

The
AREA PLAN COMMISSION
of Tippecanoe County

Carroll County
Administrative Transportation Committee Meeting

Date: August 11, 2020

Time: 3:00 PM

Place: Virtual Meeting

Due to the public health emergency, public comment on agenda items may be submitted prior to the meeting at apc@tippecanoe.in.gov. Comments must include name and address to be heard. Comments may also be made live on the streaming platforms. Members of the public may watch the livestream of the meeting at

<https://www.facebook.com/TippecanoeCountyIndiana> and
<https://www.youtube.com/channel/UCJleeA9ZQo9EIIgDzTdjurQ>

- I. Approval Of Minutes From August 13, 2019 And November 12, 2019; Meeting Notes From February 11, 2020

Documents:

[CC ADMIN Minutes 8.13.2019.pdf](#)
[CC Admin 11.12.2019.pdf](#)
[CC Admin Minutes 02.11.2020.pdf](#)

- II. Traffic Counts

- A. Final CAFO Info
- B. CY20 Non-CAFO count results
- C. FY21 Counting Plan

Documents:

[2020 Carroll and Towns Traffic Counts and CAFOs Meeting.pdf](#)
[Carroll County 2020 Completed COVID Counts.pdf](#)
[2020 COVID Counts Results.pdf](#)

- III. Quarterly Tracking/ Project Discussion

- A. Federal Aid Projects
- B. Federal Aid Application Training Update

Documents:

IV. Other Business

- A. INDOT Projects Update
- B. INDOT 18-Month Letting List
- C. FY21 Grant and Work Items

Documents:

[2020 August Lettings.pdf](#)
[FY 2021 SURTP Grant application.pdf](#)

V. Adjournment

Meeting dates for 2020:
- November 10

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the Area Plan Commission of Tippecanoe County will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. For more information visit www.tippecanoe.in.gov/ada

**CARROLL COUNTY ADMINISTRATIVE COMMITTEE
MINUTES**

**August 13, 2019
3:00 PM**

CARROLL COUNTY COURTHOUSE COMMISSIONERS ROOM

MEMBERS PRESENT

Shane Evans	Mayor of Delphi
Josh Plue	President Carroll County Council
Joretta Tinsman (proxy for Joshua Ayres)	Flora Town Council President
Jackie Hockaday (proxy for Rick Powers)	INDOT District Director

MEMBERS ABSENT

Bill Brown	President Carroll County Commissioners
Carolyn Pearson	Delphi City Council Representative
Sallie Fahey	Executive Director, Area Plan
Pete Wagoner	Camden Town Council Representative

NON-VOTING MEMBERS

Laura Walls	Carroll County EDC
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ALSO PRESENT

Tim Stroshine	Area Plan Commission Staff
Chyna Lynch	Area Plan Commission Staff
Tim Hoffa	INDOT

President Shane Evans called the meeting to order at 3:00pm and began with agenda items not requiring a vote. Those items will wait for the quorum to be established.

Tim Stroshine introduced Chyna Lynch as the new Recording Secretary for the Area Plan Commission of Tippecanoe County.

I. TRAFFIC COUNTS

Tim Stroshine said last time the Committee met, the traffic count program was not quite finished. He said this has now been completed. He included a spreadsheet and map in the packet to show what has been done this year. He pointed out that there are only 41 counts available on the map and spreadsheet. The contract with INDOT dictates that 65 counts be done. The other 24 were completed last fall which is still within FY 2019 and presented at a previous meeting.

Joretta Tinsman joined the meeting in progress.

Tim Stroshine continued that he would focus the discussion towards the 41 counts presented. The counts on the map compare 2019 counts to the counts taken in 2016. These traffic counts are taken every three years, so the spreadsheet discusses 2019, 2016 and 2013 counts. A few of the counts have been flagged for discussion. There has been some insight given as to why some counts have varied. Station ID 614 at N 1150W between Bicycle Road and 200N had a significant increase in 2019 compared to the counts in 2016 and 2013. This increase is likely due to a detour. The next count is anticipated to regress back to the same range as 2013 and 2016. Station ID 673 at N 625W between 100N and 200N more than doubled from 2016 to 2019. In 2013 the count was around 148. It is possible the increase could have been from a road improvement project. The improvements were done on that road due to increased trucks from the hog processing facilities.

Laura Walls said the road was widened because IPC was going to have more traffic.

Tim Stroshine said Station ID 966 at W 625N just west of 625W had a similar situation of counts going from under 100 in 2016 jumping up to 240 in 2019. Counts were not done in 2013 which does happen sometimes because the same locations are not always counted every three years. It is unclear why there was a jump in 2019. He went through the data to see what the quality of the counts were because the counters have a built-in quality control that show the reliability of the data. He said all the data appeared to be of quality.

Tim Stroshine continued to Station ID 1615 at E 400S between 200E and 300E. In this case, 2016 was lower than 2013 and 2019. It is unclear if anything in 2016 effected the counts. Station ID 1738 at W 650S just east of 800W is the opposite situation; counts spiked in 2016 to 431 in comparison to 232 in 2013 and 244 in 2019. It is likely construction in 2016 caused the spike. Station ID 1774 on 5th Street just east of State Road 22 had the same pattern with a spike in 2016 with the possibility of being caused by a detour from construction. Station ID 2263 on Old State Road 25 just north of Stoney Drive was not counted in 2013 but saw a drastic decrease from 2016 to 2019. It is unclear why this decrease occurred. It is no longer an official state route and is now local access only. Perhaps, people started taking an alternative route now that it is local access only. Again, the data did not appear unusual.

Laura Walls asked if East Main Street was under construction in 2016. If so, people may have used this as a detour.

Shane said while it was under construction, people may have used this route to get to the Hoosier Heartland.

Tim Stroshine concluded that the 2019 counts will most likely be the normal counts if 2016 was a detour. Station ID 2411 at W 400N just west of US 421 had a consistent count at 169 in 2013 and 163 in 2016 then jumped to 610 in 2019. This is likely due to the State Road 18 detour. He asked if anyone had any questions about any other count sites.

Josh Plue asked about the Water Street count being higher.

Tim Stroshine replied that at the previous meeting, Paul Coutts thought the increase was due to a new connection.

Laura Walls did not think that the new bridge connection was open on Hoosier Heartland in 2016. She asked if the connection is at State Road 75.

Jackie Hockaday introduced Tim Hoffa as a project manager for INDOT in the southern district. He will be attending these meetings regularly.

Tim Hoffa said for that bridge, he was working with the construction department and the project is just now being closed out.

Josh Plue asked if they are concluding that the connection is State Road 75 N out of Camden.

Laura Walls said Water Street is the continuation of State Road 75.

Josh Plue said people from Camden have said there is more traffic in that area.

Laura Walls said the increase has attracted the interest in a gas station.

Josh Plue asked if these are daily counts.

Tim Stroshine said these are an average daily count. This count increase slightly from 2013 to 2016, which accounts for the partial opening, then largely increase in 2019.

II. APPROVAL OF MINUTES

Joretta Tinsman moved to approve the minutes from the May 14, 2019 Carroll County Administrative Transportation Committee Meeting. Josh Plue seconded and the minutes were approved by unanimous voice vote.

III. QUARTERLY TRACKING/PROJECT DISCUSSION

None.

IV. OTHER BUSINESS

a. INDOT 18-Month Letting List

Jackie Hockaday said there was a letting added to the list for a project on State Road 218. She said there had been three new projects listed.

