

**TIPPECANOE COUNTY COUNCIL MEETING  
COUNTY OFFICE BUILDING – TIPPECANOE ROOM  
TUESDAY, MAY 12, 2020  
8:30 A.M.**

**Pledge of Allegiance**

**Auditor’s Financial**

**Treasurer’s Report**

**Public Comment (Agenda Items)**

**Consent Agenda**

Approval of Meeting Minutes  
Regular Meeting – March 10, 2020  
*No Regular Meeting – April 14, 2020*

Prosecutor APS Fund 9252 SF20				
Transfer	From	\$	300	Travel & Training
	To			Minor Equipment / Office Supplies
	From	\$	3,420	Travel & Training
	To			General / Machinery & Equipment
TEMA – General Fund 1000				
Transfer	From	\$	4,000	Minor Equipment / Repairs & Maint
	To			Overtime / Salaries
	From	\$	306	Minor Equipment / Repairs & Maint
	To			Social Security
	From	\$	448	Minor Equipment / Repairs & Maint
	To			Perf Retirement
Health – HPP/PHEP Fund 8476 SF20				
Transfer	From	\$	326	Travel & Training
	To			Medical Supplies
Treasurer – General Fund 1000				
Transfer	From	\$	700	Part Time / Salaries
	To			Office Supplies
	From	\$	54	Social Security
	To			Office Supplies
Voter Registration – General Fund 1000				
Transfer	From	\$	7,000	Postage & Freight
	To			Office Supply Forms
CASA – General Fund 1000				
Transfer	From	\$	11	Social Security
	To			Office Supplies
	From	\$	1	Social Security
	To			Travel & Training
<b>Health – Khala Hochstedler</b>				
LHT Carryover Fund 4206				
Grant Appropriation		\$	20,000	Institutional Medical Supplies

**Additional Appropriations:**

**BOE/Clerk – Julie Roush**

General Fund 1000

Appropriation

\$	53,563	Election Workers
\$	<u>4,437</u>	<u>Social Security</u>
\$	58,000	Total Requested

Incentive IV-D Fund

Appropriation

\$	10,000	Other Professional Services
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**CASA – Coleen Conner**

CASA for Kids Fund 9107 CF20

Grant Appropriation

\$	100	Minor Equipment
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**Sheriff – Robert Goldsmith**

Sheriff Donation Fund 4127

Appropriation

\$	250	Other Supplies
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**Community Corrections – Jason Huber**

Misdemeanant Fund 1175

Appropriation

\$	25,713	Other Professional Services
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**Area Plan – Sallie Fahey**

MPO/Conf Fund 8402

Grant Appropriation

\$	10,000	Office Supplies
\$	15,000	Other Professional Services
\$	<u>40,000</u>	<u>Travel &amp; Training</u>
\$	65,000	Total Requested

**Health – Khala Hochstedler**

STD Prevention Fund 8463 FY21

Grant Appropriation

\$	27,144	Part Time Salaries
\$	44,116	Full Time Salaries
\$	5,451	Social Security
\$	7,981	PERF Retirement
\$	24,600	Other Professional Services
\$	2,500	Travel & Training
\$	4,500	Institutional Medical Supplies
\$	1,400	Office Supplies
\$	165	Long Term Disability
\$	13,589	Health Insurance
\$	<u>109</u>	<u>Life Insurance</u>
\$	131,555	Total Requested

**DOIT – Kent Kroft**

LIT / EDIT Fund 1112

Appropriation

\$	23,695	Other Professional Services
\$	<u>24,500</u>	<u>General / Machinery &amp; Equipment</u>
\$	48,195	Total Requested

**Highway – Stewart Kline**

LRS Fund 1169

Appropriation

\$	50,000	Repair Vehicle & Equipment
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2020 Salary Statement

\$	42,510	Admin Asst ~ Comot III ~ Formerly Acct. Clerk
\$	39,960	Admin Asst ~ Comot III ~ Eliminated Office Mgr.

**Commissioners – Thomas Murtaugh**

General Fund 1000

Appropriation

\$ 12,000 Postage & Freight

**Committee Reports**

**Unfinished/New Business**

~ 2020 Council Assignments & Appointments

~ **Resolution No. 2020-16-CL** ~ IDEM petition to establish a regional sewer district

~ 2021 Budget Hearings Begin 08/25/2020 @ 8:30 am / Evening Public Hearing 09/03/2020 @ 6:00 pm

**Commissioner FYI**

**Public Comment**

## Financial Statement

May 1, 2020

	General Fund
Cash Balance (01/01/2020)	\$12,329,109
2020 Projected Miscellaneous Revenue	\$24,262,953
2020 DLGF Property Tax Levy	\$27,712,758
99% of DLGF 1782 General Fund Tax Levy	\$27,435,600
DLGF 1782 Estimated Circuit Breaker Credits	\$1,942,996
Total Funds Available	\$62,084,666
Less: 2020 Encumbrances	\$361,991
Less: DLGF Requested 2020 Budget	\$54,042,891
Plus: 3% Estimate of Unused 2020 Budget	\$1,621,000
Less: Council Approved Minimum Balance (Res 2018-21-CL)	\$7,500,000
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Beginning Net Balance	\$1,800,784
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General Fund Additional Appropriations	Requested	Granted
January	\$0	\$0
February	\$0	\$0
March	\$0	\$0
April	\$0	\$0
May	\$75,625	
June		
July		
August		
September		
October		
November		
December		
Total Additional Appropriations	\$75,625	\$0

Miscellaneous Expenditures (*year to date total*) \$0

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Available for Appropriation \$1,800,784

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**County General Revenue Report****2020 Budget**      **Through  
4/30/2020**      **Rec'd****General Fund (1000)***33.3% of Year Complete***Taxes:**

0100	Property Tax (\$27,712,758 certified levy)	\$26,392,000	\$0.00	0.0%
0111	Other Taxes / Local Income Tax (LIT)	\$11,094,388	\$3,698,129.32	33.3%
0120	Other Taxes / Misc	\$30,000	\$22,207.65	74.0%
0122	Alcoholic Beverage Excise Tax	\$10,500	\$3,927.00	37.4%
0123	State Gaming	\$418,000	\$0.00	0.0%
0124	Financial Institutions Tax	\$249,000	\$0.00	0.0%
0130	License Excise Tax	\$2,300,000	\$0.00	0.0%
0131	Commercial Vehicle Excise Tax	\$113,200	\$0.00	0.0%
	Total Taxes	\$40,607,088	\$3,724,263.97	9.2%

**Intergovernmental:**

0280	Area Plan Transportation Study	\$378,634	\$165,464.10	43.7%
0281	Public Safety / Federal (TEMA matching)	\$69,000	\$0.00	0.0%
0282	IV-D & Other Federal Reimbursements	\$1,300,000	\$261,737.25	20.1%
0290	State & Local Reimbursements	\$85,000	\$133,448.49	157.0%
0291	State/Local Public Safety (PD Commission)	\$1,300,000	\$584,543.19	45.0%
0292	IV-D Prosecutor (State)	\$21,000	\$62,046.00	295.5%
0295	Economic Development	\$59,589	\$0.00	0.0%
0299	Exam of Records Reimbursement	\$0	\$0.00	
	Total Intergovernmental	\$3,213,223	\$1,207,239.03	37.6%

**Licenses & Permits:**

0301	Building Commission / Permits	\$367,300	\$84,084.13	22.9%
0302	Area Plan	\$130,000	\$56,267.78	43.3%
0304	Mobile Home Permit Fees	\$2,500	\$540.00	21.6%
0320	Health Department Permits	\$35,000	\$13,906.25	39.7%
0321	Health Dept / Septic Permits	\$23,000	\$4,275.00	18.6%
0322	Health Dept / Food Permits	\$240,000	\$60,006.25	25.0%
	Total Licenses & Permits	\$797,800	\$219,079.41	27.5%

**Charges for Services:**

0401	Auditor	\$20,100	\$145.00	0.7%
0402	Treasurer (Demand,TS,Dup Bills,Bad Check)	\$7,550	\$0.00	0.0%
0403	County Recorder	\$290,000	\$118,542.00	40.9%
0410	County Sheriff / Misc Receipts	\$220,820	\$43,596.84	19.7%
0411	Sheriff-Inmate House	\$595,000	\$20,850.00	3.5%
0412	Juvenile Detention Reimbursement	\$45,000	\$9,758.29	21.7%

