MPO Policy Board Meeting

Date...........................................September 09, 2021
Time..........................................2:00 PM
Place.........................................Virtual / Tippecanoe Room
County Office Building
20 North 3rd Street
Lafayette, Indiana

Members of the public may watch the livestream of the meeting at
https://www.facebook.com/TippecanoeCountyIndiana and
https://www.youtube.com/channel/UCJIeeA9ZQo9EllGdZTdjurQ

AGENDA

I. APPROVAL OF MINUTES FROM AUGUST 12, 2021

Documents:


II. RESOLUTION T-21-15: RESOLUTION TO ADOPT THE COORDINATED HUMAN SERVICES TRANSPORTATION PLAN

Documents:


III. ADMINISTRATIVE MODIFICATION FOR THE FY 2022-2026 TIP

A. August 13, 2021

Documents:

Morehouse Road Phase Designation Change TIP Modification August 2021.pdf

IV. APC PROGRESS REPORT

A. MPO Update
   i. Metropolitan Transportation Plan Survey Update
   ii. Interactive TIP Project Map (link)
B. INDOT 18-Month Letting List

Documents:

2021 September Lettings.pdf

V. QUARTERLY REPORTS

A. Quarterly Project Tracking Summary

Documents:

Quarterly Project Progress-Summary Report Q4.pdf

VI. OTHER BUSINESS

VII. CITIZEN COMMENTS

VIII. ADJOURNMENT

Next meeting is virtual, October 14, 2021 and all future meetings will remain virtual.

Check the APC website at http://tippecanoe.in.gov/378/Area-Plan-Commission-APC for updates.

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the Area Plan Commission of Tippecanoe County will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. For more information visit www.tippecanoe.in.gov/ada
The meeting was held virtually. Members of the public may watch the livestream of the meeting at https://www.facebook.com/TippecanoeCountyIndiana or https://www.youtube.com/channel/UCJleeA9ZQo9E11GdZTdjurQ/featured

Members Present
Tony Roswarski           Mayor, City of Lafayette
John Dennis           Mayor, City of West Lafayette
Jackson Bogan           Area Plan Commission
Cindy Murray            Lafayette Board of Works
Ben Murray                 Chair, GLPTC
Peter Bunder             President, West Lafayette Council
Tom Murtaugh             President, County Commissioners
Shane Spears            INDOT

Absent Voting Members
Kevin Underwood          President, County Council
Melissa Williamson          President, Lafayette City Council

Non-Voting Members Present
David Hittle          Executive Director, Area Plan Commission
Doug Poad          APC
Tim Stroshine           APC
Aria Staiger             APC
Maureen McNamara         APC
Jeremy Grenard          Lafayette City Engineer
Dave Griffee          Lafayette City Engineering

Tony Roswarski called the meeting to order at 2:00pm and conducted a roll call of members present.

I. APPROVAL OF MINUTES

John Dennis moved to approve the minutes from the July 08, 2021 meeting. Tom Murtaugh seconded and the minutes, as submitted, were approved by unanimous roll call vote.

II. RESOLUTION T-21-09: RESOLUTION TO ADOPT THE FY 2021 TITLE VI AND LEP PLAN

Tim Stroshine said this had been brought up at previous meetings as an informational item, but now staff is ready to act on it. This document assures that no person is discriminated against in any Lafayette Metropolitan Planning Organization (MPO) programs that receive federal funding, and allows for a process for persons to file complaints about discrimination. The document also includes analysis of environmental justice (EJ) issues based on census and American Community Survey (ACS) data. It was presented at the most recent Citizens Participation Committee (CPC). The Technical Transportation Committee recommended approval at their July 21 meeting. Staff is requesting adoption of the plan.

The resolution was approved by unanimous roll call vote.

