from the agenda and rescheduled for the next Commissioners Meeting.

X. GRANTS – Sharon Hutchison presented and recommended:

Permission to Apply for Grants:

1. Title V Funding letter of intent, for the Health Department, from the Indiana Department of Health, in the amount of \$114,709. This will be used to support the Fetal Infant Mortality Review (FIMR) Director Full-Time, and a Part-Time assistant to continue the project for another year.
 - Commissioner Brown moved to approve applying for the grant as presented, second by Commissioner Murtaugh. Motion carried.
2. For the Surveyor, from the Arconic Foundation, in the amount of \$25,000. This money will be used to support the 2021 Wonders on the Wabash (WOW) program and provide the needed equipment and supplies to facilitate the program.
 - Commissioner Brown moved to approve applying for the grant as presented, second by Commissioner Murtaugh. Motion carried.
3. For the Sheriff, from the Bureau of Justice Assistance (BJA), in the amount of \$60,000. This money comes from the Kevin and Avonte Program: Reducing Injury and Death of Missing Individuals with Dementia and Developmental Disabilities, to be used for the Safety Net program.
 - Commissioner Brown moved to approve applying for the grant as presented, second by Commissioner Murtaugh. Motion carried.

Permission to Accept Grant Funds:

1. For Youth Services, from the State of Indiana, in the amount of \$80,000 for JDAI and \$246,637 for Juvenile IDOC. The grant funding is for the 2021-2022 fiscal year. The JDAI funds will be utilized in Community Engagement, Teen Court, After School Tutoring, Teen Brain Program, and the activities bus. The Juvenile IDOC funds will be used for Home Detention, Day Reporting, Truancy Mediation, Evidence Based Programs, and Home-Based Therapy. Both grants run from July 1, 2021 through June 30, 2022.
 - Commissioner Brown moved to accept the grant as presented, second by Commissioner Murtaugh. Motion carried.
2. For the Coroner, from the Bureau of Justice Assistance and the Center for Disease Control and Prevention, in the form of equipment totaling \$3,224. This grant opportunity is a result of sharing data to supply the Indiana Department of Health with reports on

Indiana Violent Death Reporting System (INVRDS) cases. No actual money will be received. The Coroner will receive \$3,224 of equipment from the State's specific list.

- Commissioner Brown moved to accept the grant as presented, second by Commissioner Murtaugh. Motion carried.

3. For the Health Department, from the Indiana Department of Health, and Centers for Disease Control and Prevention, in the amount of \$55,000. This is for the 2022 Immunization support.

- Commissioner Brown moved to accept the grant as presented, second by Commissioner Murtaugh. Motion carried.

XI. CHANGE ORDERS

Fairgrounds

1. Change order #9 with Shepler Construction Company, in the amount of \$40,985, to complete the following:
 - a. Add snow guards to PEMB buildings 6,8,10, and the remaining length of 20.
 - b. Add snow guards to the upper and lower rooves of the PEMB Gallery Buildings.
 - c. Reinforce exterior canopies at the north end of Area A and Area D commons areas.
 - Commissioner Brown moved to approve the change order as presented, second by Commissioner Murtaugh. Motion carried.
2. Change order #7 with Brand Electric, Inc., in the amount of \$1,295, to complete the following:
 - a. Add pathway and pull provided cable for 4 ea. Additional security cameras in the following locations:
 - South east corner of West Pavilion N
 - North west corner of West Pavilion M
 - North east corner of West Pavilion S
 - Under the Swine Barn/West Pavilion connector roof pointing back to the West Pavilion overhead door.
 - Commissioner Brown moved to approve the change order as presented, second by Commissioner Murtaugh. Motion carried.
3. Change order #6 with Mulhaupt's Inc., in the amount of, \$4,373, to complete the following:
 - a. Add 4 ea. security cameras in the following locations:
 - South east corner of West Pavilion N
 - North west corner of West Pavilion M
 - North east corner of West Pavilion S
 - Under the Swine Barn/West Pavilion connector roof pointing back to the West Pavilion overhead door.
 - Commissioner Brown moved to approve the change order as presented, second by Commissioner Murtaugh. Motion carried.
4. Change order #5 with Mulhaupt's Inc., in the amount of, \$12,360, to complete the following:
 - a. Turnkey for existing door hardware to include locking components.
 - b. Furnish and Install all new perimeter gasketing and door sweeps.
 - c. Replacement hardware to consist of:
 - 1- Closer to match existing
 - 1- Rim Exit device to match existing
 - 1- Exit device trim to match existing

- 1- 36" Threshold to match existing
 - d. Furnish and Install (2) new openings to consist of HMF/HMD unequal pair with hardware consisting of rim exit device, closer, removable mullion, flush bolts, kick plates, thresholds, sweeps, and perimeter gasketing.
 - e. One (1) lot labor to provide general services to all entries as discussed during walkthrough dated 12/17 and outlined in attached labor description.
 - Commissioner Brown moved to approve the change order as presented, second by Commissioner Murtaugh. Motion carried.
5. Change order #8 with Brand Electric, in the amount of \$2,225, to complete the following:
- a. Install additional AV-WP1-W box/TT-601.2 on the Arena 120 side of wall between Arena 120 and Storage 122, on the south wall of 122 near, and the east end. Box is provided by others. Provide and install prescribed chaseways.
 - b. Install wire basket in Storage Room 122 on the east and south walls.
 - Commissioner Brown moved to approve the change order as presented, second by Commissioner Murtaugh. Motion carried.