Tim Hoffa said contract number 41198 recently had a field check. There are four different projects on the bridge structures. The letting date will be moved to February 2021 due to environmental permitting. The bridge decks were inspected and did not appear to need done next summer. The construction has been pushed to the following year.

Jackie Hockaday said State Road 75 at Wildcat Creek will have a letting date of 2021 or 2022. This is a historical bridge that will not be replaced but it will be rehabilitated. The two projects awarded to Laporte Construction are part of a bundle that contains 9 projects in Cass, Carroll, Starke, Jasper, Fulton and Pulaski Counties. This project is currently underway; one lane is closed and the thin deck overlay is being started.

Josh Plue asked if SR 22 is going to be worked on again next year. It is closed now and has been for some time.

Jackie Hockaday will look into that project and get back with an answer.

Laura Walls asked if SR 22 is closed in Howard County.

Jackie Hockaday said that would explain why it is not on this list.

Josh Plue said that only about a mile of SR 22 is in Carroll County.

Jackie Hockaday said there is a small structure being repaired in the Carroll County section in 2020.

Shane Evans said this project was discussed during last quarterly meeting.

Tim Hoffa said the first two numbers of a Des number indicate what year the project became active. This project started in 2019 so it is new.

Shane Evans said there is one project on the last meeting's letting list that had a let of February 2019 for a small structure replacement on SR 22 .99 miles east of State Road 29 as opposed to .418 miles east on this list.

Jackie Hockaday will check the two Des numbers to see where the project stands.

b. Hoosier Heartland/800 W Intersection Update

Jackie Hockaday said there was a delay with the signs which is why work hadn't had been done in a while. Everything is now moving along. This project has an anticipated completion date of mid-September.

Shane Evans thought that today the median was closed. He asked what is left to complete on the project.

Jackie Hockaday said the signs are up and the median needs to be finished. It should open mid-September once the median is filled in.

Tim Stroshine said there was feedback given to the Sheriff's Department that the signs are confusing.

Tim Hoffa said there has been some directional confusion. These signs are typically on top of one another, not side by side. He feels they should be addressed and moved. This can either be a simple fix or a lengthy process considering there have been issues with the signage. These can be confusing for people not from the area.

Jackie Hockaday said this will be discussed during the pre-final meeting.

Tim Stroshine said it was brought up at the previous meeting that there is a desire for the Carroll County Comet to be a local source for project updates.

Jackie Hockaday will be sending the construction updates she receives to the Comet to keep them in the loop. She explained that the communication department of INDOT only knows what they are told. These updates are not typically done with cities or towns.

Tim Hoffa said early coordination and communication leads to much better results. They are in the process of working as a group to better communication with small towns. When projects come up that could affect a small city or town, they try to give as much notice in advance as possible. He said they are aware of the lack of communication with some of these projects. He added that the Des. # for the SR 22 project is in the Greenfield District.

Tim Stroshine said last time it was on our Des list it should not have been there because it was not for Carroll County.

Laura Walls said she appreciates that this project was on the list because it has ramifications for Burlington.

c. Other Discussion

Shane Evans asked when Community Crossings is going to come down the pipeline.

Jackie Hockaday said she was unsure. She asked if he was wanting to know when the project was going to be awarded. She will follow up with an answer.

Josh Plue wanted to follow up if the data for the velocity of large trucks was available.

Tim Stroshine said he could get information on that but needs to know exactly what he wants.

Josh Plue asked when the counts discussed were taken.

Tim Stroshine replied they were taken in April, May, and June.

Josh Plue said from a safety standpoint, the speed and heavy trucks are the main concern.

Tim Stroshine said it was discussed at the previous meeting to do a traffic study relating to some of the hog processing facilities. This would be a good opportunity to put the two studies together to see where the heavy traffic is going and how fast it is going.

Josh Plue said it is good to have data to give people when there are complaints.

Tim Stroshine said he previously worked with Laura to get new roads put in for a truck route issue. He asked if there is any update on this.

Laura said it this project has not yet moved forward.

Tim Stroshine told Laura when this project picks up, the Committee is willing to help.

Laura Walls said she heard that INDOT released a 20-year plan where State Road 26 to Kokomo becomes four lanes as part of the plan. She asked if that is in the plan, is there anything they can do now to make routing it north to Rossville more attractive to INDOT.

Jackie Hockaday said she was not certain, but she will check into this plan.

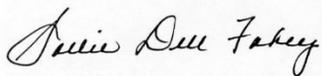
V. ADJOURNMENT

Josh Plue moved to adjourn the meeting. Joretta Tinsman seconded.

The meeting adjourned at 3:34p.m.

Respectfully Submitted,
Chyna Lynch
Recording Secretary

Reviewed by,



Sallie Dell Fahey
Secretary

**CARROLL COUNTY ADMINISTRATIVE COMMITTEE
MINUTES**

November 12, 2019

3:00 PM

CARROLL COUNTY COURTHOUSE COMMISSIONERS ROOM

MEMBERS PRESENT

Pete Wagoner	Camden Town Council Representative
Joretta Tinsman (proxy for Joshua Ayres)	Flora Town Council President
Jackie Hockaday (proxy for Rick Powers)	INDOT District Director

MEMBERS ABSENT

Josh Plue	President Carroll County Council
Carolyn Pearson	Delphi City Council Representative
Shane Evans	Mayor of Delphi
Bill Brown	President Carroll County Commissioners

NON-VOTING MEMBERS

Sallie Fahey	Executive Director, Area Plan
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ALSO PRESENT

Tim Stroshine	Area Plan Commission Staff
Aria Staiger	Area Plan Commission Staff

In the absence of Chair Shane Evans and due to a lack of quorum, Sallie Fahey unofficially called the meeting to order at 3:00pm.

I. APPROVAL OF MINUTES FROM AUGUST 13, 2019

No corrections needed. The minutes were not approved due to the lack of a quorum.

**II. TRAFFIC COUNTS
Confined Agricultural Feeding Operations**

Aria Staiger introduced herself as the Transportation Planner for the Area Plan Commission of Tippecanoe County. She said there is a three-year cycle for traffic counts. The counts this cycle will be focused on confined agricultural feeding operations (CAFOs). Aria presented a map of a previous analysis of CAFO locations in 2011 and the most recent analysis of CAFO locations in 2018. The sites indicated on the map in red are CAFOs that were present in 2011 but are no longer operating. The sites indicated in green on the map are CAFOs that have continued operation since 2011 and the sites in orange indicate CAFOs that were created after 2011. This data is from the Indiana Office of Land Quality. At Carroll County Tech meeting, staff learned that the permits issued for these operations can be for multiple locations. Each point on the map may be one of several locations.

Sallie Fahey said Miriam Robeson was at the Tech meeting and has more insight in how to access more information. Aria will be in contact with her to figure out how to efficiently capture more state data.

Aria Staiger presented the map with the CAFO locations from 2018 as well as the traffic count stations from the three-year cycle. To capture the information on the CAFOs more accurately, new locations for the traffic counts will need to be discussed. The southern part of the county has a few areas with many CAFOs and

few traffic counts. This count cycle, there are quite a few counts within the incorporated towns and cities which will require moving the counters. Staff has been discussing the locations with Paul Coutts.

Sallie Fahey said Ron Fritz attended the Tech meeting as well. Because of Hogs Slats, he is also interested in counts being taken in Flora. Ron will be included in the conversations with Paul to determine what makes the most sense. There are places where there have not been many counts due to the low traffic volume. However, if there is interest in what kind of truck traffic is coming from the CAFOs, those places with low traffic could be added in periodically.

