

**CARROLL COUNTY ADMINISTRATIVE COMMITTEE
MINUTES**

**February 11, 2020
3:00 PM**

CARROLL COUNTY COURTHOUSE COMMISSIONERS ROOM

MEMBERS PRESENT

Shane Evans	Mayor of Delphi
Pete Wagoner	Camden Town Council Representative
Marcia Blansett (proxy for Matt Deitchley)	INDOT District Director

MEMBERS ABSENT

Josh Plue	President Carroll County Council
Mike Isley	Delphi City Council Representative
Bill Brown	President Carroll County Commissioners
Vincent Seward	Flora Town Council President

NON-VOTING MEMBERS

Sallie Fahey	Executive Director, Area Plan
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ALSO PRESENT

Tim Stroshine	Area Plan Commission Staff
Aria Staiger	Area Plan Commission Staff
Marilyn O'Farrell	Citizen

Without a quorum, Chair Shane Evans unofficially called the meeting to order at 3:00pm.

I. APPROVAL OF MINUTES FROM AUGUST 13, 2019 AND NOVEMBER 12, 2019

No corrections needed. The minutes were not approved because of the lack of a quorum.

**II. TRAFFIC COUNTS
Confined Agricultural Feeding Operations**

Aria Staiger said Carroll County takes traffic counts every year with a three-year cycle for locations. This year there is a specific interest in CAFOs and CFOs to find how many trucks with hogs are traveling on the roads.

Shane Evans asked why the CAFOs are an area of interest.

Aria Staiger said some of the roads have been damaged by heavy truck traffic because there is so much weight. There is a limit to how many roads can be repaired or repaved at once. This also gives a good idea as to where trucks are traveling in the county.

Tim Stroshine said Paul Coutts requested the study to get this type of information. APC does traffic counts each year, so this modification of the standard program was of interest.

Aria Staiger said the map shows counts stations where the counts will be taken and the CAFOs of various sizes are represented by different sized blue boxes. CFOs, which are 600 hogs minimum, are also shown. The pick-up and drop off locations for Indiana Packers are on the map as well as grain elevators to show to and from traffic. Many of the locations from the 2017 counts have been moved from the northern part of the county. These counts have been consistent in this part of the county and are not expected to change this year. Several of the stations have been moved south to get better coverage of the CAFOs. The map

shows the proposed locations of counters after discussion with Paul Coutts and Miriam Robson about which roads and cluster of CAFOs need to have counts taken near by to get adequate coverage. She said we are still in the process of selecting sites so if anyone knows of any other locations to please suggest these to staff.

Shane Evans asked if there is a process to analyze how much damage these trucks cause.

Aria Staiger said there could be an analysis of that data if you knew how long it has been since the road has been repaved or by checking the history to see the number of trucks that have been on the road in the past number of years. There currently are no plans to do that type of analysis.

Sallie Fahey said there is new technology from the INDOT research labs at Purdue where a piece of machinery can measure the quality of a road. She suggested that Shane speak to Paul Coutts about the possibility if they need a test site. They could potentially do this before counts are taken and then after a year or two.

Aria Staiger asked if this is different from PACER readings.

Sallie Fahey said yes, it is different, but she is not sure what the technology is exactly. It is either a new application of an older technology or it is brand new.

Pete Wagoner said he was asked about the size of the CAFO west of Camden on CR 500. He is not sure of the exact size, but it should fit in the larger category.

Aria Staiger said the 2020 cycle includes many counts in the towns and Delphi. Staff does not plan on reducing the number of those counts.

Shane Evans asked if these will be spring or fall counts.

Aria Staiger said these are spring counts.

Shane Evans said there may be some anomalies in the data this year because Wilson Street between Harrison Street and Main Street will be closed for a project as well as other roads.

Aria Staiger said that is good information to have. She said if they want to change the location of counters because of the road closures to send her a list of other locations.

Sallie Fahey said a blown-up map was given to Aaron Lyons so they could discuss alternative locations. At this point there are count locations that can be reassigned so it is likely the changes could be accommodated.

Tim Stroshine said in addition to traffic count data, there is also data taken on speed. It was discussed at the Tech meeting that this data would be useful for law enforcement. If there are any locations of interest, this is also be the time to get data on that. If there are locations up for suggestion, there is a tentative deadline for the middle of next month.

Sallie Fahey said Chief McCain was at the Tech meeting, so he is aware if he has any locations in mind.

III. QUARTERLY TRACKING/PROJECT DISCUSSION Federal Aid Projects

Tim Stroshine said Carroll County currently does not have any federal aid projects. This is on the agenda as a standing item so if in the future Carroll County has a federal aid project, there is a place for discussion.

Shane Evans asked if projects that are generally four to five years out if they apply.

Marcia Blansett said that is correct.