III. RESOLUTION T-21-13: RESOLUTION TO ADOPT THE PUBLIC PARTICIPATION PLAN
Tim Stroshine said that this is another plan staff is looking to update. The original plan was adopted in 2007 and is now outdated. Social media platforms are a much more prevalent form of civic engagement and are now included. It also includes accommodations for situations where social distancing requirements are being enforced, and where comments must be accepted virtually. It also includes information about reaching various minority populations. This plan was presented at the most recent Citizens Participation Committee (CPC). The Technical Transportation Committee recommended approval at their July 21 meeting. Staff is requesting adoption of the plan.

The resolution was approved by unanimous roll call vote.

IV. RESOLUTION T-21-12 RESOLUTION TO AMEND THE FY 2020-2024 AND FY 2022-2026 TRANSPORTATION IMPROVEMENT PROGRAMS (TIPs)

Doug Poad said staff received a request from the INDOT Crawfordsville district office to amend both TIPs. The MPO is still in the phase of transition from the old TIP to the new TIP. The request will be adding three new projects. Two projects are bridge maintenance-related, specifically repairing or replacing joints. One is on SR 28, and the other is on I-65 at CR 100 W. The third project is the installation of a new permanent traffic signal at the intersection of US 52 and SR 28. There is currently a temporary signal at that location.

Doug Poad said that federal funds will be used for all three projects, and preliminary engineering will occur in the current fiscal year (FY), with construction in FY 2023. The Technical Transportation Committee recommended approval at their July 21 meeting. Staff is requesting approval.

The resolution was approved by unanimous roll call vote.

V. CORRECTION TO RESOLUTION T-21-14: RESOLUTION OF ELECTRONIC MEETING POLICY

Tim Stroshine said that this was staff’s error. When staff had the Board pass this resolution, it did not have a number attached to it. Everything in the resolution is exactly the same, but staff wanted to get it in our records properly so that it can be referred to as needed. This item was already approved by the Board once, but staff wanted to let the Board vote again for full transparency.

The resolution was approved by unanimous roll call vote.

VI. ADMINISTRATIVE MODIFICATIONS FOR THE FY 2020-2024 AND 2022-2026 TIPs

Doug Poad said that there are two ways to change the TIP. The first is through the amendment process such as with the three INDOT projects earlier in the meeting. The second is through an administrative modification, which can be carried out by staff and is usually used to move money around within a project, or make minor changes. The policy for these modifications is to bring them to the Board for the Board’s information.

Doug Poad said that staff processed a modification on August 2nd, related to the Sagamore Parkway Trail Project. As part of the National Environmental Policy Act (NEPA) process, bat mitigation is needed because a number of trees will be removed. The mitigation involves placing funds into a conservation fund. The total amount of federal funds being moved is $17,087. They were moved from the construction phase to the preliminary engineering phase.

Cindy Murray asked if there’s a certain time of year that trees can be removed, or whether it will delay the project.

Doug Poad said that he believes that’s correct, that there are specific months when trees can be taken down. Doug Poad said he believes it’s around April that trees cannot be removed.
Dave Griffee said that it is from April through November. For mitigation, bats are removed when they are not nesting, so you can move their nests out and tear trees down.

VII. APC PROGRESS REPORT

MPO Update

2021 MPO Conference

David Hittle said that staff polled other MPOs around the state, and there’s not enough interest in having this conference in person, especially with the health issues of the past month or so. It will be held virtually for one day like last year. It will be October 28. Staff is in the process of putting together an agenda for that.

Transportation Resource Guides

Doug Poad said that this is a project that staff does every three years or so. In the past year and a half, staff has been updating the Coordinated Human Services Transportation Plan (CHSTP), which looks at transportation for elderly, disabled, and low-income persons. In developing that plan, staff conducted a survey of all transportation services in Tippecanoe County. Staff updated the transportation resource guide with that information to create a brochure.

Doug Poad said that the brochure includes information about CityBus, all nonprofit and for-profit agencies that provide services, medical and emergency services, transportation for just the elderly, taxi services, and out-of-town services.

