Carroll County
Administrative Transportation Committee
Meeting
Date: November 09, 2021
Time: 3:00 PM
Place: Conference Room
Carroll White REMC Building
241 N Heartland Dr
Delphi, IN 46923

Members of the public may watch the livestream of the meeting at
https://www.facebook.com/TippecanoeCountyIndiana and
https://www.youtube.com/channel/UCJIeeA9ZQo9ElIGdZTdjurQ

I. Approval Of Minutes From August 16, 2021

Documents:

CC Admin Minutes 08.16.2021.pdf

II. Other Business

A. Rural Long-Range Transportation Plan
   1. Demographic Data
   2. Public Participation Survey

B. 18-Month Letting List

Documents:

2021 November Carroll County 18 Month.pdf

III. Adjournment

Meeting dates for 2022:

- February 08
- May 10
- August 09
- November 08

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CARROLL COUNTY ADMINISTRATIVE TRANSPORTATION COMMITTEE
MEETING MINUTES

August 16, 2021
VIRTUAL MEETING

Due to the public health emergency, the meeting was held virtually. Members of the public may watch the livestream of the meeting at https://www.facebook.com/TippecanoeCountyIndiana or https://www.youtube.com/channel/UCJleeA9ZQo9E11GdZTdjurQ/featured

MEMBERS PRESENT
Anita Werling     Mayor of Delphi
Marcia Blansett (proxy for Matt Deitchley) INDOT District Director
Joretta Tinsman (proxy for Vincent Seward) Flora Town Council President
Pete Wagoner          Camden Town Council Representative
Mike Isley     Delphi City Council Representative

MEMBERS ABSENT
Josh Plue     President Carroll County Council
Bill Brown     President Carroll County Commissioners

ALSO PRESENT
David Hittle     Area Plan Commission of Tippecanoe County
Tim Stroshine     Area Plan Commission of Tippecanoe County
Aria Staiger     Area Plan Commission of Tippecanoe County
Jake Adams     Carroll County EDC

Anita Werling called the meeting to order at 3:00pm.

I. APPROVAL OF MINUTES FROM NOVEMBER 10, 2020

Pete Wagoner moved to approve the minutes from the November 10, 2020 meeting. Mike Isley seconded and the motion carried without objection.

II. CRASH REPORT

Aria Staiger said APC creates a crash report for Carroll County every 3 years. She said the full document is complete, and it is available online. A link to the document was included with the meeting packet. It is very similar to the 2014-2016 report. This report looks at long-term trends with crashes, including comparisons to the crashes that occurred in that 3 year period. Staff gets this information from police crash data to analyze it and make corrections as needed. Staff reads through the officer’s narrative and each crash report by hand to ensure the data is correct. We differentiate crashes that happen on private property and on public roads. One important new item that we added was crash rate analysis. This was done by combining crash data with traffic count data. This report also includes analysis for the smaller towns in Carroll County. This included creating several new maps. The biggest difference between this report and the last report was that there was an increase in deer crashes. She looked for some data to try to explain this, but it was hard to find anything conclusive. Aria asked the committee if there were any questions about the report.

Anita Werling asked about the link to the crash report. Aria Staiger posted the link in the meeting chat for the committee members.

III. OTHER BUSINESS
Title VI

Anita Werling said that there is a resolution to adopt the FY 2021 Title VI and LEP Plan.

Tim Stroshine said that we are getting ready to pass a resolution to adopt the Title VI Plan. Most of the information in the Title VI Plan covers APC’s work in Tippecanoe County. However, because of the SURTP grant that we use for our work in Carroll County, there is a Carroll County component to this plan. We are required to outline a procedure for people to formally complain about our work if they feel it is adversely impacting them. Kent Schumacher will be the person in Carroll County to field review any complaints about APC’s planning work. There have never been any complaints about the work in Carroll County. However, the efforts of developing a long-range transportation plan could produce some complaints.

Joretta Tinsman moved to adopt the resolution. Pete Wagoner seconded and the motion carried by unanimous voice vote.

Long Range Transportation Plan

Tim Stroshine said that we have been working on developing the first Long Range Transportation Plan for Carroll County. Today, staff is going to present some maps that show some data analysis that we have been working on.

Aria Staiger said that we are still in the data gathering phase of this plan. Demographic data is some of the most basic data that we use for this type of plan. The source for a lot of the data that we have is the US Census Bureau and the American Community Survey. Most of this data is at the census tract level. She noted that Delphi has its own census tract, so it is pretty easy to pull out data for Delphi. This data provides a baseline that shows the current situation in Carroll County. 2019 is the most recent data that is currently available, so we plan to use that as the base year. We will be working on projecting this data to 2050, which will allow us to evaluate gaps in the transportation system.