**County General Revenue Report**

		2020 Budget	Through 4/30/2020	Rec'd
0413	Probation	\$75,000	\$29,828.30	39.8%
0420	Health Department ( <i>vital records,vax</i> )	\$430,000	\$73,430.02	17.1%
0421	Tippecanoe Villa	\$1,218,558	\$417,695.75	34.3%
0422	Cary Home	\$1,100,000	\$435,251.25	39.6%
0423	Coroner	\$16,600	\$4,320.00	26.0%
0425	Health Dept Inspection Fees	\$500	\$1,200.00	240.0%
0441	Park Property / Rental	\$72,000	\$15,685.00	21.8%
0442	Fairgrounds / Rental	\$60,000	\$15,400.00	25.7%
0490	Charges for Services / Miscellaneous	\$0	\$0.00	
0491	Copy Fees	\$670	\$423.60	63.2%
0492	Rentals	\$6,001	\$2,000.00	33.3%
	Total Charges for Services	\$4,157,799	\$1,188,126.05	28.6%
<b><u>Fines &amp; Forfeitures:</u></b>				
0510	Restitutions & Extraditions	\$1,000	\$654.53	65.5%
0511	Court Fines	\$700,000	\$213,266.68	30.5%
0512	West Lafayette Court Fines	\$600	\$84.00	14.0%
0522	Health Department	\$4,500	\$0.00	0.0%
	Total Fines & Forefeitures	\$706,100	\$214,005.21	30.3%
<b><u>Other Receipts:</u></b>				
0660	Interest Earnings	\$1,416,000	\$399,148.70	28.2%
0670	Other Financial Services / Misc	\$1,750	\$11,796.29	674.1%
	Total Other Receipts	\$1,417,750	\$410,944.99	29.0%
<b><u>Other Financial Sources</u></b>				
0730	Rebate & Refunds	\$1,000	\$3,976.67	397.7%
0731	Tax Refunds & Reimbursements	\$0	\$0.00	
0740	Sale of County Property	\$10,000	\$897.00	9.0%
0761	Reimbursements / Internal Refunds	\$1,030,000	\$333,333.32	32.4%
0991	Unclaimed Surplus	\$0	\$0.00	
	Total Other Financial Services	\$1,041,000	\$338,206.99	32.5%
<b>General Fund Revenue</b>		<b>\$51,940,760</b>	<b>\$7,301,865.65</b>	<b>14.1%</b>

**ONESolution NL Migration**

**Statement of Cash Receipts and Disbursements**

Accounting Period: 04/2020

		3/31/20	Apr	Apr	4/30/20	
Fund:		Beginning Balance	Receipts	Disbursements	Ending Balance	Min Balance
1000	GENERAL	5,913,487.74	1,538,689.31	4,135,191.82	3,316,985.23	7,500,000
1101	ACCIDENT REPORT	60,804.34	1,426.00	0.00	62,230.34	
1108	BID DEPOSITS AND BONDS HOLDING	414,728.13	38,269.43	3,110.98	449,886.58	
1112	LIT ECONOMIC DEVELOPMENT	13,690,427.85	1,235,265.65	230,427.30	14,695,266.20	5,000,000
1116	CITY AND TOWN COURT COSTS	12,342.05	3,846.75	0.00	16,188.80	
1119	CLERK'S RECORDS PERPETUATION	121,150.17	12,219.78	7,417.35	125,952.60	
1122	COMMUNITY CORRECTIONS	804,781.05	145,755.82	237,337.55	713,199.32	
1123	CC DOC COMMUNITY TRANSITIONS	160,172.10	0.00	371.25	159,800.85	
1131	SALES DISCLOSURE - COUNTY SHAR	76,990.94	2,290.00	1,178.82	78,102.12	
1135	CUMULATIVE BRIDGE	2,222,380.05	4,240.91	162,886.85	2,063,734.11	200,000
1138	CUMULATIVE CAPITAL DEVELOPMENT	682,526.39	1,087.01	80,876.86	602,736.54	500,000
1143	CUMULATIVE VOTING SYSTEM	100,000.00	0.00	0.00	100,000.00	
1148	DRUG FREE COMMUNITY	234,292.84	13,746.69	0.00	248,039.53	
1150	ELECTRONIC MAP GENERATION	20,357.90	22.25	0.00	20,380.15	
1152	LOCAL EMERGENCY PLAN/RTK	13,075.98	20.83	0.00	13,096.81	
1154	ENHANCED ACCESS	11,298.77	23.50	0.00	11,322.27	
1155	EXTRADITION AND SHERIFF'S ASSI	7,000.00	0.00	0.00	7,000.00	
1156	FIREARMS TRAINING	33,010.92	2,980.40	133.25	35,858.07	
1158	GENERAL DRAIN IMPROVEMENT	1,333,720.32	1,209.06	3,648.92	1,331,280.46	
1160	IDENTIFICATION SECURITY PROTEC	26,222.73	1,941.00	0.00	28,163.73	
1166	LANDFILL CLOSURE AND POST CLOS	3,176,464.98	1,009.18	0.00	3,177,474.16	
1167	LEVY EXCESS	73,634.24	0.00	0.00	73,634.24	
1168	LOCAL HEALTH MAINTENANCE	39,135.93	0.00	1,623.36	37,512.57	
1169	LOCAL ROAD AND STREET	1,770,981.71	124,107.56	9,105.68	1,885,983.59	
1170	LIT PUBLIC SAFETY-COUNTY SHARE	1,000,991.49	333,663.83	0.00	1,334,655.32	
1171	MAJOR BRIDGE	2,348,350.91	0.00	4,207.00	2,344,143.91	
1173	MOTOR VEHICLE HWY RESTRICTED	(69,527.70)	314,947.00	95,100.16	150,319.14	
1175	MISDEMEANANT	37,345.57	0.00	11,631.62	25,713.95	
1176	MOTOR VEHICLE HIGHWAY	3,179,521.51	302,773.22	187,840.86	3,294,453.87	700,000
1177	OMITTED PROPERTY AUDITS	422,910.15	0.00	0.00	422,910.15	
1178	PARK NONREVERTING CAPITAL	31,161.62	49.63	0.00	31,211.25	
1181	PLAT BOOK	91,358.44	3,580.00	2,899.88	92,038.56	
1186	RAINY DAY	6,078,568.11	0.00	0.00	6,078,568.11	7,000,000
1188	REASSESSMENT - 2015	128,716.90	205.00	15,791.42	113,130.48	50,000
1189	RECORDER RECORDS PERPETUATION	874,687.01	36,394.68	28,083.58	882,998.11	
1193	SHERIFF'S PENSION TRUST	292,250.80	8,789.34	0.00	301,040.14	
1200	SUPPLEMENTAL PUBLIC DEFENDER	85,118.09	5,552.20	0.00	90,670.29	
1201	SURPLUS TAX	238,559.74	0.00	112.18	238,447.56	
1202	SURVEYOR'S CORNER PERPETUATION	281,201.30	9,635.00	6,561.59	284,274.71	
1203	TAX SALE FEES	8,102.24	984.00	0.00	9,086.24	
1204	TAX SALE REDEMPTION	36.91	0.00	0.00	36.91	
1205	TAX SALE SURPLUS	876,701.68	0.00	0.00	876,701.68	
1206	LOCAL HEALTH DEPARTMENT TRUST	41,022.96	0.00	3,947.04	37,075.92	
1207	UNSAFE BUILDING	55,566.09	0.00	0.00	55,566.09	
1213	GAL/CASA	21,292.92	28,564.00	2,981.28	46,875.64	
1216	AUDITORS INELIGIBLE DEDUCTIONS	310,208.04	0.00	4,742.23	305,465.81	
1217	COUNTY ELECTED OFFICIALS TRAIN	107,120.18	1,941.00	0.00	109,061.18	
1222	STATEWIDE 911	4,703,635.19	129,562.12	28,054.09	4,805,143.22	
1229	LOIT SPECIAL DISTRIBUTION	100,171.40	0.00	3,703.88	96,467.52	