Aria Staiger said there is a fair number of trucks that are heavy so their impact on the road can be significant.

Sallie Fahey said staff usually does not fix the traffic count locations for the current year until February.

III. QUARTERLY TRACKING/PROJECT DISCUSSION

Tim Stroshine said there is not information in the packet that is directly related to this agenda item. He said he is trying to determine the direction of this agenda item going forward. In the past, it has been informal compared to the process in Tippecanoe County. When the Tech Committee was asked for their opinion, they felt that the informal discussion was appropriate. Jackie Hockaday will start giving more information on the state projects to develop a list. This information can be dispersed to the cities and towns so if an issue arises, it can also be discussed.

Sallie Fahey asked if there were any federal aid projects in Carroll County currently.

Tim Stroshine said he was not sure if there were any projects. If there are more federal aid projects that will need tracking, the list from Jackie will help.

IV. OTHER BUSINESS INDOT 18-Month Letting List

Tim Stroshine said the project on SR 75 at Wildcat Creek is no longer a bridge replacement as INDOT is moving towards rehabilitating the bridge. This may push the letting date back. The projects with the letting dates of February 2021 on US 421 are bundled in the same contract. The project manager that was working on these projects no longer works for INDOT. Jackie Hockaday will get more information on these projects for the next meeting. The last project with the letting date of March 2021 is bundled with another project not listed on this letting list. These projects are both arch bridges. He hoped to have more information on the bridge rehabilitation soon.

Hoosier Heartland/ 800W Intersection

Tim Stroshine said this is an agenda item that staff has been tracking because it was an important issue in Carroll County. Since the project is now fully operational, the discussion on this project has died down. At the Carroll County Tech meeting, the majority agreed that the project is no longer a concern as people have become familiar with the changes. This is an agenda item that will drop off in the future.

Peter Wagoner said he has watched this intersection even before the letting date. It was amazing how many people did not stop when coming from Dayton Road. If this had not been a problem, the project would not have needed to be done.

Tim Stroshine said Jackie Hockaday mentioned a signage issue when the project first reopened. This has since been corrected. It was confusing for drivers and many complaints were received. Now that it is fixed, there are fewer complaints.

Sallie Fahey said there were two locations where the signs were reversed. The contractor had placed them in the wrong location.

Land Use Survey

Sallie Fahey said staff will be working with Kameron Yates to get as much current land use information from a Comprehensive Plan. This will be a big part of the puzzle as staff begins to work on a real Transportation Plan for Carroll County.

Other Discussion

Sallie Fahey said the meeting dates for 2020 are in the packet. There does not appear to be any conflicts with holidays or meetings dates so far.

V. PUBLIC COMMENT

None.

The meeting concluded at 3:15 pm.

Respectfully submitted,

Chyna Lynch

Recording Secretary

Reviewed by,

A handwritten signature in cursive script that reads "Sallie Dell Fahey". The signature is written in black ink on a light-colored background.

Sallie Dell Fahey
Secretary

**CARROLL COUNTY ADMINISTRATIVE COMMITTEE
MINUTES**

**February 11, 2020
3:00 PM**

CARROLL COUNTY COURTHOUSE COMMISSIONERS ROOM

MEMBERS PRESENT

Shane Evans	Mayor of Delphi
Pete Wagoner	Camden Town Council Representative
Marcia Blansett (proxy for Matt Deitchley)	INDOT District Director

MEMBERS ABSENT

Josh Plue	President Carroll County Council
Mike Isley	Delphi City Council Representative
Bill Brown	President Carroll County Commissioners
Vincent Seward	Flora Town Council President

NON-VOTING MEMBERS

Sallie Fahey	Executive Director, Area Plan
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ALSO PRESENT

Tim Stroshine	Area Plan Commission Staff
Aria Staiger	Area Plan Commission Staff
Marilyn O'Farrell	Citizen

Without a quorum, Chair Shane Evans unofficially called the meeting to order at 3:00pm.

I. APPROVAL OF MINUTES FROM AUGUST 13, 2019 AND NOVEMBER 12, 2019

No corrections needed. The minutes were not approved because of the lack of a quorum.

**II. TRAFFIC COUNTS
Confined Agricultural Feeding Operations**

Aria Staiger said Carroll County takes traffic counts every year with a three-year cycle for locations. This year there is a specific interest in CAFOs and CFOs to find how many trucks with hogs are traveling on the roads.

Shane Evans asked why the CAFOs are an area of interest.

Aria Staiger said some of the roads have been damaged by heavy truck traffic because there is so much weight. There is a limit to how many roads can be repaired or repaved at once. This also gives a good idea as to where trucks are traveling in the county.

Tim Stroshine said Paul Coutts requested the study to get this type of information. APC does traffic counts each year, so this modification of the standard program was of interest.

Aria Staiger said the map shows counts stations where the counts will be taken and the CAFOs of various sizes are represented by different sized blue boxes. CFOs, which are 600 hogs minimum, are also shown. The pick-up and drop off locations for Indiana Packers are on the map as well as grain elevators to show to and from traffic. Many of the locations from the 2017 counts have been moved from the northern part of the county. These counts have been consistent in this part of the county and are not expected to change this year. Several of the stations have been moved south to get better coverage of the CAFOs. The map

shows the proposed locations of counters after discussion with Paul Coutts and Miriam Robson about which roads and cluster of CAFOs need to have counts taken near by to get adequate coverage. She said we are still in the process of selecting sites so if anyone knows of any other locations to please suggest these to staff.

Shane Evans asked if there is a process to analyze how much damage these trucks cause.

Aria Staiger said there could be an analysis of that data if you knew how long it has been since the road has been repaved or by checking the history to see the number of trucks that have been on the road in the past number of years. There currently are no plans to do that type of analysis.

Sallie Fahey said there is new technology from the INDOT research labs at Purdue where a piece of machinery can measure the quality of a road. She suggested that Shane speak to Paul Coutts about the possibility if they need a test site. They could potentially do this before counts are taken and then after a year or two.

Aria Staiger asked if this is different from PACER readings.

Sallie Fahey said yes, it is different, but she is not sure what the technology is exactly. It is either a new application of an older technology or it is brand new.

Pete Wagoner said he was asked about the size of the CAFO west of Camden on CR 500. He is not sure of the exact size, but it should fit in the larger category.

Aria Staiger said the 2020 cycle includes many counts in the towns and Delphi. Staff does not plan on reducing the number of those counts.

Shane Evans asked if these will be spring or fall counts.

Aria Staiger said these are spring counts.

Shane Evans said there may be some anomalies in the data this year because Wilson Street between Harrison Street and Main Street will be closed for a project as well as other roads.

Aria Staiger said that is good information to have. She said if they want to change the location of counters because of the road closures to send her a list of other locations.

Sallie Fahey said a blown-up map was given to Aaron Lyons so they could discuss alternative locations. At this point there are count locations that can be reassigned so it is likely the changes could be accommodated.

Tim Stroshine said in addition to traffic count data, there is also data taken on speed. It was discussed at the Tech meeting that this data would be useful for law enforcement. If there are any locations of interest, this is also be the time to get data on that. If there are locations up for suggestion, there is a tentative deadline for the middle of next month.

Sallie Fahey said Chief McCain was at the Tech meeting, so he is aware if he has any locations in mind.

III. QUARTERLY TRACKING/PROJECT DISCUSSION Federal Aid Projects

Tim Stroshine said Carroll County currently does not have any federal aid projects. This is on the agenda as a standing item so if in the future Carroll County has a federal aid project, there is a place for discussion.

Shane Evans asked if projects that are generally four to five years out if they apply.

