

REQUEST FOR A BIRTH RECORD

You must be 18 years or older and present proper identification
(Please print information and sign below)

Individual Named on Birth Record:

First Middle Last

Date of Birth: ____/____/____ Number of Copies: _____

Place of Birth (Name of Hospital): _____

Name of Father: _____

First Middle Last

Name of Mother: _____

First Middle Last

**The fee for a certified copy is \$10.00. Payable by Cash, Money Order or Cashier's Check.
No Personal Checks will be accepted.**

Person Obtaining Record (Check Appropriate Box):

- Individual named on the record
- Parent, Legal Guardian(Please provide guardianship papers)
- Grandparent (Please provide copy of Birth Record of Parent of Child)

Your Name: _____

Signature: _____

Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

Acceptable Forms of Identification

A valid U.S. driver's License, valid U.S. State Identification card, and valid U.S. passport will be accepted.

If you do not have any of the above forms of identification, then you must present **two (2) pieces** of the following identification:

- Social Security Card with signature
- Certified copy of Voter Registration Card
- Employee ID Card with Photo and Signature
- Library Card with Signature
- Copy of a Bank Card with Printed Name and Signature
- Nurse License
- Hunting/Fishing License
- Car Registration with signature
- Court documents with signature
- Medical documents with signature
- Divorce degree or marriage certificate

To Obtain a Copy of a Birth Record by Mail

Requests for records must include:

- Completion of this form
- Requestor's signature on the form.
- Legible photocopy of requestor's identification.
- Cash, Cashier's Check or Money Order made payable to **Tippecanoe County Health Department**
- Self- Addressed Envelope
- Mail your request to:

**Tippecanoe County Health Department Attn: Vital Records
629 N 6th St. Ste A
Lafayette, IN 47901**

Warning: False application, altering, mutilating, counterfeiting Indiana birth certificates is a criminal offense under IC 16-1-19-G & IC 16-1-15-4.

You can also apply online at: www.tippecanoe.in.gov/health