ONESolution NL Migration

Statement of Cash Receipts and Disbursements

Accounting Period: 04/2020

		3/31/20	Apr	Apr	4/30/20	
Fund:		Beginning Balance	Receipts	Disbursements	Ending Balance	Min Balance
2000	ADULT PROBATION ADMINISTRATIVE	231,872.06	18,367.78	14,975.17	235,264.67	
2200	ALTERNATIVE DISPUTE RESOLUTION	17,199.62	1,200.00	0.00	18,399.62	
2503	FEDERAL DRUG FORFEITURES	3.10	0.00	0.00	3.10	
2507	PROSECUTOR DRUG ENFORCEMENT	33,276.71	0.00	200.56	33,076.15	
2546	TIPPCO HAZMAT	16,026.84	0.00	0.00	16,026.84	
2550	USER FEE/FORENSIC DIVERSION PA	1,863.29	0.00	0.00	1,863.29	
2560	USER FEE/PRE-TRIAL DIVERSION	273,738.47	16,572.50	9,167.27	281,143.70	
2561	USER FEE/INFRACTION DIVERSION	113,107.27	4,620.00	2,887.64	114,839.63	
2566	USER FEE/LATE SURRENDER	41,337.80	0.00	0.00	41,337.80	
2573	ANIMAL CONTROL	39,901.05	630.00	0.00	40,531.05	
2574	USER FEE/SHERIFF FALSE ALARM	24,250.02	0.00	0.00	24,250.02	
2575	USER FEE/SHERIFF CONT ED	6,907.44	600.00	0.00	7,507.44	
2576	USER FEE/LAW ENFORCEMENT CONT	124,148.91	3,633.10	0.00	127,782.01	
2579	USER FEE/SHERIFF FIREARM DESTR	1,850.00	0.00	0.00	1,850.00	
2580	COURT SERVICES SUBSTANCE ABUSE	133,444.06	15,770.18	13,808.07	135,406.17	
2581	COURT SERVICES VIOLENCE IN COM	16,581.68	90.76	0.00	16,672.44	
2583	JUVENILE DRUG COURT	3,017.63	0.00	0.00	3,017.63	
2584	JURY PAY	47,536.74	1,924.51	555.00	48,906.25	
2585	USER FEE/NATIONAL GUARD	449.18	0.00	0.00	449.18	
2586	USER FEE/AFDC WELFARE PC	4,213.36	0.00	0.00	4,213.36	
2595	FAMILY COUNSELING	48,098.69	735.00	270.00	48,563.69	
2596	JUV ALT PROJECT INCOME	11,303.04	2,163.09	2,040.34	11,425.79	
2599	USER FEE/ECON DEV WIND ENERGY	1,000.00	0.00	0.00	1,000.00	
2700	DRAINAGE MAINTENANCE	2,119,119.68	3,064.61	28,584.33	2,093,599.96	
4009	SHERIFF SALE ADMINISTRATION	166,931.00	1,640.00	0.00	168,571.00	
4012	K-9 SUPPORT	12,904.43	0.00	16.99	12,887.44	
4013	RECYCLING	73,268.45	1,514.49	0.00	74,782.94	
4017	PARKING FACILITY OPERATING	671,396.66	13,528.78	6,785.43	678,140.01	
4115	AG TEST PLOT DONATION	0.99	0.00	0.00	0.99	
4116	EXTENSION DONATION	165.07	0.00	0.00	165.07	
4117	FG RESTORATION DONATION	17,278.41	0.00	0.00	17,278.41	
4118	HEALTH DEPT DONATION	29.43	0.00	0.00	29.43	
4121	CASA DONATIONS	17,767.76	0.00	0.00	17,767.76	
4125	PARK DONATION	12,918.91	500.00	1.00	13,417.91	
4126	NATURALIST PROGRAM GIFT	106,084.45	168.95	0.00	106,253.40	
4127	SHERIFF DONATION	4,019.05	0.00	0.00	4,019.05	
4128	PHASE II STORM WATER DONATION	14,582.88	0.00	0.00	14,582.88	
4129	VILLA DONATION	50,938.47	0.00	0.00	50,938.47	
4130	CARY HOME DONATION	23,642.44	650.00	298.88	23,993.56	
4137	WIC DONATIONS	3,762.94	0.00	0.00	3,762.94	
4141	SHERIFF UNCLAIMED	43,713.80	0.00	0.00	43,713.80	
4142	JUVENILE PROBATION DONATION	109.86	0.00	0.00	109.86	
4168	LOCAL HEALTH MAINT CARRYOVER	70,502.86	0.00	0.00	70,502.86	
4206	LOCAL HEALTH TRUST CARRY OVER	50,243.59	0.00	2,300.00	47,943.59	
4266	LAW ENFORCEMENT WARRANT	514,534.16	378.04	26,102.23	488,809.97	
4505	TIF CAPITAL PROJECTS/SOUTHEAST	2,406,504.98	3,832.65	245,622.29	2,164,715.34	
4540	HEARTLAND TIF COUNTY	70,068.43	0.00	0.00	70,068.43	
4620	DEBT SERVICE JAIL LEASE	622,275.50	0.00	0.00	622,275.50	
4630	DEBT SVC RESERVE JAIL	116,177.68	0.00	0.00	116,177.68	

ONESolution NL Migration

Statement of Cash Receipts and Disbursements

Accounting Period: 04/2020

		3/31/20	Apr	Apr	4/30/20	
Fund:		Beginning Balance	Receipts	Disbursements	Ending Balance	Min Balance
4632	DEBT SVC RESERVE FAIRGROUND	1,778,650.00	0.00	0.00	1,778,650.00	
4709	COUNTY SELF INSURANCE RAINY DA	3,000,000.00	0.00	0.00	3,000,000.00	3,000,000
4710	COUNTY SELF INSURANCE	9,017,207.17	895,942.81	661,524.00	9,251,625.98	500,000
4711	PUBLIC OFFICIALS SELF INSURANC	289,682.67	461.36	0.00	290,144.03	
4712	COMMISSIONERS SELF INSURANCE	509,706.44	811.77	0.00	510,518.21	
4713	HIGHWAY SELF INSURANCE	280,810.98	447.23	0.00	281,258.21	
4714	SHERIFF SELF INSURANCE	289,797.93	461.54	0.00	290,259.47	
4715	INMATE MEDICAL	30,822.01	0.00	0.00	30,822.01	
4716	FLEX BENEFITS	117,847.04	42,729.41	20,916.10	139,660.35	
4717	LONG TERM DISABILITY	34,509.98	10,895.49	10,945.70	34,459.77	
4719	INMATE MEDICAL COPAY	51,762.12	1,807.65	0.00	53,569.77	
4803	PROJECT/DUST CONTROL	19,006.45	0.00	0.00	19,006.45	
4804	PROJECT/HWY ESCROW	63,621.13	47.55	0.00	63,668.68	
4805	COUNTY SHARE SURTAX	3,850,337.91	146,092.69	20,405.20	3,976,025.40	
4806	COUNTY SHARE WHEEL TAX	205,380.39	31,319.45	1,075.00	235,624.84	
4818	CONSTRUCTION FG 2018 LIT REV	13,435,890.43	10,040.20	1,169,664.18	12,276,266.45	
4833	PROJECT/WABASH RIVER HYDROLOGY	8,673.02	13.81	0.00	8,686.83	
4880	PROJECT (REVOLVING)	454,324.93	2,493.49	105,346.82	351,471.60	
4881	PROJECT/HIGHWAY ESCROW (J&C)	5,914.62	7.06	0.00	5,921.68	
4890	PROJECT/F-LAKE DETENTION	266,957.51	425.16	0.00	267,382.67	
4891	PROJECT/BERLOVITZ DETENTION	2,006.81	3.20	0.00	2,010.01	
4892	PROJECT/GREAT LAKES	445,706.45	709.84	0.00	446,416.29	
4893	PROJECT/A ROSS DETENTION	24,821.86	39.53	0.00	24,861.39	
4897	PROJECT/PHASE II STORMWATER	839,600.11	20,533.58	66,025.13	794,108.56	
4930	TCSWMD GENERAL	0.00	0.00	0.00	0.00	
4931	TCSWMD LEVY EXCESS	518.43	0.00	0.00	518.43	
4935	DRAIN RECONSTRUCTION ASSIST	450,389.44	0.00	0.00	450,389.44	
4940	TEMA HAZARD WARNING FUND	150,051.44	0.00	0.00	150,051.44	
4956	FIREARMS RANGE SUPPORT	75,000.00	0.00	0.00	75,000.00	
4973	CARD REBATE	2,035.14	70,331.74	60,359.41	12,007.47	
5100	PAYROLL CLEARING	29,422.68	2,167,250.83	2,143,484.99	53,188.52	
5901	RETAINAGE - TYLER CLT	3,690.00	0.00	0.00	3,690.00	
5950	FRANCIS POWERS TRUST	2,629.36	149.39	883.73	1,895.02	
5980	BATTLE GROUND FENCE	11,130.50	5,767.73	5,750.00	11,148.23	
5984	PARKS TAX COLLECTIONS	61.62	0.00	10.92	50.70	
6000	SETTLEMENT	599.39	141.14	0.00	740.53	
6021	WHEEL TAX	66,640.93	3,806.30	66,640.93	3,806.30	
6022	SUR TAX	310,619.27	171,673.91	310,619.27	171,673.91	
6203	LIT-PROPERTY TAX RELIEF	2,410,225.23	539,598.67	0.00	2,949,823.90	
7101	STATE FINES & FORFEITURES	19,191.78	6,103.50	0.00	25,295.28	
7102	INFRACTION JUDGMENTS	90,478.31	25,667.41	0.00	116,145.72	
7104	SPECIAL DEATH BENEFIT	6,005.00	1,275.00	0.00	7,280.00	
7106	CORONER CONTINUING EDUCATION	5,042.25	1,451.25	0.00	6,493.50	
7108	MORTGAGE RECORDING FEE ST SHAR	5,312.50	1,340.00	0.00	6,652.50	
7301	EDUCATION PLATE FEES AGENCY	168.75	0.00	168.75	0.00	
7304	INNKEEPERS TAX COLLECTIONS	894,743.45	299,691.74	1,007,588.41	186,846.78	
7330	LIT-CERTIFIED SHARES	0.00	2,137,361.42	2,137,361.42	0.00	
7331	LIT PUBLIC SAFETY	0.00	688,361.17	688,361.17	0.00	
7332	LIT-ECONOMIC DEVELOPMENT	0.00	1,529,691.50	1,529,691.50	0.00	