Marcia Blansett said that is correct.

Shane Evans asked if there are any departments in Carroll County government that have been applying for this.

Marcia Blansett said no, there are not.

Tim Stroshine said the last known project has been closed out.

Shane Evans asked if there is any training for applying for this funding. There could be a training session for the heads of each unit of government to teach them how because there is not anyone familiar with that process.

Marcia Blansett said this could happen if you wanted to set it up with some of the communities. There could be a meeting about what they can apply for, when to apply and how to apply. The application is basic in that it asks where the project is, how much it will be and when it will be done. The biggest thing with the federal funds is eligibility. Most of the roads in Carroll County would have to do bridge or trail projects. There may be some roads that qualify but it is the classification of the road that qualifies for the federal funding. That is where a lot of little communities cannot apply for federal funds because none of their roads are the classification required for eligibility. They can do trail or sidewalk projects but there is not money for roads. That is where Community Crossing can be used to get their roads done.

Shane Evans said they could possibly do a sidewalk or trail, but it is unclear if any of the roads qualify.

Marcia Blansett said another thing that holds communities back from using federal aid are the requirements. When using federal aid there are more requirements like right-of-way and environmental reports. Many of the communities find that they can do sidewalks cheaper with their own money than they can with federal money. This is a fact because INDOT requires an environmental document and to purchase right-of-way if it not already platted. This all factors into why some communities do not apply for funding. If the Committee wants to get some communities together to discuss what is eligible for federal aid, that can be arranged.

Sallie Fahey said it might be helpful to send out the federal functional classification map because if it does not appear on the map, it will not be eligible.

Shane Evans said he does not think the city has any roads with federal classification.

Sallie Fahey said other than state highways, they have to at least be major collectors to be eligible for federal aid funding.

Marcia Blansett said she does not think the county has many roads that will qualify. That is the biggest thing that keeps people from applying because road projects are the projects that everyone wants done.

Tim Stroshine said he will send the federal function classification map to Shane.

Pete Wagoner asked if SR 75 that hooks into Hoosier Heartland classifies for federal aid.

Sallie Fahey said she is not sure. There were some roads that staff proposed to INDOT to no longer have the federal classification.

Community Crossing Project Updates

Burlington 2017: \$48,190.33

Camden 2018: \$186,137; 2017: \$141,765.30

Carroll County 2019-1: \$998,132.25; 2017: \$805,623.69

Delphi 2019-2: \$907,300.96; 2017: \$263,734.50

Flora 2017: \$92,980.62

Tim Stroshine said this data regarding awards was taken from the INDOT website. At the Tech meeting, they discussed what other type of information would be helpful for this type of update. They concluded that closing out projects in a timely manner would be most beneficial. Marcia had some great comments about this.

Marcia Blansett said Community Crossings are awarded twice every year. When communities apply for funding, they have a year and a half to close the project out to be able to apply for funding for the next year and a half. If a community hits the 18-month mark and the project is not closed out from the year prior, they would not be able to apply for more funding. There are some communities that have not closed projects out from 2016 and 2017 and that is fine. That does not make them ineligible forever, just until they close out that project. The goal is to get the project done, close them out and then apply for additional funding. Communities can apply twice a year for a maximum of \$1 million. If a community does not get the full million in January, they are able to apply for the rest in July. INDOT is trying to keep the funding moving and the projects moving so that communities can apply year after year.

Shane Evans asked if communities could not apply if there is an open project.

Marcia Blansett said they can. For example, Delphi has 2019 open from the end of last year. Delphi can apply until July of next year. If Delphi has not closed out from 2019 by July of next year, they cannot apply for the next 18 months.

Shane Evans said he was wondering why we were putting together a plan if we could not apply again.

Tim Stroshine said the other item would be tracking the projects to make sure there is not anything preventing communities from applying.

Marcia Blansett said there currently are no communities in this area that have not closed out, thus all are able to apply.

IV. OTHER BUSINESS

INDOT Projects

Tim Stroshine said the handout in the packet covers projects from FY 2020 to FY 2024. He said he will not speak on each FY but will cover FY 2020 and FY 2021.

FY 2020

Tim Stroshine said there are a couple projects on US 421 on a bridge and an HMA Overlay. These are both set to let in March of this year.

FY 2021

Tim Stroshine said there are two historic select projects that are various types of bridge work. At the Tech meeting, it was said that the first project on SR 75 at Wildcat Creek is listed as a bridge replacement however, after conversations with Jackie Hockaday it will be a reconstruction. This has not been updated in the database that this information was pulled from. This is also listed on the 18-Month Letting List. This project should be letting in July 2020. The third project is another bridge project on SR 75 but does not currently have a letting date listed. For the projects without information, this is because it is not available quite yet. This will be filled in as the date comes closer.

Pete Wagoner said the third project for FY 21 is not on SR 75 it is on SR 218.

Sallie Fahey said that is correct. If you look at the "Route" column on the table, it is listed as SR 218.

Shane Evans asked if staff could send the official detour for the second project for FY 2020 on US 421 when it is released.

Marcia Blansett said she can send the detour information for the project.

Pete Wagoner asked if the Small Town project in FY 2023 included sidewalks and curbs. He said they were told a few meetings back that Galveston and Camden were designated to complete sidewalks and curbs.

Marcia Blansett said she is not sure, but she will check on that and get back with him.

Shane Evans said in FY 2022 Des 1700102 Historic Select over US 421 just says bridge deck overlay. The exterior structure of the bridge is in disrepair and was one of one of the projects being considered for Stellar to try to try to make it more welcoming. He said he would be interested in the design plans they are ready.

INDOT 18-Month Letting List

Tim Stroshine said the list is the last page in the packet. He wanted to speak about the last few projects on the list that are labeled with "C". These are projects that have changed since the last meeting. The first project listed as changed is SR 22 which has a letting date that was pushed back from July 2020 to February 2021. It is still within the same FY. The next four projects on US 421 have been bundled together under the same contract number. When these get to the point of construction, it will be the same contractor working on all of those. The letting date on these projects was pushed back by only a week. The last project is a bridge project that had a letting date pushed back a week in March 2021.

Quarterly Project Tracking Process for Federal Aid

Tim Stroshine said this agenda item applies to when there are federal aid projects, as discussed earlier. Staff wants to make sure that there is a mechanism in place to track projects if the communities decide federal aid projects are advantageous. In Tippecanoe County, every quarter at the Technical Committee meeting, the LPA engineers go through every project to review the data items submitted like cost of right-of-way, the scheduling for the preliminary engineering and progress in design stages. Each quarter these are discussed to see how if the project is progressing or if it has stayed the same for several quarters and if there is concern about how funding is being spent. If that happens, there are additional discussion with LPAs and the consultant to make sure federal funding is not lost.

Shane Evans asked if this is done for all federal projects. This is similar to the quarterly tracking for Next Level Trails.

Tim Stroshine said he only does this for federal aid projects. He believes an application was submitted for Next Level Trails.

Sallie Fahey said that is correct. Lafayette and West Lafayette submitted a joint application.

Shane Evans said the City of Delphi was awarded for Next Level Trails, but the first quarterly report was not too bad. Once construction starts, it may be more difficult.

Tim Stroshine said it seems like a form needs to be submitted for federal aid projects anyway so keeping everyone in the loop is a good idea. This works well in Tippecanoe County.

Other Items

Sallie Fahey said since Tim made the application, she will let him speak on the Small Urban Rural Planning (SURP) grant which will be used to do work in Carroll County. Friday is the deadline and Tim has submitted the application ahead of the deadline.