Anita Werling noted that with some planned TIFs, it is anticipated that Carroll County will have some significant residential growth within the next 5 to 10 years. She asked if APC would like people to submit growth projections.

Aria Stagier answered that there will be a separate meeting to discuss these issues in more details. Aria said that she has created a spreadsheet to handle the growth projections. The growth rate can be held constant for the entire planning period, or it can be changed for individual years as desired.

Jake Adams asked which variable the growth rate applies to.

Aria Staiger said that we can apply the growth rate to any variable that we have, but we are going to be looking primarily at population growth and job growth.

Jake Adams asked if we have job data by census tract or just for the whole county.

Aria Staiger said that we have job data by census tract. We also have some information on job type, so we can compare different employment sectors.

Tim Stroshine said that APC will be reaching out to schedule a meeting to talk about some of these issues. This effort was delayed a little bit due to an issue with the purchase order for the grant that we use to fund our Carroll County planning work. We can also talk about other issues in Carroll County, such as the truck routing issue.

Tim Stroshine said that we are in the process of developing a goals and objectives survey to distribute to residents of Carroll County. Examples of goals are reducing crashes or creating more trails. This survey will help provide direction for where to focus our work on this plan. It will allow us to prioritize how important
different potential goals are to the community. Staff will be reaching out in the next couple of days to some stakeholders to meet to help design this survey.

Community Crossings Grant

Tim Stroshine said that this is something that APC has helped Carroll County with in the past. We have provided some crash data analysis for the application process. We are happy to continue to help out with future grant applications as needed. Tim noted that Carroll County was awarded $983,000, which is close to the $1,000,000 cap for awards.

Anita Werling noted that Delphi was also awarded some funding.

Joretta Tinsman said that Flora received around $272,000 in this round of funding.

Virtual vs. In-Person Meetings

Tim Stroshine said that due to the pandemic, we have been holding these meetings virtually. We can continue to do that if desired. However, many of our other meetings have returned to the more traditional in-person format. There are some meetings that are classified as public hearings, which are currently required to be in-person. However, this committee’s meetings are not classified this way, so we have some flexibility in how we meet. When we talked to the Technical Committee, they were indifferent on the format. He asked for the committee’s thoughts on this.

Anita Werling asked if a hybrid meeting was an option.

Tim Stroshine that a hybrid meeting might be possible, but it can be pretty tricky to sort out the logistics of that. Because we stream these meetings live, we need to find a venue with the capability to do that.

Anita Werling asked Jake Adams if the Carroll County REMC would be an option.

Jake Adams said that he thinks that is possible.

Anita Werling said that she would like to see the meetings go back to an in-person format.

Joretta Tinsman said that she was fine with either a virtual or an in-person format.

Pete Wagoner said that he preferred in-person meetings.

Tim Stroshine said that we would reach out to Jake to work out the logistics of setting up an in-person meeting. We will inform both committees of this change.

INDOT 18-Month Letting List

Tim Stroshine said there was not too much to report. For the first several projects, everything is still on the same letting date as last time. There is a new project on State Road 25 that will be let in 2022. There were also some projects with letting dates that moved back to September. There are two new projects that will let in December of 2022.

Marcia Blanssett said that right-of-way issues caused the letting dates to move back for a few projects.

Pete Wagoner asked if any of those projects included a re-paving project through the town of Camden (on SR 218). For the past year and a half, there has been surveying and right-of-way work in Camden. There is one stretch that is still unpaved.

Marcia Blanssett said that she would look this up.
Pete Wagoner said that this project also includes sidewalks.

Marcia Blansett said that there is an HMA overlay project that is on a January of 2023 letting in this area.

IV. ADJOURNMENT

Tim Stroshine thanked everyone for making an effort to show up to this meeting so that the Title VI resolution could be passed.

The meeting was adjourned at 3:35 pm.

Respectfully submitted,

Tim Stroshine  
Assistant Director
<table>
<thead>
<tr>
<th>Letting Date</th>
<th>Road</th>
<th>Location</th>
<th>Type of Work</th>
<th>Des &amp; Contract Number</th>
<th>Previous Letting Date</th>
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<tr>
<td>S 2/9/2022</td>
<td>SR 18</td>
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<td>Bridge Replacement</td>
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<td>SR 25</td>
<td>NB over Bridge Creek, 1.32 mi N of US 421</td>
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<td>Letting Date</td>
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Same, New, Change, Not Listed

**Bid Letting Results**

None to Report