ONESolution NL Migration

Statement of Cash Receipts and Disbursements

Accounting Period: 04/2020

		3/31/20	Apr	Apr	4/30/20	
Fund:		Beginning Balance	Receipts	Disbursements	Ending Balance	Min Balance
8134	CARY HOME JAMS GRANT	3,735.21	0.00	0.00	3,735.21	
8155	SUPERIOR CT 3 ASSESSMENT	3,802.04	0.00	0.00	3,802.04	
8198	ICAC TASK FORCE	(277.00)	0.00	0.00	(277.00)	
8226	CC TANF BLOCK GRANT	4,141.39	0.00	0.00	4,141.39	
8231	HIGHWAY SAFETY PROGRAM	1,691.27	0.00	0.00	1,691.27	
8235	SPEED LIMIT PROJECT	31,781.38	0.00	0.00	31,781.38	
8271	PROSECUTOR ICJI HTCU	(40,207.21)	2,795.00	10,248.31	(47,660.52)	
8272	PROSECUTOR ICJI VOCA	(38,641.49)	0.00	11,115.34	(49,756.83)	
8330	HELP AMERICA VOTE	1,925.00	0.00	0.00	1,925.00	
8401	TRAFFIC/AREA PLAN	(10,338.95)	0.00	0.00	(10,338.95)	
8404	APC SURP CARROLL COUNTY	30,961.42	0.00	0.00	30,961.42	
8416	TEMA 2005 SHSP	25,421.34	0.00	0.00	25,421.34	
8438	TEMA SHSP HAZMAT TQP	0.00	0.00	0.00	0.00	
8463	STD PREVENTION GRANT	(20,836.94)	0.00	7,073.97	(27,910.91)	
8464	IMMUNIZATION GRANT	(4,448.17)	3,209.29	1,246.59	(2,485.47)	
8476	HPP & PHEP BASE GRANT	(767.09)	1,431.03	31.24	632.70	
8482	HIV PREVENTION HEALTH PROGRAM	(4,193.13)	2,557.58	965.62	(2,601.17)	
8483	QUICK RESPONSE TEAM	3,878.98	0.00	0.00	3,878.98	
8502	CASA VOCA B	1,435.04	0.00	0.00	1,435.04	
8507	CASA ICJI VOCA	(41,237.25)	0.00	12,994.10	(54,231.35)	
8624	ADOLESCENT SUB ABUSE	3,175.40	0.00	0.00	3,175.40	
8625	CHILDREN'S ADVOCACY GRANT	1,546.94	0.00	0.00	1,546.94	
8632	COURT TECH IMPROVEMENT	22.52	0.00	0.00	22.52	
8634	COURT IMPROVEMENT PROJECT	194.91	0.00	0.00	194.91	
8637	SUP 3 NCJFCJ GRANT	(1,482.56)	0.00	0.00	(1,482.56)	
8653	JPAR GRANT	60,000.00	0.00	0.00	60,000.00	
8665	COMPREHEN OPIOID ABUSE PROGRAM	(89,894.23)	153,824.64	16,660.30	47,270.11	
8726	D-4 EMERGENCY DEPLOYMENT	22,986.68	207.15	0.00	23,193.83	
8880	WIC	(79,061.98)	78,500.33	77,841.32	(78,402.97)	
8882	WIC PEER COUNSELOR	(3,584.08)	2,766.65	2,633.13	(3,450.56)	
8895	93.563 TITLE IV-D INCENTIVE	27,463.15	10,586.74	572.90	37,476.99	
8897	93.563 PROSECUTOR IV-D INCENTI	100,487.38	16,022.04	6,485.39	110,024.03	
8899	93.563 CLERK IV-D INCENTIVE-PO	74,554.43	10,661.74	2,374.55	82,841.62	
9107	CASAs FOR KIDS	36,905.82	0.00	3,932.80	32,973.02	
9108	COMMUNITY CROSSING	0.00	0.00	0.00	0.00	
9114	JUV CASE ASSESSMENT TRIAGE	43,263.62	0.00	1,980.27	41,283.35	
9136	SAFE SLEEP PROGRAM GRANT	0.50	0.00	0.00	0.50	
9144	CLAF BYRNE LOCAL LAW ENF	0.00	0.00	0.00	0.00	
9146	INDIANA AMERICAN WATER GRANT	1,000.00	0.00	0.00	1,000.00	
9165	CHeP BOILERWORX	86.98	0.00	0.00	86.98	
9168	WCI / FIMR	29,418.90	0.00	5,733.10	23,685.80	
9171	SYRINGE SVCS - THFGI	10,044.65	0.00	0.00	10,044.65	
9178	GATEWAY TO HOPE COUNSELING	15,200.00	0.00	0.00	15,200.00	
9182	SCAAP GRANT	23,150.79	0.00	0.00	23,150.79	
9185	PROJ LIFESAVER - MCALLISTER	1,263.70	0.00	0.00	1,263.70	
9203	JA TRUANCY MEDIATION	8,506.98	0.00	1,904.28	6,602.70	
9211	JUV ALT SAFE PLACE GRANT	769.19	628.54	696.57	701.16	
9212	IDHS FOUNDATION GRANT	(3,046.44)	0.00	0.00	(3,046.44)	
9213	JUV ALT DOC JDAI	8,626.72	3,713.55	1,325.52	11,014.75	