Doug Poad said that the guide is available on the APC website or as a paper copy. It is available in not just English and Spanish, but also Chinese, Korean, and Swedish. Staff hopes to also have it translated to Hindi and Nepalese in the future. Doug Poad thanked Purdue for their help in translating it to Korean.

Ben Murray asked why Swedish.

Doug Poad said that one staff member used to live in Sweden and thought it would be fun to translate it, so staff said why not.

Tony Roswarski said that Saab is moving in almost 90 families from Sweden, so it will be valuable to have a Swedish version of the brochure.

INDOT FY ’22-’26 STIP and TIP Update

Doug Poad said this is an ongoing saga that will go on for a while. Federal Highway Administration (FHWA) has reviewed INDOT’s STIP and found several issues with it. The biggest one is that there are projects shown in MPOs’ TIPs that are not shown in the STIP. That’s a project alignment issue. In the past few weeks INDOT has been hosting meetings with agencies and MPOs to decide what to do next. INDOT has decided to take the document they currently have, address the issues, update it to create a new document, then resubmit it to FHWA. INDOT estimates this will take six months, and they are already starting to work on it. Staff received a timeline and first steps from INDOT yesterday.

Doug Poad said that the good news in terms of the TIP is that the governor did approve the MPO’s 2022-2026 TIP. The next step in terms of moving that forward is for INDOT to amend that into their current STIP. Staff is anticipating that will happen soon. Once that happens, staff will only need to modify or amend one TIP rather than two.

INDOT 18-Month Letting List

Doug Poad said there’s only a few changes. Project 1 was on yesterday’s bid letting. Two bids were submitted – one from Reith Reilly and one from Milestone. The low bid from Reith Reilly was nearly spot-on with the engineer’s estimate, so it will probably be awarded. Projects 7-18 all involve the widening of I-
It is still on track for a Nov 17 bid letting. There is also a new project on the November bid letting, a district-wide maintenance project. Project 24, Sagamore Parkway Trail is still on track for a January bid letting. Projects 39 and 40 were bumped from a July to October bid letting. Project 38 is new, and is the project from the TIP amendment earlier in the meeting. All the other projects have the same bid lettings.

VIII. OTHER BUSINESS

IX. CITIZEN COMMENTS

There was a one-minute pause to allow for public comments. There were none.

X. ADJOURNMENT

John Dennis moved to adjourn. Shane Spears seconded, and the meeting was adjourned by unanimous roll call vote.

The meeting adjourned at 2:29pm.

Respectfully Submitted,

Aria Staiger
Transportation Planner

Reviewed By,

David L. Hittle
Executive Director
BACKGROUND AND REQUEST:

In 2008, and again in 2015, the Area Plan Commission staff developed and updated a plan that addressed the transportation barriers that elderly, disabled and low-income persons face. Over the past year and a half, staff has been working on the next update and has recently completed the draft plan. It can be found at: [https://www.tippecanoe.in.gov/889/Human-Services-Plan](https://www.tippecanoe.in.gov/889/Human-Services-Plan).

The updated plan follows the same format as the previous two. It provides a comprehensive assessment of all transportation services within Tippecanoe County. It then assessed the transportation needs of the three groups (elderly, disabled, and low-income persons) through demographic data and the observations of forum members. At a separate meeting, forum members developed strategies and activities to address transportation needs of the three groups. Finally, those strategies and activates identified were assigned by which agency could most easily carry them out.

The draft plan will be presented to the Citizens Participation Committee (CPC) on September 8, 2021 for review and comment. Those comments received during the meeting will be presented during the Policy Board meeting. The CPC meeting will also be the official public hearing.

The Technical Transportation Committee reviewed the draft plan at its August 18, 2021 meeting and recommended approval.