Tim Stroshine said the work will be similar to that of previous years. Traffic counting work is a core component that will be kept. One thing that will be rotated is putting together a crash report every three years, which is due this year. This report will include crashes from the last three years. The first steps

towards a long-range metropolitan transportation plan will be begin for Carroll County. This will start with a meeting Kamron Yates to discuss land use data to create transportation projections.

Sallie Fahey asked if Delphi has its own land use plan.

Shane Evans said Delphi is part of the Carroll County Area Plan Commission but has its own zoning ordinance that is enforced by Carroll County APC.

Sallie Fahey asked if the EDC have a plan.

Shane Evans said there is one that was put together two years ago at least within the TIF district. The rest is unclear.

Sallie Fahey said the land in the TIF may be newer information. Staff will try to get that information through Laura.

Tim Stroshine said other than those items, things that staff has helped with in the past like data collection will continue. This will be similar to years past.

Shane Evans asked who the SURP grant is through.

Tim Stroshine said it is through INDOT.

Sallie Fahey said staff has never been asked to reduce the request because not every MPO in Indiana is doing this. The state uses SPR, State Planning and Research, federal funding to allocate a certain amount to rural transportation planning.

Pete Wagoner said this is a good use for federal money.

Sallie Fahey said she agrees because INDOT recognized that communities that are not part of an MPO may not get the same service as those that are part of an MPO.

Shane Evans asked what Benton county does.

Sallie Fahey said the closest she had gotten to adding another county is Montgomery County. They went through a large uproar to get zoning in the unincorporated county. They now have a long-range plan and county commissioners that understand the value of it. They also have a new county engineer that understands what an MPO can do. It may be time to reach out again to see if they are interested. That would not kick in until FY 2022 to allow time to apply for additional grant money.

V. ADJOURNMENT

Shane Evans dismissed the unofficial meeting at 3:35 p.m.