Shane Evans asked if there are any departments in Carroll County government that have been applying for this.

Marcia Blansett said no, there are not.

Tim Stroshine said the last known project has been closed out.

Shane Evans asked if there is any training for applying for this funding. There could be a training session for the heads of each unit of government to teach them how because there is not anyone familiar with that process.

Marcia Blansett said this could happen if you wanted to set it up with some of the communities. There could be a meeting about what they can apply for, when to apply and how to apply. The application is basic in that it asks where the project is, how much it will be and when it will be done. The biggest thing with the federal funds is eligibility. Most of the roads in Carroll County would have to do bridge or trail projects. There may be some roads that qualify but it is the classification of the road that qualifies for the federal funding. That is where a lot of little communities cannot apply for federal funds because none of their roads are the classification required for eligibility. They can do trail or sidewalk projects but there is not money for roads. That is where Community Crossing can be used to get their roads done.

Shane Evans said they could possibly do a sidewalk or trail, but it is unclear if any of the roads qualify.

Marcia Blansett said another thing that holds communities back from using federal aid are the requirements. When using federal aid there are more requirements like right-of-way and environmental reports. Many of the communities find that they can do sidewalks cheaper with their own money than they can with federal money. This is a fact because INDOT requires an environmental document and to purchase right-of-way if it not already platted. This all factors into why some communities do not apply for funding. If the Committee wants to get some communities together to discuss what is eligible for federal aid, that can be arranged.

Sallie Fahey said it might be helpful to send out the federal functional classification map because if it does not appear on the map, it will not be eligible.

Shane Evans said he does not think the city has any roads with federal classification.

Sallie Fahey said other than state highways, they have to at least be major collectors to be eligible for federal aid funding.

Marcia Blansett said she does not think the county has many roads that will qualify. That is the biggest thing that keeps people from applying because road projects are the projects that everyone wants done.

Tim Stroshine said he will send the federal function classification map to Shane.

Pete Wagoner asked if SR 75 that hooks into Hoosier Heartland classifies for federal aid.

Sallie Fahey said she is not sure. There were some roads that staff proposed to INDOT to no longer have the federal classification.

Community Crossing Project Updates

Burlington 2017: \$48,190.33

Camden 2018: \$186,137; 2017: \$141,765.30

Carroll County 2019-1: \$998,132.25; 2017: \$805,623.69

Delphi 2019-2: \$907,300.96; 2017: \$263,734.50

Flora 2017: \$92,980.62

Tim Stroshine said this data regarding awards was taken from the INDOT website. At the Tech meeting, they discussed what other type of information would be helpful for this type of update. They concluded that closing out projects in a timely manner would be most beneficial. Marcia had some great comments about this.

Marcia Blansett said Community Crossings are awarded twice every year. When communities apply for funding, they have a year and a half to close the project out to be able to apply for funding for the next year and a half. If a community hits the 18-month mark and the project is not closed out from the year prior, they would not be able to apply for more funding. There are some communities that have not closed projects out from 2016 and 2017 and that is fine. That does not make them ineligible forever, just until they close out that project. The goal is to get the project done, close them out and then apply for additional funding. Communities can apply twice a year for a maximum of \$1 million. If a community does not get the full million in January, they are able to apply for the rest in July. INDOT is trying to keep the funding moving and the projects moving so that communities can apply year after year.

Shane Evans asked if communities could not apply if there is an open project.

Marcia Blansett said they can. For example, Delphi has 2019 open from the end of last year. Delphi can apply until July of next year. If Delphi has not closed out from 2019 by July of next year, they cannot apply for the next 18 months.

Shane Evans said he was wondering why we were putting together a plan if we could not apply again.

Tim Stroshine said the other item would be tracking the projects to make sure there is not anything preventing communities from applying.

Marcia Blansett said there currently are no communities in this area that have not closed out, thus all are able to apply.

IV. OTHER BUSINESS

INDOT Projects

Tim Stroshine said the handout in the packet covers projects from FY 2020 to FY 2024. He said he will not speak on each FY but will cover FY 2020 and FY 2021.

FY 2020

Tim Stroshine said there are a couple projects on US 421 on a bridge and an HMA Overlay. These are both set to let in March of this year.

FY 2021

Tim Stroshine said there are two historic select projects that are various types of bridge work. At the Tech meeting, it was said that the first project on SR 75 at Wildcat Creek is listed as a bridge replacement however, after conversations with Jackie Hockaday it will be a reconstruction. This has not been updated in the database that this information was pulled from. This is also listed on the 18-Month Letting List. This project should be letting in July 2020. The third project is another bridge project on SR 75 but does not currently have a letting date listed. For the projects without information, this is because it is not available quite yet. This will be filled in as the date comes closer.

Pete Wagoner said the third project for FY 21 is not on SR 75 it is on SR 218.