Tippecanoe County Court Room

Change order #1 with Heritage Classic Construction, for a deduct of \$8,990. This was for the leftover project allowance.

- Commissioner Brown moved to approve the change order as presented, second by Commissioner Murtaugh. Motion carried.

Tippecanoe County Central Offices

1. Change order #2 with Quality Plumbing and Heating, in the amount of \$5,154, to complete the following:
- a. Time and material basis work to add underground sanitary laterals to Catering 163 and Janitor 154. Cleanouts, drains, mop sink, and washing machine riser are included.
 - Commissioner Brown moved to approve the change order as presented, second by Commissioner Murtaugh. Motion carried.
2. Change order #23 with Browning Day Mullins Dierdorf, for a deduct of \$5,060.00. This is a fee reduction to reflect the cost to Owner to change breaker sizes.
- Commissioner Brown moved to approve the change order as presented, second by Commissioner Murtaugh. Motion carried.
3. Change order #3 with Quality Plumbing & Heating, in the amount of \$2,982.00, to complete the following:
- a. Install new isolation tie in locations for future build out.
 - Commissioner Brown moved to approve the change order as presented, second by Commissioner Murtaugh. Motion carried.
4. Change order #2 with Mulhaupt's Inc., in the amount of \$3,520, to complete the following:
- a. Add a door to added enclosure at the Hall 141 refrigerator and freezer location.
 - 6-0 x 8-0
 - HM frame in a 3 5/8" metal stud wall
 - Maple wood door
 - LHR and RHR
 - Flush bolt LHR leaf

- Card access RHR leaf include providing and installing LV cable and terminations.
 - Commissioner Brown moved to approve the change order as presented, second by Commissioner Murtaugh. Motion carried.
5. Change order #2 with Shepler Construction Company, in the amount of \$3,973, to complete the following:
- a. Add a 3 5/8" stud wall with drywall both sides to create a walled room to contain refrigerators and freezers in the Health Department at Hall 141. Top plate at the bottom cord of the bar joists. Do not insulate. Install a hollow 6-0 x 8-0 hollow metal door frame provided by others.
 - b. Add 1 5/8" Studs and drywall on the against the existing masonry wall in the freezer room, 164 and 145.1.
 - c. Add hat channel and tile backer gypsum to the existing masonry wall on the south side of patient restroom 147.
- Commissioner Brown moved to approve the change order as presented, second by Commissioner Murtaugh. Motion carried.

XII. REPORTS ON FILE

- Tippecanoe County Weights and Measures
- Crystal Creek Kennel
- Tippecanoe County Building Commission

XIII. HIGHWAY – Stewart Kline presented and recommended:

Awarding the bid for the 2021 Tippecanoe County Bridge Rehabilitation Project to Milestone Contractors, in the amount of \$1,070,363.50

- Commissioner Brown moved to award the bid as presented, second by Commissioner Murtaugh. Motion carried.

XIV. UNFINISHED/NEW BUSINESS

Tim Hilton, Veterans Council Trustee and Past President, states that the Veterans Council is looking for additional funding sources for their Stand-Down Program they hold every year. In a conversation with Commissioner Murtaugh, it was discussed that there was potential money in the County Budget that could help cover some of the cost incurred with this program. The Veterans Council is proposing annual support from Tippecanoe County in the amount of \$2,500. In 2020 there were 40 homeless veterans, 6 of which still remain homeless, and the other 34 were able to be moved into the new Transitional housing. This program has been running for 17 years. The first year of the program there were 150 homeless veterans and since then the numbers have been reduced. The Stand Down Program is now being handed over to Lafayette Transitional Housing Center (LTHC) for them to run, with the Veterans Council supporting them and helping to find funding. Jennifer Shook from LTHC will be the program chair moving forward.

Jennifer Shook, LTHC Chief Development Officer, stated that LTHC was exited to partner last year with the Veterans Council. LTHC offers veterans specific programs which helps them address their homelessness. LTHC anticipates that by next year, they will be fully supporting veterans who have experienced homelessness in the last 12 months.

Leslie Conwell, Tippecanoe County Historical Association, provided an update to the Commissioners on the programming being offered. The programming has been able to continue, with much of it being virtual. As a result of virtual programming, new and different audiences are being reached and new people are joining the historical association. She thanked the Commissioners for the PPE Grant received from the County. It helped the Historical Society host a socially distant, in-person program at Fort Ouiatenon. The

Tippecanoe Battlefield Museum is back open, and with the PPE, they can ensure the health and safety of the employees and visitors. The Historical Society and the Tippecanoe County Health Department are working together to plan the Feast of the Hunters Moon festival for 2021.

Commissioner Murtaugh stated that there had been many questions regarding changes to the mask mandate. The Governor's mask mandate order moves to an advisory @ 12:01 am on April 6th, 2021. The exception being vaccine clinics and State Facilities. It is the decision of the Board of Commissioners, to continue to mask policy for all county facilities.

XV. PUBLIC COMMENT – None

Commissioner Brown moved to adjourn. President Murtaugh adjourned the meeting.

BOARD OF COMMISSIONERS OF
THE COUNTY OF TIPPECANOE

Thomas P. Murtaugh, President

David S. Byers, Vice-President

Tracy Brown, Member

ATTEST:

Robert A Plantenga, Auditor 04/19/2021

Minutes prepared by Jennifer Wafford, Recording Secretary