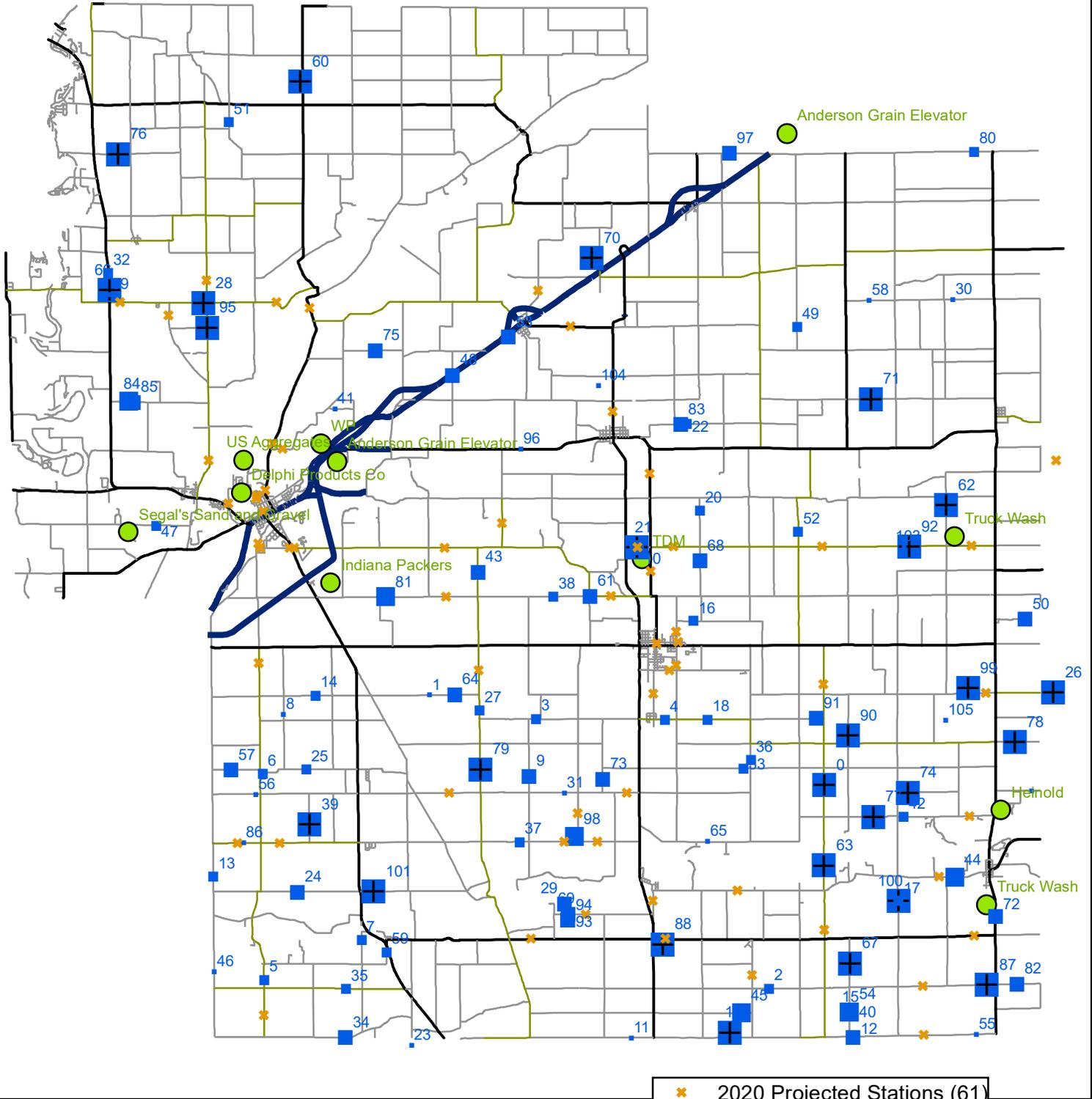
Respectfully submitted,

Chyna R. Lynch
Recording Secretary

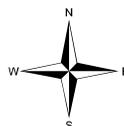
Reviewed By,

Sallie Fahey
Executive Director

Carroll 2020 CFOs/ CAFOs & Traffic Count Stations



CAFO minimums: 2.5k grower/ finisher/ market pigs, 10k weaner pigs, 30k hens

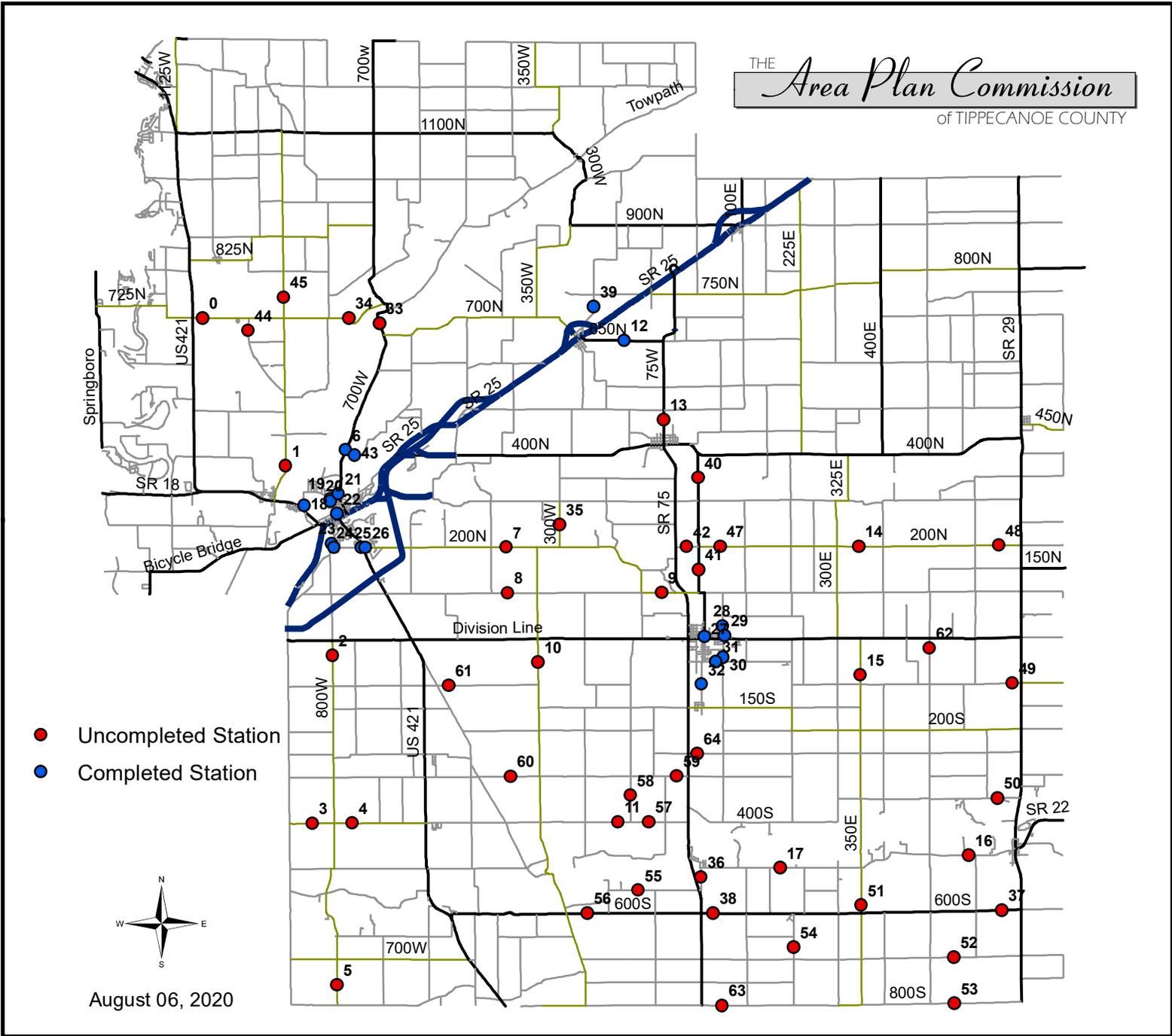


Data Source: IDEM 10/19/2018

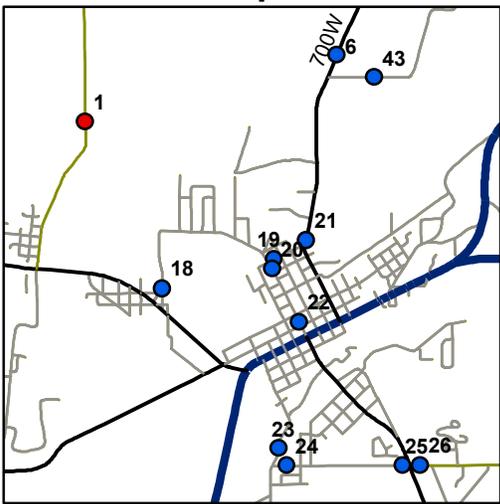
February 12, 2020

2020 Traffic Count Stations

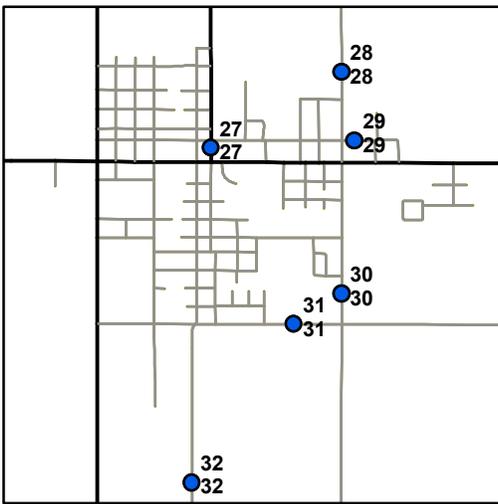
THE *Area Plan Commission*
of TIPPECANOE COUNTY