Sallie Fahey said that is correct. If you look at the "Route" column on the table, it is listed as SR 218.

Shane Evans asked if staff could send the official detour for the second project for FY 2020 on US 421 when it is released.

Marcia Blansett said she can send the detour information for the project.

Pete Wagoner asked if the Small Town project in FY 2023 included sidewalks and curbs. He said they were told a few meetings back that Galveston and Camden were designated to complete sidewalks and curbs.

Marcia Blansett said she is not sure, but she will check on that and get back with him.

Shane Evans said in FY 2022 Des 1700102 Historic Select over US 421 just says bridge deck overlay. The exterior structure of the bridge is in disrepair and was one of one of the projects being considered for Stellar to try to try to make it more welcoming. He said he would be interested in the design plans they are ready.

INDOT 18-Month Letting List

Tim Stroshine said the list is the last page in the packet. He wanted to speak about the last few projects on the list that are labeled with "C". These are projects that have changed since the last meeting. The first project listed as changed is SR 22 which has a letting date that was pushed back from July 2020 to February 2021. It is still within the same FY. The next four projects on US 421 have been bundled together under the same contract number. When these get to the point of construction, it will be the same contractor working on all of those. The letting date on these projects was pushed back by only a week. The last project is a bridge project that had a letting date pushed back a week in March 2021.

Quarterly Project Tracking Process for Federal Aid

Tim Stroshine said this agenda item applies to when there are federal aid projects, as discussed earlier. Staff wants to make sure that there is a mechanism in place to track projects if the communities decide federal aid projects are advantageous. In Tippecanoe County, every quarter at the Technical Committee meeting, the LPA engineers go through every project to review the data items submitted like cost of right-of-way, the scheduling for the preliminary engineering and progress in design stages. Each quarter these are discussed to see how if the project is progressing or if it has stayed the same for several quarters and if there is concern about how funding is being spent. If that happens, there are additional discussion with LPAs and the consultant to make sure federal funding is not lost.

Shane Evans asked if this is done for all federal projects. This is similar to the quarterly tracking for Next Level Trails.

Tim Stroshine said he only does this for federal aid projects. He believes an application was submitted for Next Level Trails.

Sallie Fahey said that is correct. Lafayette and West Lafayette submitted a joint application.

Shane Evans said the City of Delphi was awarded for Next Level Trails, but the first quarterly report was not too bad. Once construction starts, it may be more difficult.

Tim Stroshine said it seems like a form needs to be submitted for federal aid projects anyway so keeping everyone in the loop is a good idea. This works well in Tippecanoe County.

Other Items

Sallie Fahey said since Tim made the application, she will let him speak on the Small Urban Rural Planning (SURP) grant which will be used to do work in Carroll County. Friday is the deadline and Tim has submitted the application ahead of the deadline.

Tim Stroshine said the work will be similar to that of previous years. Traffic counting work is a core component that will be kept. One thing that will be rotated is putting together a crash report every three years, which is due this year. This report will include crashes from the last three years. The first steps

towards a long-range metropolitan transportation plan will be begin for Carroll County. This will start with a meeting Kamron Yates to discuss land use data to create transportation projections.

Sallie Fahey asked if Delphi has its own land use plan.

Shane Evans said Delphi is part of the Carroll County Area Plan Commission but has its own zoning ordinance that is enforced by Carroll County APC.

Sallie Fahey asked if the EDC have a plan.

Shane Evans said there is one that was put together two years ago at least within the TIF district. The rest is unclear.

Sallie Fahey said the land in the TIF may be newer information. Staff will try to get that information through Laura.

Tim Stroshine said other than those items, things that staff has helped with in the past like data collection will continue. This will be similar to years past.

Shane Evans asked who the SURP grant is through.

Tim Stroshine said it is through INDOT.

Sallie Fahey said staff has never been asked to reduce the request because not every MPO in Indiana is doing this. The state uses SPR, State Planning and Research, federal funding to allocate a certain amount to rural transportation planning.

Pete Wagoner said this is a good use for federal money.

Sallie Fahey said she agrees because INDOT recognized that communities that are not part of an MPO may not get the same service as those that are part of an MPO.

Shane Evans asked what Benton county does.

Sallie Fahey said the closest she had gotten to adding another county is Montgomery County. They went through a large uproar to get zoning in the unincorporated county. They now have a long-range plan and county commissioners that understand the value of it. They also have a new county engineer that understands what an MPO can do. It may be time to reach out again to see if they are interested. That would not kick in until FY 2022 to allow time to apply for additional grant money.

V. ADJOURNMENT

Shane Evans dismissed the unofficial meeting at 3:35 p.m.

Respectfully submitted,

Chyna R. Lynch
Recording Secretary

Reviewed By,

Sallie Fahey
Executive Director