RECOMMENDATION:

Staff recommends approval of the Coordinated Human Services Transportation Plan, FY 2022-2026 Plan Update by adopting the attached Resolution T-21-15
Resolution T-21-15

RESOLUTION TO ADOPT THE
COORDINATED HUMAN SERVICES TRANSPORTATION PLAN,
FY 2022-2026 PLAN UPDATE

WHEREAS, the Area Plan Commission of Tippecanoe County has been designated the Metropolitan Planning Organization by the Governor, and

WHEREAS, the Area Plan Commission of Tippecanoe County in its capacity as the Metropolitan Planning Organization, is responsible for transportation planning in Tippecanoe County, and

WHEREAS, the Area Plan Commission of Tippecanoe County, in its capacity as the Metropolitan Planning Organization, is responsible for developing the Coordinated Human Services Transportation Plan, and

WHEREAS, it is required that a Coordinated Human Services Transportation Plan be developed to obtain federal funding from the Federal Transit Administrations Urban Area Formula Program and Enhanced Mobility of Seniors and Individuals with Disability program, and

WHEREAS, the Technical Transportation Committee reviewed the Plan at its August 18, 2021 meeting and recommended its adoption, and

NOW THEREFORE BE IT RESOLVED that the Policy Board of the Metropolitan Planning Organization does hereby adopt the Coordinated Human Services Transportation Plan, FY 2022-2026 Plan Update for Tippecanoe County.

ADOPTED on Thursday the 9th of September, 2021.

____________________________________  ______________________________________
Tony Roswarski     David Hittle
President      Secretary
August 13, 2021  
Ref. No.: 2021-182  

Susie Kemp, Local Program Director  
INDOT Crawfordsville District  
41 West 300 North  
Crawfordsville, IN 47933  

Dear Ms. Kemp:  

By this letter I am administratively modifying the FY 2022-2026 TIP. The phase numbers for the Morehouse Road project are being reversed. Currently the TIP shows project #1401280 as phase 1 and project #2101125 as phase 2. This modification reverses the numbers so project #1401280 is now phase 2 and project #2101125 is now phase 1.  

The TIP documents will be updated and then placed on the APC web page. We will notify you when this occurs. Please call if you have any questions or need additional information.  