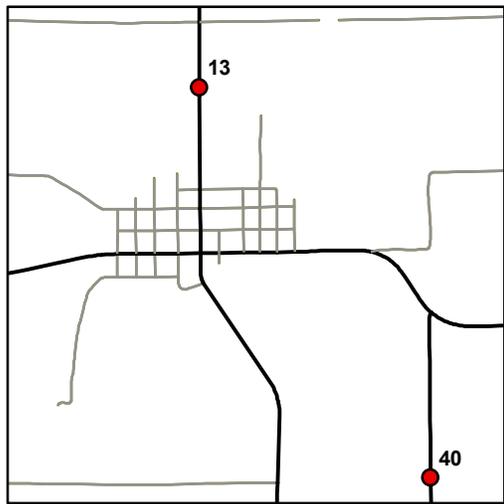
Delphi



Flora

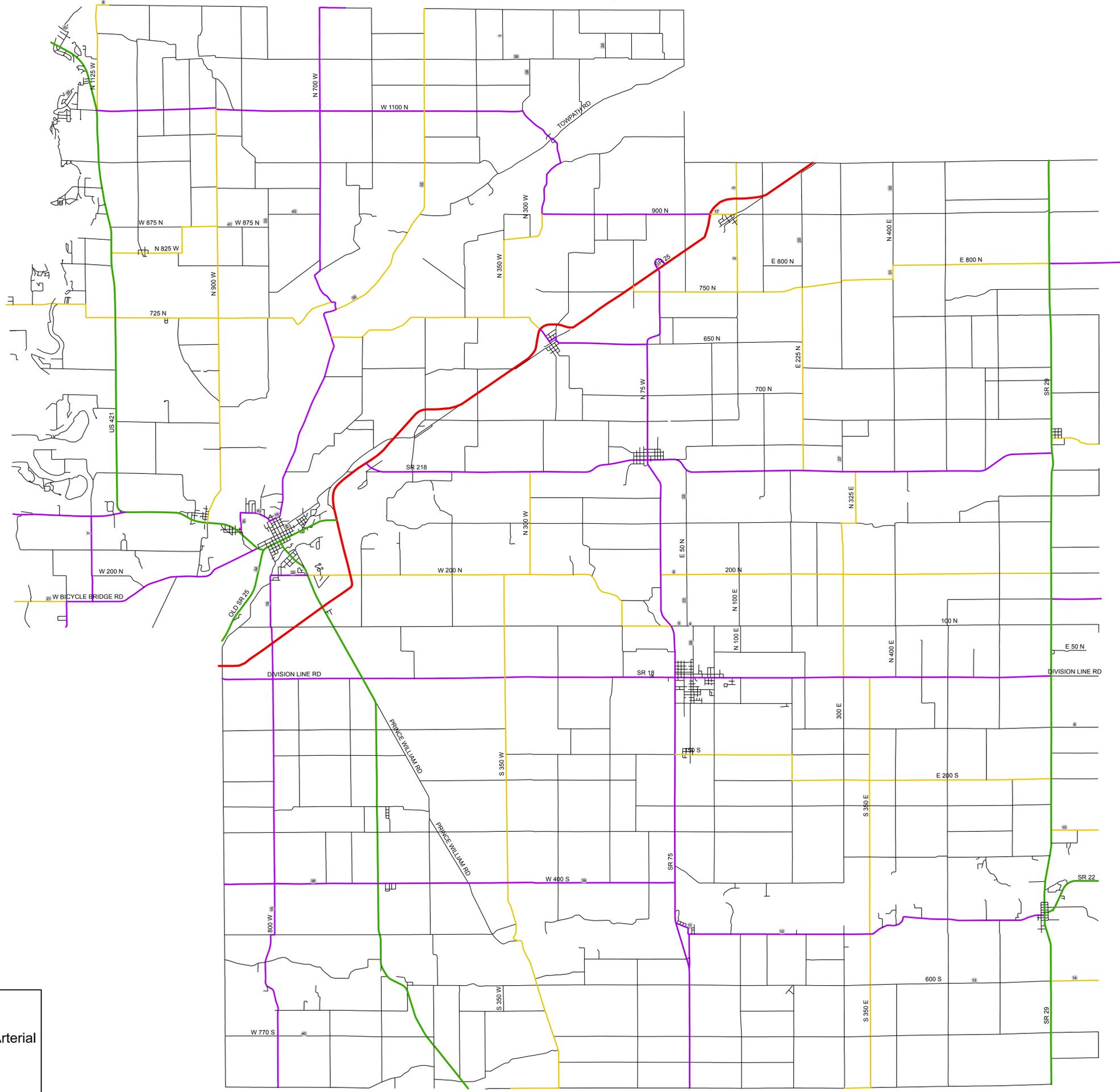


Camden



Road	Station Description	ADT	Seasonal Adjustment Factor	AADT	Count Date	Date Verified	Map Number
N 700 W	Between 400 N and 585 N	749	0.942	706	06/02/2020-06/04/2020	06/08/2020	6
W 650 N	Between 75 W and East Rockfield Rd	277	0.942	261	06/02/2020-06/04/2020	06/08/2020	12
9TH ST	Between Mill St and Washington St	948	0.942	893	06/09/2020-06/11/2020	06/11/2020	18
ADAMS ST	Between Union St and Washington St	1010	0.954	964	06/02/2020-06/04/2020	06/08/2020	19
WASHINGTON ST	Between Harrison St and Adams St	1819	0.954	1735	06/02/2020-06/04/2020	06/08/2020	20
N 700 W	Between 300 N and Adams St	914	0.942	861	06/02/2020-06/04/2020	06/08/2020	21
WASHINGTON ST	Between Franklin St and Monroe St	2924	0.954	2789	06/16/2020-06/18/2020	06/22/2020	22
N 800 W	Between Armory Rd and Riley Park Dr	811	0.954	774	06/09/2020-06/11/2020	06/11/2020	23
ARMORY RD	Between 800 W and Masonic St	679	0.954	648	06/09/2020-06/11/2020	06/11/2020	24
ARMORY RD	Between Heritage Dr and US 421	947	0.954	903	06/09/2020-06/11/2020	06/11/2020	25
W 200 N	Between US 421 and Crestwood Dr	854	0.954	815	06/09/2020-06/11/2020	06/11/2020	26
DIVISION ST	Between Main St and SR 18	466	0.954	445	06/02/2020-06/04/2020	06/08/2020	27
N 50 E	Between 50 N and Julius Dr	512	0.954	488	06/02/2020-06/04/2020	06/08/2020	28
MAIN ST	Between 3rd St and 4th St	249	0.954	238	06/02/2020-06/04/2020	06/08/2020	29
N 50 E	Between 50 S and Harmon St	609	0.942	574	06/16/2020-06/18/2020	06/22/2020	30
E 50 S	Between 50 E and Lincoln St	377	0.942	355	06/02/2020-06/04/2020	06/08/2020	31
BRINGHURST RD	Between 50 S and 140 S	292	0.954	279	06/02/2020-06/04/2020	06/08/2020	32
N 225 W	South of W 750 N	236	0.942	222	06/16/2020-06/18/2020	06/22/2020	39
W 400 N	East of N 700 W	60	0.942	57	06/02/2020-06/04/2020	06/08/2020	43

Revised Carroll County Functional Classification

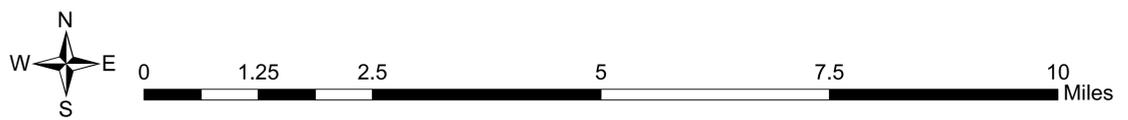


The Area Plan Commission of Tippecanoe County

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 Date: October 2014

Legend

- Other Principal Arterial
- Minor Arterial
- Major Collector
- Minor Collector
- Local



18 Month Letting List - August 4, 2020

(INDOT update: July 15, 2020)

	Letting Date	Road	Location	Type of Work	Des & Contract Number	Previous Letting Date
S	2/10/2021	US 421	Over the Wabash River, 1.19mi N of Old SR 25	Bridge Maintenance And Repair	1901517 B-42974	
S	2/10/2021	US 421	Over Branch Sugar Creek, 3.27mi S of SR 18 S JCT	Bridge Deck Patching	1900818 B-42974	
S	2/10/2021	US 421	At Lake Freeman, 1.50mi S of US 24	Bridge Thin Deck Overlay	1800813 B-42974	
S	2/10/2021	US 421	At Wabash River, 1.19mi N of Old SR 25	Bridge Thin Deck Overlay	1800794 B-42974	
S	3/10/2021	SR 218	At Paint Creek, 0.62 mi E of SR 75	Arch Reconstruction Or Repair	1701151 B-42086	
N	12/8/2021	SR 18	Over Ridenour Ditch, 2.88 mi W of SR 29	Bridge Replacement	1700078 B-40607	
N	12/8/2021	SR 218	0.81 mi E of SR 29	Small Structure Replacement	1700037 B-40607	
N	12/8/2021	US 421	Over Wildcat Creek, 4.06mi N of SR 26	Bridge Replacement	1700101 B-40607	
N	12/8/2021	SR 29	SR 29 over , 00.21 N of S JCT SR 18	Small Structure Maint and Repair	2001044 B-40607	
N	12/8/2021	US 421	North Street over US 421, 0.33mi S of SR 25	Bridge Deck Overlay	1700103 B-40607	

Same, **New**, Change, **Not Listed**

Bid Letting Results

3/4/2020	US 421	Over Sugar Creek, 2.67 mi S of SR 18	Bridge Deck Overlay	1701164 R-38757
3/4/2020	US 421	From SR 18 W Jct to 1.79 mi E of SR 18 W Jct (Bridge over Wabash River)	HMA Overlay Minor Structural	1600507 R-38757

Project awarded to Milestone Contractors LP for \$1,492,119.03

Engineer's estimate: \$1,826,732.90

Three bids submitted

Estimated completion date: August 8, 2020

Number of projects within this contract: 2

7/8/2020	SR 75	SR 75 at Wildcat Creek, 4.51mi S SR 18	Bridge Replacement, Other Construction	1601029 39757
7/8/2020	SR 22	SR 22 - 0.418 MI E of SR 29 - 1901563	Small Structure Maint and Repair	1901563 42352

Both projects were not shown on the July 8, 2020 bid letting

Small Urban and Rural Transportation Planning
Program Proposal
FY 2021

Traffic Counting and Planning Support for:

Carroll County
Delphi
Camden
Flora
and
INDOT

Submitted by:

The Area Plan Commission
of Tippecanoe County

20 N. 3rd Street
Lafayette, IN
47901

February 7, 2020

Objectives

The Area Plan Commission of Tippecanoe County (APCTC), in its capacity as MPO and RTPO to Carroll County, proposes to continue the partnership with INDOT that began in FY 2007 through some of the **Core Planning Activities** of the Small Urban and Rural Transportation Planning Assistance Program.