Statement of Cash Receipts and Disbursements

Accounting Period: 04/2020

Fund:	3/31/20	Apr	Apr	4/30/20	Min Balance
	Beginning Balance	Receipts	Disbursements	Ending Balance	
9214 JDAI PERFORMANCE GRANT	23,619.68	0.00	1,332.79	22,286.89	
9218 CC DOC ADULT GRANT	266,558.07	0.00	0.00	266,558.07	
9219 CC DOC ADULT GRANT	257,011.63	0.00	74,904.54	182,107.09	
9220 CC DOC COMMUNITY TRANSITIONS	409.80	0.00	0.00	409.80	
9242 SIA FOUNDATION GRANT WOW	444.63	0.00	0.00	444.63	
9252 IFSSA ADULT PROTECT SVC	(63,510.98)	0.00	21,092.70	(84,603.68)	
9254 ICJI EEDMA PROJECT	7,857.86	0.00	0.00	7,857.86	
9259 DRUG PROSECUTION FUND	554.54	0.00	0.00	554.54	
9504 CASA JFC GRANT	1,111.10	0.00	0.00	1,111.10	
9512 DOC PROBATION GRANT	6,320.93	0.00	0.00	6,320.93	
9513 DOC PROBATION GRANT	17,835.72	0.00	5,139.02	12,696.70	
9532 CASA CAPACITY BLDG GRANT	(8,122.37)	12,244.00	3,927.69	193.94	
9535 VETERANS TREATMENT	19,745.82	0.00	1,400.00	18,345.82	
9549 COURT INTERPRETER IN SUPREME C	80.24	275.00	275.00	80.24	
9623 FAMILY COURT GRANT	140.00	0.00	0.00	140.00	
9631 TAGS VASIA GRANT	37,500.00	37,500.00	0.00	75,000.00	
9641 JUV ALT DOC GRANT	33,678.93	15,414.81	19,444.24	29,649.50	
9642 JUV ALT DOC BONUS GRANT SF19	5,425.00	0.00	0.00	5,425.00	
9760 TB GRANT	4,398.47	0.00	0.00	4,398.47	
<b>GRAND TOTAL</b>	<b>101,031,605.83</b>	<b>13,563,660.20</b>	<b>15,922,735.91</b>	<b>98,672,530.12</b>	<b>24,450,000.00</b>

Server Name: mitsobrpt01

User Name: TCG\mrichardson

# TIPPECANOE COUNTY COUNCIL

## MEETING MINUTES

TUESDAY, March 10, 2020

8:30 a.m.

Tippecanoe Room, Tippecanoe County Office Building  
20 N 3rd Street, Lafayette, Indiana

**Councilmembers present:** President Kevin Underwood, Vice President John Basham, Kathy Vernon, Lisa Dullum, Ben Murray and Roland Winger.

**Others present:** Attorney Doug Masson, Auditor Robert A. Plantenga, and Recording Secretary John Thomas.

### I. PLEDGE OF ALLEGIANCE

President Underwood called the meeting to order, led the Pledge of Allegiance.

### II. AUDITOR'S FINANCIAL REPORT – Bob Plantenga

The 2020 financial statement shows a General Fund beginning cash balance of \$12,329,109. The projected miscellaneous revenue, property taxes and deductions for circuit breakers leaves the total funds available of \$62,084,666. When deducting encumbrances, the 2020 Budget and minimum balances established by Council, the beginning net balance is \$1,800,784. Since there were no appropriations in January, the beginning balance available for appropriations is \$1,800,784.

The Revenue Report shows the property taxes are low and will stay there until June when they come in. State and Local Public Safety (0291) is mostly the Public Defender Commission and the County has already received its quarterly payment. The Sheriff's Miscellaneous (0410) is mostly reimbursements for the Tippecanoe School Corporation for the Resource Officer. Internal Fund Transfer (0761) for \$83,333.33 are funds moved from the Health Insurance fund to support the General Fund. We only have 4.1% of our revenue received, but that will be replenished by Property Taxes.

The fund balances show: 1) the General Fund (1000) is at \$8.267 million which will trend down until June when it is replenished with property taxes. The LIT Economic Development (fund 1112) paid out the first principal payment on the Fairground Project bond. The Commissioners transferred \$100,000 into the recently established Cumulative Voting System fund (1143) to start saving for the next purchase. The County Self Insurance (fund 4710) receipts for February exceeded what was spent, so the fund continues to have a healthy balance. Lisa Dullum asked about the Jail Bond payment and the Auditor stated that this is probably the last year for the bond and is paid out of Fund 4620 and the reserve fund 4630 on January 1 and July 1.

### III. TREASURER'S REPORT

The Federal Funds rate dropped a half point on March 3<sup>rd</sup> with the banks reducing their interest from 1.85% to 1.35%.

### IV. PUBLIC COMMENT ON AGENDA ITEMS – None

### V. CONSENT AGENDA

- Councilmember Winger moved to approve the consent agenda as distributed, second by Councilmember Basham. Motion carried.

### A. Approval of Meeting Minutes from February 11, 2020

**B. Health – General Fund 1000**

Transfer	From	\$	4,000	Full Time Salaries
		\$	306	Social Security
		\$	448	<u>PERF Retirement</u>
		\$	4,754	Total
	To			Medical Supplies

**C. Commissioners – LIT Econ Dev Fund 1112**

Transfer	From	\$	5,000	Building / Housing
	To			Minor Equipment
	From	\$	15,000	Building / Housing
	To			Other Supplies

**D Highway – MVH Restricted Fund 1173**

Transfer	From	\$	301,077	Engineer & Architect
	To			Infrastructure / Roads & Streets
	From	\$	561,082	Repairs & Maint / Roads & Streets
	To			Infrastructure / Roads & Streets

**E. Juvenile Alternatives – DOC Grant Fund 9641 SF20**

Transfer	From	\$	1,000	Social Security
	To			Office Supplies
	From	\$	550	Health Insurance
	To			Minor Equipment
	From	\$	550	Health Insurance
	To			Machinery & Equip / Other
	From	\$	4,900	Health Insurance
	To			Other Professional Services

**F. Health Dept. – HIV Prevention Fund 8482 CF20, Khala Hochstedler**

Grant Appropriation		\$	21,112	Part Time Salaries
		\$	1,848	Social Security
		\$	2,000	Office Supplies
		\$	5,040	<u>Travel / Training</u>
		\$	30,000	Total Requested

**G. IV-D Commissioner – Title IV-D Incentive Fund 8895, Matthew Boulac**

Appropriation		\$	13,000	Other Professional Services
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**H. Prosecutor – Pros Title IV-D Incentive Fund 8897, Patrick Harrington**

Appropriation		\$	2,000	Other Professional Services
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**VI. ADDITIONAL APPROPRIATIONS:**

**A. CASA – CASA for Kids Fund 9107 CF20, Coleen Connor presented and recommended:**

Grant Appropriation		\$	39,533	Part Time / Benefit Eligible
		\$	3,025	Social Security
		\$	2,357	Minor Equipment
		\$	1,500	Travel / Training
		\$	8,033	Health Insurance
		\$	148	LTD Insurance
		\$	72	Life Insurance
		\$	390	<u>Worker's Compensation</u>
		\$	55,058	Total Requested

•Councilmember Murray moved to approve the appropriation as presented, second by Councilmember Basham.

This a continuation grant for the fourth year that funds the staff outreach coordinator position.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

**B. Surveyor** – Phase II Donation Fund 4128, Sharon Hutchison presented and recommended:

Appropriation	\$ 6,601	Other Supplies
	\$ 3,000	Other Professional Services
	\$ 9,601	Total Requested

- Councilmember Basham moved to approve the appropriation as presented, second by Councilmember Winger.

These funds are set aside for use as needed for Phase II education and will be used for the Wonders on the Wabash and the Spring Field Day.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

**C. Probation** – 2020 Salary Statement - \$39,960 Admin Asst, David Hullinger presented and recommended:

This is basically a reclassification of the Intake Secretary position, as approved by the Commissioners, and both are Comot III positions.

- Councilmember Winger moved to approve the appropriation as presented, second by Councilmember Dullum.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

**D. Highway** – Cum Bridge Fund 1135, Stewart Kline presented and recommended:

1. Reduction \$ 296,982 Engineer & Architect

- Councilmember Basham moved to approve the appropriation as presented, second by Councilmember Dullum.

This moves funds from professional Services to Capital to be able to fund the project.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

2. Appropriation \$ 296,982 Bridges

- Councilmember Basham moved to approve the appropriation as presented, second by Councilmember Dullum.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

**E. DOIT** – Kent Kroft presented and recommended:

1. Cum Cap Fund 1138

Appropriation \$ 58,000 Repairs & Maintenance/Vehicle & Equipment

- Councilmember Murray moved to approve the appropriation as presented, second by Councilmember Dullum.

These are carry-over funds for upgrading the server room.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

2. 2020 Salary Statement of \$66,219 for a Software Developer/Database Administrator (Formerly Database Administrator)

- Councilmember Murray moved to approve the salary statement as presented, second by Councilmember Dullum.

