

**CARROLL COUNTY TECHNICAL TRANSPORTATION COMMITTEE
MEETING MINUTES**

**August 11, 2020
VIRTUAL MEETING**

Due to the public health emergency, the meeting was held virtually. Members of the public may watch the livestream of the meeting at <https://www.facebook.com/TippecanoeCountyIndiana> or <https://www.youtube.com/channel/UCJleeA9ZQo9E11GdZTdjurQ/featured>

MEMBERS PRESENT

Paul Coutts	Carroll County Highway Engineer
Marcia Blansett	INDOT District LPA Coordinator
Sallie Fahey	MPO Executive Director
Tobe Leazenby	Carroll County Sheriff

MEMBERS ABSENT

Jerry Snavely, Jr.	Camden Street Commissioner
Paul Redmon	Flora Police Department
Kamron Yates	Area Plan Commission of Carroll County
Debbie Lowe	Flora Airport
Brook McCain	Delphi Police Department
Aaron Lyons	Delphi Street Commissioner

ALSO PRESENT

Tim Stroshine	Area Plan Commission of Tippecanoe County
Aria Staiger	Area Plan Commission of Tippecanoe County

Without a quorum, Paul Coutts called the unofficial meeting to order at 2:00pm.

I. APPROVAL OF MINUTES FROM FEBRUARY 11, 2020

No corrections needed. The minutes were not approved because of the lack of a quorum.

**II. TRAFFIC COUNTS
Final CAFO Info
CY20 Non-CAFO Count Results
FY21 Counting Plan**

Aria Staiger displayed the CAFO and traffic count stations map. She said the counts this year have been split in two portions because of COVID. Staff initially planned to do counts that were primarily focused on the traffic surrounding CAFOs. With COVID, traffic patterns have changed. Staff decided to take the non-CAFO counts during this time and take the CAFO relevant counts later in the year. Out of the 64 initial counts listed, 19 have been taken and are mostly in town traffic counts. The data has been collected, reviewed and will be posted on the webpage. The plan is for the remaining counts to be done this fall once traffic has hopefully moved back to normal patterns. INDOT normally provides adjustment factors based on the season but adjustment factors have not been provided for COVID. The data may not reflect historical trends but the data will reflect the impact of the pandemic on traffic.

Sallie Fahey said she has been negotiating with INDOT. The current FY ends June 30th. She said she pleaded with INDOT that it would almost useless for us to take counts at these CAFOs during COVID especially when some of the facilities were closed. There is a verbal agreement that after final billing for FY20 is completed, INDOT will amend our contract for FY21 to add in the \$155 per count that could not be done in 2020 to the FY 2021 grant. This would allow the CAFO counts to be done in the fall and all the

regular 2021 counts, which are 65 counts that are done in the spring. In fall of 2021 we would do the remainder of the 2020 counts then in spring of 2021 we would do all 65 2021 counts.

Paul Coutts asked if there was a proximate month for fall of 2020 counts or if these would be done during harvest.

Sallie Fahey said to an extent, Paul can help us determine the best time to do that.

Paul Coutts said he would like to see the count done near harvest or right at harvest.

Sallie Fahey asked if harvest is the end of September through the end of October.

Paul Coutts said that sounds right but he will check.

Tim Stroshine said there are 46 counts left to do and should take 4 to 5 weeks to complete.

III. QUARTERLY TRACKING/PROJECT DISCUSSION Federal Aid Projects

Tim Stroshine said since the end of Stellar Communities funding, Carroll County has not had any federal aid projects. We like to check to see if there are any possible federal fund projects being considered. The functional classification map is included in the packet and federal aid projects need to be on qualifying roads. A qualifying road is a major collector or higher classified road. He asked if Carroll County is considering any federal aid projects or if there were any questions about qualifying roads.

Sallie Fahey said at the February Carroll County Administrative meeting the question of what roads qualify came up. Staff thought it would be worthwhile to review this again and let everyone know that if a road is at least a major collector it would be eligible for Group 4 funds in a competitive basis.

Marcia Blansett said bridges are also included in that group.

Federal Aid Application Training

Tim Stroshine said the federal aid application is more involved and includes tracking and paperwork items. There is a quarterly tracking process that requires a report be submitted and reviewed. Staff could arrange for training for the Committee with INDOT and APC staff.

Paul Coutts asked if the bridge project would need to be on a major collector or higher classified road.

Marcia Blansett said no, the bridges do not need to be on a functionally classified road.

IV. OTHER BUSINESS INDOT Projects Update

Tim Stroshine asked if INDOT had any updates on any projects that will not be covered in the 18-Month Letting List.

Marcia Blansett said no, she does not have any updates.

INDOT 18-Month Letting List

Tim Stroshine said there are 5 new projects that have been added to the list to be let in December 2021 that are on state roads and are mostly bridge work projects. There are a few bid letting results. Two projects had bid letting results in March on US 421 and were awarded to Milestone under the engineer's estimate

for \$1,826,732. These projects had an estimated completion date of August 8. He asked Marcia if this had been completed or if the pandemic had affected this project.

Marcia Blansett said she was not sure what was going on with this project and would check with Jackie Hockaday.

Tim Stroshine said that's a good idea. It would be good to know if this project has progressed.

Tobe Leazenby asked Paul Coutts if the first of the March projects is by Radnor.

Paul Coutts said yes and that project is done. He asked Tim if the bridge replacement that was bid in July on SR 75 at Wildcat Creek was originally supposed to be a modification.

Tim Stroshine said he has not heard any update on that project. Both projects were not shown on the July 2020 bid letting.

Marcia Blansett said the SR 75 project has been moved to July 2022. The SR 22 project has been eliminated or could have been moved to another contract. She will check with Jackie Hockaday on this project.

FY21 Grant and Work Items

Sallie Fahey said at the last meeting in February, this was still in draft form and not submitted or approved. The approved grant is included in the packet.

Tim Stroshine said the grant looks similar to what staff has submitted in the past. The main difference for this year is time has been added for crash analysis which is done every three years.

Sallie Fahey said for the county auditor's purpose, the last page with the financial summary, the Carroll County obligation total for this grant year is \$7,735.

Paul Coutts said he thinks Carroll County gets a bargain for all that APC staff does. He said he is thankful and appreciative of the work done. He asked if this grant is approved.

Sallie Fahey said the grant was filed with INDOT then was approved and is now in the contract for 2021. If we go through with the additional CAFO counts in the fall, the contract will have to be amended.

V. ADJOURNMENT

Paul Coutts said the next meeting in November 10, 2020.

Sallie Fahey said it would be up to Paul if the meeting will be virtual or in person.

Paul Coutts dismissed the unofficial meeting at 2:32pm.

Respectfully submitted,

Chyna R. Lynch
Recording Secretary

Reviewed By,

Sallie Fahey
Executive Director