As part of the **Core Planning Activities**, APCTC will provide the following:

- Designing a portion of a 3-year traffic count program, which will support the **Rural Traffic Count Program** for Carroll County.
- Traffic count quality control in support of the **Rural Traffic Count Program** for Carroll County and the towns of Delphi, Camden and Flora (collectively referred to as Carroll County in this document).
- Traffic counter replacement program to purchase new traffic counters as replacements for older counters that no longer function correctly, and replenish counting supplies as needed to sustain the count program. The ongoing counter purchase schedule will replace counters originally purchased in 2014.
- Assistance to Carroll County as part of the **Planning Support to Local Governments**. This may include, but not be limited to: truck freight routing analysis, mid-to-long range planning, project development, Red Flag Analysis, Title VI and ADA consultation and assistance, and support to its Technical and Administrative Committees.
- GIS information for traffic count locations and road segments.
- Crash data review, locational accuracy and quality control.
- Speed studies, at the request of local government agencies or law enforcement agencies.
- Quarterly project tracking.

Core Planning Activities

511C.1 Rural Traffic Count Program

Justification and Scope

In cooperation with INDOT and Carroll County, the APCTC will continue to implement the Comprehensive Traffic Count Plan. It is anticipated that 65 locations will be counted in FY 2021. All traffic counts will follow the *Indiana Department of Transportation Traffic Counting Standards* and the *Activity Guide for Rural Transportation Planning Program*. Counts will be completed before the end of FY 2021, approved by the Carroll County Highway Engineer and APCTC, and submitted to INDOT.

This year continues the three-year count cycle. All previous count locations and road segments have been georeferenced. Administrative time will be required to coordinate with INDOT District and Traffic Count Coordinator, Carroll County engineer and sheriff, the Town of Delphi, download counts, process and check quality of the data, update data tables, create maps, and distribute the information to INDOT and Carroll County.

APCTC is continuing the traffic counter replacement cycle needed to sustain the count program. Four (4) counters will be purchased this year as a replacement for older counters that no longer function correctly. Traffic counting supplies (including but not limited to: tubes, nails, spikes, plugs, splicers and grips) will also be purchased to sustain the count program.

Maximum Allowable Costs

Collecting traffic count information outside the APCTC's home county is reimbursed by INDOT at \$155 per traffic count. The cost to conduct the traffic counting activity and administrative processing costs at an estimated 60 Full Time Equivalent (FTE) hours is shown below.

Total Counts	65			
Rate	\$155/count (80%)	Total	INDOT	Local
		\$10,075.00	\$8,060.00	\$2,015.00
Admin. Processing (60 FTE hours, 80%)		Total	INDOT	Local
		\$3,168.67	\$2,534.94	\$633.73

The purchase of traffic counting equipment is eligible for reimbursement under INDOT's Rural Planning Program. The estimated cost of the equipment and administration is shown below.

	Total	INDOT	Local
Four traffic counters purchase & repair	\$5,600.00	\$4,480.00	\$1,120.00
Supplies	\$600.00	\$480.00	\$120.00
Total	\$6,200.00	\$4,960.00	\$1,240.00
Admin. Processing (8 FTE hours, 80%)	Total	INDOT	Local
	\$559.32	\$447.46	\$111.86
Total for Rural Count Program	\$20,002.99	\$16,002.39	\$4,000.60

511C.2 Planning Support to Local Governments

Justification and Scope

The APCTC will continue to provide transportation planning assistance to all participating jurisdictions within Carroll County. The formal Technical and Administrative Committee structures, established in FY 2011, will continue to ensure local technical and elected official input into the planning effort. The emphasis will be on coordinating projects and providing information and analysis that support data driven safety and transportation decision making. APCTC will provide planning assistance including but not limited to the following:

- Truck Freight Routing Analysis
- Assist LPAs with Title VI and ADA compliance issues
- A comprehensive long-range plan of needed transportation improvements
- Assist the LPAs with project development, including Community Crossings grants and Asset Management Plans
- Red Flag Analysis on potential LPA projects
- Create agendas, prepare presentations, attend meetings, prepare minutes and support the Technical and Administrative Committees
- Special studies as requested by law enforcement or local government agencies.

At the end of the program year, a report of activities performed, copies of data collected, and any products will be submitted to INDOT.

Maximum Allowable Costs

Staff time will be required to support the committees' activity, prepare documents for and keep records of committee work, work on a long-range transportation plan, and provide planning assistance when needed.

	Total	INDOT	Local
Planning Support (186 FTE hours, 80%)	\$11,618.26	\$9,294.61	\$2,323.65
Total for Planning Support to Local Government	\$11,618.26	\$9,294.61	\$2,323.65

511C.3 Planning Support to INDOT (Central Office and Districts)

APCTC proposes to assist INDOT Central Office with the review of ARIES crash data. The MPO has a long history of checking and improving the accuracy of and analyzing crash data. We will download the data, make any necessary corrections to each crash location and update our inventory and analysis of crash information. Additionally, a three-year crash report will be produced that summarizes and analyzes crash data trends in the county. At the end of the program year, a report of activities performed, copies of data collected, and any products will be submitted to INDOT.

	Total	INDOT/Fed	Local
Crash Data Review and Analysis (117 FTE hours, 80%)	\$6,215.92	\$4,972.74	\$1,243.18

When Carroll County or its jurisdictions have projects that are part of the LPA process, APCTC assists the INDOT District by helping support the LPA’s quarterly project tracking.

	Total	INDOT/Fed	Local
Quarterly Project Tracking (12 FTE hours, 80%)	\$838.97	\$671.18	\$167.79
Total Planning Support to INDOT	\$7,054.89	\$5,643.91	\$1,410.98

Conformance to Program Requirements

- The APCTC’s Cost Allocation Plan (CAP) is in the FY 2021-2022 Unified Planning Work Program.
- The APCTC has an existing Memorandum of Understanding with the appropriate jurisdictions to conduct the transportation planning program.
- Quarterly progress reports and billings will be submitted to INDOT as part of the MPO’s UPWP periodic PL billing. All data generated by these activities will be shared with INDOT and the respective jurisdictions.

Financial Summary

		Total	INDOT/Fed	Local
Core Planning Activities				
511C.1	Rural Traffic Count Program:			
	Counts	\$10,075.00	\$8,060.00	\$2,015.00
	Administrative Processing	\$3,168.67	\$2,534.94	\$633.73
	Purchase Counters	\$6,200.00	\$4,960.00	\$1,240.00
	Administrative Processing	\$559.32	\$447.46	\$111.86
	Subtotal	\$20,002.99	\$16,002.39	\$4,000.60
511C.2	Planning Support to Local Government	\$11,618.26	\$9,294.61	\$2,323.65
	Subtotal	\$11,618.26	\$9,294.61	\$2,323.65
511C.3	Planning Support to INDOT			
	Crash Data Review and Analysis	\$6,215.92	\$4,972.74	\$1,243.18
	Quarterly Project Tracking	\$838.97	\$671.18	\$167.79
	Subtotal	\$7,054.89	\$5,643.91	\$1,410.98
	Contract Total	\$38,676.14	\$30,940.91	\$7,735.23