

MEMORANDUM OF UNDERSTANDING

Big Four Trail Master Plan

The Big Four Trail Master Plan referenced above is an Indiana State Department of Health (ISDH) matching grant funded project. The City of West Lafayette, acting as project manager, is collaborating with the City of Lafayette and Tippecanoe County Governments and will enter into a contract with Butler, Fairman & Seufert (BF&S) to develop the project. The three jurisdictions will have an equal share in the project as outlined in the summary below:

Step 1:

The approved ISDH match for the project is \$20,000. West Lafayette/Lafayette/Tippecanoe County agree to contribute \$10,000 towards the master planning project. West Lafayette entered into an agreement with the ISDH for the amount of \$20,000 on 01/12/2021 (Exhibit A). West Lafayette, acting project manager, will contract with ISDH on the project.

Matching Project Split:

ISDH share		\$20,000
West Lafayette-Grant Recipient	\$10,000	} \$30,000
Lafayette	\$10,000	
Tippecanoe Co.	\$10,000	
Total		\$50,000

Step 2:


The project RFQ was awarded on October 30, 2020 to BF&S (the only respondent). West Lafayette entered into a contract with BF&S on 01/12/2021 for \$50,000 (Exhibit B). A Notice to Proceed letter was sent to BF&S on 01/13/2021 (Exhibit C)

The parties set forth their understanding and agree as follows:

1. City of West Lafayette will act as project manager and lead jurisdiction of the Big Four Master Plan and will serve on the project advisory committee.
2. City of Lafayette and Tippecanoe County Governments will serve on the project advisory committee and financially contribute to the cost as outlined above.
3. All three jurisdictions will equally share ownership of the final plan developed by Butler, Fairman & Seufert and its project team.
4. All three jurisdictions will adopt the final plan into their comprehensive plan.

City of West Lafayette

Dated: 1/12/2021



Title MAYOR

City of Lafayette

Dated: _____

Title _____

Tippecanoe County

Dated: _____

Title _____

List of Attached Exhibits:

Exhibit A: Bicycle and Pedestrian Master Plan Grant Agreement (ISDH)

Exhibit B: Agreement Between City of West Lafayette and Butler, Fairman & Seufert

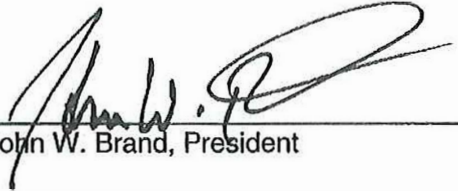
Exhibit C: Notice to Proceed letter to Butler, Fairman & Seufert

IN WITNESS WHEREOF, the **OWNER** and the **ENGINEER** have signed this Agreement in duplicate. One counterpart each has been delivered to the **OWNER** and the **ENGINEER**.

This Agreement will be effective on January 12, 2021.

ENGINEER:

BUTLER, FAIRMAN and SEUFERT, INC.



John W. Brand, President

OWNER:

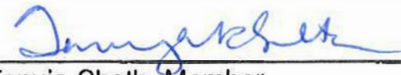
BOARD OF PUBLIC WORKS and SAFETY
THE CITY OF WEST LAFAYETTE, INDIANA

Unable to Sign

Sana G. Booker, President



M. Michelle Dearing, Member



Tanuja Sheth, Member

ABSENT

Jason D. Huber, Member



Thomas J. Kent, Member



ATTEST:



Nichole A. Foster, First Deputy Clerk