

December 18, 2020

Tippecanoe County Board of Commissioners  
c/o Stewart W. Kline, P.E., Executive Director  
Tippecanoe County Highway Department  
20 North 3rd Street  
Lafayette, IN 47901

Re: Year 2021 Fee Schedule

Dear Members of the Board of County Commissioners:

In accordance with past practices completed by VS Engineering, Inc. (VS), we are submitting this annual On-Call agreement for professional services. These services will apply to small, miscellaneous engineering projects where a formal contract for services is not appropriate.

VS will be assigned projects on an on-call basis. VS shall submit Task Orders for approval containing a short outline of services and a budgeted not-to-exceed fee. Task Orders will be approved by the Highway Engineer and then executed by both parties.

Compensation for professional services on Task Order projects will be based upon an hourly rate schedule using VS's standard rates calculated with our INDOT audited overhead of 144.45% plus a 15% profit. All time will be billed on a time and expense basis for actual time spent. A complete rate table is attached. Expenses will be billed at Cost plus 10%. Outside Pass-through Services will be billed at Cost plus 15%.

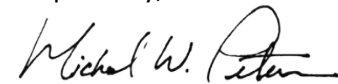
VS shall comply with all requirements of the Americans with Disabilities Act and Title VI, as well as all applicable federal, state and local laws, rules, regulations and ordinances.

VS shall maintain a minimum \$1,000,000.00 in both Commercial General Liability and Automobile Liability Insurance, as well as a minimum \$1,000,000.00 in Professional Liability Insurance Coverage.

The attached Fee Schedule shall be effective upon County approval and shall apply to all work performed from January 1, 2021 through December 31, 2021. Ongoing work performed under previous years' On-Call agreements shall update to the 2021 Fee Schedule starting January 1, 2021.

We appreciate the opportunity and look forward to continuing to serve Tippecanoe County. Please contact us if you should have any questions or require additional information.

Respectfully,



Michael W. Peterson, P.E., Lafayette Office Manager  
VS Engineering, Inc.

Attachment: 2021 Fee Schedule

This On-Call agreement and attached 2021 Fee Schedule are approved and accepted on behalf of the Board of Commissioners of the County of Tippecanoe in the State of Indiana on this 4<sup>th</sup> day of January, 2021.

**Board of Commissioners, Tippecanoe County, Indiana**

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Thomas P. Murtaugh

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David S. Byers

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Tracy A. Brown

Constituting the Board of Commissioners of the County of Tippecanoe, in the State of Indiana

Attest:

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Robert A. Plantenga, Auditor

**VS ENGINEERING, INC.  
HOURLY BILLING RATES  
TIPPECANOE COUNTY 2021**

<b>CLASSIFICATION</b>	<b>2021 BILLING RATE</b>
Project Manager II	\$202.00
Project Manager I	\$156.00
Engineer III	\$116.00
Engineer II	\$105.00
Engineer I	\$83.00
Project Scientist II	\$164.00
Project Scientist I	\$70.00
Project Surveyor II	\$141.00
Project Surveyor I	\$91.00
Survey Party Chief	\$96.00
Survey Technician II	\$74.00
Survey Technician I	\$62.00
Right-of-Way Technician II	\$92.00
Right-of-Way Technician I	\$67.00
Project Supervisor II	\$102.00
Project Supervisor II - O.T.	\$121.00
Project Supervisor I	\$96.00
Project Supervisor I - O.T.	\$115.00
Project Inspector II	\$87.00
Project Inspector II - O.T.	\$101.00
Project Inspector I	\$82.00
Project Inspector I - O.T.	\$96.00
CADD Technician II	\$87.00
CADD Technician I	\$78.00