This is basically a title change that went through Personnel last year.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

**VII. UNFINISHED/NEW BUSINESS** – None

- Jason Tennenhouse and Amanda Findlay, from Matchbox-Coworking Studio, thanked the Council for their support, handed out a packet of information and presented a short video. Matchbox has been in operation for 5 years and provides a variety of support services, programs and facilities. There are currently over 300 business members starting new businesses, building products and patenting new products.

- Election of Council Vice President

The President opened the floor for nominations.

- Councilmember Winger nominated John Basham as Council Vice President, second by Ben Murray. Hearing no additional nominations, the President closed the nominations and called for the vote. Motion carried.

- 2020 Assignments & Appointments are not final and awaiting the appointment of Brian Metzger's replacement. There was discussion of some of the positions needing to be filled and replaced.

**VIII. COMMITTEE REPORTS**

- Councilmember Murray attended the Cary Home Advisory Board and the Juvenile Alternatives Meetings and feels that juvenile services are exceptional and support kids with their needs.
- Councilmember Winger discussed the issue of the subcommittee on Public Safety and the Auditor will send out some information in preparation for a future meeting.

**IX. COMMISSIONER FYI**

- Commissioner Murtaugh invited everyone to a May 5th soft opening of the Fairgrounds Coliseum at 4:00; the state legislature will conclude its session on Tuesday and the Commissioners are pleased with how local government was treated, and Purdue Road School is this week.

**X. PUBLIC COMMENT**

- Craig Hadley, from the Tippecanoe County Historical Association, updated the Council on their recent activities and this year's plans for their five properties.
- Amber Noll, from the County Extension Office, stated that "Ag Days" were held with McCutcheon FFA at the County Fairgrounds February 28th, and the local office conducted a statewide Youth Mental Health First Aid training program.
- Sheriff Goldsmith said that while the jail study is finished, there are some safety issues that were beyond the scope of the original study that need to be addressed on the administrative side of the jail building. He would like to have DLZ come back and conduct the additional analysis. There was consensus among Councilmembers to proceed with the additional study.

**XI. ADJOURNMENT**

- Councilmember Winger moved to adjourn, and the President adjourned the meeting.

**TIPPECANOE COUNTY COUNCIL**

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Kevin L. Underwood, President

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John R. Basham II, Vice President

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Lisa Dillum

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Ben Murray

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Kathy Vernon

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Roland K. Winger

ATTEST:

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Robert A. Plantenga, Auditor

5/12/2020

Minutes prepared by John Thomas, Recording Secretary



# REQUEST FOR TRANSFER BETWEEN SERIES

Fiscal Year: 2018 - 2020

Fund Name: Adult Protective Svcs 9252SF19  
SF20

**Purpose:**

For use to transfer budget between series (i.e. Personal Services to Other Services) within a fund. Requires Council approval.

<i>Transfer From:</i>		AMOUNT IN WHOLE DOLLARS	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	REQUESTED	APPROVED
92525910 3210	Travel & Train	\$	3,720

<i>Transfer To:</i>		AMOUNT IN WHOLE DOLLARS	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	REQUESTED	APPROVED
92525910 2140	Minor Equipment	\$	300
92525910 4510	General M&E	\$	3,420

**COUNCIL REPRESENTATIVES:**

- 1) Dullum
- 2) Winger

**EXPLANATION OF REQUEST:**

Adult Protective Service purchases: to pay for a copier and equipment for the unit.

Date stamped "On Receipt"  
by County Auditor's Office

DEPARTMENT: Prosecutor

SIGNATURE:

DATE: March 18, 2020

FILED

MAR 19 2020

Noted [Signature]  
AUDITOR OF TIPPECANOE CO.



**REQUEST FOR TRANSFER  
BETWEEN SERIES**

Fiscal Year: 2020

Fund Name: General Fund

**Purpose:**

For use to transfer budget between series (i.e. Personal Services to Other Services) within a fund. Requires Council approval.

<i>Transfer From:</i>		AMOUNT IN WHOLE DOLLARS	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	REQUESTED	APPROVED
1000-5210-2340	Supplies / Minor Equipment	\$4,754	

<i>Transfer To:</i>		AMOUNT IN WHOLE DOLLARS	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	REQUESTED	APPROVED
1000-5210-1150	Overtime	\$4,000	
1000-5210-1210	Social Security	\$306	
1000-5210-1220	Retirement / PERF	\$448	

**COUNCIL REPRESENTATIVES:**

- 1) Kathy Vernon
- 2) Ben ~~Metzger~~ <sup>Murray</sup>

**EXPLANATION OF REQUEST:**

Immediate need for Overtime. Auditor authorized approval of this request and spending of it prior to Council approval due to the county slowdown. Need still exists for use of the supply line and an Additional Appropriation request will be made prior to the end of the year to replenish that account.

Date stamped "On Receipt"  
by County Auditor's Office

DEPARTMENT: Emergency Management

SIGNATURE: *Wm W. Ouberson*

DATE: 03-30-2020

**FILED**

**MAR 30 2020**

*Wendy A. Hastings*  
AUDITOR OF TIPPECANOE CO.



# REQUEST FOR TRANSFER BETWEEN SERIES

Fiscal Year: 2020

Fund Name: HPP/PHEP  
8476SF20

**Purpose:**

For use to transfer budget between series (i.e. Personal Services to Other Services) within a fund. Requires Council approval.

**Transfer From:**

		AMOUNT IN WHOLE DOLLARS	
		REQUESTED	APPROVED
ACCOUNT NUMBER	ACCOUNT DESCRIPTION		
84769010-3210	Travel	\$ 326	

**Transfer To:**

		AMOUNT IN WHOLE DOLLARS	
		REQUESTED	APPROVED
ACCOUNT NUMBER	ACCOUNT DESCRIPTION		
<del>10009010-2220</del> 8474	Medical Supplies	\$ 326	

COUNCIL REPRESENTATIVES:

- 1) Underwood
- 2) Murray

EXPLANATION OF REQUEST:

Medical Supplies Needed

Date stamped "On Receipt"  
by County Auditor's Office

DEPARTMENT: Health

SIGNATURE: *Khada Hebert*

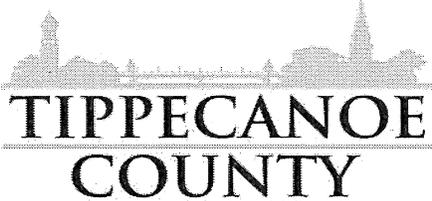
DATE: April 7, 2020

**FILED**

APR 07 2020

*Robert C. [Signature]*

AUDITOR OF THE COUNTY



**REQUEST FOR TRANSFER  
BETWEEN SERIES**

Fiscal Year: 2020

Fund Name: General

**Purpose:**

For use to transfer budget between series (i.e. Personal Services to Other Services) within a fund. Requires Council approval.

**Transfer From:**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT IN WHOLE DOLLARS	
		REQUESTED	APPROVED
10000210 - 1130	Part Time	\$700	
10000210 - 1210	Social Security	\$54	

**Transfer To:**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT IN WHOLE DOLLARS	
		REQUESTED	APPROVED
10000210 - 2110	Office Supplies	\$754	

**COUNCIL REPRESENTATIVES:**

- 1) Basham
- 2)

**EXPLANATION OF REQUEST:**

\$166 - plexi-glass shields for payment counter due to covid-19 and other misc supplies  
 \$588 - 2 workstations for accepting payments on 1st floor due to elevator repairs  
 (Part time money available because seasonal staff member was unable to work and office was closed to public, due to virus)

Date stamped "On Receipt"  
by County Auditor's Office

DEPARTMENT: Treasurer

SIGNATURE: *Jennifer Weston*

DATE: 4/27/2020

**FILED**

**APR 27 2020**

*Robert A. Hartigan*

AUDITOR OF TIPPECANOE CO.

# TIPPECANOE COUNTY

## REQUEST FOR TRANSFER BETWEEN SERIES

Fiscal Year: 2020

Fund Name: Board of Elections & Reg

**Purpose:**

For use to transfer budget between series (i.e. Personal Services to Other Services) within a fund. Requires Council approval.