Sincerely,  

[Signature]  
David Hittle  
Executive Director  

cc: Stu Kline  
Carla Sheets  
Stephani Vermillion  
Justin Sergent  
Michael McNeal
<table>
<thead>
<tr>
<th></th>
<th>Letting Date</th>
<th>Road</th>
<th>Type of Work</th>
<th>Location</th>
<th>Des &amp; Contract Number</th>
<th>Previous Letting Date</th>
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<td>1</td>
<td>S 9/15/2021</td>
<td>US 52</td>
<td>Bridge Thin Deck Overlay</td>
<td>0.08 miles S of SR 26, over UNT Wabash River</td>
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<td>2</td>
<td>S 9/15/2021</td>
<td>SR 25</td>
<td>Bridge Painting</td>
<td>1.01 mi S of US 231, over Wea Creek</td>
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<td>B-42920</td>
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<td>1.37 mi W of I-65, EB over N&amp;S RR</td>
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<td>S 9/15/2021</td>
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<td>Bridge Painting</td>
<td>1.37 mi W of I-65, WB over N&amp;S RR</td>
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<td>S 10/14/2021</td>
<td>US 52</td>
<td>Bridge Replacement</td>
<td>Over Indian Creek</td>
<td>1701596</td>
<td>B-40579</td>
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<td>C 10/14/2021</td>
<td>District Wide</td>
<td>Pavement Maintenance</td>
<td>Various locations within Crawfordsville District</td>
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<td>R-43118</td>
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<td>7</td>
<td>S 11/17/2021</td>
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<td>Bridge Maintenance</td>
<td>Various locations within Crawfordsville District</td>
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<td>B-43121</td>
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<td>8</td>
<td>S 11/17/2021</td>
<td>SR 43</td>
<td>Intersection Improvement</td>
<td>At I-65 interchange, NB exit/entrance ramp terminus</td>
<td>1700188</td>
<td>R-42909</td>
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<td>9</td>
<td>S 11/17/2021</td>
<td>SR 43</td>
<td>Intersection Improvement</td>
<td>At I-65 interchange, SB exit/entrance ramp terminus</td>
<td>1700189</td>
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<td>10</td>
<td>S 11/17/2021</td>
<td>I-65</td>
<td>Bridge Deck Replacement (TIP shows project as Deck Replacement/Widening)</td>
<td>NB Bridge over SR 43, 3.13 mi N of SR 25</td>
<td>1601088</td>
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<td>11</td>
<td>S 11/17/2021</td>
<td>I-65</td>
<td>Bridge Deck Replacement</td>
<td>0.23 mi S of SR 43; SB over Prophets Rock Rd</td>
<td>2002117</td>
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<td>12</td>
<td>S 11/17/2021</td>
<td>I-65</td>
<td>Bridge Deck Replacement</td>
<td>2.50 mi N of SR 43; CR 725N over I-65 SB/NB</td>
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<td>S 11/17/2021</td>
<td>I-65</td>
<td>Added Travel Lanes</td>
<td>0.8 mi N of SR 43 to 2.43 mi N of SR 43</td>
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<td>S 11/17/2021</td>
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<td>Added Travel Lanes</td>
<td>1.33 mi N of SR 25 to 0.8 mi N of SR 43</td>
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<td>15</td>
<td>S 11/17/2021</td>
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<td>Bridge Deck Replacement</td>
<td>0.58 mi S of SR 43; NB over CSX, N 9TH ST, Burnett Cr</td>
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<td>S 11/17/2021</td>
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<td>Bridge Deck Overlay</td>
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<td>17</td>
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<td>Bridge Deck Replacement</td>
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<td>18</td>
<td>S 11/17/2021</td>
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<td>Bridge Deck Replacement</td>
<td>SB Bridge over SR 43, 3.13 mi N of SR 25</td>
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<td>19</td>
<td>S 11/17/2021</td>
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<td>S 12/8/2021</td>
<td>I-65</td>
<td>Concrete Pavement Restoration (CPR)</td>
<td>At SR 38 Interchange, Ramp Pavement</td>
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<td>S 12/8/2021</td>
<td>SR 38</td>
<td>HMA Overlay, Minor Structural</td>
<td>1.16 mi E of I-65 to US 421</td>
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<td>22</td>
<td>S 12/8/2021</td>
<td>SR 26</td>
<td>HMA Overlay, Minor Structural</td>
<td>0.33 mi E of SR 55 to E jct to 8.57 mi E of SR 55</td>
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<td>R-40577</td>
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<td>Letting Date</td>
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<td>Type of Work</td>
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<td>Previous Letting Date</td>
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<td>SR 26</td>
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<td>8.70 mi E of SR 55</td>
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<td>1/12/2022</td>
<td>Sagamore Parkway Trail</td>
<td>Bike/Pedestrian Facilities</td>
<td>from Happy Hollow to the bridge over the Wabash River Bridge</td>
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<td>2/9/2022</td>
<td>District Wide</td>
<td>Centerline &amp; Edge Line Rumble Stripes Installation</td>
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<td>3/9/2022</td>
<td>SR 26</td>
<td>Small Structure Replacement</td>
<td>5.75 mi W of US 231, Over Southworth Branch</td>
<td>1500121 R-40569</td>
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<td>3/9/2022</td>
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<td>ITS Program Equipment</td>
<td>Various locations within Crawfordsville District</td>
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<td>SR 25</td>
<td>Scour Protection (Erosion)</td>
<td>4.01 mi N of SR 28, over Flint Creek</td>
<td>2001069 B-42056</td>
<td>1/12/2022</td>
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<td>4/6/2022</td>
<td>US 52</td>
<td>Auxiliary Lanes, Accel &amp; Decel or Turn Lanes</td>
<td>Various intersection locations (9) from Lafayette to Lebanon</td>
<td>1902679 T-42602</td>
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<td>4/6/2022</td>
<td>US 52</td>
<td>Auxiliary Lanes, Accel &amp; Decel or Turn Lanes</td>
<td>CR 400 S in Tippecanoe County to CR 700 S in Clinton County</td>
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<td>7/13/2022</td>
<td>US 231</td>
<td>Bridge Thin Deck Overlay</td>
<td>0.62 mi N of US 52 N JCT, over Little Pine Creek</td>
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<td>7/13/2022</td>
<td>US 231</td>
<td>Bridge Thin Deck Overlay</td>
<td>4.18 mi S of SR 25, over O'Neal Ditch</td>
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<td>7/13/2022</td>
<td>SR 43</td>
<td>Bridge Thin Deck Overlay</td>
<td>0.65 mi S of SR 225, over Burnett Creek</td>
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<td>7/13/2022</td>
<td>US 52</td>
<td>New Signal Installation</td>
<td>at SR 28 E jct</td>
<td>2100144 T-43668</td>
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<td>9/14/2022</td>
<td>US 231</td>
<td>HMA Overlay, Preventive Maintenance</td>
<td>From 4.27 mi S of SR 28 to 0.66 mi S of SR 28</td>
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<td>9/14/2022</td>
<td>US 231</td>
<td>Auxiliary Lanes, Passing</td>
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<td>9/14/2022</td>
<td>SR 28</td>
<td>Repair Or Replace Joints</td>
<td>over East Branch Wea Creek, 4.27 mi E of US 231</td>
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<td>9/14/2022</td>
<td>I-65</td>
<td>Repair Or Replace Joints</td>
<td>over I-65 NB/SBL, 4.77 mi N of SR 43</td>
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<td>10/13/2022</td>
<td>SR 43</td>
<td>Bridge Replacement</td>
<td>BR over Walters Ditch; 1.53 mi N of SR 225</td>
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<td>10/13/2022</td>
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<td>Small Structure Replacement</td>
<td>0.10 mi N of SR 25</td>
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<td>10/13/2022</td>
<td>Yeager Road</td>
<td>Road Reconstruction (3R/4R Standards)</td>
<td>Yeager Road app. 0.32 miles N of Kalberer Rd. to CR 500N</td>
<td>1401281 B-37907</td>
<td></td>
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<td>11/16/2022</td>
<td>McCutcheon Ped Safety</td>
<td>Bike/Pedestrian Facilities</td>
<td>Old US 231 and McCutcheon High school</td>
<td>1601028 R-39582</td>
<td></td>
<td></td>
</tr>
<tr>
<td>11/16/2022</td>
<td>US 52</td>
<td>Scour Protection (Erosion)</td>
<td>1.01 mi W of US 231, over Little Pine Creek</td>
<td>2000103 B-42941</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Same, New, Change, Not Listed, Relisted