**Transfer From:**

		AMOUNT IN WHOLE DOLLARS	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	REQUESTED	APPROVED
1000 2010 3230	Postage & Freight	\$7,000	

**Transfer To:**

		AMOUNT IN WHOLE DOLLARS	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	REQUESTED	APPROVED
1000 2010 2120	Offc Suppl Forms	\$7,000	

COUNCIL REPRESENTATIVES:

1) WINGER

2) DULLUM

EXPLANATION OF REQUEST:

Due to COVID-19, supplies for absentee ballots needed

Date stamped "On Receipt"  
by County Auditor's Office

DEPARTMENT:

CLERK

*BOE*

SIGNATURE:

*[Handwritten Signature]*

DATE:

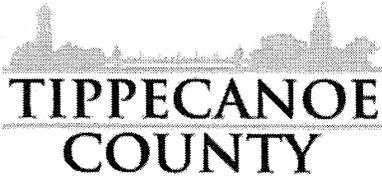
04/22/2020

**FILED**

**APR 22 2020**

*Robert A. [Signature]*

AUDITOR OF TIPPECANOE COUNTY



**REQUEST FOR TRANSFER  
BETWEEN OBJECTS**

Fiscal Year: 2020

Fund Name: GENERAL FUND

**Purpose:**

For use to transfer budget between series (i.e. Personal Services to Other Services) within a fund. Requires Council approval.

<i>Transfer From:</i>		AMOUNT IN WHOLE DOLLARS	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	REQUESTED	APPROVED
1000 7310 1210	SOCIAL SECURITY	\$12	

<i>Transfer To:</i>		AMOUNT IN WHOLE DOLLARS	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	REQUESTED	APPROVED
1000 7310 2110	OFFICE SUPPLIES	\$11	
1000 7310 3210	TRAVEL & TRAINING	\$1	

COUNCIL REPRESENTATIVES:

1) VERNON

2) MURRAY

EXPLANATION OF REQUEST:

TO COVER OVERAGE

Date stamped "On Receipt"  
by County Auditor's Office

DEPARTMENT:

CASA

SIGNATURE:

*Green V. Connor*

DATE:

04/29/2020

**FILED**  
APR 29 2020  
*Robert O. Hastings*  
AUDITOR OF TIPPECANOE CO.



















# REQUEST FOR GRANT APPROPRIATION

Fiscal Year: 2020-2021  
8483FY21  
Fund Name: STD Prevention Grant

**Purpose:**

For use in appropriating, or establishing budget, of Federal, State, or Local Grants

Project Name: STD Prevention Grant  
 Granting Agency: Indiana State Department of Health  
 Grant Award: \$131,555  
 Match: \$ -  
 Total Project: \$131,555  
 Payment: Reimbursible

Occurrence: Annually  
 Grant Period: 4/1/2020-3/31/2021  
 Grant Number: 00000041646  
 CFDA Number: 93.917  
 Required Reports: Monthly

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT IN WHOLE DOLLARS	
		REQUESTED	APPROVED
84639010-1130	Part-Time Payroll	\$ 27,144.00	
84639010-1110	Full-Time Payroll	\$ 44,116.00	
84639010-1210	Social Security	<del>\$5451</del> 7,184.00	
84639010-1220	PERF	<del>\$798</del> 4,941.00	
84639010-3190	Contracts	\$ 24,600.00	
84639010-3210	Travel	\$ 2,500	
84639010-2220	Medical Supplies	\$ 4,500	
84639010-2110	Office Supplies	\$ 1,400	
84639010-1231	Long Term Disability	\$ 165	
84639010-1230	Medical Insurance	<del>\$13,589</del> 14,896	
84639010-1232	Life Insurance	\$ 109	

**COUNCIL REPRESENTATIVES:**

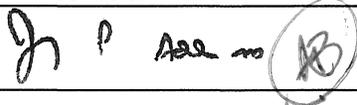
- 1) Underwood
- 2) Murray

**EXPLANATION/PROJECT DESCRIPTION:**

STD Prevention Promotion

Date stamped "On Receipt"  
by County Auditor's Office

DEPARTMENT: Health

SIGNATURE: 

DATE: April 13, 2020

**FILED**

**APR 07 2020**

*Noted [Signature]*

AUDITOR OF TIPPECANOE CO

## GRANT AGREEMENT

**CONTRACT #000000000000000000041646**

This Grant Agreement (this "Grant Agreement"), entered into by and between the INDIANA STATE DEPARTMENT OF HEALTH (the "State") and **TIPPECANOE COUNTY HEALTH DEPARTMENT** (the "Grantee"), is executed pursuant to the terms and conditions set forth herein. In consideration of those mutual undertakings and covenants, the parties agree as follows:

### 1. Purpose of this Grant Agreement; Funding Source.

The purpose of this Grant Agreement is to enable the State to award a Grant of **\$131,555.00** to the Grantee for eligible costs of the services or project (the "Project") described in **Attachments A and B** of this Grant Agreement, which are incorporated fully herein. The funds shall be used exclusively in accordance with the provisions contained in this Grant Agreement and in conformance with Indiana Code **§ 5-19-1-1** establishing the authority to make this Grant, as well as any rules adopted thereunder. The funds received by the Grantee pursuant to this Grant Agreement shall be used only to implement the Project or provide the services in conformance with this Grant Agreement and for no other purpose.

#### FUNDING SOURCE:

If Federal Funds: Program Name per Catalog of Federal Domestic Assistance (CFDA):  
Ryan White Part B

CFDA # 93.917

If State Funds: Program Title N/A

### 2. Representations and Warranties of the Grantee.

- A. The Grantee expressly represents and warrants to the State that it is statutorily eligible to receive these Grant funds. The Grantee expressly agrees to promptly repay all funds paid to it under this Grant Agreement should it be determined either that it was ineligible to receive the funds.
- B. The Grantee certifies by entering into this Grant Agreement that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from entering into this Grant Agreement by any federal or state department or agency. The term "principal" for purposes of this Grant Agreement is defined as an officer, director, owner, partner, key employee or other person with primary management or supervisory responsibilities, or a person who has a critical influence on or substantive control over the operations of the Grantee.

### 3. Implementation of and Reporting on the Project.

- A. The Grantee shall implement and complete the Project in accordance with **Attachment A**. Modification of the Project shall require prior written approval of the State.
- B. The Grantee shall submit to the State written progress reports until the completion of the Project. These reports shall be submitted on a **monthly** basis and shall contain such detail of progress or performance on the Project as is requested by the State.

### 4. Term.

This Grant Agreement commences on **April 01, 2020** and shall remain in effect through **March 31, 2021**. Unless otherwise provided herein, it may be extended or renewed upon the

written agreement of the parties and as permitted by the state or federal law governing this Grant.

**5. Grant Funding.**

- A. The State shall fund this grant in the amount of **\$131,555.00**. The approved Project Budget is set forth as **Attachment B** of this Grant Agreement, attached hereto and incorporated herein. The Grantee shall not spend more than the amount for each line item in the Project Budget without the prior written consent of the State, nor shall the Project costs funded by this Grant Agreement and those funded by any local and/or private share be changed or modified without the prior written consent of the State.
- B. The disbursement of grant funds to the Grantee shall not be made until all documentary materials required by this Grant Agreement have been received and approved by the State and this Grant Agreement has been fully approved by the State.
- C. The funds provided through this Grant are to be used to supplement and not supplant any other appropriations, including local appropriations, made for the same purpose. These funds are being provided to the Grantee to carry out the specific work described herein and are not to be used except as authorized in this Grant Agreement. If the Grantee is a local unit of government, the Grantee shall provide a report back to the State documenting that the appropriate local governing body has appropriated this funding in addition to any existing appropriations.

**6. Payment of Claims.**

- A. If advance payment of all or a portion of the Grant funds is permitted by statute or regulation, and the State agrees to provide such advance payment, advance payment shall be made only upon submission of a proper claim setting out the intended purposes of those funds. After such funds have been expended, Grantee shall provide State with a reconciliation of those expenditures. As required by IC § 4-13-2-14.8, all payments will be by the direct deposit by electronic funds transfer to the financial institution designated by the Grantee in writing unless a specific waiver has been obtained from the Indiana Auditor of State.
- B. Requests for payment will be processed only upon presentation of a Claim Voucher in the form designated by the State. Such Claim Vouchers must be submitted with the budget expenditure report detailing disbursements of state, local and/or private funds by project budget line items.
- C. The State may require evidence furnished by the Grantee that substantial progress has been made toward completion of the Project prior to making the first payment under this Grant. All payments are subject to the State's determination that the Grantee's performance to date conforms with the Project as approved, notwithstanding any other provision of this Grant Agreement.
- D. Claims shall be submitted to the State within twenty (20) calendar days following the end of the month in which work on or for the Project was performed. The State has the discretion, and reserves the right, to NOT pay any claims submitted later than (thirty) 30 calendar days following the end of the month in which the services were provided. All final claims and reports must be submitted to the State within sixty (60) calendar days after the expiration or termination of this agreement. Payment for claims submitted after that time may, at the discretion of the State, be denied. Claims may be submitted on a monthly basis only, unless otherwise specified in **Attachments A or B**. If Grant funds have been advanced and are unexpended at the time that the final claim is submitted, all such unexpended grant funds must be returned to the State.