**Bid Letting Results**

None to Report
Tippecanoe County

- Purchase orders closed for the Klondike Road project.
- The River Road at CR 500 N project is anticipated to be closed out next year.
- The Morehouse Road project was be split into two projects. The Highway Department is working with INDOT on the details of this split.
- The alignment change for the Yeager Road project caused a small increase in the project cost.
- The Bridge #64 and #65 projects had a slight cost increase due to design considerations.
- Hydraulic design completed for the Bridge #527 project.
- Phase 2A of the County Bridge Inspections will begin in September.
- No comments for the Lindberg Road project, the North Ninth Street Road Bridge project, or the McCutcheon Pedestrian Safety project.

Lafayette

- The Twyckenham Boulevard project is almost complete, there is one punch-list item remaining.
- The Concord Road Trail Lighting project is almost complete, there is one punch-list item remaining.
- No comments for the Park East Boulevard project or the South 9th Street project.

West Lafayette

- An increase in ROW costs caused a project cost increase for the Soldiers Home Road Phase 1 project.
- Work is almost complete on Stage 3 design for the Sagamore Parkway Trail project. Currently, it is anticipated that the consultant will be able to meet project milestone dates. APC is monitoring this project closely to make sure that it stays in FY 22, so that federal funds can be used for this project as outlined in the TIP.