# TIPPECANOE COUNTY

## REQUEST FOR APPROPRIATION

Fiscal Year: 2020  
Fund Name: LRS

**Purpose:**

For use in appropriating budget of General Funds, Donations, Non-Grant or Miscellaneous Funds.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT IN WHOLE DOLLARS	
		REQUESTED	APPROVED
1169 8261 3620	Repair Vehicle & Equip	\$ 50,000	
<b>TOTAL</b>		\$ 50,000	

COUNCIL REPRESENTATIVES:

- 1) Basham
- 2)

EXPLANATION OF REQUEST:

HCC Public Risk insurance reimbursed us for an accident Freightliner #9 was involved in. Appropriating money to get repairs done.

Date stamped "On Receipt"  
by County Auditor's Office

DEPARTMENT: Highway

SIGNATURE: *Steve W. Keri*

DATE: March 18, 2020

**FILED**

**MAR 18 2020**

*Robert A. Plantinga*

AUDITOR OF TIPPECANOE CO.





# REQUEST FOR APPROPRIATION

Fiscal Year: 2020

Fund Name: General Fund

**Purpose:**

For use in appropriating budget of General Funds, Donations, Non-Grant or Miscellaneous Funds.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT IN WHOLE DOLLARS	
		REQUESTED	APPROVED
1000 1110 3230	Postage (Election)	\$12,000	

COUNCIL REPRESENTATIVES:

1) Vernon

2) Underwood

EXPLANATION OF REQUEST:

Extra Board of Election expenses due to COVID-19

Date stamped "On Receipt"  
by County Auditor's Office

DEPARTMENT: Commissioners

SIGNATURE: *Paula L. Bennett*

DATE: 05/04/2020

**FILED**  
MAY - 4 2020  
*Robert A. Plantinga*  
AUDITOR OF TIPPECANOE CO.

## COUNCIL MEMBER ASSIGNMENTS

Department	2019 Council Liaisons	2020 Council Proposed
DOIT	Dullum / Stonebraker	Dullum / Murray
Cary Home	Metzger / Stonebraker	Underwood / Murray
CASA	Metzger / Stonebraker	Vernon / Murray
Community Corrections	Metzger / Stonebraker	Underwood / Murray
Coroner	Metzger / Stonebraker	Vernon / Murray
Emergency Management	Metzger / Stonebraker	Vernon / Murray
Juvenile Alternative	Metzger / Stonebraker	Underwood / Murray
Juvenile Magistrate / IV-D	Metzger / Stonebraker	Underwood / Murray
Sheriff / Jail / 911	Metzger / Stonebraker	Vernon / Underwood
Superior Ct 3	Metzger / Stonebraker	Vernon / Murray
Maintenance	Underwood / Basham	Underwood / Basham
Tippecanoe Villa	Underwood / Basham	Underwood / Basham
Veterans Services	Underwood / Basham	Underwood / Basham
Weights & Measures	Underwood / Basham	Underwood / Basham
County Extension	Underwood / Metzger	Underwood /
Fairgrounds	Underwood / Metzger	Underwood /
Human Resources	Underwood / Metzger	Underwood / Vernon
Parks & Recreation	Underwood / Metzger	Underwood /
Soil & Water	Underwood / Metzger	Underwood / Vernon
Health Dept / WIC	Underwood / Stonebraker	Underwood / Murray
Commissioners	Underwood / Vernon	Underwood / Vernon
Area Plan	Vernon / Basham	Basham /
Assessor	Vernon / Basham	Basham /
Auditor	Vernon / Basham	Basham /
Building Commission (Permits)	Vernon / Basham	Basham /
Highway / Cum Bridge	Vernon / Basham	Basham /
Recorder	Vernon / Basham	Basham /
Surveyor / Drainage Board	Vernon / Basham	Basham /
Treasurer	Vernon / Basham	Basham /
Ancillary	Winger / Dullum	Winger / Dullum
Circuit	Winger / Dullum	Winger / Dullum
Clerk	Winger / Dullum	Winger / Dullum
Election & Voter Registration	Winger / Dullum	Winger / Dullum
Magistrate	Winger / Dullum	Winger / Dullum
Probation	Winger / Dullum	Winger / Dullum
Prosecutor / IV-D	Winger / Dullum	Winger / Dullum
Public Defender	Winger / Dullum	Winger / Dullum
Superior Ct 1	Winger / Dullum	Winger / Dullum
Superior Ct 2	Winger / Dullum	Winger / Dullum
Superior Ct 4	Winger / Dullum	Winger / Dullum
Superior Ct 5	Winger / Dullum	Winger / Dullum
Superior Ct 6	Winger / Dullum	Winger / Dullum

## 2020 COUNTY COUNCIL APPOINTMENTS

Alcoholic Beverage Commission	Annual	Vicki Pearl
Area Plan Commission	Term of Office	Councilmember Roland Winger Councilmember Lisa Dullum
Area IV Agency on Aging	Annual	Anne Painter
Cary Home Advisory Board	Annual	Councilmember Ben Murray
Community Corrections Advisory Board	Annual	Councilmember Kevin Underwood
Convention & Visitors Bureau	2 Years Expires 12/31/22	Councilmember Kathy Vernon Rich Ghiselli (Hotel Rep) Rachael Johnson (Travel Rep)
Emergency Mgmt. Advisory Council	Annual	Councilmember John R Basham II
Lafayette Economic Dev Commission	4 Years Expires 12/31/23	<b>Councilmember</b>
DOIT Advisory Board	Annual	Councilmember Lisa Dullum <b>Councilmember</b>
Metropolitan Plan Organization Policy Board	Annual	Council President Kevin Underwood
Joint Appointment w/ Benton County Council: Otterbein Library Board	Expires 12/31/20 Expires 12/31/24	Suzy Scott Michael Humphrey
Property Tax Assessment Board of Appeals (PTABOA)	Annual (1R 1D)	Matt Washburn ( R ) Jim Malady ( D )
Romney Sewer District	Annual	Councilmember John R Basham II
Tippecanoe Co Redevelopment Commission	4 Years	<b>Councilmember</b>
Tippecanoe Co Park Board (4 Years 1 R 1 D)	Expires 12/31/23 Expires 12/31/20	Scott Rumble ( R ) Opal Kuhl ( D )
Tippecanoe County Public Library Board (4 Years)	Expires 12/31/23	Dave Lahr
Tippecanoe Co Solid Waste Advisory Committee	Annual	Councilmember John R Basham II
Tippecanoe Co Solid Waste Mgmt District	Annual	Councilmember John R Basham II
Tippecanoe Environmental Response Financing (TERF) Board	Annual	Councilmember Kevin Underwood
Wabash River Enhancement Corporation	Annual	Councilmember Roland Winger
West Lafayette Public Library Board (4 Year Term)	Expires 12/31/23	John Meyers

**EXHIBIT "A"**

**TIPPECANOE COUNTY COUNCIL**

**RESOLUTION NO. 2020-16-CL**

WHEREAS, the TIPPECANOE County Council is an eligible entity for the purposes of IC 13-26; and

WHEREAS, The Council has determined that there is a need for a regional district in Tippecanoe County and wishes to authorize the creation and submission of a petition for the establishment of a regional district;

NOW, THEREFORE, BE IT RESOLVED BY THE TIPPECANOE COUNTY COUNCIL, that:

Section 1. The Council authorizes the creation and submission of a petition to the Commissioner of the Indiana Department of Environmental Management requesting an order for the establishment of the Americus, Buck Creek, and Colburn Regional Sewer District under IC 13-26.

Section 2. The Council names **NAME** to be the representative of the County and authorizes **NAME** to sign the petition on the County's behalf.

ADOPTED ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

**TIPPECANOE COUNTY COUNCIL**

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